

FY2012
Career-Technical Education Programming
and EMIS Reporting

Section 2

FY2012
CAREER-TECHNICAL EDUCATION
(CTE) EMIS REPORTS

Ohio Department of Education

Office of Career-Technical Education



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SECTION 2 – FY2012 CTE EMIS REPORTS

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INTRODUCTION

This document provides information on secondary career-technical education (CTE) programs (grades 7-12), CTE performance and accountability, and instructions for reporting CTE data in EMIS. The main purpose of the *FY2012 Career-Technical Education Programming and EMIS Reporting* is to supplement the *EMIS Manual*.

Refer to the EMIS Manual for complete EMIS reporting information.

This is Section 2. The entire document contains three sections and appendices:

- Section 1 – Career-Technical Education (CTE) Programming
- Section 2 – Career-Technical Education (CTE) EMIS Reports
- Section 3 – Career-Technical Education (CTE) EMIS Reporting
- Appendix A – Secondary Student Definitions (including Guidance on identifying and reporting CTE Concentrators)
- Appendix B – Secondary Career-Technical Education (CTE) Workforce Development Indicators of Performance
- Appendix C – FY2011 EMIS Records and Data Elements Unique to Career-Technical Education (CTE)
- Appendix D – CTE Single Parent Subgroup (Program Code 305010) – Guidance
- Appendix E – FY2012 Career-Technical Education (CTE) EMIS Edit Codes

FY 2012 CAREER-TECHNICAL EDUCATION (CTE) EMIS REPORTS

The following CTE EMIS reports are produced for school districts that operate career-technical education courses. Some or all of these reports may be produced for a school district, depending upon the district's CTE programs. The CTE EMIS reports should be regularly reviewed by EMIS coordinators and career-technical administrators during each reporting period.

FY11 Graduate (G) Reporting Period for CTE Accountability Purposes – 5/27/2011 – 12/21/2011

- *FY2011 CAREER-TECHNICAL EDUCATION PERFORMANCE INDICATORS REPORT* (TXT_2011G_STU_CTEG_PERFORM)
 - Aggregated and disaggregated (by student subgroup) performance data for approved workforce development programs.
 - Two types of reports:
 - A school district report for each school district that operates approved CTE courses.
 - A Career-Technical Planning District (CTPD) report for the CTPD lead district – Contains all CTPD district reports and the CTPD-wide report.
- *CSV_2011G_STU_PERFORM*
 - A district-level comma delimited file of individual student data for students enrolled in approved CTE workforce development courses.
 - File based on Graduate (G) *FY2011 Career-Technical Education Performance Measures Report*.
 - CSV file may be converted to a spreadsheet for review of individual student data; student names may be added locally for ease of review.

FY12 October (K) Reporting Period - 10/20/2011 – 5/15/2012

- *FY2012 CAREER-TECHNICAL EDUCATION COURSE LISTING AND EDIT REPORT* (TXT_2012K_STU_CTE_AGG)
 - A district-level report of teacher and career-technical course information, including (but not limited to) head count, FTEs, approval information and EMIS edit codes.
- *FY2012 CAREER-TECHNICAL EDUCATION COURSE LISTING AND EDIT REPORT TEACHER PAGE INDEX* (TXT_2012K_STU_CTE_PAGE_INDEX)
 - Index for looking up teachers in the TXT_2012K_STU_CTE_AGG report.
 - Lists the pages on which teachers' names appear; and indicates where errors appear.

- *FY2012 CAREER FIELD PROGRAM REPORT* (TXT_2012K_STU_CTE_CAREERFIELD)
 - A Career-Technical Planning District (CTPD)-level report of approved CTE courses in each building and district, by career field and by career-technical program, in CTPD.
 - Available to each CTPD school district that operates approved CTE courses.
- *CSV_2012K_STU_CTE*
 - A district-level comma delimited file of individual student data for students enrolled in CTE courses.
 - File based on October (K) *FY2012 Career-Technical Education Course Listing And Edit Report*.
 - CSV file may be converted to a spreadsheet for review of individual student data; student names may be added locally for ease of review.

FY12 March (D) Reporting Period - TBD

- *FY2012 CAREER-TECHNICAL EDUCATION FOLLOW-UP LISTING AND ERROR REPORT* (TXT_2012D_STU_CTE_MAR_AGG)
 - A district-level report listing workforce development courses approved the *prior* fiscal year (FY2011).
 - Per course, includes number of FY2011 Yearend (N) CTE Concentrators who left secondary education; CTE Concentrators who left secondary education contacted for follow-up reporting; and numbers for each follow-up status.
- *FY2012 CAREER-TECHNICAL EDUCATION FOLLOW-UP LISTING AND ERROR REPORT TEACHER PAGE INDEX* (TXT_2012D_STU_CTE_MAR_PAGE_INDEX)
 - Index for looking up teachers in TXT_2012D_STU_CTE_MAR_AGG report
 - Lists on which pages teachers' names appear; and indicates where errors appear.
- *FY2012 CAREER-TECHNICAL EDUCATION FOLLOW-UP PERFORMANCE REPORT* (TXT_2012D_STU_CTE_MAR_PERFORM)
 - Aggregated and disaggregated (by student subgroup) performance data.
 - Two types of reports:
 - A school district report for each school district that had CTE Concentrators who left secondary education the previous year (FY2011).
 - A Career-Technical Planning District (CTPD) report for the CTPD lead district – Contains all CTPD district reports and the CTPD-wide report.
- *CSV_2012D_STU_PERFORM*
 - A district-level comma delimited file of individual student data of CTE Concentrators who left secondary education the previous year (FY2011).
 - File based on March (D) *FY2012 Career-Technical Education Follow-Up Performance Report*.
 - CSV file may be converted to a spreadsheet for review of individual student data; student names may be added locally for ease of review.

FY12 Yearend (N) Reporting Period – 6/6/2012 – 7/24/2012

- *FY2012 CAREER-TECHNICAL EDUCATION COURSE LISTING AND EDIT REPORT (TXT_2012N_STU_CTEYE_AGG)*
 - A district-level report of student counts in each approved CTE course
- *FY2012 CAREER-TECHNICAL EDUCATION COURSE LISTING AND EDIT REPORT TEACHER PAGE INDEX (TXT_2012N_STU_CTEYE_PAGE_INDEX)*
 - Index for looking up teachers in TXT_2012N_STU_CTEYE_AGG report
 - Lists on which pages teachers' names appear; and indicates where errors appear.
- *FY2012 CAREER-TECHNICAL EDUCATION PROGRAM CODE REPORT (TXT_2012N_STU_CTEYE_PROG)*
 - A district-level report of student counts by EMIS program code (e.g., 305003, 305005, 305007, 305010, 410001, 410002, 410003, 410004, 410006, 410007)
- *FY2012 CAREER-TECHNICAL EDUCATION PERFORMANCE INDICATORS REPORT (TXT_2012N_STU_CTEYE_PERFORM)*
 - Aggregated and disaggregated (by student subgroup) performance data for approved workforce development programs.
 - Two types of reports:
 - A school district report for each school district that operates approved CTE courses.
 - A Career-Technical Planning District (CTPD) report for the CTPD lead district – Contains all CTPD district reports and the CTPD-wide report.
- *CSV_2012N_STU_PERFORM*
 - A district-level comma delimited file of individual student data for students enrolled in approved CTE workforce development courses.
 - File based on Yearend (N) *FY2012 Career-Technical Education Performance Measures Report*
 - CSV file may be converted to a spreadsheet for review of individual student data; student names may be added locally for ease of review.
- *FY2012 CAREER PATHS FOR THE TEACHING PROFESSIONS PORTFOLIO LIST (TXT_2012N_STU_CTEYE_TCHPROF)*
 - A district-level report for districts with Career Paths for the Teaching Professions program(s).
 - Student counts and portfolio assessment scores, by course.

FY12 Graduate (G) Reporting Period – TBD

- *FY2012 CAREER-TECHNICAL EDUCATION PERFORMANCE INDICATORS REPORT (TXT_2012G_STU_CTEG_PERFORM)*
 - Aggregated and disaggregated (by student subgroup) performance data for approved workforce development programs.
 - Two types of reports:
 - A school district report for each school district that operates approved CTE courses.
 - A Career-Technical Planning District (CTPD) report for the CTPD lead district – Contains all CTPD district reports and the CTPD-wide report.
- *CSV_2012G_STU_PERFORM*
 - A district-level comma delimited file of individual student data for students enrolled in approved CTE workforce *FY2012 Career-Technical Education Performance Measures Report*.
 - CSV file may be converted to a spreadsheet for review of individual student data; student names may be added locally for ease of review.