



Charter Schools Program (CSP) Grant: Application Process (Continuation)

Office of Community Schools · May 28, 2020

Ohio | Department
of Education

Parking Lot

- Write your questions on the post-it notes.
- Place your post-it notes in the *Parking Lot*.

A close-up photograph of a hand with fingers pointing towards a tablet screen. The scene is bathed in a strong blue light, creating a high-tech, digital atmosphere. The word "Overview" is centered in white text over the image.

Overview

Overview

- Introduction
- Outcomes
- Purpose and Objectives
- Training Sections
- Continuation Application Highlights

Outcomes

Understand the purpose and objectives of the Charter Schools Program (CSP) Grant

Understand the multiple sections of the application training

Understand the continuation application highlights

Purpose

To increase the number of **high-performing community schools and expanding high-quality community schools**; and the percentage of community school students enrolled in these schools; and to **prioritize serving students** who are **educationally disadvantaged or socioeconomically disadvantaged**.

Objectives

- Provide high-quality educational options for disadvantaged students
- Create high-performing community schools and expanding high-quality community schools
- Increase the academic performance of students in community schools

Training Sections

Compliance

**Application
Format**

**Application
Narrative**



Training Sections

**Application
Appendices**

**Assurances
and
Certification**

Training Sections

**CSP
Subgrant
Funding**

**Application
Review
Process**

**Timeline and
Award**

Training Sections

• **Post-Award
Fiscal
Information**

**Monitoring
and
Reporting**

**Application
Submission/
CCIP**

Continuation Application

- Includes information on:
 - Subgrant monitoring and compliance
 - How funding can be used
 - Application format
 - How to apply/application submission
 - Application review
- Includes required forms and templates for some appendices

Timeline

June 1, 2020:
Application
window opens at
12 p.m.

**August 3-7,
2020:**
Notice of
Award

**June 29,
2020:**
Application
window closes
at 4:59 p.m.

Format

- Applications must conform to the prescribed format and sequence
- Upload to CCIP using the correct naming convention
- Refer to the continuation application checklist and the procedural review checklist

Compliance Review

Criteria and
Evidence

1 - 12

Business Rules

Eligibility

Use of Funds

Allowable

Criteria

Unallowable

Criteria

Assurances and Certification

Community
School

**Governing
Authority Sign
and Approve**

Sponsor

**Complete and
Sign**



Compliance Review

Outcomes

Understand the review process

Understand the compliance criteria

Understand the evaluation ratings

Understand business rules

Review Process

- Review CSP compliance monitoring system
- Documentation uploaded by the subgrantee
- Verification with sponsor and the Office of Exceptional Children

Compliance Criteria

Criterion 1: Subgrantee has made substantial progress in achieving the goals and objectives of its current CSP grant.

Criterion 2: Subgrantee has expended funds in a manner that is consistent with its approved application and budget.

Compliance Criteria

Criterion 3: Subgrantee uses financial controls to successfully manage its grant.

Criterion 4: If the school engages a CMO or EMO the school and its governing authority are independent of the provider, and all fees and agreements are fair and reasonable.

Compliance Criteria

Criterion 5: Subgrantee has adopted and implements conflict of interest policies that prevent real or apparent conflicts of interest.

Criterion 6: Subgrantee is in compliance with the charter contract between its authorized sponsor and the governing authority.

Compliance Criteria

Criterion 7: Subgrantee is operating in compliance with the assurances in its approved application, including those applicable to federal civil rights laws that prohibit discrimination in programs or activities receiving federal financial assistance from the Department.

Criterion 8: Subgrantee does not have litigation.

Compliance Criteria

Criterion 9: Subgrantee has submitted all required reports fully complete and on time or under an approved extension to the Department or its independent monitor.

Criterion 10: Subgrantee informs students and parents in the community about the school.

Compliance Criteria

Criterion 11: Subgrantee involves parents and other members of the community in the planning, design, implementation, and expansion of the school.

Compliance Criteria

Criterion 12: If the subgrantee received a corrective action plan as part of its fall desk review or spring site-visit, the subgrantee successfully implemented all requirements in the corrective action plan, including within the timeframes specified.

Evaluation Ratings

Based upon the evidence and through consensus, the review team will select one of three ratings for *each* of the 12 criteria.

Rating	Definition
Yes	The subgrantee meets the criteria for continued funding.
No	The subgrantee did not meet the criteria and is not implementing the terms of its corrective action plan; therefore, the subgrantee does not meet the criteria for continued funding.
NA	This criteria is not applicable to the subgrantee.

Business Rules

All 12 compliance criteria are taken together when determining if a current subgrantee is eligible for continued CSP funding, based solely on its compliance with the current year's funding.

Business Rule	Eligibility for Continued Funding (Based solely on compliance with current year's funding)
Receives a “yes” rating on all 12 criteria.	May be eligible
Receives a “no” rating on one or more of the 12 criteria.	Ineligible

* If the school engages a CMO or EMO the school and its governing authority are independent of the provider, and all fees and agreements are fair and reasonable.

A close-up photograph of a hand holding a pen, poised to write on a document. The image is bathed in a cool blue light, creating a professional and focused atmosphere. The text 'Application Format' is prominently displayed in the center in a clean, white, sans-serif font.

Application Format

Application Format

- Required Forms
- Application Narrative
- Application Appendices

Required Forms

- Cover Page
- Completed continuation application checklist
- Signed certification page
- Governing authority signed resolution

Required Forms

- Signed statement of assurances
- Completed and signed sponsor statement of assurances
- Completed Project Goals Budget Spreadsheet

OHIO CHARTER SCHOOLS PROGRAM (CSP) GRANT CONTINUATION APPLICATION

COVER PAGE		
CONTACT INFORMATION		
Community School		
Name:		
Address:		
City/State/Zip Code:		
Community School Primary Contact		
Name:	Title:	
Phone:	Email:	
Person Completing the Application (if different from above)		
Name:	Title:	
Phone:	Email:	
COMMUNITY SCHOOL INFORMATION		
School Type:		
<input type="checkbox"/> Newly established	<input type="checkbox"/> Conversion	<input type="checkbox"/> Replicator
School Model:		
<input type="checkbox"/> Site-based	<input type="checkbox"/> Blended	
Opening School Year:		
<input type="checkbox"/> Opened during 2016-2017	<input type="checkbox"/> Opened during 2017-2018	
School IRN: _____		
Enrollment Throughout Grant Timeline:		
2017-2018		
<input type="checkbox"/> Planning Phase	<input type="checkbox"/> Implementation Phase I	<input type="checkbox"/> Implementation Phase II
Grade Levels Served:	Enrollment:	
2018-2019		
<input type="checkbox"/> Implementation Phase I	<input type="checkbox"/> Implementation Phase II	
Grade Levels Served:	Proposed Enrollment:	

Cover Page

CSP Subgrant Continuation Application Checklist

CSP SUBGRANT CONTINUATION APPLICATION CHECKLIST

Application Item	Completed
Cover Page	<input type="checkbox"/> Yes <input type="checkbox"/> No
Signed Certification Form	<input type="checkbox"/> Yes <input type="checkbox"/> No
Governing Authority Signed Resolution (for certification)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Completed CSP Subgrant Checklist	<input type="checkbox"/> Yes <input type="checkbox"/> No
Signed Statement of Assurances	<input type="checkbox"/> Yes <input type="checkbox"/> No
Signed Statement of Sponsor Assurances	<input type="checkbox"/> Yes <input type="checkbox"/> No
Project Goals Budget Spreadsheet	<input type="checkbox"/> Yes <input type="checkbox"/> No
Application Narrative with the Following Sections:	
A. Executive Summary	<input type="checkbox"/> Yes <input type="checkbox"/> No
B. Subgrant Project Goals, Budget, Budget Narrative and Evaluation Methods	<input type="checkbox"/> Yes <input type="checkbox"/> No
C. School Community	<input type="checkbox"/> Yes <input type="checkbox"/> No
D. Educationally Disadvantaged Students	<input type="checkbox"/> Yes <input type="checkbox"/> No
E. Educational Model	<input type="checkbox"/> Yes <input type="checkbox"/> No
F. School Goals	<input type="checkbox"/> Yes <input type="checkbox"/> No
G. Outreach and Engagement	<input type="checkbox"/> Yes <input type="checkbox"/> No
H. School Personnel and External Support	<input type="checkbox"/> Yes <input type="checkbox"/> No
I. Governance and Management Plan	<input type="checkbox"/> Yes <input type="checkbox"/> No
J. Business Capacity and Continued Operation	<input type="checkbox"/> Yes <input type="checkbox"/> No
Application Appendices:	
1. Community School Enrollment Policy, Including Lottery Protocol (required of all applicants)	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. Completed CSP Budget Form (to be completed in the CCIP, Ohio's e-grant system, and required by all applicants)	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Copy of Community School's Annual and Long-Term Budgets and Last Audited Financial Statement (required of all applicants)	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. Copy of Preliminary Agreement or Executed Contract (required of all applicants)	<input type="checkbox"/> Yes <input type="checkbox"/> No
5. Technology Plan (required if requesting funds for technology)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
6. School Library Development Plan (required if requesting funds for library)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA

Continuation Application

1. Cover Page
2. Signed Certification Form
3. Governing Authority Signed Resolution
4. Completed Continuation Checklist
5. Signed Statement of Assurances
6. Signed Statement of Sponsor Assurances
7. Project Goals Budget Spreadsheet
8. Application Narrative (11 sections)
9. Application Appendices (14 appendices)

Certification and Resolution

CERTIFICATION

I HEREBY CERTIFY that, to the best of my knowledge, the information in this application is correct.

The applicant designated below hereby applies for a subgrant of federal funds with the purpose of increasing national understanding of the community school model and to expand the number of high-quality community schools available to students across the nation. This is accomplished by providing financial assistance for planning, program design and initial implementation of new community schools; and to disseminate best practices to evaluate the effects of community schools, including their effects on students, student academic achievement, staff and parents.

The governing board of _____ [Community School Name] has authorized me to file this application and such action is recorded in the minutes of the agency's meeting held on _____ [Date]. A signed resolution is included with the application.

Signature: _____

Date: _____

Printed Name: _____

Statement of Assurances

Statement of Assurances

The parties referred to in this document include, but are not limited to, the United States Department of Education, the United States Department of Agriculture, the United States Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, and the United States Department of Labor, all herein referred to as the "DEPARTMENT," the Ohio Department of Education, herein referred to as the "ODE" and the local agency, herein referred to as the "SUBGRANTEE." The Ohio Department of Education may make funds available to the SUBGRANTEE in accordance with requirements and regulations applicable to such programs. The SUBGRANTEE assures, if awarded a grant, subgrant or contract.

- 1 That the local educational agency is in compliance with Section 9524 of the Elementary and Secondary Education Act (ESEA) of 1965 as amended by the No Child Left Behind Act of 2001 and the district has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in elementary and secondary public schools as set forth in the Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools dated Feb. 7, 2003.
- 2 That the control of funds provided to the SUBGRANTEE under each program and title to property acquired with those funds will be in a designated eligible recipient and that a designated eligible recipient will administer those funds and property in accordance with restrictions in the request for application and the provisions of the application that serves as the basis for the grant awarded by the Ohio Department of Education.
- 3 That the SUBGRANTEE will accept funds in accordance with applicable federal and state statutes, regulations, program plans, and applications, and administer the programs in compliance with all provisions of such statutes, regulations, applications, policies and amendments thereto.
- 4 That the SUBGRANTEE has the necessary legal authority to apply for and receive the proposed grant or subgrant and enter into the contract.
- 5 ****Updated**** That the SUBGRANTEE will cause to be performed the required financial and compliance audits in accordance with The Uniform Guidance 2 CFR 200.501- Audit Requirement and 200.514- Scope of Audit and 200.515 (GAAP). The SUBGRANTEE will furthermore utilize competitive bidding practices in compliance with applicable procurement regulations. Additionally, the SUBGRANTEE will submit to ODE the aforementioned audit reports in accordance with The Uniform Guidance Subpart F.

Statement of Assurances

PROGRAM-SPECIFIC ASSURANCES:

The SUBGRANTEE, as a community school that accepts funding through the Federal Title V Charter School Program (CSP), agrees to the following assurances:	
46	That the SUBGRANTEE will annually provide the U.S. Secretary of Education and ODE such information as may be required to determine if the community school is making satisfactory progress toward achieving the objectives described in subparagraph (C)(i).
47	That the SUBGRANTEE will cooperate with the U.S. Secretary of Education and ODE in evaluating the program assisted under this subpart.
48	That the SUBGRANTEE will assure the involvement of any Educational Service Provider (ESP), whether for-profit or nonprofit, remains at "arm's length" and <u>has no involvement</u> with the administration of the <u>subgrant</u> (see B-13 in the federal CSP Nonregulatory Guidance dated January 2014).
49	That the SUBGRANTEE will avoid all apparent and actual conflicts of interest when administering grants as outlined in 34 CFR 75.525 and all Ohio statutes and administrative rules pertaining to conflicts of interest.
50	That the SUBGRANTEE will maintain accurate records in the Ohio Educational Directory System (OEDS) database.
51	That the SUBGRANTEE will demonstrate compliance with the community school charter contract between the authorized sponsor and the community school governing authority <u>at all times</u> .
52	That the SUBGRANTEE will comply with all applicable laws and rules.
53	That the SUBGRANTEE will cooperate with all monitoring efforts of the Department and/or the independent monitor and understands that failure to cooperate with <u>any and all</u> monitoring efforts will result in termination of the <u>subgrantee's</u> award, including the return of any previously distributed funds.
54	That the SUBGRANTEE, if awarded a CSP <u>subgrant</u> , will agree to the award subject to all terms outlined in Ohio's CSP <u>Subgrant</u> Request for Application.
55	That the SUBGRANTEE, if awarded a CSP <u>subgrant</u> , does not have a designated feeder pattern.
56	That the SUBGRANTEE assures it has NOT received CSP grant funds for the same or substantially similar purpose directly from the U.S. Department of Education or the Ohio Department of Education
57	That the SUBGRANTEE shall provide all students in the community with an equal opportunity to attend the charter school. [20 U.S.C. 7221-7225g]
58	That the SUBGRANTEE will comply with O.R.C. Section 3314.0210 and contracts will not give ownership of all curricular and intellectual property obtained or created using CSP <u>subgrant</u> funds to any contracted vendor.
59	That the SUBGRANTEE includes segregation of duties in its contracts with the sponsor and the CMO/EMO.
60	That the SUBGRANTEE requires the governing authority to review and approve all financial obligations related the CSP <u>subgrant</u> funding prior to any obligations or expenditure of CSP funds.
61	That the SUBGRANTEE will include a prohibition of related party transactions for governing authority members, school personnel and employees of the CMO/EMO in its conflict of interest policy.

Signature of Authorized Person:

Date:

Statement of Sponsor Assurances

Statement of Sponsor Assurances

The SPONSOR of the SUBGRANTEE, serving as the sponsor of a community school that accepts funding through the Federal Title V Charter School Program (CSP), agrees to the following assurances:

- 1 That the SPONSOR confirms it received a rating of "Effective" or higher on its most recent sponsor evaluation AND that it did not receive a score of two or below on standards "Oversight and Evaluation: Report to Schools" and "Termination and Renewal Decision-Making: Renewal and Non-Renewal Decisions" of the quality practices rubric on its most recent Sponsor Evaluation.
- 2 That the SPONSOR will perform periodic reviews and evaluations, including of the SUBGRANTEE. The SPONSOR shall provide documentation, including but not limited to prescribed information for CSP subgrantees.
- 3 That the SPONSOR, per ORC 3314.03(A)(3) & (A)(4), will use increased academic achievement as one of the most important factors when determining to renew or revoke a school's charter.
- 4 That the SPONSOR, per ORC 3314.03, will operate under a performance contract that describes obligations and responsibilities and conduct annual, timely and independent audits.

Statement of Sponsor Assurances

Describe how the sponsor will provide for the continued operation of the school once the federal CSP grant has expired, if such sponsor determines that the school has met its objectives: (Attach additional pages to provide a full explanation)

By signing below, the sponsor agrees to the confirmations and assurances outlined above.

Name of Sponsor Organization: _____

Name of Subgrantee/School Applicant: _____

Sponsor Signature: _____ Date: _____

Name (Printed): _____

Application Narrative

- Cannot exceed a total of 35 pages*
- 8.5" x 11" standard letter-size paper
- One inch margins
- Font: Arial, 11-point
- Must address, in sequence, each section identified in the Content Review Rubric
- Bold and center each section letter and title at the top of each page

If more than 30 pages are submitted for the narrative sections through J, **only the first 30 pages will be reviewed*

Application Narrative

- 10 required narrative sections (A – J)
- One optional narrative section (K)
- Follow guidelines included in the continuation application for each section
- Not all narrative sections must be updated but original text inserted into application
- Specific templates provided for some narrative sections
- Naming convention: Narrative_AthruJ

Application Appendices

- Considered as a separate part of the application
- 14 appendices
- Follow page limits if provided
- Follow guidelines included in the continuation application for each appendix
- Must use the correct naming convention:
 - Appendix_Number of Appendix
 - Example: Appendix_1

Application Format

- Number all pages
- Include name of community school, school IRN, and sponsor's name in header of each page
- Use correct naming convention:
 - Required_documents
 - Project_Spreadsheet
 - Narrative_AthruJ
 - Appendix_Number of Appendix

Required Elements

- All required forms, narratives and appendices must be included
- If there is a missing requirement, the application will not be recommended for continued funding

Required Elements

- Must present convincing evidence that school will result in a high-quality, innovative educational option
- Soundness of planning and implementation
- Ability to link specific activities described to the school's educational vision and enhanced levels of student achievement

Required Elements

Current subgrantees must provide:

- Data (academic, financial, operational) from most recent year of operation
- Information on how school overcame initial implementation challenges
- Information on how the subgrant award will enable the school to expand and/or meet its stated mission

Fillable Forms/Templates

- Required to complete:
 - The seven required forms; and
 - Appendices 3, 5, 6, 7, 11 and 12
 - If additional pages are needed, applicants must still use the fillable templates and cannot exceed page limit requirements
- Download forms/templates from the Department's website
- Do not use scrolling capability in forms/templates

Application Timeline

- **June 1:** CSP subgrant application period begins; online e-grant system open for application upload.
- **June 29:** CSP subgrant application period ends. All applications must be uploaded into the CCIP by 4:59 p.m.
- **August 3-7:** CSP subgrants awarded. Applicants notified.

A close-up photograph of a hand with fingers pointing towards the left, overlaid with a bright blue, ethereal light effect that creates a sense of focus and direction. The background is dark and out of focus.

Application Narrative

Application Narrative

- “Substance” of the application
- 10 required narrative sections (A – J)
- One optional narrative section (K)
- Follow guidelines listed for each section
- Specific forms provided for some narrative sections; see attachments in the continuation application or webpage

Application Narrative Format

- Cannot exceed a total of 45 pages for Narrative Sections A through J
- 8.5" x 11" standard letter-size
- One inch margins
- Font: Arial, 11-point

Application Narrative Format

- Must address, in sequence, each section identified in the Content Review Rubric
- Bold and center each section letter and title at the top of each page
- Naming convention: Narrative_AthruJ

Application Narrative Sections

- A. Executive Summary*
- B. Subgrant Project Goals, Budget, Budget Narrative and Evaluation Methods*
- C. School Community
- D. Educationally Disadvantaged Students*
- E. Educational Model
- F. School Goals

*Sections with * require an update or have additional requirements (Tracked Changes). No * means insert original text.*

Application Narrative Sections

G. Outreach and Engagement*

H. School Personnel and External Support*

I. Governance and Management Plan*

J. Business Capacity and Continued
Operation

*Sections with * require an update or have additional requirements (Tracked Changes). No * means insert original text.*

Review Criteria

- The continuation application includes the review criteria for each narrative section
- Review criteria also included in the evaluation rubric
- Use the review criteria as a guide to ensure that correct information is included in each narrative section

Section A: Executive Summary

- Briefly introduce the community school and/or expansion
- Provide mission, vision, goals, grade levels and students served
- Describe location and demographics
- Provide overview of how school will prepare students for academic success
- Provide educational philosophy and instructional approach

Section A: Executive Summary

- Summary of accomplishments
- Summarize the amount of funding requested
- Introduction to subgrant project goals and activities
- Description of how/when school will meet/exceed high-quality and/or high-performing definition
- No more than three pages

Section B: Subgrant Project Goals, Budget, Budget Narrative and Evaluation Methods

- Summarize three to five project goals that support the implementation/expansion of the school and align to the school's mission, vision and goals
- The budget and budget narrative describe the intended use of CSP funds
- Demonstration of plan to execute the CSP subgrant funds (not the operator)

Section B: Subgrant Project Goals, Budget, Budget Narrative and Evaluation Methods

- Describes how the school reports goals and activities to its governing authority
- Describes the use of other federal funds
- Detail the plan for evaluating the success of reaching goals and for sharing best practices with schools across Ohio

Section C: School Community

Insert text from the original CSP subgrant application



Section D: Educationally Disadvantaged Students

- Insert text from original CSP subgrant application and
- Provide additional information to be evaluated
 - Two additional criteria

Section D: Educationally Disadvantaged Students

- The school's plans for providing instructional support, interventions and programs to overcome academic and non-academic barriers to success are clearly articulated and aligned to subgrant goals.

Section D: Educationally Disadvantaged Students

- The school describes how these strategies will meet the needs of each student subgroup and comply with state and federal requirements including a description of how the school will comply with sections 613(a)(5) and 613(e)(1)(B) of the Individuals with Disabilities Education Act.

Section E: Educational Model

Insert text from the original CSP subgrant application



Section F: School Goals

Insert text from the original CSP subgrant application



Section G: Outreach and Engagement

- Summarizes marketing plan and provides an explanation of how students and parents are informed
- Describes the plan to engage families in the school's operations
- Describes the plan to engage community members in the school's ongoing operations

Section H: School Personnel and External Support

- Provide an organizational chart with job descriptions and qualifications
- Describe staff turnover rate
- Include plan for recruiting and retaining high-quality personnel
- Describe network of support
- Describe lessons learned and plans to modify strategies

Section I: Governance and Management Plan

- Include an overview of the composition and selection process for the governing board, including an articulation of autonomy from conflicts of interest
- Specify preparation of board members and board policies
- Description of areas of strength and weakness

Note: Identification of conflict

Section I: Governance and Management Plan

- The proposal includes the development of policies and procedures to ensure the governing authority reviews and approves all financial obligations related the CSP subgrant funding prior to any obligations or expenditure of CSP funds.

Section J: Business Capacity and Continued Operation

Insert text from the original CSP subgrant
application



Application Narrative

Applications missing one or more required narratives **will not** be scored.



Application Appendices

Application Appendices

- Separate and distinct part of the application; not considered as part of the 35-page narrative section
- Are required and will be evaluated
- 14/16 appendices require update
- Applications missing one or more required appendices **may not be eligible** for continued funding
- Templates for Appendix 3, 5, 6, 7, 11 and 12

Application Appendices

1. Community School Enrollment Policy, including Lottery Protocol
2. Completed CSP Budget Form
3. Copy of Community School's Annual and Long-Term Budgets, and Last Audited Financial Statement

Application Appendices

4. Copy of Preliminary Agreement or Executed Contract
5. Technology Plan*
6. School Library Development Plan*

**Required only if requesting funding in those areas or if applicable. All other appendices are required.*

Application Appendices

7. Professional Development Plan*

8. Marketing Plan*

9. Performance Management Plan

**Required only if requesting funding in those areas or if applicable. All other appendices are required.*

Application Appendices

10. Disclosure Information

- Copy of lease agreement
- CMO/EMO or provider contracts
- Conflicts of interest policy

11. CSP Subgrant Goals and Activities Forms

12. CMO/EMO Questionnaire

13. Renovation/Repair (Letter of Support and Signed Resolution for expansion only)

14. Waiver Request (OPTIONAL)

Appendix 1: Community School Enrollment Policy, Including Lottery Protocol

- Submit school's board-adopted enrollment policy and procedures
- Enrollment policy must include a random selection lottery process if more students apply for admission to the school than can be admitted [20 USC 7221i(1)(H)]
- Refer to the application, CSP Nonregulatory Guidance and Ohio Revised Code for requirements

Appendix 2: Completed Budget Form

- Must be completed in Ohio's e-grant system (CCIP)
- May need to refer to the Uniform School Accounting System (USAS) manual for appropriate funding codes
- For those awarded a subgrant, the budget form must be reviewed and approved by the Department prior to obligating funds and administering the subgrant

Appendix 3: Copy of Community School's Annual and Long-Term Budgets and Last Audited Financial Statement

- Include the school's annual budget and long-term budget showing five or more years
 - Must use Department templates (annual budget and 5-year forecast)
- If school is currently open, submit a copy of the last audited financial statement

Appendix 4: Copy of Executed Contract

- Provide a PDF copy of the fully-executed charter contract between the sponsor and the school's governing authority, including all contract attachments and any amendments

Appendix 5: Technology Plan

Appendix 5: Technology Plan

- Limited to 3-5 pages
- Required if requested funds in previous subgrant period or requesting funds for technology for future subgrant period
- Should align specifically with one or more of the subgrant project goals and activities
- Must be an allowable expense under the CSP

Appendix 5: Technology Plan

- School introduction/demographics
- Vision
- SMART goals
- Technology policies
- Action plan
- Evaluation

APPENDIX 5: TECHNOLOGY PLAN

Instructions: Each applicant is required to complete the technology plan if its application proposes that CSP subgrant funds be used for technology purposes. Fill in each section below. Use of bullet points is encouraged. This plan should be limited to three-five pages.

School Name	
School Technology Contact (Name, Phone and Email)	
Sponsor Name	
Effective Dates of Plan	

SCHOOL INTRODUCTION/DEMOGRAPHICS

TECHNOLOGY POLICIES

VISION

SMART GOALS/OBJECTIVES

ACTION PLAN (Including the following: Collaboration, Technology Acquisition, Technology Integration into the Curriculum, Staff Development, Resources and Funding Sources)

EVALUATION

Appendix 5: Technology Plan

S.M.A.R.T. Goals

- Specific
- Measurable
- Attainable
- Relevant
- Time-Bound

Appendix 6: School Library Development Plan

Required if requested funds in a previous subgrant period or is requesting funds to support and enhance existing school library media programs or to supplement the development of a library media center where no program currently exists.

APPENDIX 6: SCHOOL LIBRARY DEVELOPMENT PLAN

Instructions: Each applicant is required to complete the school library development plan. It is required that CSP subgrant funds be used for school library purposes. Fill in each section. All points are encouraged. This plan should be limited to three to five pages.

School Name	
School Library Contact (Name, Phone and Email)	
Effective Dates of Plan	

SCHOOL INTRODUCTION/DEMOGRAPHICS

DESCRIPTION

CURRENT LIBRARY MEDIA PROGRAM

SMART GOALS/OBJECTIVES

ACTIVITIES AND MEASURES

Appendix 6: School Library Development Plan

- Limited to 3-5 pages
- Updated, at least annually, during subgrant period
- Make sure requested funds are for allowable expenses under CSP

Appendix 6: School Library Development Plan

- School introduction/demographics
- Vision
- Current library media program
- SMART goals/objectives
- Activities and measures

APPENDIX 7: PROFESSIONAL DEVELOPMENT PLAN

Instructions: Each applicant is required to complete the Professional Development Plan if its application proposes that CSP subgrant funds be used for professional development purposes. Fill in each section below. Use of bullet points is encouraged. Remember that the longer the plan, the less likely the school will be to use it effectively. This plan should be limited to three to five pages.

School Name	
School Professional Development Contact (Name, Phone and Email)	
Effective Dates of Plan	

VISION

S.M.A.R.T. GOALS/OBJECTIVES

MODEL

Appendix 7: Professional Development Plan

- Required if requested funds during previous subgrant period or is requesting funds for professional development purposes
- Limited to 3-5 pages
- Updated at least annually during subgrant period
- Needs assessment
- Make sure requested funds are for allowable expenses under CSP

Appendix 7: Professional Development Plan

- Vision
- SMART goals/objectives
- Model
- Action plan/outcomes
- Resources
- Relation to CSP subgrant

Appendix 8: Marketing Plan

- Limited to 1-5 pages
- Include school's strategy to attract and engage students and families
- Should specifically align with one or more of the subgrant project goals and activities

Appendix 8: Marketing Plan

Should include a description of:

- How plan aligns with market analysis from Section G (Outreach and Engagement) of the narrative section
- How school will inform the community about its enrollment process, procedures and deadlines
- How the plan is multi-modal and increases access to the school for all prospective students

Appendix 8: Marketing Plan

Should include :

- A description of the marketing materials and the various means of distribution
- A description of the marketing medium to be used;

Appendix 8: Marketing Plan

Should include:

- Specific plan of outreach for educationally disadvantaged or at-risk student populations
- Clear description of the target student population to be served and planned efforts to engage prospective families
- A description of the opportunities prospective families will have to ask questions, tour the school, and get additional information

Appendix 8: Marketing Plan

- School information/demographics
- Vision
- SMART goals/objectives
- Activities and measures

Appendix 9: Performance Management Plan

- Description of methods for collecting student data, assessments to be used, testing cycle, data storage, data analyses and reporting, etc.
- Limited to 3-5 pages
- Should specifically align with one or more of the subgrant project goals and activities
- Make sure requested funds are for allowable expenses under CSP

Appendix 9: Performance Management Plan

- School introduction/demographics
- Vision
- SMART goals/objectives
- Current performance management system
- Activities/measures/targets
- Performance management budget

Appendix 10: Disclosure of Information

- If funds are requested for an item that may be included in the contract, attach a copy of the related contract
- Describe any other agreements or contractual relationships established with individuals, groups, or companies (i.e., CMOs, EMOs, Charter Collaboratives, technology providers, professional development providers, curriculum companies, or other service providers)

Appendix 10: Disclosure Information

- Explain any relationship with an external service provider (ESP) to explain why applicant is seeking a contract with an ESP rather than operate the school directly
- Explain which entity holds school assets and which holds any assets obtained through subgrant funds
- Describe any contract, lease or mortgage in place regarding the school's educational facility and include copy of any agreements

Appendix 11: CSP Subgrant Project Goals and Activities Form

- Must include:
 - Brief description of activity to be considered, how funds will be used, and how activity supports school's mission, vision or goals
 - SMART goal
 - Performance measure
 - Timeline

Appendix 11: CSP Subgrant Project Goals and Activities Form

- Use the form provided to describe each activity to be carried out with the use of CSP subgrant funds and other federal funds
- Can use the form multiple times
- Include only one activity per form
- There must be one form for every individual activity that will use subgrant funds

APPENDIX 11

CSP SUBGRANT PROJECT GOALS AND ACTIVITIES

ACTIVITY #1:	CSP FUNDS BUDGETED FOR THIS ACTIVITY: Other Federal Funds Budgeted for this Activity (Provide amount budgeted from each funding source, title, code):
DESCRIPTION OF ACTIVITY:	
S.M.A.R.T. GOAL:	
PERFORMANCE MEASURE:	

Appendix 11: CSP Subgrant Project Goals and Activities Form

Appendix 12: CMO/EMO Questionnaire

- Designed to ensure that subgrant awardees that use a CMO/EMO are independent of that organization
- CSP subgrant must be administered by the school's governing authority, not by a CMO/EMO

Appendix 12: CMO/EMO Questionnaire

- If school does not or will not contract with a CMO/EMO, put “N/A” on the line that requests the name of the CMO/EMO
- Respond to questions "a" through "k" on the questionnaire if planning to contract or currently holds a contract with a CMO/EMO
- Must be signed by school's governing authority president

Appendix 12: CMO/EMO Questionnaire

APPENDIX 12

CHARTER MANAGEMENT ORGANIZATION/EDUCATION MANAGEMENT ORGANIZATION (CMO/EMO) QUESTIONNAIRE

The U.S. Department of Education's Nonregulatory guidance of the Charter Schools Program (CSP) recognizes that a community school may enter into a contract with a for-profit entity to manage the day-to-day operations of the community school. However, federal regulations mandate that a community school grant recipient must "directly administer or supervise the administration of [the grant]." When administering or supervising the administration of the grant, the community school that contracts with a Charter Management Organization (CMO) or Education Management Organization (EMO) should ensure that it and its governing board are independent of the for-profit CMO/EMO.

A copy of the [Charter Schools Program, Title V, Part B of the ESEA, Nonregulatory Guidance](#) can be found at the federal CSP webpage (link provided).

All Ohio Charter Schools Program (CSP) applicants must complete the Charter/Education Management Organization questionnaire found below. This will assist the Ohio Department of Education to fulfill its responsibility to ensure that subgrant recipients utilizing the services of a CMO/EMO are independent of that management organization.

If your school *does not* or *will not* have a contract with a CMO/EMO, please indicate "N/A" in the Name of Charter/Education Management Organization section below. Should your school *have* or *will have* a contract with a CMO/EMO respond to *all* questions completely, regardless of whether it is a for-profit or non-profit entity.

Relevant excerpts from the signed community school contract between the governing authority and the sponsor may be used (please indicate if the information provided was included in the signed community school contract). **The CMO/EMO questionnaire must be signed by the governing authority president of the community school.**

Community School Name: _____

IRN: _____

Sponsor: _____

Legal Name of CMO/EMO: _____

- a) Will the non-profit entity receiving the CSP subgrant directly administer or supervise the administration of the subgrant? Describe the key staff responsible for the administration and/or supervision of the subgrant entity, including the specific roles, responsibilities, and duties of each individual as they pertain to the subgrant. Include any areas where there may be CMO/EMO providing back office services.
- b) Are any of the community school's governing authority members selected by the CMO/EMO?
- c) Does the governing authority include members who are employees of the CMO/EMO?
- d) Does the community school have an attorney that is independent from the CMO/EMO?
- e) Does the community school have a treasurer that is independent from the CMO/EMO?

Appendix 13:

Renovation/Repair Request Form

- Minor facility renovation/repair options are available under CSP
- Cannot be considered construction
- Be thoughtful when making requests – highest level of scrutiny with these funds

Appendix 14: Resolution of Governing Authority *Expansion Yr 2 Only*

- Board adopted statement regarding expansion activity to support completed Expansion form

Appendix 15: Statement of Support from Sponsor *Expansion Yr 2 Only*

- Statement of support from sponsor about expansion
- Specifics if contract already allows for expansion or
- Proposed changes to the contract to align to expansion

Appendix 16: Waiver (Optional)

- Request and justification for waivers of any federal or state statutory or regulatory provisions the applicant believes are necessary for the successful operation of the community school.

Application Appendices

For each appendix:

- Read information and guidelines provided in the CSP Subgrant Continuation Application
- Pay attention to page limits
- Use correct naming convention
- Use templates as required



Assurances and Certification

Assurances and Certification

Agenda:

- Community School Assurances
- Sponsor Assurances
- Community School Certification
- Governing authority signed resolution

Outcomes

Explain the governing authority's responsibility in relation to the assurances

Explain the sponsor's responsibilities

Understand the certification requirement

Community School Assurances

Federal

**Numbers
1-45**

Program

**Numbers
46-61**

Sponsor Assurances

Review assurances

Continued operation of community
school/Expansion

Signature

Sponsor Assurances

OHIO CSP SUBGRANT APPLICATION STATEMENT OF SPONSOR ASSURANCES

The SPONSOR of the SUBGRANTEE, serving as the sponsor of a community school that accepts funding through the Federal Title V Charter Schools Program (CSP), agrees to the following assurances:

1	That the SPONSOR confirms it meets the eligibility requirements outlined in the Request for Application.
2	That the SPONSOR will perform periodic reviews and evaluations, including of the SUBGRANTEE. The SPONSOR shall provide documentation including, but not limited to, prescribed information for CSP <u>subgrantees</u> .
3	That the SPONSOR, per ORC 3314.03(A)(3) & (A)(4), will use increased academic achievement as one of the most important factors when determining to renew or revoke a school's charter.
4	That the SPONSOR, per ORC 3314.03, will operate under a performance contract that describes obligations and responsibilities and conduct annual, timely and independent audits.
5	That the SPONSOR, per ORC 3314.023, will monitor the community school's compliance with all laws applicable to the school and with the terms of the contract. Should the school be found to be noncompliant on applicable laws and rules and/or contract terms OR have unresolved audit findings, the SPONSOR shall take steps to intervene in the school's operation to correct problems in the school's overall performance, declaring the school to be on probationary status pursuant to section 3314.073 of the Revised Code, suspending the operation of the school pursuant to section 3314.072 of the Revised Code, or terminating the contract of the school pursuant to section 3314.07 of the Revised Code as determined necessary by the SPONSOR.
6	If the SPONSOR submits a corrective action plan acceptable to the Department for certain standards on the most recent Sponsor Evaluation, the SPONSOR agrees to use its best efforts to comply with all obligations and timelines established in its corrective action plan.
7	The SPONSOR agrees to complete all site visits for the <u>subgrantee</u> and submit the resulting reports to the governing authority for upload to the Department's compliance system by the prescribed deadlines.
8	The SPONSOR agrees to notify the Department within five (5) business days of placing a community school receiving CSP funding on a Corrective Action Plan. The notification must be sent to the Director of the Office of Community Schools via email.

Sponsor Assurances

Describe how the sponsor will provide for the continued operation of the school once the federal CSP grant has expired, if such sponsor determines that the school has met its objectives: *(Attach additional pages to provide a full explanation)*

By signing below, the sponsor agrees to the confirmations and assurances outlined above.

Name of Sponsor Organization: _____

Name of Subgrantee/School Applicant: _____

Sponsor Signature: _____ Date: _____

Certification

CERTIFICATION

I HEREBY CERTIFY that, to the best of my knowledge, the information in this application is correct.

The applicant designated below hereby applies for a subgrant of federal funds with the purpose of increasing national understanding of the community school model and to expand the number of high-quality community schools available to students across the nation. This is accomplished by providing financial assistance for planning, program design and initial implementation of new community schools; and to disseminate best practices to evaluate the effects of community schools, including their effects on students, student academic achievement, staff and parents.

The governing board of _____ [Community School Name] has authorized me to file this application and such action is recorded in the minutes of the agency's meeting held on _____ [Date]. A signed resolution is included with the application.

Signature: _____

Date: _____

Printed Name: _____

A close-up photograph of a hand holding a pen, poised to write on a document. The scene is bathed in a soft, ethereal blue light, creating a sense of focus and precision. The hand and pen are in sharp focus, while the background is blurred.

CSP Subgrant Funding

Outcomes

Subgrant Information

Use of Funds

Application Budget

Subgrant Information

Application Deadline and
Period of Availability

Subgrant Details

Award Continuation

CSP Reserve

Academic Distress Territories

Application Evaluation

Limited Competitive Pool

Subgrant Categories



Implementation
Year 1

Implementation
Year 2

Subgrant Categories



Use of Funds - Allowed

Planning and Program Design

- Educational Program
- Plans and Systems
- Professional Development

Initial Implementation

- Communication
- Equipment and Materials
- Limited Initial Operational Costs

Use of Funds – Unauthorized (Partial List)

- Capital or Construction Expenses
- Vehicle Acquisition Expenses
- Recurring Operational Expenses
- Employee Hiring/Recruitment Expenses
- Fines and Penalties or Lobbying Expenses
- Out-of-state Travel
- Grant Oversight Expenses, Indirect Costs
- Student field trips, school apparel ...

Budget Submission



Budget Entry in the CCIP



Budget Narrative



Project Goals and Activities Forms



Project Goals Budget Spreadsheet

A close-up photograph of a hand holding a pen, poised to write on a document. The image is overlaid with a semi-transparent blue filter. The text 'Application Review Process' is centered in white.

Application Review Process

Outcomes

Understand who will review the continuation application

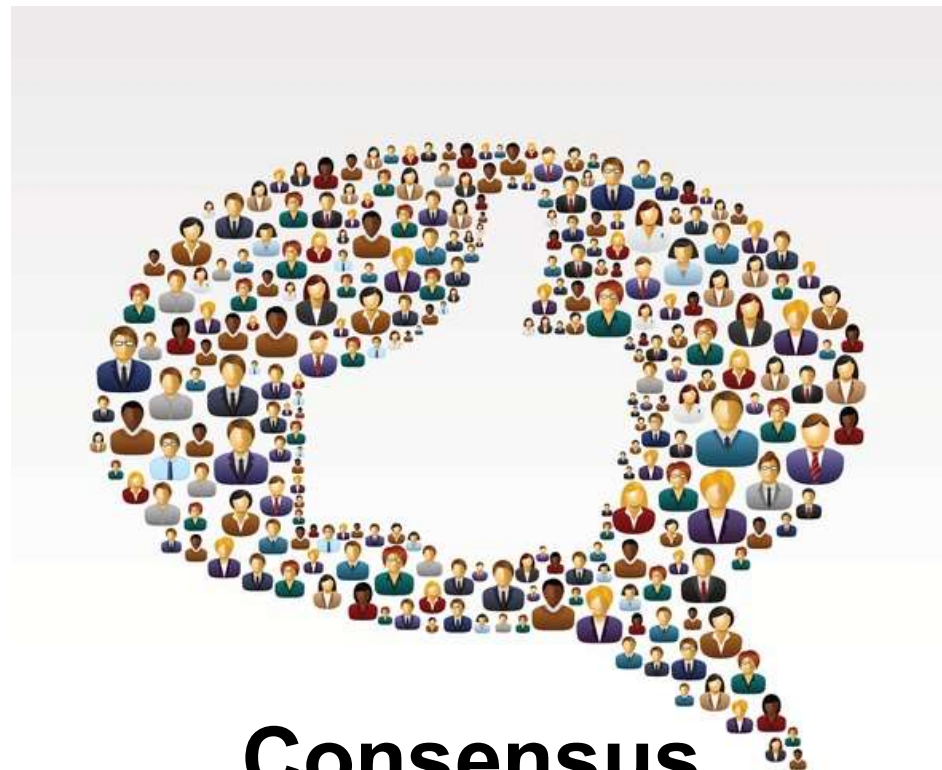
Explain the procedural review process

Describe the content review process

Understand the evaluation criteria and rubric

Review Team

Internal Team of Department Staff



Consensus

Review Process

Procedural Review

Content Review

Procedural Review

- Check for completeness
- Adherence to requirements
- Successful applicants advance to Content Review

Procedural Review

OHIO CSP SUBGRANT CONTINUATION APPLICATION: Procedural Review Checklist

Instructions: Department staff complete the checklist below to indicate if the application has all required items. If needed, Department staff members enter comments for each application section in the indicated "Comments" fields. Once the procedural review is completed, Department staff members indicate whether or not the application is approved to continue through the content review process.

Names on Ohio Department of Education Review Team: _____

Date Completed: _____

Subgrant Eligibility Requirements

Criteria	Yes	No	NA
Applicant is currently receiving a CSP <u>subgrant</u> from the Ohio Department of Education.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMMENTS			

Allowable Use of Funds

Criteria	Yes	No	NA
All costs in the budget fall under allowable costs, as outlined in the Allowable Costs Guide , and there are no additional costs outlined within the application.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Applicant has demonstrated that state or local funds are unavailable to cover any budgeted expense at issue.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The application and budget does not include expenditures that are not "allowable, allocable, or reasonable," as defined in the Nonregulatory Guidance Handbook (updated January 2014) and the Uniform Guidance [2 CFR 200].	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMMENTS			

Procedural Review

Required Application Forms

Criteria	Yes	No	NA
Cover Page	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Completed Application Submission Checklist	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Signed Certification Page	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Governing Authority Signed Resolution (for certification page)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Signed Statement of Assurances	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Signed Statement of Sponsor Assurances	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Project Goals Budget Spreadsheet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMMENTS			

Procedural Review

Application Narrative's Procedural Requirements

Criteria	Yes	No	NA
1. Narrative is 30 pages or fewer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Narrative font size is 11 <u>pt</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Narrative font style is Arial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Narrative page margins are one inch	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Narrative includes a header on all pages with all the following information: page numbers, community school name, school IRN and sponsor's name	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Narrative section includes:			
A. Executive Summary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. <u>Subgrant</u> Project Goals, Budget, Budget Narrative and Evaluation Methods	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Applicant includes a description of how it will use other federal funds (funding source, allocated amounts, title) in conjunction with CSP <u>subgrant</u> funding to meet project goals and objectives in the CSP <u>subgrant</u> application	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. School Community	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. Educationally Disadvantaged Students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. The school's plans for providing instructional support, interventions and programs to overcome academic and non-academic barriers to success are clearly articulated and aligned to <u>subgrant</u> goals.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ii. Description of how the community school will comply with sections 613(a)(5) and 613(e)(1)(B) of the Individuals with Disabilities Education Act	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E. Educational Model	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
F. School Goals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G. Parent and Community Outreach and Engagement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
H. Community School Personnel and External Support	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I. Governance and Management Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Procedural Review

Application Appendices Procedural Requirements

Criteria	Yes	No	NA
1. Community School Enrollment Policy, including Lottery Protocol	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Applicant does NOT have designated feeder patterns demonstrating separate and distinct schools.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. The applicant does NOT have weights associated with its lottery. The applicant is a community school that provides all students in the community with an equal opportunity to attend the charter school [20 U.S.C. 7221-7225g].	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. The applicant does NOT have lottery and enrollment policies that include preference for students in other community schools operated by the CMO/EMO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Completed CSP Budget Form (to be completed in Ohio's e-grant system, CCIP)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Copy of Community School's Annual and Long-Term Budgets and Last Audited Financial Statement (when applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. The applicant used the Department's annual budget template and five-year forecast template	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Copy of Executed Contract between the sponsor and the governing authority including all attachments and amendments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Technology Plan (if requested funds in previous <u>subgrant</u> period or requesting funds for technology for future <u>subgrant</u> period)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. School Library Development Plan (if requested funds in previous <u>subgrant</u> period or requesting funds for school library development for future <u>subgrant</u> period)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Professional Development Plan (if requested funds in previous <u>subgrant</u> period or requesting funds for professional development for future <u>subgrant</u> period)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Marketing Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Performance Management Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Disclosure Information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Copy of Lease Agreement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. CMO/EMO Contract (or other provider contracts)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Procedural Review

Overall Recommendation from the Procedural Review (*check one*):

☐ APPROVED – EVALUATE THE APPLICATION ☐ NOT APPROVED

Additional Comments

Content Review

Content Review

- Review and rate narratives and appendices that must be updated for continued funding.
- Narratives and appendices that are not allowed to be updated will not be rated.
- However, the non-rated sections will be considered when staff rate the updated components of the application.

Three Possible Ratings

Each Narrative / Appendix Evaluated

Rating	Definition
Yes	The response meets the established criteria and presents a clear, realistic picture of how the school expects to continue operating and inspires confidence in the applicant's capacity to execute the plan effectively.
No	The response is incomplete and raises concerns about the viability of the plan or the applicant's capacity to execute it; therefore, it does not meet the established criteria.
NA	The narrative or appendix is not applicable to the subgrantee.



Content Review Business Rule

The applicant must receive a “Yes” or “Not Applicable” rating on **all** review criteria in the content review rubric for the continuation application to be rated eligible.

Note: The subgrantee must receive a determination of “eligible” for both components, compliance and continuation application, to receive continuation funding.

Content Review Criteria

SECTION A: EXECUTIVE SUMMARY

Review Criteria	Yes	No	NA
The summary introduces the reader to the community school and includes:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 • The school's mission, vision, goals, grade levels, total students served during the CSP <u>subgrant</u> period and projected enrollment for the next fiscal year.			
 • A brief description of the community the school (including location and demographics).			
• An overview of how the school will prepare students for academic success, including a high-level summary of the school's innovative educational philosophy and instructional approach.			
• A summary of what the school has accomplished to date with its current CSP <u>subgrant</u> .			
• A summary of the continued funding requested and an introduction to the project goals and activities to be achieved with continued funding.			
Reviewer Comments:			

Content Review Criteria

SECTION A: EXECUTIVE SUMMARY

Review Criteria	Yes	No	NA
The summary introduces the reader to the community school and includes: <ul style="list-style-type: none">• The school's mission, vision, goals, grade levels, total students served during the CSP <u>subgrant</u> period and projected enrollment for the next fiscal year.• A brief description of the community the school (including location and demographics).• An overview of how the school will prepare students for academic success, including a high-level summary of the school's innovative educational philosophy and instructional approach.• A summary of what the school has accomplished to date with its current CSP <u>subgrant</u>.• A summary of the continued funding requested and an introduction to the project goals and activities to be achieved with continued funding.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reviewer Comments:			

Content Review Criteria

SECTION B: SUBGRANT PROJECT GOALS, BUDGET NARRATIVE AND EVALUATION METHODS

Review Criteria	Yes	No	NA
Identified CSP <u>subgrant</u> project goals give a clear and accurate picture of how the school will use <u>subgrant</u> funding to support the implementation of the community school. <ul style="list-style-type: none">• Goals are specific, measurable, attainable, relevant and time-bound.• The strategies proposed to meet these goals and activities to improve educational results for all community school students are evidence-based.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Content Review Criteria

Review Criteria	Yes	No	NA
<p>There is clear alignment among the <u>subgrant</u> project goals and the vision and goals of the school.</p> <ul style="list-style-type: none"> Each <u>subgrant</u> project goal aligns with the school's mission, vision, educational program and other federal grant programs. The school has a detailed plan, including action steps, for each <u>subgrant</u> project goal. If the school seeks technology and/or library funds, the application includes a technology plan and/or school library development plan 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>The budget and budget narrative fully describe the intended use of <u>subgrant</u> funds.</p> <ul style="list-style-type: none"> The submitted budget (in CCIP) specifies expenditures for each <u>subgrant</u> project goal. For each budget cell, the budget narrative fully explains how the school intends to use funds, including itemized descriptions. The budget narrative also includes a description of the supplementary funding needed for each project goal and a plan for securing it. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>The school demonstrates its plan to execute the Ohio CSP <u>subgrant</u>.</p> <ul style="list-style-type: none"> The school has sufficient cash on hand, or a reasonable plan to acquire it, to front initial <u>subgrant</u> spending until reimbursement. The school does not include any unauthorized activities in the budget. The school provides a description of how the <u>subgrant</u> will be managed directly by the school and not the operator (e.g., CMO, EMO), including key personnel assigned to manage the <u>subgrant</u>. The school describes how it will report on <u>subgrant</u> goals and activities, including the budget, to its governing board. The school describes how it will use other federal funds in conjunction with CSP <u>subgrant</u> funding to meet project goals and objectives in the CSP <u>subgrant</u> application 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>The school describes how it will evaluate the success of the <u>subgrant</u> goals.</p> <ul style="list-style-type: none"> The school's plan for evaluating <u>subgrant</u> goals includes specific metrics, persons responsible and dates for review. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Content Review Criteria

Review Criteria	Yes	No	NA
<p>The school demonstrates a commitment to sharing best practices with community schools across Ohio.</p> <ul style="list-style-type: none">• The school identifies best practices it implemented regarding academic performance, school culture, staff and student recruitment and/or financial management.• The school describes how it shared and will continue to share these best practices with other community schools across the state, including timeframes for achievement and persons responsible.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reviewer Comments:			

No Content Review Criteria for Narrative Section C



Content Review Criteria

SECTION D: EDUCATIONALLY DISADVANTAGED STUDENTS

Review Criteria	Yes	No	NA
<p>The school's plans for providing instructional support, interventions and programs to overcome academic and non-academic barriers to success are clearly articulated and aligned to <u>subgrant</u> goals.</p> <ul style="list-style-type: none"> • The school describes the intervention procedures it will employ to support all educationally disadvantaged students with emphasis on subgroups. • The school describes its process for the collection of academic and non-academic data and the analytical procedures it will employ to make data-driven decisions for educationally disadvantaged students. • The school describes the staff specifically responsible to support educationally disadvantaged students. • There is a clear connection between the annual and five-year forecast budgets (federal, state and/or private funding) regarding staffing and support services for educationally disadvantaged students. • The school describes its intervention programs for students with disabilities, English language learners, economically disadvantaged and/or other vulnerable youth subgroups to include identification, curriculum, instructional techniques, assessments and transition. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>The school describes how these strategies will meet the needs of each student subgroup and comply with state and federal requirements, including a description of how the school will comply with sections 613(a)(5) and 613(e)(1)(B) of the Individuals with Disabilities Education Act.</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reviewer Comments:			

No Content Review Criteria for Narrative Section E



No Content Review Criteria for Narrative Section F



Content Review Criteria

SECTION G: OUTREACH AND ENGAGEMENT

Review Criteria	Yes	No	NA
<p>The school summarizes its marketing plan, explaining how students and parents in the community are informed about the community school.</p> <ul style="list-style-type: none"> The school describes how students and parents in the community are informed about the community school, including details about targeted outreach plans for specific educationally disadvantaged student populations. The school describes opportunities for prospective families to ask questions, obtain additional information and tour the facility. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>The school presents significant planning and effort to engage families in the school's operations.</p> <ul style="list-style-type: none"> The school describes its plan for engaging and empowering parents in the school's ongoing operations. It describes the current level of parent engagement in the school, supported by data. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>The school presents significant planning and effort to engage prospective community members in the school's operations.</p> <ul style="list-style-type: none"> The school describes its plan for engaging and empowering community members in the school's ongoing operations. The school explains its plan for attracting, recruiting and retaining the involvement of members of the community. It describes the current level of community engagement in the school, supported by data. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reviewer Comments:			

Content Review Criteria

SECTION H: SCHOOL PERSONNEL AND EXTERNAL SUPPORT

Review Criteria	Yes	No	NA
The school provides an organizational chart with brief job descriptions and qualifications.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The school describes the teacher and non-certificated staff turnover rate.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The school describes its plans for mitigating high percentages of staff turnover.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The school describes the approach it uses to recruit and retain high-quality school personnel.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The school describes the approach it uses to engage an effective network of support. <ul style="list-style-type: none"> • The school identifies specific areas on which it seeks support. • The school identifies external partners that currently provide support in those areas. • The school describes how and when staff are engaged with external partners. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The school describes lessons learned from its first year of operation and how its plans to modify its strategies moving forward.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reviewer Comments:			

Content Review Criteria

SECTION I: GOVERNANCE AND MANAGEMENT PLAN

Review Criteria	Yes	No	NA
<p>The school explains the composition and selection process for the governing board.</p> <ul style="list-style-type: none"> The composition and selection process ensure adequate expertise to perform board responsibilities to meet the requirements of Ohio Revised Code. The school explains how the board was designed to support the overall mission and vision of the community school. The school clearly articulates the autonomy of all governing board members from the sponsor, the operator and any other potential conflicts of interest. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>The school provides evidence of the board's preparation and practice.</p> <ul style="list-style-type: none"> The school details the training the board already has received. The school details the training the board still needs, as well as when and how it will receive that training. The school provides evidence of current strong board practices, including the development and implementation of conflict of interest policies. The school describes the board's financial and transparency processes. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>The proposal describes what governance and management have worked well and what changes, if any, the governing board anticipates making moving forward.</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>The proposal includes the development of policies and procedures to ensure the governing authority reviews and approves all financial obligations related to the CSP <u>subgrant</u> funding prior to any obligations or expenditure of CSP funds.</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>Reviewer Comments:</p>			

No Content Review Criteria for Narrative Section J





Timeline and Award

Timeline and Award

- Timeline of the CSP Subgrant competition
- Award process
- Award notification

Outcomes

Explain the subgrant competition dates

Explain the award requirements

Explain the award notification timeline

Timeline

June 1, 2020:
Application
window opens at
12 p.m.

**August 3-7,
2020:**
Notice of
Award

June 29, 2020
Application
window closes
at 4:59 p.m.

Award

Meet CSP program goals

Budget modification (if applicable)

Official award notification

Award Notification

Timeline:

- August 3-7, 2020
- Official notification

A close-up photograph of a hand holding a pen, poised to write on a document. The scene is bathed in a strong blue light, creating a professional and focused atmosphere. The text 'Post-Award Fiscal Information' is overlaid in white, bold, sans-serif font.

Post-Award Fiscal Information

Outcomes

Post Award Fiscal Procedures

Subgrant Management

Misuse of Funds and Subgrant Termination

Equipment

Fiscal Procedures

Grant Start

Obligations

Project Cash Requests

Subgrant Management

Records Retention

Conflicts of Interest

Misuse of Funds / Termination

- Misuse of subgrant funds results in the return of identified funds
- 30 days notice of termination if not fulfilling funded program responsibilities

Equipment

Equipment Definition

Equipment Inventory

Return of Equipment

Disposition of Equipment

Equipment Records Retention

Inventory control process when purchasing items with federal funds

8/11/2014	HP Printer	XYL 567	File Stack	\$
10/15/2015	Dell Laptop	MNO 890	Desk	\$

A close-up photograph of a hand pointing at a tablet screen. The screen displays a blue overlay with the text 'Monitoring and Reporting'. The background is blurred, showing more of the hand and the tablet.

Monitoring and Reporting

Adherence to Program Requirements

1. Fiscal Monitoring
2. Monitoring by Sponsor
3. Fall Desk Review
4. Spring Site Visit
5. Annual Grant Activities Report

1

Ongoing Fiscal Monitoring

Subgrantees will be paid on a reimbursement basis.

2

Monitoring by Sponsor

Alert Department of non-compliance and work with subgrantee to correct the issue.

3

Fall Desk Review

Provide documentation on grant implementation and alignment of spending with the objectives in the CSP application.

4

Spring Site Visit

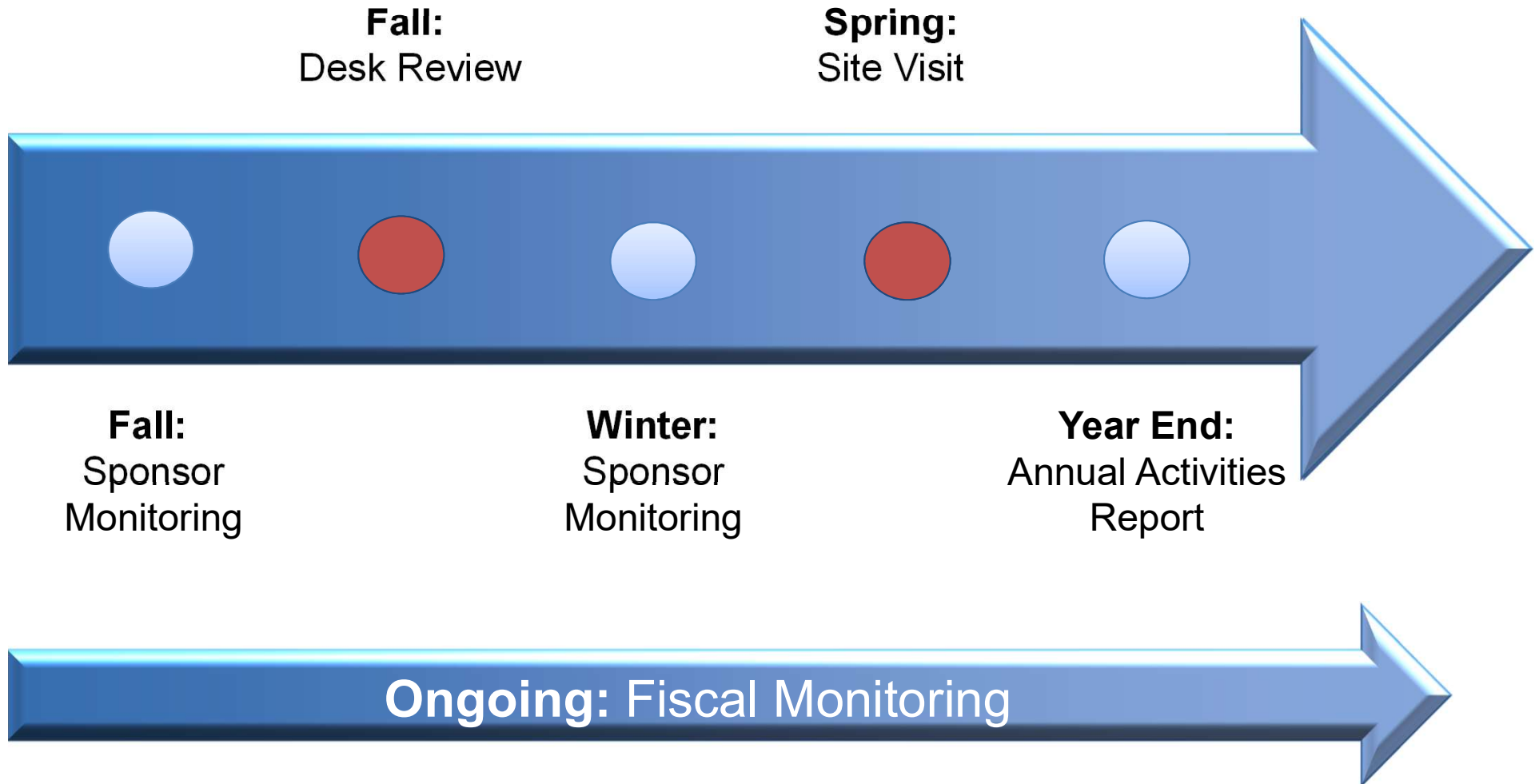
Interview school staff and governing board members, review financial documents and gather data on grant implementation.

5

Grant Activities Report

Report on project goals, detailed expenditures and a property inventory.

Monitoring Timeline



Corrective Action

Sponsors will work with the school to immediately rectify the non-compliance, or develop a corrective action plan that will quickly lead to compliance.

Non-Compliance

Failure to correct within 30 days:

Early termination of the award

Department may reclaim funds

Strong Communication

Subgrantee

Sponsor

Department

Monitoring Requirements

Failure to cooperate:

Early termination of the award

Department may recover funds



Application Submission/ CCIP

Outcomes

Working with Department Systems

Application Submission

Department Systems

- **OH-ID Portal**– System Security
- **OEDS** – Organization and Personnel Management
- **CCIP** – Grants Management
- **Compliance** – Reporting and Monitoring

OH-ID Portal



1. Access the Department website at education.ohio.gov.
2. Click on the *Login* link at the top of the page.

OH-ID Portal Login

PLEASE SELECT THE OPTION THAT BEST APPLIES TO YOU:

A teacher, superintendent, parent, or other customer of the Department of Education:

The SAFE portal has now been integrated with OHID. In order to access your existing SAFE applications, please click the button below to access the new OHID platform.

Important: Your SAFE credentials will not work in the OHID platform.

Please create a new OHID account if you do not already have one.

 **OHID PORTAL**

Need Help? Visit the [Department of Education OHID Portal Help webpage](#) for information on how to access and navigate the OHID portal.

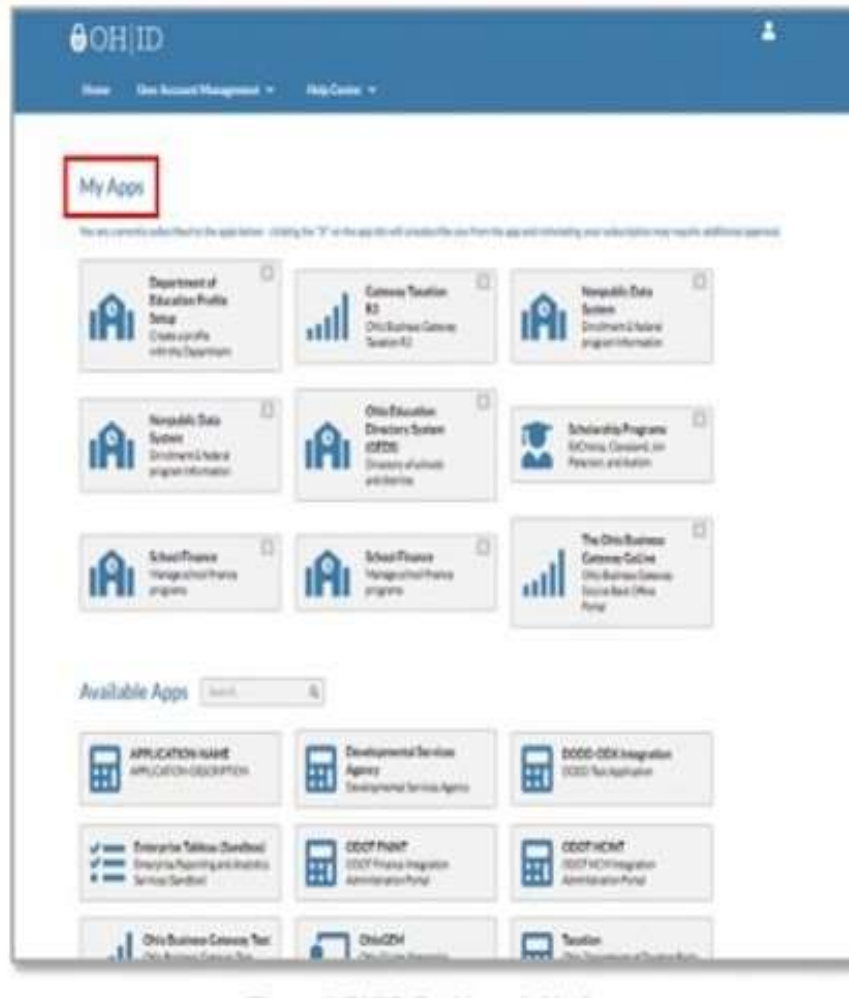
An employee of the Department of Education:

The SAFE portal has now been integrated with myOhio. In order to access your existing SAFE applications, please click the button below to access the new myOhio platform.

MYOHIO PLATFORM

- 1. Enter your User Name and Password**
- 2. Click *Sign In* or hit Enter**

OH-ID Landing Page




1. Verify your personal information

2. Click on the *CCIP* link

CCIP Organization Selection

OPTIONAL PAGE

 **Department of Education**

[Home](#)

CCIP Home

[CCIP Home](#)

[Search](#)

[Contact ODE](#)

[Document Library](#)

[Help](#)

[SAFE Account Sign Out](#)

[dataentry ccip QA](#)

Associated Organizations

IRN	Organization Name
000557	Columbus Arts & Technology Academy
000859	Canton Arts Academy
009248	Ms. Esther R. Hoffman, Therapist/Home Coordinator
009259	Integrations Treatment Center
043489	Akron Public Schools
043588	Bellefontaine City Schools
043703	Campbell
043752	Cincinnati Public Schools
043786	Cleveland Municipal
043802	Columbus Public Schools
043844	Dayton
043885	Delphos

Select appropriate organization

 **Department of Education**

CCIP Home Page

The screenshot shows the CCIP Home Page interface. At the top left is the Ohio.gov logo and the Department of Education name. On the right, a 'Session Timeout' box shows '00:59:43'. A left sidebar menu contains links like 'CCIP Home', 'Administer', 'Search', 'Grant Scorer Inbox', 'Contact ODE', 'Document Library', 'Help', and 'SAFE Account'. The main content area has a 'CCIP Home' heading, followed by 'Announcements' and 'Reminders' sections. The 'Announcements' section contains a notice about NPDS being open until Friday, May 20, 2016. The 'Reminders' section contains a notice about the McKinney-Vento Continuation Application being available from February 1 to April 29, 2016. Red circles and numbers 1 through 5 highlight specific elements: 1 points to the 'User Name' field in the sidebar, 2 points to the 'Session Timeout' box, 3 points to the 'Announcements' section header, 4 points to the 'Reminders' section header, and 5 points to the 'Administer' link in the sidebar.

Ohio.gov | Department of Education

Session Timeout
00:59:43

Home

CCIP Home

Announcements

Reminders

NPDS Now Open - Deadline Friday, May 20, 2016 (3/1/2016)
NPDS is now open for nonpublic schools to report federal ADM. The deadline to submit federal ADM is Friday, May 20, 2016 at 5:00 PM.

McKinney-Vento Continuation Application Available Feb. 1 1/28/2016
Attention CURRENT School Year 2015-16 McKinney-Vento Sub Grantees: This is a reminder that the Continuation Application will open Monday February 1, 2016 and close Friday April 29, 2016 at 5:00 PM EST. It is highly recommended that you complete and submit the application prior to the close date to avoid any technical issues. Please feel free to contact me with any questions or concerns. Susannah.Wayland@education.ohio.gov or 614-387-7725. Thank you.

User Name

Things of Note:

1. Name
2. Session Timeout
3. Announcements
4. Reminders
5. Left Menu

Funding Applications

Ohio Department of Education (050765) - Franklin County - 2019

2019 All Active Applications

Fiscal Year	Differentiated Support Status
2019	
2018	

Entitlement Funding Application

Revision

There are no matching Entitlement applications for this fiscal year.

Competitive Funding Application	Revision	
21st Century	0	
McKinney-Vento Homeless Assistance Program	0	
Straight A Fund	0	
Community Connectors	0	
Charter School Program	0	
Striving Readers Comprehensive Literacy	0	

5/18/2017

1. **Verify Organization (School Name)**
2. **Select 2019**
3. **Click on *Charter School Program* (Grant Name)**

[Home](#) > [Funding](#) > [Sections](#)

Sections

Applicant School Name (IRN) - County


Application Status: **Not Started**Change Status To: **Draft Started**

Click on *Draft Started* to
change the status of your
grant application.

Description (View Sections Only View All Pages)	Validation	Print
All	Messages	Print
<input type="checkbox"/> History Log		Print
History Log		Print
Create Comment		
<input type="checkbox"/> Allocations	Messages	Print
Allocations	Messages	Print
<input type="checkbox"/> Charter School Program		Print
Budget		Print
Upload/View documents		
<input type="checkbox"/> Contacts	Messages	Print
Contacts	Messages	Print
<input type="checkbox"/> Substantially Approved Dates		Print
Substantially Approved Dates		Print
<input type="checkbox"/> Assurances		Print
Assurances		Print
<input type="checkbox"/> New Applicant Tentative Approval Override		Print
New Applicant Tentative Approval Override		Print
All	Messages	Print

User Name

Sections

 **Department of Education**

Session Timeout
00:59:03

Home > Funding > Sections


Sections

Applicant School Name (IRN) - County 2018 - Charter School Program - Rev 0

Application Status: **Draft Started**

Change Status To: [Draft Completed](#)

Description (View Sections Only View All Pages)	Validation	Print
All	Messages	Print
<input checked="" type="checkbox"/> History Log		Print
History Log		Print
Create Comment		
<input type="checkbox"/> Allocations	Messages	Print
Allocations	Messages	Print
<input type="checkbox"/> Charter School Program		Print
Budget		Print
Upload/View documents		
<input type="checkbox"/> Contacts	Messages	Print
Contacts	Messages	Print
<input type="checkbox"/> Substantially Approved Dates		Print
Substantially Approved Dates		Print
<input type="checkbox"/> Assurances		Print
Assurances		Print
<input type="checkbox"/> New Applicant Tentative Approval Override		Print
New Applicant Tentative Approval Override		Print
All	Messages	Print



User Name

CSP Subgrant Application Submission

Subgrant Application Sections

Charter School Program

Budget

Upload/View Documents

Contacts

Assurances

Sections - Budget

Ohio.gov | Department of Education

Session Timeout
00:59:03

Home > Funding > Sections

Sections

Applicant School Name (IRN) - County - 2018 - Charter School Program - Rev 0

Application Status: **Draft Started**

Change Status To: [Draft Completed](#)

Description (View Sections Only View All Pages)	Validation	Print
All	Messages	Print
<input type="checkbox"/> History Log		Print
History Log		Print
Create Comment		
<input type="checkbox"/> Allocations	Messages	Print
Allocations	Messages	Print
<input type="checkbox"/> Charter School		Print
Budget		Print
Upload/View documents		
<input type="checkbox"/> Contacts	Messages	Print
Contacts	Messages	Print
<input type="checkbox"/> Substantially Approved Dates		Print
Substantially Approved Dates		Print
<input type="checkbox"/> Assurances		Print
Assurances		Print
<input type="checkbox"/> New Applicant Tentative Approval Override		Print
New Applicant Tentative Approval Override		Print
All	Messages	Print

User Name

Budget Entry

CCIP Home

Search

Inbox

Planning

Funding

Address Book

Contact ODE

Document Library

Help

SAFE Account Sign Out

Home > Funding > Sections

Session Timeout
00:58:43

Budget

Applicant School Name (IRN) - County 2018 - Charter School Program - Rev 0 - Charter School Program

Save And Go To

U.S.A.S. Fund #: 499
[Plus/Minus Sheet \(opens new window\)](#)

Purpose Code	Object Code	Salaries 100	Retirement Fringe Benefits 200	Purchased Services 400	Supplies 500	Capital Outlay 600	Other 800	Total
Instruction		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Support Services		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Governance/Admin		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prof Development		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Family/Community		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Safety		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Facilities		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transportation		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Nonpublic		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Adjusted Allocation								0.00
Remaining								0.00

User Name

Sections – Upload Documents

Ohio.gov

Department of Education

Session Timeout
00:59:03

Home > Funding > Sections

Sections

Applicant School Name (IRN) - County - 2018 - Charter School Program - Rev 0

Application Status: Draft Started

Change Status To: [Draft Completed](#)

Description (View Sections Only View All Pages)	Validation	Print
All	Messages	Print
<input type="checkbox"/> History Log		Print
History Log		Print
Create Comment		
<input type="checkbox"/> Allocations	Messages	Print
Allocations	Messages	Print
<input type="checkbox"/> Charter School Program		Print
Budget		Print
Upload/View documents		
<input type="checkbox"/> Contacts	Messages	Print
Contacts	Messages	Print
<input type="checkbox"/> Substantially Approved Dates		Print
Substantially Approved Dates		Print
<input type="checkbox"/> Assurances		Print
Assurances		Print
<input type="checkbox"/> New Applicant Tentative Approval Override		Print
New Applicant Tentative Approval Override		Print
All	Messages	Print

User Name



Sections – Upload Documents

Ohio.gov | Department of Education Session Timeout 00:58:23

Home > Funding > Sections

Upload/View documents

Applicant School Name (IRN) - County - 2018 - Charter School Program - Rev 0 - Charter School Program

Go To

Please upload any supporting documents as a part of the application.

Document Name/Description:

Upload read-only documents: Browse...

Upload Cancel

List of documents attached for this grant application	Upload Date
---	-------------

User Name

10 MB
Size Limit

Sections – Upload Documents

Ohio.gov | Department of Education Session Timeout 00:58:08

Home > Funding > Sections

Upload/View documents


Applicant School Name (IRN) - County 2018 - Charter School Program - Rev 0 - Charter School Program

Go To

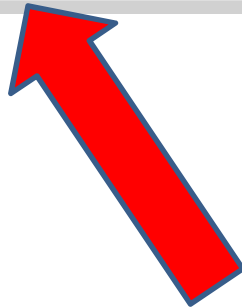
Please upload any supporting documents as a part of the grant submission.

Document Name/Description:


Upload read-only documents:

List of documents attached for this grant application	Upload Date
 Application Narrative	5/4/2017 11:12:20 AM

User Name



Delete a Document

 **Department of Education**

Session Timeout
00:59:04

[Home](#) > [Funding](#) > [Sections](#)

Upload/View documents

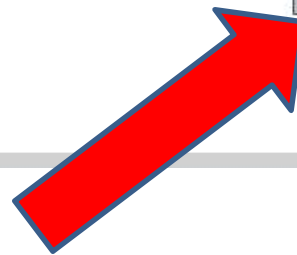
Applicant School Name (IRN) - County - 2018 - Charter School Program - Rev 0 - Charter School Program

Delete Document

Document Name: Application Narrative

Click to View: [View Document](#)

User Name



Sections

Ohio.gov | Department of Education Session Timeout 00:59:03

Home > Funding > Sections

Sections



Applicant School Name (IRN) - County - 2018 - Charter School Program - Rev 0

Application Status: Draft Started

Change Status To: [Draft Completed](#)


Description (View Sections Only View All Pages)	Validation	Print
All	Messages	Print
<input checked="" type="checkbox"/> History Log		Print
History Log		Print
Create Comment		
<input type="checkbox"/> Allocations	Messages	Print
Allocations	Messages	Print
<input type="checkbox"/> Charter School Program		Print
Budget		Print
Upload/View documents		
<input type="checkbox"/> Contacts	Messages	Print
Contacts	Messages	Print
<input type="checkbox"/> Substantially Approved Dates		Print
Substantially Approved Dates		Print
<input type="checkbox"/> Assurances		Print
Assurances		Print
<input type="checkbox"/> New Applicant Tentative Approval Override		Print
New Applicant Tentative Approval Override		Print
All	Messages	Print

User Name



Other Sections of Note

Sections

Ohio.gov

Department of Education

Session Timeout
00:59:03

[Home](#) > [Funding](#) > [Sections](#)

User Name

Ohio

Department of Education

Sections – History Log

Ohio.gov | Department of Education

Session Timeout
00:56:00

[Home](#) > [Funding](#) > [Sections](#)

History Log

Applicant School Name (IRN) - County - 2018 - Charter School Program - Rev 0 - History Log

Go To

[View All Status/Comments](#)

There are 4 status/comments. Displaying page: 1 of 1

Attention Needed	Date	User	Status (S)/Comment (C)	S/C
<input type="checkbox"/>	5/1/2017 3:42:59 PM			C
<input type="checkbox"/>	5/1/2017 3:42:56 PM		asdf	C
	4/21/2017 9:41:53 AM	ccip, dataentry	Status changed to 'Draft Started'.	S
	4/21/2017 9:39:57 AM	ccip, dataentry	Status changed to 'Not Started'.	S

User Name

Ohio | Department of Education

Sections - Validation

Ohio.gov

Department of Education

Session Timeout
00:59:03

Home > Funding > Sections

Sections


Applicant School Name (IRN) - County - 2018 - Charter School Program - Rev 0

Application Status: Draft Started

Change Status To: [Draft Completed](#)


Description (View Sections Only View All Pages)	Validation	Print
All	Messages	Print
<div><div></div>History Log</div>		Print
History Log		Print
Create Comment		
<div><div></div>Allocations</div>		Print
Allocations	Messages	Print
<div><div></div>Charter School Program</div>		Print
Budget		Print
Upload/View documents		
<div><div></div>Contacts</div>	Messages	Print
Contacts	Messages	Print
<div><div></div>Substantially Approved Dates</div>		Print
Substantially Approved Dates		Print
<div><div></div>Assurances</div>		Print
Assurances		Print
<div><div></div>New Applicant Tentative Approval Override</div>		Print
New Applicant Tentative Approval Override		Print
All	Messages	Print

User Name



Other Sections of Note

Validation Messages

 **Department of Education**

Session Timeout
00:59:46

[Home](#) > [Funding](#) > [Sections](#)

Validation Messages


Applicant School Name (IRN) - County - 2018 - Charter School Program - Rev 0

[Return To Sections Page](#)


Allocations

Allocations	
At least one budget in this funding application must be greater than zero.	Error

User Name



Sections - Validation

**Department of Education**

Session Timeout
00:59:03

[Home](#) > [Funding](#) > [Sections](#)

Sections

Applicant School Name (IRN) - County - 2018 - Charter School Program - Rev 0

Application Status: **Draft Started**

Change Status To: [Draft Completed](#)

Description (View Sections Only View All Pages)	Validation	Print
All	Messages	Print
<input type="checkbox"/> History Log		Print
History Log		Print
Create Comment		
<input type="checkbox"/> Allocations	Messages	Print
Allocations	Messages	Print
<input type="checkbox"/> Charter School Program		Print
Budget		Print
Upload/View documents		
<input type="checkbox"/> Contacts	Messages	Print
Contacts	Messages	Print
<input type="checkbox"/> Substantially Approved Dates		Print
Substantially Approved Dates		Print
<input type="checkbox"/> Assurances		Print
Assurances		Print
<input type="checkbox"/> New Applicant Tentative Approval Override		Print
New Applicant Tentative Approval Override		Print
All	Messages	Print



User Name

Contacts Message

Ohio.gov | Department of Education Session Timeout 00:59:53

[Home](#) > [Funding](#) > [Sections](#)

Validation Messages

Applicant School Name (IRN) - County - 2018 - Charter School Program - Rev 0

[Return To Sections Page](#)

Contacts

Contacts

There must be a District Contact for this Funding Application. Error

User Name

Ohio.gov | Department of Education Session Timeout 00:59:54


[Home](#) > [Funding](#) > [Sections](#)

Contacts

Applicant School Name (IRN) - County - 2018 - Charter School Program - Rev 0 - Contacts

[Save And Go To](#)

Funding Application Contact

Name: 

User Name

Application Verification

Verify Attached Documents

Verify Entered Budget

Address Validation Messages

Application Submission

Ohio.gov | Department of Education

Session Timeout: 00:24:09

Home > Funding > Sections

Sections

Applicant School Name (IRN) - County: 2018 - Charter School Program - Rev 0

Application Status: **Draft Started**

Change Status To: Draft Completed

NOTE: DO NOT click on Draft Completed until the application is complete.

Description (View Sections Only View r...)	Print
All	Print
<input type="checkbox"/> History Log	Print
History Log	Print
Create Comment	
<input type="checkbox"/> Allocations	Messages Print
Allocations	Messages Print
<input type="checkbox"/> Charter School Program	Print
Budget	Print
Upload/View documents	
<input type="checkbox"/> Contacts	Print
Contacts	Print

User Name

1. Change application status to *Draft Completed*

Application Submission

Ohio.gov | Department of Education

Session Timeout 00:24:09


Home > Funding > Sections

Sections

Akron Digital Academy (149054) - Summit County - 2018 - Charter School Program - Rev 0

Application Status: **Draft Completed**

Change Status To: ~~Fiscal Representative Approved~~
or
~~Fiscal Representative Returned Not Approved~~



Description (View Sections Only View All Pages)	Validation	Print
All	Messages	Print
<input type="checkbox"/> History Log		Print
History Log		Print
Create Comment		
<input type="checkbox"/> Allocations	Messages	Print
Allocations	Messages	Print
<input type="checkbox"/> Charter School Program		Print
Budget		Print
Upload/View documents		
<input type="checkbox"/> Contacts		Print
Contacts		Print

dataentry ccip
QA

2. Change application status to *Fiscal Representative Approved*
3. Change application status to *Authorized Representative Approved*



Closing Remarks

Reminders

- Purpose
- Timeline
- Application Format
- Eligibility for Continued Funding
- Use of Funds
- Assurances and Certification

Purpose

To increase the number of high-performing community schools and the percentage of community school students enrolled in these schools and to prioritize serving students who are educationally disadvantaged or socioeconomically disadvantaged.

Timeline

June 1, 2020:
Application
window opens at
12 p.m.

**August 3-7,
2020**
Notice of
Award

June 29, 2020:
Application window
closes at 4:59 p.m.

Format

- Applications must conform to the prescribed format and sequence
- Upload to the CCIP using the correct naming convention
- Refer to the application checklist

Eligibility for Continued Funding

- Two components
 - Compliance Review
 - Continuation Application
- The subgrantee must receive a determination of “eligible” for both components to receive continuation funding.

Use of Funds

Allowable

Criteria

Unallowable

Criteria

Assurances and Certification

Community
School

**Governing
Authority Sign
and Approve**

Sponsor

**Complete and
Sign**

Office of Community Schools

25 S. Front Street, Mail Stop 307
Columbus, Ohio 43215

614-466-7058
877-644-6338 (toll-free)

community.schools@education.ohio.gov

<http://education.ohio.gov/Topics/Quality-School-Choice/Community-Schools>

Join the Conversation



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OHEducation



OhioEdDept



education.ohio.gov/text