Ohio Department of Education

Local Professional Development Committee

Appeal Process

The requirement for a process that allows an educator to appeal the decision of a Local Professional Development Committee (LPDC) is found in Ohio Revised Code as well as in Ohio's *Teacher Education and Licensure Standards.* While the mandate is clear, the determination of how this process will be implemented at the local level is left to each LPDC.

The ODE Local Professional Development Committee has adopted the following appeal process:

1. Reconsideration

a. If an educator disagrees with an LPDC decision, the educator will be given the opportunity to meet with the LPDC in person to discuss his or her case.
b. The educator must provide written notice of the intent to appeal to the LPDC Chairperson at least one week prior to an LPDC meeting.
c. The educator will attend the next regularly scheduled LPDC meeting and discuss the LPDC decision.
d. The LPDC will vote on reconsideration and notify the educator in writing of the LPDC decision within five working days.

2. Third party review

a. If, after the reconsideration process has taken place, the LPDC and the educator are still unable to come to agreement, the educator must provide a written request to the LPDC Chairperson for a third party review panel at least one week prior to the LPDC meeting.
b. The panel members will be identified at the next LPDC meeting and the panel will review the LPDC decision within 30 days. The panel will consist of the following individuals from ODE staff:
    i. one licensed educator selected by the LPDC;
    ii. one licensed educator selected by the educator; and
    iii. one licensed educator agreed upon by both the LPDC and the educator.

    These three individuals then function as a panel to review the LPDC decision and either uphold it or overturn it.
c. The educator will be notified in writing of the third party review panel decision within five working days.