

Ohio Perkins IV Accountability

FY2012 CTE Participant and CTE Concentrator Definitions

Reporting Guidance

Version 1.0 – August 12, 2011

Perkins IV accountability for secondary workforce education is based on two different Career-Technical Education (CTE) student definitions – CTE Participant and CTE Concentrator.

Definition of CTE Participant:

A secondary student who has earned credit in one (1) or more courses in any career and technical education (CTE) workforce development program area

GUIDANCE:

To be a CTE Participant, a secondary student must be enrolled in a state-approved CTE workforce development course and must earn high school credit in that course.

A CTE (and Tech Prep) Participant is derived from data reported in EMIS:

- CTE Participant – A student must be enrolled in a state-approved CTE workforce development course (*Curriculum Element* VN, VC, VT, VP) in the current year.
- Tech Prep Participant – A student must be enrolled in a state-approved Tech Prep workforce development course (*Curriculum Element* VT, VP) in the current year.
- Student must have a “Y” (Yes) or “P” (Partial/Override) reported for that course in the current year in the High School Credit Earned field (Student Course Record (GN), *High School Credit Earned Element* (GN150)).
- A student is both a CTE Participant and a Tech Prep Participant if enrolled in a state-approved Tech Prep workforce development course (*Curriculum Element* VT, VP)

Definition of CTE Concentrator:

A secondary student who has completed a minimum of 50% of the high school credits allowed for a single career and technical education (CTE) workforce development program (e.g., health sciences or marketing), and has enrolled for additional credit at the secondary level

GUIDANCE:

To be a CTE Concentrator, a secondary student must successfully complete 50% (half) of a state-approved CTE workforce development program and enroll in the next course of that CTE program.

CTE Credit Flexibility Plan – For a student enrolled in a CTE workforce development program who has a CTE credit flexibility plan, the student reaches CTE Concentrator status when the student demonstrates attainment of 50% (half) of the CTE program competencies/learning outcomes and begins work on the second half of the CTE program competencies/learning outcomes.

A CTE (and Tech Prep) Concentrator is derived from data reported in EMIS:

- CTE Concentrator – A student must be enrolled in a state-approved CTE workforce development course (*Curriculum Element* VN, VC, VT, VP) in the current year.
- Tech Prep Concentrator – A student must be enrolled in a state-approved Tech Prep workforce development course (*Curriculum Element* VT, VP) in the current year.
- Student must have a CTE Program of Concentration (FN290) reported – only one CTE Program of Concentration for each student.
- A student who is enrolled in a state-approved Tech Prep workforce development course (*Curriculum Element* VT, VP) and is reported with a CTE Program of Concentration code is both a CTE Concentrator and a Tech Prep Concentrator.

It is essential for CTE accountability purposes to identify each student who reaches CTE Concentrator status.

Reporting CTE Concentrator in EMIS:

- Determine the student's primary CTE Workforce Development Program for which the student has met the requirements to be considered a CTE Concentrator (only one CTE program of concentration can be reported).
- Report the appropriate 2-digit code in Yearend (N) – *CTE Program of Concentration Element* (FN290), Student Attributes—No Date Record (FN).
- See the *EMIS Manual*, Chapter 2, for reporting instructions.

For assistance in determining a student's primary CTE Program of Concentration, see *FY2011 Career Field, CTE/Tech Prep Program, CTE Subject Crosswalk* on the Ohio Department of Education Web, www.education.ohio.gov.

SCENARIOS (Examples)

The purpose of the following scenarios is to help school districts determine when a student attains CTE Concentrator status, and should be reported in EMIS as such. This list is not inclusive. Scenarios include:

1. One-Year CTE Program (Semester 1 = 50% of program; Semester 2 = 50% of program).
2. Two-Year CTE Program (Year 1 = 50% of program; Year 2 = 50% of program).
3. Two-Year CTE Program (Year 1 = 35% of program; Year 2 = 65% of program).
4. Three-Year CTE Program (Year 1 = 25% of program; Year 2 = 25% of program; Year 3 = 50% of program).
5. Four-Year CTE Program (Year 1 = 25% of program; Year 2 = 25% of program; Year 3 = 25% of program; Year 4 = 25% of program).
6. Two Different CTE Programs – Student completes Year 1 of two-year program; then enrolls in a different one-year program.

7. Two Different CTE Programs – Student completes Year 1 of two-year program; then enrolls in a different two-year program.
8. CTE Credit Flexibility Plan for an Entire CTE Program.
9. CTE Credit Flexibility Plan for a Portion of a CTE Program.

1. One-Year CTE Program

Semester 1 = 50% of the program; Semester 2 = 50% of the program

- If student successfully completes Semester 1 and does NOT enroll in Semester 2, student has NOT attained CTE Concentrator status. Do NOT report student as a CTE Concentrator in this CTE program in Year 1.
- If student successfully completes Semester 1 and enrolls in Semester 2, student has attained CTE Concentrator status. Report student as a CTE Concentrator in this CTE program in Year 1.

2. Two-Year CTE Program

Year 1 = 50% of the program; Year 2 = 50% of the program

- If student successfully completes Year 1 and does NOT enroll in Year 2, student has NOT attained CTE Concentrator status. Do NOT report student as a CTE Concentrator in this CTE program.
- If student successfully completes Year 1 and enrolls in Year 2, student has attained CTE Concentrator status. Report student as a CTE Concentrator in this CTE program in Year 2.

3. Two-Year CTE Program

Year 1 = 35% of the program; Year 2 = 65% of the program

- If student successfully completes Year 1 and does not enroll in Year 2, student has NOT attained CTE Concentrator status. Do NOT report student as a CTE Concentrator in this CTE program.
- If student successfully completes Year 1 and enrolls in first semester but not second semester of Year 2, student has NOT attained CTE Concentrator status. Do NOT report student as a CTE Concentrator in this CTE program.
- If student successfully completes Year 1 and the first semester of Year 2 and enrolls in the second semester of Year 2, student has attained CTE Concentrator status. Report student as a CTE Concentrator in this CTE program in Year 2.

4. Three-Year CTE Program

Year 1 = 25% of the program; Year 2 = 25% of the program; Year 3 = 50% of the program

- If student successfully completes Year 1 and does NOT enroll in Year 2 of this CTE program, student has NOT attained CTE Concentrator status. Do NOT report student as a CTE Concentrator in this CTE program.
- If student successfully completes Year 1 and enrolls in Year 2 of this CTE program, student has NOT attained CTE Concentrator status. Do NOT report student as a CTE Concentrator in this CTE program in Year 2.
- If student successfully completes Years 1 and 2 of this CTE program and does NOT enroll in Year 3 of this CTE program, student has NOT attained CTE Concentrator status. Do NOT report student as a CTE Concentrator in this CTE program in Year 3.
- If student successfully completes Years 1 and 2 of this CTE program and enrolls in Year 3 of this CTE program, student has attained CTE Concentrator status. Report student as a CTE Concentrator in this CTE program in Year 3.

5. Four-Year CTE Program

Year 1 = 25% of the program; Year 2 = 25% of the program; Year 3 = 25% of the program; Year 4 = 25% of the program

- If student successfully completes Year 1 and does NOT enroll in Year 2 of this CTE program, student has NOT attained CTE Concentrator status. Do NOT report student as a CTE Concentrator in this CTE program in Year 2.
- If student successfully completes Year 1 and enrolls in Year 2 of this CTE program, student has NOT attained CTE Concentrator status. Do NOT report student as a CTE Concentrator in this CTE program in Year 2.
- If student successfully completes Years 1 and 2 of this CTE program and does NOT enroll in Year 3 of this CTE program, student has NOT attained CTE Concentrator status. Do NOT report student as a CTE Concentrator in this CTE program in Year 3.
- If student successfully completes Years 1 and 2 of this CTE program and enrolls in Year 3 of this CTE program, student has attained CTE Concentrator status. Report student as a CTE Concentrator in this CTE program in Year 3.
- If student successfully completes Years 1, 2 and 3 of this CTE program and enrolls in Year 4 of this CTE program, student has maintained CTE Concentrator status. Report student as a CTE Concentrator in this CTE program in Year 4.

6. Two Different CTE Programs – Student completes Year 1 of a two-year CTE program; then enrolls in a different one-year CTE program the following school year.

Two-Year CTE Program

Year 1 = 50% of the program; Year 2 = 50% of the program

- If student successfully completes Year 1 and does NOT enroll in Year 2 of this CTE program, student has NOT attained CTE Concentrator status. Do NOT report student as a CTE Concentrator in this CTE program in Year 2.

AND

One-Year CTE Program

Semester 1 = 50% of the program; Semester 2 = 50% of the program

- If student successfully completes Semester 1 and does NOT enroll in Semester 2 of this CTE program, student has NOT attained CTE Concentrator status. Do NOT report student as a CTE Concentrator in this CTE program in Year 1 of one-year CTE program.
- If student successfully completes Semester 1 and enrolls in Semester 2 of this CTE program, student has attained CTE Concentrator status. Report student as a CTE Concentrator in this CTE program in Year 1 of one-year CTE program.

7. Two Different CTE Programs – Student completes Year 1 of a two-year CTE program; then enrolls in a different two-year CTE program the following school year.

First Two-Year CTE Program

Year 1 = 50% of the program; Year 2 = 50% of the program

- If student successfully completes Year 1 and does NOT enroll in Year 2 of this CTE program, student has NOT attained CTE Concentrator status. Do NOT report student as a CTE Concentrator in this CTE program in Year 2.

AND

Second Two-Year CTE Program

Year 1 = 50% of the program; Year 2 = 50% of the program

- If student successfully completes Year 1 and does NOT enroll in Year 2 of this CTE program, student has NOT attained CTE Concentrator status. Do NOT report student as a CTE Concentrator in this CTE program in Year 1 of this two-year CTE program.
- IF, in the following year, student enrolls in Year 2 of either CTE program, student has attained CTE Concentrator status. Report student as a CTE Concentrator in the appropriate CTE program in Year 2 of the CTE program.

8. CTE Credit Flexibility Plan for an Entire CTE Program:

- Based on the state CTE Technical Content Standards, school determines what constitutes 50% (half) of the CTE program competencies/learning outcomes.
- If student demonstrates attainment of 50% (half) of the CTE program competencies/learning outcomes and does NOT begin work on additional CTE program competencies/learning outcomes, student has NOT attained CTE Concentrator status. Do NOT report student as a CTE Concentrator in this CTE program.
- If student demonstrates attainment of 50% (half) of the CTE program competencies/learning outcomes and begins work on additional CTE program competencies/learning outcomes, student has attained CTE Concentrator status. Report student as a CTE Concentrator in this CTE program.

9. CTE Credit Flexibility Plan for a Portion of a CTE Program:

- Based on the state CTE Technical Content Standards, school determines what constitutes 50% (half) of the CTE program – a combination of CTE courses and the CTE program competencies/learning outcomes being flexed, as identified in the CTE credit flexibility plan.
- If student successfully completes 50% (half) of the CTE program, and does NOT enroll in another CTE course and/or does NOT begin work on additional CTE program competencies/learning outcomes identified in the CTE credit flexibility plan, student has NOT attained CTE Concentrator status. Do NOT report student as a CTE Concentrator in this CTE program.
- If student successfully completes 50% (half) of the CTE program, and enrolls in another CTE course and/or begins work on additional CTE program competencies/learning outcomes identified in the CTE credit flexibility plan, student has attained CTE Concentrator status. Report student as a CTE Concentrator in this CTE program.