CTE Program Review - Reporting

Office of Career Technical Education

April 18, 2018

Ohio | Department of Education

Discussion Topics

- Alignment → Reporting
- CTE Concentrator
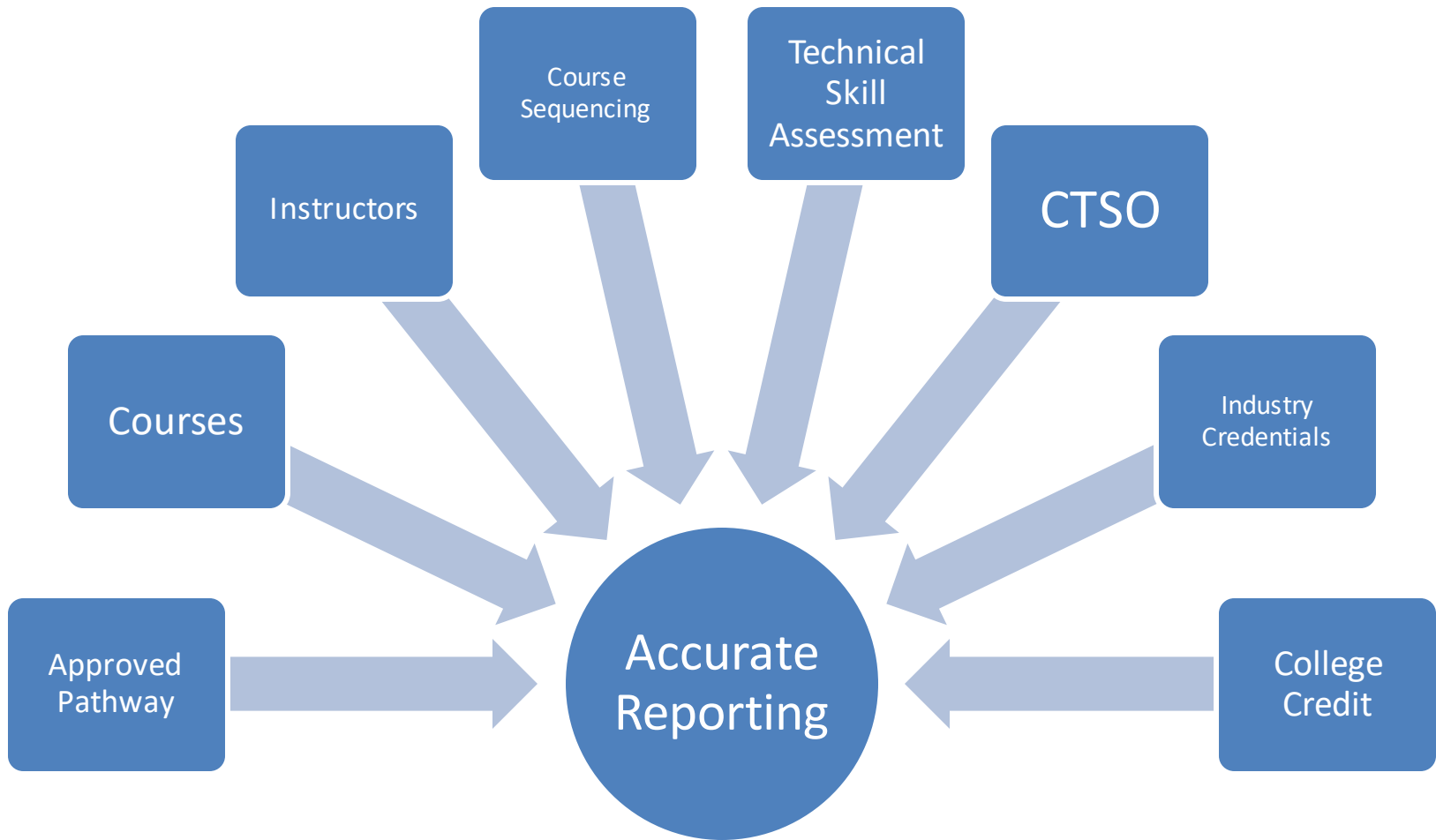- Reporting Data Streams
- Technical Skill Participation
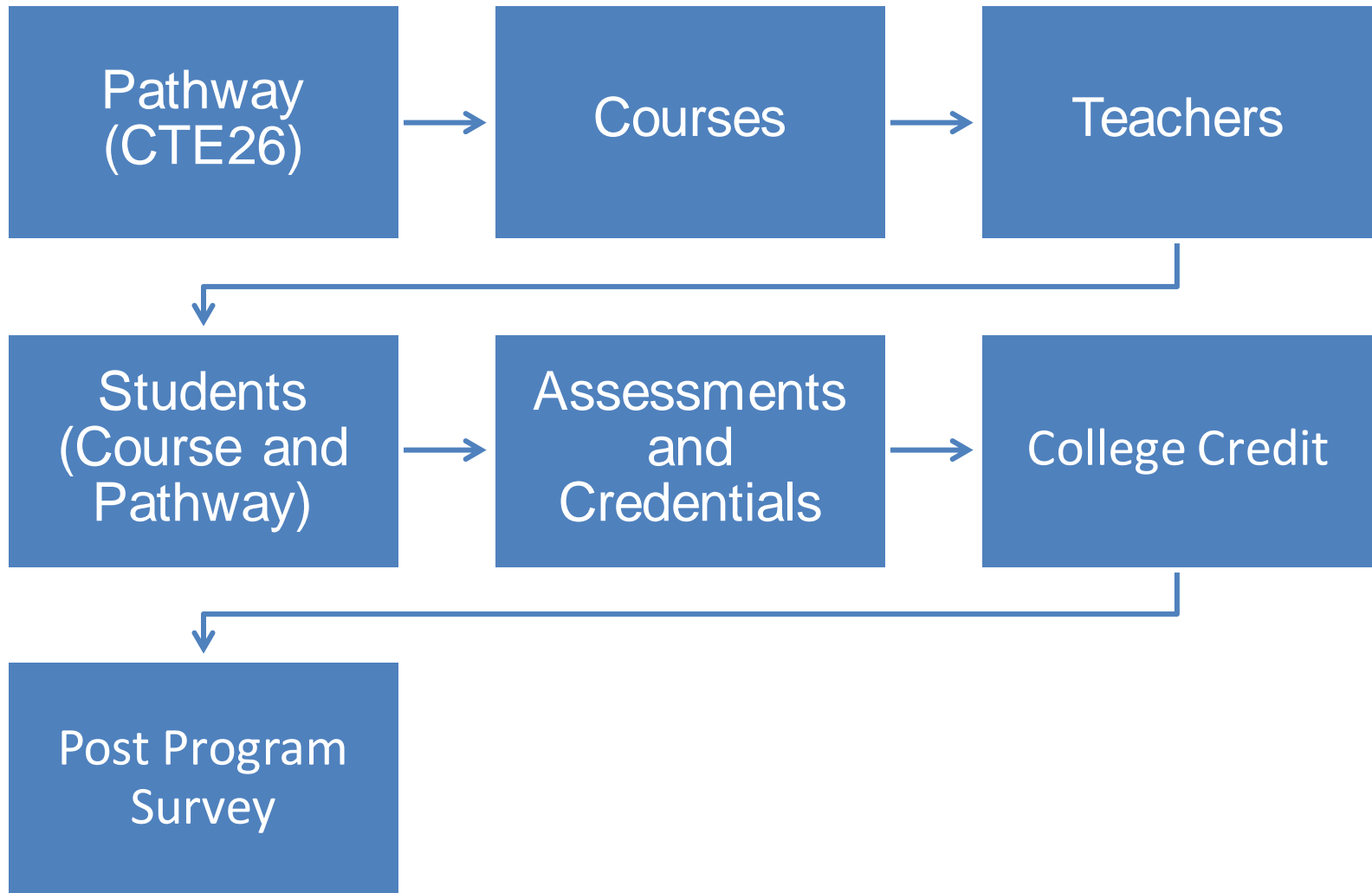- Post Program Placement
- Data Collections
- Data Reporting
- Reporting Best Practices

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Alignment → Reporting

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Reporting Streams

CTE Participant and Concentrator

- Participant: A student who has earned credit in a CTE course.

- Concentrator: A student who has completed half of a CTE Career-Field Pathway and has enrolled in the next portion of the Pathway.

Misalignment Consequences

- Withholding, reduction, or loss of funding

- Inaccurate Report Card Data

- Federal Accountability Issues

EMIS Reports

- Reports come out from Initial Staff and Course Collection (L1STR)
  - Gives clear information on reported course and teacher data
  - Does my data align?
  - If not, can I fix it? What can I do to improve in the coming years?

EMIS Reports

- Example 1

  – CTE Student Error Detail (CTAE-001)

RPT DEST IRN	RESULT CODE	RESULT CODE DESCR	SEVERITY CODE	SSID	LOCAL CLASSRM CODE	LEGAL DIST OF RES IRN	STATE EQUIV GRADE LEVEL CODE	ERR SEV NUM
111111	SC0013	Grade level not valid for curriculum code VM	F	AB0000000	ABCDEFG	111111	06	79
111111	SC0013	Grade level not valid for curriculum code VM	F	CD0000000	ABCDEFG	111111	11	79
111111	SC0013	Grade level not valid for curriculum code VM	F	EF0000000	ABCDEFG	111111	06	79

- Example 2

  – CTE Course Error Detail (CTAE-002)

RPT DEST IRN	RESULT CODE	RESULT CODE DESCR	SUBJCT CODE	SUBJCT DESCR	LOCAL CLASSRM CODE	SCHD INSTR HOUR COUNT	CRCULM CODE	ERR SEV NUM
111111	CS0001	Curriculum code reported is not valid for the reported subject code	072000	Exercise and Athletic Training	123456789	20	PS	79
111111	CS0003	Course with curriculum code V3 not correlated to anchor course	072001	Health Science and Technology	23456789	75	V3	79
111111	CS0007	Instructional hours reported exceed maximum hours for course in CTE Matrix	175002	Engineering Principles	456789	120	VM	79
111111	CS0020	Work Force Development program not approved by the Office of CTE			56789			79
111111	CS0023	CBI FCS/GRADS course not approved by Office of CTE			6789			79

- Example 3

  – CTE Staff Error Detail (CTAE-003)

	A	B	C	F	G	H	I	J	K	L
	RPT DEST IRN	RESULT CODE	RESULT CODE DESCR	LOCAL CLASSRM CODE	TEACHER ID	TEACHER NAME	COURSE START DATE	COURSE END DATE	CRCULM CODE	ERR SEV NUM
	111111	SF0002	Teacher does not have appropriate certificate/license to teach course	ABCDEFG	OH0000000	DOE, JOHN	2017-08-17 00:00:00.0	2018-05-30 00:00:00.0		79
	111111	SF0002	Teacher does not have appropriate certificate/license to teach course	HIJKLMN	OH0000001	DOE, JANE	2017-08-17 00:00:00.0	2018-05-30 00:00:00.0		79

Annual Program Review Data

- Technical Skill Participation

- Technical Skill Attainment

- Placement

Technical Skill Participation

All students enrolled in Career-Technical Courses should be assessed.

Technical Skill Participation

Numerator: <u>Concentrators</u> who left school in programs with available assessments who were assessed

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Denominator: <u>Concentrators</u> who left school in programs with available assessments

Technical Skill Attainment

Numerator: <u>Concentrators</u> who earned valid end of course assessment scores for each course they enrolled in

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Denominator: <u>Concentrators</u> reported as technical skill participants

Post Program Placement

- Post Program Survey goes out 6 months after graduation
  - **Only Concentrators who left secondary education**
    - Graduation, Drop out, Age out, GED… etc.

Post Program Placement

Numerator: <u>Concentrators</u> who are employed, in the military, continuing their education, or participating in an apprenticeship

Denominator: <u>Concentrators</u> who left school in the prior year who responded to the follow up survey

Follow-Up Survey Best Practice

- Prepare for the Survey while students are still in school
  - Build and Maintain a detailed set of contact information for students near graduation
    - Email (not connected to school)
    - Parent/Guardian Contact info
    - Social Media

Survey Best Practice Cont'd

- Make it clear that you will be following up in the coming year
  - Multiple methods of communication
  - This step is important to receiving responses on attempted communication
- Guidance on Instructions and Surveying – Ohio Department of Education website
  - [Available Here](#)

Data Collections

- Final Yearly Student Data Collection

  – End of Year Student Collection

- March D collection

  –Data used for Program Review

  – Cycle begins many years before

    - Data mistake that is not corrected can cause a student's data on March D collection to be miscounted

Data Appeals

Search keywords: EMIS Data Appeals

EMIS Calendar

Reporting the Data

- Enter information through SIS

    →Information feeds into EMIS

- Maintain, throughout their time in pathway, an organized list of students to ensure they are consistently reported in the correct pathway, and courses

    –Review EMIS reports for clarity

Best Practices

- Build a data team

- Good data isn't a one person job.

- Your EMIS coordinator is your friend.

- Monitor ODE reports

- Institute best practices for follow-up surveys

- Ask questions

CTE Data Management Staff

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- EMIS Help

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Submission Timeline

1. FY17 Self Assessment
   - September 30, 2018
2. FY18 Pathway Data Release
   - November 1, 2018
3. FY18 Initial Corrective Action Plan
   - February 1, 2019
4. FY18 ODE Corrective Action Plan Review
   - April 1, 2019
5. FY18 Corrective Action Plan Revision
   - May 5, 2019
6. FY18 Self Assessment & Doc Upload
   - September 30, 2019

Webinar Series Schedule

1. Overview

([Recording available on the CTE homepage](#))

2. Alignment

([Recording available on the CTE homepage](#))

3. Instruction

([Recording available on the CTE homepage](#))

4. Assessment

[(Recording available on the CTE homepage)](#)

5. Reporting (Today)