

**State Board of Education
Operating Standards Committee**

**Meeting Minutes
November 12, 2013**

Committee Members Present:

Ron Rudduck – Chair
Darryl Mehaffie – Vice Chair
Mike Collins
Stephanie Dodd
Sarah Fowler
Kathleen McGervey
Debe Terhar
Bryan Williams

ODE Staff Present:

Kevin Duff
Sandra Hay
Sharon Jennings
Anna Chapman

Other Board Members Present:

C. Todd Jones
Jeffrey Mims
Deborah Cain
Mary Rose Oakar
Joseph Farmer

CALL TO ORDER AND MINUTES

Mr. Rudduck called the meeting to order at 8:30 AM. With all present members voting AYE, the minutes were approved as written. Before beginning agenda items, Mr. Rudduck spoke about the rules revisions and streamlining the input process.

UPDATE ON WEBSITE

Mr. Rudduck discussed his goals for the function of the website and indicated there will be a place to allow stakeholder input which will be directed back to the Ohio Department of Education (ODE) as the rules are revised. Kevin Duff, ODE Senior Policy Analyst, announced that stakeholders and members of the public may submit feedback to ODE through the email address: operatingstandards@education.ohio.gov.

Mr. Rudduck commended the ODE staff on the work put into the website and encouraged everyone to visit and review the website. Ms. Terhar requested that J.C. Benton, ODE Director of Board Relations, add the information to the State Board of Ohio Newsletter.

Mr. Rudduck discussed the “Blue Book” which was created during his tenure as a building principal. He stated that many found the information helpful and he sees a new handbook as being a helpful resource.

Mr. Rudduck discussed the summary which Sandra Hay, Education Consultant from ODE’s Office of Educational Reform, created for the committee members. The summary details each rule, what it means, how it can be implemented and provides samples for schools or districts. Mr. Rudduck greatly appreciated the summary and said this is a good place for the committee to start and it could be a good blueprint for the new handbook.

STAKEHOLDER INPUT

Mr. Duff gave an overview of the stakeholder input. He then asked all committee members to review the documents and provide feedback. Mr. Rudduck discussed the revisions for clarity. No stakeholders addressed the committee.

Mrs. Hay provided an update on contacting all stakeholders and stated that she had made all contacts provided to her. She then explained the sheets and sections of the summary document she created.

REVIEW OF OPERATING STANDARD OAC 3301-35-04

Mr. Duff presented the committee with a copy of each rule and explained the multi-colored indicators which were used.

Committee members asked various questions which were then answered by Ms. Jennings, Mr. Duff and Mrs. Hay. Most questions were asked in order to clarify the intent of the rules.

The committee reviewed division (A) of the rule, resulting in no changes.

Upon reviewing division (B) of the rule, the committee members had some questions. Ms. Jennings provided clarification to the committee regarding graduation requirements and curriculum, the topic of division (B)

The committee reviewed division (C) of the rule noting that the majority of the division, which is related to graduation requirements, exactly repeats law. The committee came to a consensus to delete division (C)(3)(a) through (C)(3)(c)(vii) and to add information about the graduation requirements to the handbook.

Divisions (D) and (E) were also repeating law. Ms. Fowler suggested that these items should remain in the rules and President Terhar agreed. These will remain for clarification purposes.

There are no revisions to divisions (F) and (G). Mr. Duff stated that the department will check to see if the FERPA citation in division (H) is up to date. It will be updated if needed; otherwise, there were no changes to division (H).

Mr. Duff stated that ODE will make all requested and recognized changes and all can provide feedback online.

NEXT STEPS

Mr. Rudduck reminded everyone that there will be a mid-month work session on November 20, 2013 from 1:30 p.m. to 3:00 p.m. at the Ohio Department of Education, 25 S. Front Street, B-001.

Mr. Rudduck also reminded everyone that the committee will review rules 5 and 6. He stated that the marked up version of the rules prior to the meeting were very helpful and he would like this practice to continue.

ADJOURNMENT

With no further business to come before the committee, Mr. Rudduck adjourned the meeting.