State Board of Education
Operating Standards Committee

Meeting Minutes
February 19, 2014

Committee Members Present:
Ron Rudduck – Chair
Stephanie Dodd
Sarah Fowler
Debe Terhar

ODE Staff Present:
John Richard
Kevin Duff
Sandra Hay
Sharon Jennings
Amber Schneider

CALL TO ORDER
Mr. Rudduck called the meeting to order at 1:20 PM.

WEBSITE DEMONSTRATION
ODE Staff demonstrated the prototype website intended to supplement the revised Operating Standards. In the future, staff will demonstrate the website at each meeting as rules are initially discussed.

WEBSITE DISCUSSION
The Committee discussed the website and made the following points relative to each page:

Operating Standards Main Page		
+	Δ	Limitations
User friendly	Show subtopics	Web development program may not support this
	Show subtopics in a dropdown window	
	Improve consistency with the links	
	Link all references to OAC and ORC	
	Work with other offices to make it clear that certain school types will need to refer to the operating standards website and other ODE pages for guidance	

Topic Landing Page – Curriculum, Instruction & Assessment		
+	Δ	Limitations
Clear	Reduce size by using drop down windows with subtopics or multiple columns	Web development program may not support this

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Curriculum Overview		
+	Δ	Limitations
Early Learning Standards included	Link all references to OAC and ORC	Find out if it is possible to give users an option to open links in a new window or in the same window
	Clarify the curriculum adoption is a local control issue	

Sub Topic Page – Prescribed Curriculum		
+	Δ	Limitations
	Remove references to Common Core and refer only to Ohio's New Learning Standards	
	No links to national recommendations – only link to ODE/Board approved items	
	Clarify the authority of local control	
	Use "Prescribed Curriculum" consistently	

Sub Topic Page – Graduation Requirements		
+	Δ	Limitations
	Add other options	

ALTERNATIVE WEBSITE DISCUSSION
ODE Staff also shared with the Committee a proposal for a website that stemmed from specific rules, rather than topics within the rules. Committee members asked if a table containing the rule number, title, summary and a link to the Ohio Administrative Code language could be added to the Operating Standards Main Page. Mr. Rudduck also asked staff to explore ways to incorporate parts of the alternative proposal into the topic based website and/or printable set of rules. Committee members agreed that both versions of the site could be useful depending on the audience.

FEEDBACK PROCESS
Committee members agreed to invite a panel of stakeholders in mid-March in order to gather their feedback on the website.

ADJOURNMENT
There being no further business to discuss, Ms. Terhar moved to adjourn, Mr. Rudduck seconded and with all members voting AYE the meeting was adjourned.