**Evaluation of Prospective Work Site**

**Employer Information**

|  |  |
| --- | --- |
| Name of Business: |  |
| Owner’s Name: |  |
| Physical Address: |  |
| Type of Business: |  |
| Contact Person: |  |
| Title: |  |
| Email: |  |
| Phone Number: |  |
| Possible Job(s) for Student Learners: |  |
| Possible Work Site Supervisor: |  |
| Department: |  |
| Date Visited: |  |
| Number of Employees: |  |

**Work Site Qualifications & Ratings**

|  |  |  |
| --- | --- | --- |
| **Work Site Characteristic** | **Circle Rating 1=Good, 2=Fair, 3=Poor** | page9image5778400**Comments or Documentation** |
| 1. Management willing to participate in WBL program | **1 2 3** |  |
| 2. Suitable job(s) for student-learner training | **1 2 3** |  |
| 3. Work site will provide exposure to a variety of occupational tasks | **1 2 3** |  |
| 5. Safe work environment (SDS, safety equipment, injury prevention program, etc.) | **1 2 3** |  |
| 6. Equal opportunity employer | **1 2 3** |  |
| 7. Facilities are handicapped accessible | **1 2 3** |  |
| 8. Facilities and equipment meet industry norms | **1 2 3** |  |
| 9. Union issues will not interfere with student-learner | **1 2 3** |  |
| 10. Employer will offer orientation in safety, emergency situations, & work environment issues | **1 2 3** |  |
| 11. Employer will furnish necessary tools, equipment, and supplies | **1 2 3** |  |
| 12. Employer will comply with all applicable state and federal child labor laws | **1 2 3** |  |
| 13. Work site supervisor is willing to participate in developing student-learner training plans | **1 2 3** |  |
| 14. Work site supervisor is willing to comply with school district policies for work-based learning (evaluations, site visits, communication with teacher-coordinator, etc.) | **1 2 3** |  |

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| --- | --- | --- | --- |
| **Overall Evaluation (Circle One)**  | **(1) Good** | **(2) Fair** | **(3) Poor** |

Comments:

Teacher-Coordinator Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_