



2016-17 Quality Component

The Office of Community Schools, 1/31/2017

Ohio | Department
of Education

Session Outcomes

Sponsors will:

Understand 2016-17 Quality rubric

Describe Epicenter submission process

Explore specific standards within each critical area

2016-17 Quality Rubric

- Clarifications to the rubric were done in consultation with sponsors
- Quality practices are still based on standards developed by NACSA
- The rigor of the 2015-16 process is maintained, while evaluation tools are streamlined

2016-17 Quality Rubric

ODE used sponsor feedback to improve:

- Rubric format
- Rubric content
 - Consolidated standards
- Document submission process in Epicenter

Rubric Format Improvements

Expanded standard descriptions

Added key indicators

Included progressive metrics



Standard Descriptions

Standard A: 2015-16

Commitment & Capacity				
	Poor	Ineffective	Effective	Exemplary
A. Clear Mission for Sponsoring Community Schools	<ul style="list-style-type: none"> The sponsor's mission for sponsoring schools is broad or it has no mission. The sponsor's vision for sponsoring is vague, with no defined priorities and no strategic goals. The sponsor's governing board designates all contract decisions to staff and/or accepts contract decision-making recommendations with only a cursory review, taking action perfunctorily as part of routine business. 	<ul style="list-style-type: none"> The sponsor states a clear mission for sponsoring community schools. The sponsor articulates a broad vision for sponsoring, with broad goals over an undefined period of time. The sponsor's governing board typically designates contract decisions to staff, which provides the board with general recommendations for which contracts to approve. Decisions are typically made with limited information provided by the staff and without consideration of the sponsor's broad vision. 	<ul style="list-style-type: none"> The sponsor states a clear mission for quality sponsoring. The sponsor articulates and implements a vision and plan for sponsoring, including general goals and timelines for achievement. The sponsor's governing board, while formally making all contract decisions, relies on their staff to carefully review and recommend contract decisions aligned with their sponsoring vision and plan. 	<ul style="list-style-type: none"> The sponsor states a clear mission for quality sponsoring. The sponsor articulates and implements an intentional strategic vision and plan for sponsoring, including clear priorities, specific goals, and time frames for achievement. The sponsor's governing board actively participates in all contract decision-making (approval and renewal) to ensure that all such actions are consistent with the sponsor's strategic vision and plan for quality sponsoring.

*Compare Standard A: 2015-16 to Standard A1: 2016-17

Standard A1: 2016-17

A. Commitment and Capacity

A1 – Mission: The sponsor has a clear mission and a strategic plan for sponsoring community schools.

Key Indicators:

- The mission cites sponsoring practices and is available on the sponsor’s website
- The strategic plan articulates clear sponsoring priorities, measurable goals and time frames for achievement

FAILURE OF THE SPONSOR TO SUBMIT EVIDENCE OF A SPONSORING MISSION WILL RESULT IN THE SPONSOR RECEIVING 0 POINTS FOR THIS STANDARD.

1 Point	2 Points	3 Points	4 Points
The sponsor submitted a mission that cites sponsoring –but– The mission is not available on the sponsor’s website.	The sponsor submitted a mission that cites sponsoring –and– The mission is available on the sponsor’s website.	2-Point Requirements –and– The sponsor submitted a strategic plan that includes sponsoring goals.	3-Point Requirements –and– The goals in the strategic plan are measurable and include time frames for achievement.

*Compare Standard A: 2015-16 to Standard A1: 2016-17



Key Indicators

Standard A: 2015-16

Commitment & Capacity				
	Poor	Ineffective	Effective	Exemplary
A. Clear Mission for Sponsoring Community Schools	<ul style="list-style-type: none"> The sponsor's mission for sponsoring schools is broad or it has no mission. The sponsor's vision for sponsoring is vague, with no defined priorities and no strategic goals. The sponsor's governing board designates all contract decisions to staff and/or accepts contract decision-making recommendations with only a cursory review, taking action perfunctorily as part of routine business. 	<ul style="list-style-type: none"> The sponsor states a clear mission for sponsoring community schools. The sponsor articulates a broad vision for sponsoring, with broad goals over an undefined period of time. The sponsor's governing board typically designates contract decisions to staff, which provides the board with general recommendations for which contracts to approve. Decisions are typically made with limited information provided by the staff and without consideration of the sponsor's broad vision. 	<ul style="list-style-type: none"> The sponsor states a clear mission for quality sponsoring. The sponsor articulates and implements a vision and plan for sponsoring, including general goals and timelines for achievement. The sponsor's governing board, while formally making all contract decisions, relies on their staff to carefully review and recommend contract decisions aligned with their sponsoring vision and plan. 	<ul style="list-style-type: none"> The sponsor states a clear mission for quality sponsoring. The sponsor articulates and implements an intentional strategic vision and plan for sponsoring, including clear priorities, specific goals, and time frames for achievement. The sponsor's governing board actively participates in all contract decision-making (approval and renewal) to ensure that all such actions are consistent with the sponsor's strategic vision and plan for quality sponsoring.

*Compare Standard A: 2015-16 to Standard A1: 2016-17

Standard A1: 2016-17

A. Commitment and Capacity

A1 – Mission: The sponsor has a clear mission and a strategic plan for sponsoring community schools.

Key Indicators:

- The mission cites sponsoring practices and is available on the sponsor’s website
- The strategic plan articulates clear sponsoring priorities, measurable goals and time frames for achievement

FAILURE OF THE SPONSOR TO SUBMIT EVIDENCE OF A SPONSORING MISSION WILL RESULT IN THE SPONSOR RECEIVING 0 POINTS FOR THIS STANDARD.

1 Point	2 Points	3 Points	4 Points
The sponsor submitted a mission that cites sponsoring –but– The mission is not available on the sponsor’s website.	The sponsor submitted a mission that cites sponsoring –and– The mission is available on the sponsor’s website.	2-Point Requirements –and– The sponsor submitted a strategic plan that includes sponsoring goals.	3-Point Requirements –and– The goals in the strategic plan are measurable and include time frames for achievement.

*Compare Standard A: 2015-16 to Standard A1: 2016-17



Progressive Metrics

Standard A: 2015-16

Commitment & Capacity				
	Poor	Ineffective	Effective	Exemplary
A. Clear Mission for Sponsoring Community Schools	<ul style="list-style-type: none"> The sponsor's mission for sponsoring schools is broad or it has no mission. The sponsor's vision for sponsoring is vague, with no defined priorities and no strategic goals. The sponsor's governing board designates all contract decisions to staff and/or accepts contract decision-making recommendations with only a cursory review, taking action perfunctorily as part of routine business. 	<ul style="list-style-type: none"> The sponsor states a clear mission for sponsoring community schools. The sponsor articulates a broad vision for sponsoring, with broad goals over an undefined period of time. The sponsor's governing board typically designates contract decisions to staff, which provides the board with general recommendations for which contracts to approve. Decisions are typically made with limited information provided by the staff and without consideration of the sponsor's broad vision. 	<ul style="list-style-type: none"> The sponsor states a clear mission for quality sponsoring. The sponsor articulates and implements a vision and plan for sponsoring, including general goals and timelines for achievement. The sponsor's governing board, while formally making all contract decisions, relies on their staff to carefully review and recommend contract decisions aligned with their sponsoring vision and plan. 	<ul style="list-style-type: none"> The sponsor states a clear mission for quality sponsoring. The sponsor articulates and implements an intentional strategic vision and plan for sponsoring, including clear priorities, specific goals, and time frames for achievement. The sponsor's governing board actively participates in all contract decision-making (approval and renewal) to ensure that all such actions are consistent with the sponsor's strategic vision and plan for quality sponsoring.

*Compare Standard A: 2015-16 to Standard A1: 2016-17

Standard A1: 2016-17

A. Commitment and Capacity

A1 – Mission: The sponsor has a clear mission and a strategic plan for sponsoring community schools.

Key Indicators:

- The mission cites sponsoring practices and is available on the sponsor’s website
- The strategic plan articulates clear sponsoring priorities, measurable goals and time frames for achievement

FAILURE OF THE SPONSOR TO SUBMIT EVIDENCE OF A SPONSORING MISSION WILL RESULT IN THE SPONSOR RECEIVING 0 POINTS FOR THIS STANDARD.

1 Point	2 Points	3 Points	4 Points
The sponsor submitted a mission that cites sponsoring –but– The mission is not available on the sponsor’s website.	The sponsor submitted a mission that cites sponsoring –and– The mission is available on the sponsor’s website.	2-Point Requirements –and– The sponsor submitted a strategic plan that includes sponsoring goals.	3-Point Requirements –and– The goals in the strategic plan are measurable and include time frames for achievement.

*Compare Standard A: 2015-16 to Standard A1: 2016-17

Rubric Content Improvements

Consolidated rubric metrics

5 point scoring scale (0 to 4)

32 total standards



Consolidated Rubric Metrics

Standard A: 2015-16

Commitment & Capacity				
	Poor	Ineffective	Effective	Exemplary
A. Clear Mission for Sponsoring Community Schools	<ul style="list-style-type: none"> The sponsor's mission for sponsoring schools is broad or it has no mission. The sponsor's vision for sponsoring is vague, with no defined priorities and no strategic goals. The sponsor's governing board designates all contract decisions to staff and/or accepts contract decision-making recommendations with only a cursory review, taking action perfunctorily as part of routine business. 	<ul style="list-style-type: none"> The sponsor states a clear mission for sponsoring community schools. The sponsor articulates a broad vision for sponsoring, with broad goals over an undefined period of time. The sponsor's governing board typically designates contract decisions to staff, which provides the board with general recommendations for which contracts to approve. Decisions are typically made with limited information provided by the staff and without consideration of the sponsor's broad vision. 	<ul style="list-style-type: none"> The sponsor states a clear mission for quality sponsoring. The sponsor articulates and implements a vision and plan for sponsoring, including general goals and timelines for achievement. The sponsor's governing board, while formally making all contract decisions, relies on their staff to carefully review and recommend contract decisions aligned with their sponsoring vision and plan. 	<ul style="list-style-type: none"> The sponsor states a clear mission for quality sponsoring. The sponsor articulates and implements an intentional strategic vision and plan for sponsoring, including clear priorities, specific goals, and time frames for achievement. The sponsor's governing board actively participates in all contract decision-making (approval and renewal) to ensure that all such actions are consistent with the sponsor's strategic vision and plan for quality sponsoring.

*Compare Standard A: 2015-16 to Standard A1: 2016-17

Standard A1: 2016-17

A. Commitment and Capacity

A1 – Mission: The sponsor has a clear mission and a strategic plan for sponsoring community schools.

Key Indicators:

- The mission cites sponsoring practices and is available on the sponsor’s website
- The strategic plan articulates clear sponsoring priorities, measurable goals and time frames for achievement

FAILURE OF THE SPONSOR TO SUBMIT EVIDENCE OF A SPONSORING MISSION WILL RESULT IN THE SPONSOR RECEIVING 0 POINTS FOR THIS STANDARD.

1 Point	2 Points	3 Points	4 Points
The sponsor submitted a mission that cites sponsoring –but– The mission is not available on the sponsor’s website.	The sponsor submitted a mission that cites sponsoring –and– The mission is available on the sponsor’s website.	2-Point Requirements –and– The sponsor submitted a strategic plan that includes sponsoring goals.	3-Point Requirements –and– The goals in the strategic plan are measurable and include time frames for achievement.

*Compare Standard A: 2015-16 to Standard A1: 2016-17



5 Point Score Scale (0 to 4)

Standard A: 2015-16

Commitment & Capacity				
	Poor	Ineffective	Effective	Exemplary
A. Clear Mission for Sponsoring Community Schools	<ul style="list-style-type: none"> The sponsor's mission for sponsoring schools is broad or it has no mission. The sponsor's vision for sponsoring is vague, with no defined priorities and no strategic goals. The sponsor's governing board designates all contract decisions to staff and/or accepts contract decision-making recommendations with only a cursory review, taking action perfunctorily as part of routine business. 	<ul style="list-style-type: none"> The sponsor states a clear mission for sponsoring community schools. The sponsor articulates a broad vision for sponsoring, with broad goals over an undefined period of time. The sponsor's governing board typically designates contract decisions to staff, which provides the board with general recommendations for which contracts to approve. Decisions are typically made with limited information provided by the staff and without consideration of the sponsor's broad vision. 	<ul style="list-style-type: none"> The sponsor states a clear mission for quality sponsoring. The sponsor articulates and implements a vision and plan for sponsoring, including general goals and timelines for achievement. The sponsor's governing board, while formally making all contract decisions, relies on their staff to carefully review and recommend contract decisions aligned with their sponsoring vision and plan. 	<ul style="list-style-type: none"> The sponsor states a clear mission for quality sponsoring. The sponsor articulates and implements an intentional strategic vision and plan for sponsoring, including clear priorities, specific goals, and time frames for achievement. The sponsor's governing board actively participates in all contract decision-making (approval and renewal) to ensure that all such actions are consistent with the sponsor's strategic vision and plan for quality sponsoring.

*Compare Standard A: 2015-16 to Standard A1: 2016-17

Standard A1: 2016-17

A. Commitment and Capacity

A1 – Mission: The sponsor has a clear mission and a strategic plan for sponsoring community schools.

Key Indicators:

- The mission cites sponsoring practices and is available on the sponsor's website
- The strategic plan articulates clear sponsoring priorities, measurable goals and time frames for achievement

FAILURE OF THE SPONSOR TO SUBMIT EVIDENCE OF A SPONSORING MISSION WILL RESULT IN THE SPONSOR RECEIVING 0 POINTS FOR THIS STANDARD.

1 Point	2 Points	3 Points	4 Points
The sponsor submitted a mission that cites sponsoring –but– The mission is not available on the sponsor's website.	The sponsor submitted a mission that cites sponsoring –and– The mission is available on the sponsor's website.	2-Point Requirements –and– The sponsor submitted a strategic plan that includes sponsoring goals.	3-Point Requirements –and– The goals in the strategic plan are measurable and include time frames for achievement.

*Compare Standard A: 2015-16 to Standard A1: 2016-17



32 Quality Standards

Standard D: 2015-16

Application Process & Decision-Making				
	Poor	Ineffective	Effective	Exemplary
<p>D. Rigorous Criteria for Existing Community School Operators/Replicators</p> <p><i>Whichever school is being replicated, it must have been in operation for two or more school years.</i></p>	<ul style="list-style-type: none"> • No additional criteria are required of existing school operators and/or replicators of existing schools. • Sponsor does not look for any evidence of past success or the capacity for growth. 	<ul style="list-style-type: none"> • While no additional criteria are required, the sponsor completes a cursory look of the current school’s academic success or a consideration for the school’s capacity to expand. 	<ul style="list-style-type: none"> • Sponsor requires the applicant to meet the following criteria: <ul style="list-style-type: none"> ○ Clear evidence of capacity to operate a new school successfully while maintaining quality in existing schools; ○ Document educational, organizational, and financial performance records based on all existing schools; ○ Must explain any never-opened, terminated, or non-renewed schools; ○ Must present a growth plan, business plan, and most recent financial audits; and ○ Meet at least one of the following indicators of effectiveness to earn approval for replication: high academic, organization, and/or financial success to earn approval for replication. 	<ul style="list-style-type: none"> • Sponsor requires the applicant to meet the following criteria: <ul style="list-style-type: none"> ○ Clear evidence of capacity to operate a new school successfully while maintaining quality in existing schools; ○ Document educational, organizational, and financial performance records based on all existing schools; ○ Must explain any never-opened, terminated, or non-renewed schools; ○ Must present a growth plan, business plan, and most recent financial audits; and ○ Meet multiple indicators of effectiveness in all of the following areas: high academic, organization, and financial success to earn approval for replication. <p><i>Examples of success include: never had an un-auditable school; no general education or special education school rated below the top two LRC categories; no dropout prevention and recovery schools rated below “meets”, etc.</i></p>

*Compare Standard D: 2015-16 and Standard E: 2015-16 to Standard B3: 2016-17

Standard E: 2015-16

Application Process & Decision-Making				
	Poor	Ineffective	Effective	Exemplary
E. Rigorous Criteria for Community Schools Changing Sponsor/ Assignment of Contract (if applicable)	<ul style="list-style-type: none"> • No additional criteria are required of the existing school seeking to be switch sponsors. • Sponsor does not look for any evidence of past success or the capacity to operate successfully. 	<ul style="list-style-type: none"> • While no additional criteria are required, the sponsor completes a cursory look of the current school's academic success or considers the school's capacity to operate successfully. 	<ul style="list-style-type: none"> • While no additional criteria are required, the sponsor reviews the existing school's financial audits (where available), academic success, and the school's capacity to operate successfully, meeting and/or exceeding it performance targets. • The application process may include either a face-to-face interview with the applicant or contact with the school's current sponsor. • The sponsor does not consider contracting with a community school that is being non-renewed by its current sponsor. 	<ul style="list-style-type: none"> • Sponsor requires the applicant to provide educational, organizational, and financial performance records to evaluate the school's capacity to operate successfully, meeting and/or exceeding its performance targets. • The application process includes a face-to-face interview with the applicant and contact with the school's current sponsor. • The application process may include visiting the school and/or attending a board meeting. • The sponsor does not consider contracting with a community school that is being non-renewed by its current sponsor. • The sponsor's process to consider sponsoring a currently operating school is publicly available.

*Compare Standard D: 2015-16 and Standard E: 2015-16 to Standard B3: 2016-17

Standard B3: 2016-17

B3 – Rigorous Criteria for Replicators and Schools Seeking a Change in Sponsor: The sponsor requires potential replicators and schools seeking a change in sponsor to submit a written application. The sponsor considers academic, operational, and fiscal data in addition to interviewing the applicant and its current sponsor.

FAILURE OF THE SPONSOR TO SUBMIT A PROCESS FOR REVIEWING SCHOOL REPLICATOR APPLICANTS OR SCHOOLS CHANGING SPONSORS WILL RESULT IN THE SPONSOR RECEIVING 0 POINTS FOR THIS STANDARD.

1 Point	2 Points	3 Points	4 Points
The sponsor submitted evidence that it requires either potential school replicators <u>or</u> schools seeking a change in sponsor to submit a written application.	The sponsor submitted evidence that it requires both potential school replicators <u>and</u> schools seeking a change in sponsor to submit a written application.	<p>2-Point Requirements –and–</p> <p>The application process for replicators and schools seeking a change in sponsor includes a review of the following:</p> <ul style="list-style-type: none"> - academic data - sponsor's compliance reports - financial records - recent audit reports - for replicators: a business or growth plan and market research - for schools seeking a change in sponsor: any deficiencies cited by the current sponsor, along with the school's remedies 	<p>3-Point Requirements -and–</p> <p>The sponsor's submitted review process includes interviewing the current sponsor of the applicant</p> <p>–and–</p> <p>The sponsor's submitted review process includes interviewing the school applicant.</p>

*Compare Standard D: 2015-16 and Standard E: 2015-16 to Standard B3: 2016-17

Standard B3: 2016-17

Key Indicators:

- For replicators:
 - Sponsors review the following information:
 - Academic data
 - Sponsor's compliance reports
 - School's board meeting minutes
 - Financial records, including recent audits
 - Business or growth plan and market research
 - The sponsor also interviews both the applicant and applicant's current sponsor
- For schools seeking a change in sponsor:
 - Sponsors review the following information:
 - Academic data
 - Sponsor's compliance reports
 - School's board meeting minutes
 - Financial records, including recent audits
 - Provide information about how it has remedied any deficiency cited by the current sponsor
 - The sponsor also interviews both the applicant and the applicant's current sponsor

*Compare Standard D: 2015-16 and Standard E: 2015-16 to Standard B3: 2016-17

How Improvements Help Sponsors

Guidance on each standard's content

Simple, clear metrics for each rating

Fewer standards to document

2016-17 Document Submission

2016-17 Document Submission

Improvements to Submission Types

- **ONE** submission type per standard
- Does not limit the number of documents submitted for each standard
- Sponsors determine which documents to upload
- Document submission process in Epicenter

2016-17 Document Submission

Example:

2015-16 Submission Type	2016-17 Submission Type
6. Organizational Chart 7. Staff/Board Resumes	A5 – Staff Expertise

Document Submission Guidance

Example:

A. Commitment and Capacity		
Quality Rubric Standard	Examples of Relevant Documents	Examples of Unacceptable Documents
A.01 – Mission and Vision <i>The sponsor has a clear mission and a strategic plan for sponsoring community schools.</i>	<ul style="list-style-type: none"> - Website screenshot with sponsoring mission - Sponsor’s strategic plan 	<ul style="list-style-type: none"> - School’s mission statement - School’s strategic plan
A.02 – Goals and Self-Evaluation <i>The sponsor uses a defined improvement process to evaluate its work and to implement strategic actions based on the findings.</i>	<ul style="list-style-type: none"> - Template for sponsor’s improvement process - Minutes from meetings pertaining to use of improvement process and/or self-evaluation (with dates) - Evidence of creation and completion of action steps resulting from the improvement process 	<ul style="list-style-type: none"> - School-level improvement plan
A.03 – Roles and Responsibilities <i>The sponsor provides guidance and offers training to assist schools in understanding the roles and responsibilities outlined in the contract.</i>	<ul style="list-style-type: none"> - Guidance document that defines sponsor and school roles and responsibilities - Emails clarifying the roles and responsibilities of each party - Certification forms from the school indicating staff members understand each party’s roles and responsibilities - Attendance sheets, presentation materials, etc. from a sponsor-led training on roles and responsibilities 	<ul style="list-style-type: none"> - School staff job descriptions

Document Submission Guidance

- Examples of relevant documents for each standard
- Examples of inappropriate documents for each standard



Document Submission Guidance

- Sponsors should still review the Quality rubric carefully before uploading documents
- Examples and non-examples are meant as a guide only
 - Do **NOT** guarantee a specific rating
 - Are **NOT** intended to be comprehensive or prescriptive

Document Submission Guidance

- If a document contains a date, be sure the date falls within the review year
 - July 1, 2016 through June 30, 2017
- ALL submitted documents should evidence **sponsor** action, **NOT** school action

2016-17 Document Submission

How many examples are required?

- Evaluators will randomly select 10% of each sponsor's schools for document submission
 - Selection will reflect range of sponsor's portfolio of schools
 - e.g. grade level bands served, e-school, DORP, etc.

2016-17 Document Submission

How many examples are required?

FAILURE OF THE SPONSOR TO SUBMIT EVIDENCE OF SHARING PROFESSIONAL DEVELOPMENT OPPORTUNITIES WITH ITS SCHOOL(S) WILL RESULT IN THE SPONSOR RECEIVING 0 POINTS FOR THIS STANDARD.

1 Point	2 Points	3 Points	4 Points
The sponsor submitted evidence that it shares and/or offers information about professional development opportunities with its community schools once or twice per year –or– The sponsor mandates that its school(s) participate in specific professional development, beyond any training that is a requirement of the contract.	The sponsor submitted evidence that it shares and/or offers information about professional development opportunities with its community school(s) three or more times per year.	2-Point Requirements –and– The sponsor submitted evidence that it shares and/or offers information about professional development opportunities with its school(s) according to a process.	3-Point Requirements –and– The sponsor submitted evidence that at least one of the professional development opportunities it shared and/or offered was specific to community schools –and– The sponsor submitted evidence of using the results of a needs assessment to determine which professional development opportunities it shares and/or offers.

NOTE: The entire body of submitted documentation may be taken into account during the review of this standard.

Note: The sponsor must submit evidence for a specific set of its sponsored schools, which was randomly selected by the vendor. The list includes at least one of each type of sponsored school (i.e. grade level bands served, e-school, DOPR, etc.). All sponsors received a list of the selected schools and the list is available to sponsors in Epicenter.

Optional: The sponsor may submit a narrative explanation of how the submitted documents support the sponsor's practice as it pertains to this standard. Evaluators may use narrative explanations in the scoring process if they are substantiated by documentary evidence.



2016-17 Document Submission

How many examples are required?

- Sponsors should carefully review the rubric to determine how many examples per school (or per other action) are needed to earn each rating

2016-17 Document Submission

How many examples are required?

FAILURE OF THE SPONSOR TO SUBMIT EVIDENCE OF SHARING PROFESSIONAL DEVELOPMENT OPPORTUNITIES WITH ITS SCHOOL(S) WILL RESULT IN THE SPONSOR RECEIVING 0 POINTS FOR THIS STANDARD.

1 Point	2 Points	3 Points	4 Points
The sponsor submitted evidence that it shares and/or offers information about professional development opportunities with its community schools once or twice per year –or– The sponsor mandates that its school(s) participate in specific professional development, beyond any training that is a requirement of the contract.	The sponsor submitted evidence that it shares and/or offers information about professional development opportunities with its community school(s) three or more times per year.	2-Point Requirements –and– The sponsor submitted evidence that it shares and/or offers information about professional development opportunities with its school(s) according to a process.	3-Point Requirements –and– The sponsor submitted evidence that at least one of the professional development opportunities it shared and/or offered was specific to community schools –and– The sponsor submitted evidence of using the results of a needs assessment to determine which professional development opportunities it shares and/or offers.

NOTE: The entire body of submitted documentation may be taken into account during the review of this standard.

Note: The sponsor must submit evidence for a specific set of its sponsored schools, which was randomly selected by the vendor. The list includes at least one of each type of sponsored school (i.e. grade level bands served, e-school, DOPR, etc.). All sponsors received a list of the selected schools and the list is available to sponsors in Epicenter.

Optional: The sponsor may submit a narrative explanation of how the submitted documents support the sponsor's practice as it pertains to this standard. Evaluators may use narrative explanations in the scoring process if they are substantiated by documentary evidence.

2016-17 Document Submission

What about contracts?

- Evaluators will randomly select 10% of each sponsor's schools for contract review
 - Selection will reflect range of sponsor's portfolio of schools
 - e.g. grade level bands served, e-school, DORP, etc.

2016-17 Document Submission

What about contracts?

- Sponsors should **NOT** upload contracts for any standard

2016-17 Document Submission

Will any additional documentation be considered?

- Evaluators may take the entire body of submitted documents into account to assess some standards
- ODE will provide evaluators with corroborating data for some standards

2016-17 Document Submission

Important Reminders

- NEVER upload documents with student or staff identifying information, or any document that is not public
 - e.g. Safety Plans, IEPs, etc.

2016-17 Document Submission

Not Applicable Standards

- Look for:
 - Directions to upload a memo
 - Check box for evaluators after the rubric
- If there are no directions or check box, the standard **WILL** be scored for **ALL** sponsors

2016-17 Document Submission

E3 – Non-Renewal Notification: If the sponsor non-renews a school, it explains its rationale for this decision in writing and provides timely notice to the school’s families.

Key Indicators:

- When the sponsor non-renews a school, it explains its decision with a prompt, written notification
- The sponsor also provides prompt written notification of non-renewal to the school’s families

FAILURE OF THE SPONSOR TO SUBMIT EVIDENCE OF COMMUNICATING ITS DECISION TO NON-RENEW A SCHOOL DURING THE REVIEW YEAR TO THE SCHOOL OR THE SCHOOL’S FAMILIES WILL RESULT IN THE SPONSOR RECEIVING 0 POINTS FOR THIS STANDARD.

1 Point	2 Points	3 Points	4 Points
<p>The sponsor submitted evidence that it sent written notification of its non-renewal to the school but did not include any explanation</p> <p>–or–</p> <p>The sponsor did not submit evidence that it notified the school’s families of the non-renewal as of April 30.</p>	<p>The sponsor submitted evidence that it sent written notification of non-renewal to the school citing statutory language only</p> <p>–and–</p> <p>The sponsor submitted evidence that it notified the school’s families of the non-renewal no later than April 30.</p>	<p>The sponsor submitted evidence that it sent written notification of non-renewal within 14 days of making the decision that included an explanation beyond statutory language</p> <p>–and–</p> <p>The sponsor submitted evidence that it notified the school’s families of the non-renewal no later than March 1.</p>	<p>The sponsor submitted evidence that it sent written notification of non-renewal within 14 days of making the decision that included an explanation beyond statutory language</p> <p>–and–</p> <p>The sponsor submitted evidence that it notified the school’s families of the non-renewal no later than January 15.</p>

SPONSORS THAT DID NOT NON-RENEW ANY SCHOOLS DURING THE 2016-17 SCHOOL YEAR MUST UPLOAD A MEMO STATING THAT THE STANDARD IS NOT APPLICABLE AND WHY. ODE MAY SUPPLY THE EVALUATION TEAM WITH CORROBORATING INFORMATION.

- Evaluators: Check this box if the sponsor did not non-renew any schools during the 2016-17 school year. Such sponsors are not evaluated on this standard.

2016-17 Document Submission

Not Applicable Standards

- Some check boxes only dismiss a **PORTION** of the standard from scoring
- When in doubt, contact the Office of Community Schools

2016-17 Document Submission

B.05 – Reviewer Protocols: Reviewers carefully and consistently examine application materials.

Key Indicators:

- The sponsor has specific protocols for evaluating applications which include a rubric with selection criteria
- The protocols require each reviewer to score and document the rating for each selection criteria
- Reviewers are trained on the protocols prior to reviewing applications

FAILURE OF THE SPONSOR TO SUBMIT PROTOCOLS FOR EVALUATING APPLICATIONS OR EVIDENCE THAT REVIEWERS RECEIVE TRAINING ON THE PROTOCOLS WILL RESULT IN THE SPONSOR RECEIVING 0 POINTS FOR THIS STANDARD.

1 Point	2 Points	3 Points	4 Points
The sponsor submitted evidence of written protocols for evaluating applications –or– There is some evidence that reviewers receive training on the protocols.	The sponsor submitted evidence of detailed written protocols for evaluating applications –and– There is some evidence that reviewers receive training on the protocols.	The sponsor's submitted detailed written protocols for evaluating applications, which include a rubric with selection criteria and require each reviewer to score and document the rating for each selection criteria –and– New reviewers receive training on the protocols.	3-Point Requirements –and– The sponsor submitted evidence of reviewer calibration –and– All reviewers receive training on the protocols annually.

Optional: The sponsor may submit a narrative explanation of how the submitted documents support the sponsor's practice as it pertains to this standard. Evaluators may use narrative explanations in the scoring process if they are substantiated by documentary evidence.

SPONSORS THAT DID NOT RECEIVE ANY APPLICATIONS DURING THE 2016-17 SCHOOL YEAR MUST UPLOAD A MEMO STATING THAT A PORTION OF THE STANDARD IS NOT APPLICABLE AND WHY. ODE MAY SUPPLY THE EVALUATION TEAM WITH CORROBORATING INFORMATION.

- Evaluators: Check this box if the sponsor did not receive any applications during the 2016-17 school year. Such sponsors are evaluated only on the application review protocols and training portion of this standard.

2016-17 Document Submission

Not Applicable Standards

- If a standard is Not Applicable to you, upload a document with a statement explaining why
- Sponsors that do not upload a memo will **earn a score of 0**

2016-17 Document Submission

Not Applicable Standards

- Sponsors that erroneously upload a memo will **earn a score of 0**

2016-17 Document Submission

Not Applicable Standards

- Only a few standards may be scored Not Applicable
 - Standards **B6**, **E2** and **E3**
- A few standards may also have **portions** that are Not Applicable:
 - Standards **B5**, **E4** and **E5**

2016-17 Document Submission

Not Applicable Standards

- Please note that the Application & Decision-Making Critical Area **WILL BE SCORED** for **ALL** sponsors
 - Regardless of intentions to sponsor additional schools

2016-17 Document Submission

Improvements to Epicenter

- Sponsors can “Replace” a file within a submission type before the submission deadline

2016-17 Document Submission

Improvements to the Sponsor Interview

- Interview will ask sponsors to explain some documents
- Sponsor answers will be documented and included in evaluation scoring
- No additional documents will be collected during or after the interview

2016-17 Document Submission

How to Replace a File

Submission

Board: Hope Academy

Submission Type: Board Meeting Approved Minutes

Status: Approval Pending

Notes:

Board Meeting Date: 2016-10-13

School Year: 2016-2017

Files:

Board Meeting Approved Minutes.pdf	↔	×
Board Meeting Approved Minutes 10-13-16.pdf		

Add

Replace (indicated by a downward arrow pointing to the replace icon)

Remove (indicated by a leftward arrow pointing to the remove icon)

2016-17 Document Submission

Improvements to Epicenter

- Sponsor documents are stored in a bank, so you can select previously uploaded documents within the system

2016-17 Document Submission

How to Use a Previously Uploaded Document

Step 1: Select **Previously Uploaded File**

Submission

Board Meeting Date: * 

School Year: 2016-2017

Acceptable File Formats: Adobe Acrobat(pdf)

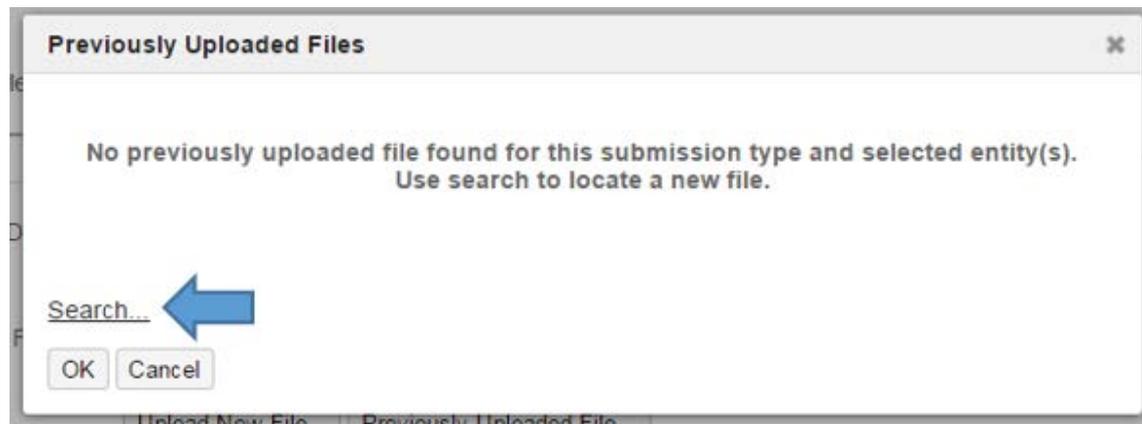
Files: 

Message to Reviewer/Approver:

2016-17 Document Submission

How to Use a Previously Uploaded Document

Step 2: Select the **Search** link



2016-17 Document Submission

How to Use a Previously Uploaded Document

Step 3: Search for your Submission using the [Advanced Search](#) link

Home > Document Center Help Reports

Previously Uploaded Files

Enter a submission type name or filename in the box below and click the Search button.

If your search requires more detail, click the [Advanced Search](#) link to access Epicenter's advanced view.

[Advanced Search](#) 

[Key Submissions](#)

2016-17 Document Submission

How to Use a Previously Uploaded Document

Step 4: Select the Submission and choose the **Reuse** button

Submission

School: Hope Academy
Status: Approved
Notes:
Board Meeting Date: 4/4/2015
School Year: 2015-2016
Files:
[2015-04-04 Food Allergy Policy.pdf](#)  
Board Meeting Agenda.pdf



2016-17 Document Submission

Epicenter Questions?

Contact Deuntae Davis

614-369-4046

Deuntae.Davis@education.ohio.gov

How Improvements Help Sponsors

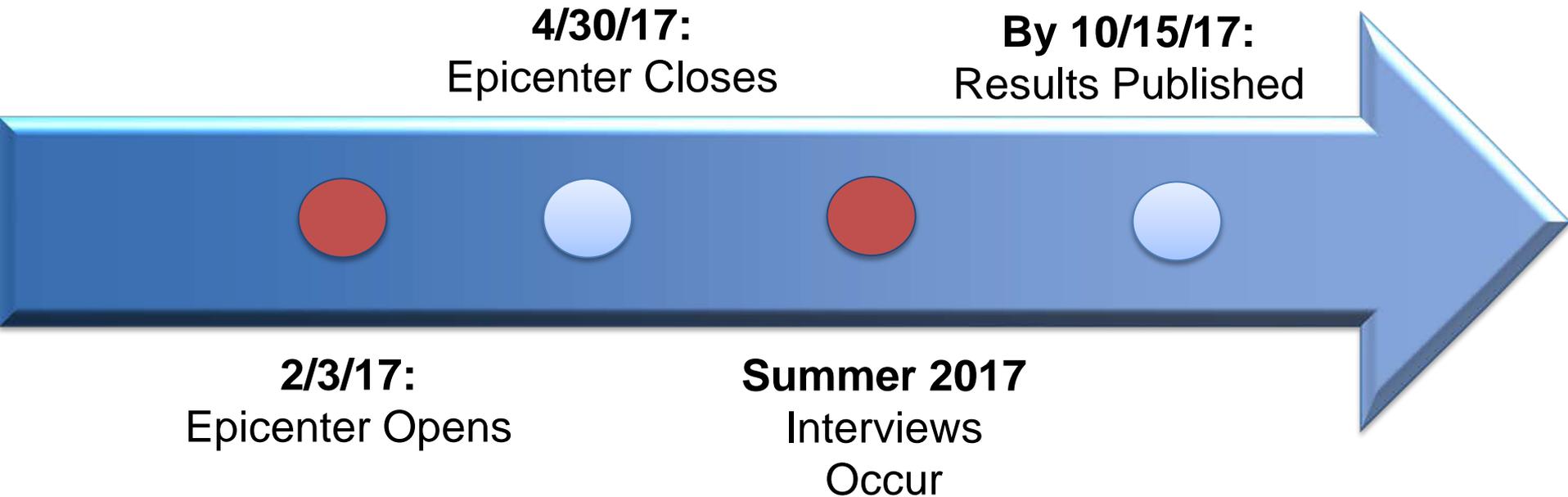
More control over documents

Able to explain some documents during the interview

Able to replace files before deadline



2016-17 Quality Timeline





Quality Rubric – Deep Dive



Rubric Review Process

- Read standard description
- Read key indicators
- Carefully review metrics at each rubric rating level
- Examine guidance on document submission
- Contact the Office of Community Schools with questions

Rubric Review Process

- ODE will offer six webinars, one for each Critical Area
- Webinars will be released periodically beginning late February
- Please submit questions regarding the rubric to the Community School inbox:
community.schools@education.ohio.gov

1

Critical Area A

Commitment & Capacity

A. Commitment & Capacity

Critical Area Evaluates:

- Sponsorship capacity
- Sponsor's internal processes for improvement
- Sponsor's resources
- Sponsor's roles and responsibilities clearly delineated from those of its school(s)

A. Commitment & Capacity

Critical Area Improvements:

- The 7 original standards remain
- Metrics within standards are simplified
- Concrete numbers replace previous frequency metrics

A. Commitment & Capacity

A.03 – Roles and Responsibilities: The sponsor provides guidance and offers training to assist schools in understanding the roles and responsibilities outlined in the contract.

Key Indicators:

- The sponsor publishes guidance that complements the contract and delineates and defines the roles and responsibilities of the sponsor and the school
- The sponsor shares this guidance and offers training to school leaders and/or governing authority members

FAILURE OF THE SPONSOR TO SUBMIT EVIDENCE OF GUIDANCE PROVIDED AS A COMPLEMENT TO THE CONTRACT THAT DELINEATES THE ROLES AND RESPONSIBILITIES OF THE SPONSOR AND THE SCHOOL WILL RESULT IN THE SPONSOR RECEIVING 0 POINTS FOR THIS STANDARD.

1 Point	2 Points	3 Points	4 Points
The sponsor submitted evidence of communicating information that complements the contract and delineates the roles and responsibilities of the sponsor and the school –but– The sponsor did not submit a formal guidance document.	The sponsor submitted evidence of having formal guidance that complements the contract and delineates the roles and responsibilities of the sponsor and the school.	2-Point Requirements –and– The sponsor submitted evidence of sharing the formal guidance with its schools ¹ .	3-Point Requirements –and– The sponsor submitted evidence of offering training on the formal guidance for school leaders and/or school governing authority members.

Note: The sponsor must submit evidence for a specific set of its sponsored schools, which was randomly selected by the vendor. The list includes at least one of each type of sponsored school (i.e. grade level bands served, e-school, DOPR, etc.). All sponsors received a list of the selected schools and the list is available to sponsors in Epicenter.

A. Commitment & Capacity

A3 – Roles and Responsibilities:

The sponsor provides guidance and offers training to assist schools in understanding the roles and responsibilities outlined in the contract.

A. Commitment & Capacity

Key Indicators:

- The sponsor publishes guidance that complements the contract and delineates and defines the roles and responsibilities of the sponsor and the school
- The sponsor shares this guidance and offers training for school leaders and/or governing authority members

A. Commitment & Capacity

FAILURE OF THE SPONSOR TO SUBMIT EVIDENCE OF GUIDANCE PROVIDED AS A COMPLEMENT TO THE CONTRACT THAT DELINEATES THE ROLES AND RESPONSIBILITIES OF THE SPONSOR AND THE SCHOOL WILL RESULT IN THE SPONSOR RECEIVING 0 POINTS FOR THIS STANDARD.

1 Point	2 Points	3 Points	4 Points
The sponsor submitted evidence of communicating information that complements the contract and delineates the roles and responsibilities of the sponsor and the school –but– The sponsor did not submit a formal guidance document.	The sponsor submitted evidence of having formal guidance that complements the contract and delineates the roles and responsibilities of the sponsor and the school.	2-Point Requirements –and– The sponsor submitted evidence of sharing the formal guidance with its schools ¹ .	3-Point Requirements –and– The sponsor submitted evidence of offering training on the formal guidance for school leaders and/or school governing authority members.

Note: The sponsor must submit evidence for a specific set of its sponsored schools, which was randomly selected by the vendor. The list includes at least one of each type of sponsored school (i.e. grade level bands served, e-school, DOPR, etc.). All sponsors received a list of the selected schools and the list is available to sponsors in Epicenter.

A. Commitment & Capacity

Documentation Guidance:

A. Commitment and Capacity		
Quality Rubric Standard	Examples of Relevant Documents	Examples of Unacceptable Documents
A.03 – Roles and Responsibilities <i>The sponsor provides guidance and offers training to assist schools in understanding the roles and responsibilities outlined in the contract.</i>	<ul style="list-style-type: none">- Guidance document that defines sponsor and school roles and responsibilities- Emails clarifying the roles and responsibilities of each party- Certification forms from the school indicating staff members understand each party's roles and responsibilities- Attendance sheets, presentation materials, etc. from a sponsor-led training on roles and responsibilities	<ul style="list-style-type: none">- School staff job descriptions

2

Critical Area B

Application Process & Decision-Making

B. Application Process

Critical Area Evaluates:

- Application process
- Rigorous criteria for all types of applications
- Application reviewers and their training
- Application decision-making

B. Application Process

Critical Area Improvements:

- ALL sponsors will be rated on this critical area
- Including sponsors with an Ineffective rating and those who do not intend to take on additional schools

B. Application Process

Critical Area Improvements:

- Standard B (Application Depth) was removed
- Now assessed through B2 – Rigorous Criteria for New Schools

B. Application Process

Critical Area Improvements:

- Standard D (Rigorous Criteria for Replicators) and Standard E (Rigorous Criteria for Schools Changing Sponsor) were combined
- Now assessed through B3 – Rigorous Criteria for Replicators and Existing Schools

B. Application Process

B.05 – Reviewer Protocols: Reviewers carefully and consistently examine application materials.

Key Indicators:

- The sponsor has specific protocols for evaluating applications which include a rubric with selection criteria
- The protocols require each reviewer to score and document the rating for each selection criteria
- Reviewers are trained on the protocols prior to reviewing applications

FAILURE OF THE SPONSOR TO SUBMIT PROTOCOLS FOR EVALUATING APPLICATIONS OR EVIDENCE THAT REVIEWERS RECEIVE TRAINING ON THE PROTOCOLS WILL RESULT IN THE SPONSOR RECEIVING 0 POINTS FOR THIS STANDARD.

1 Point	2 Points	3 Points	4 Points
<p>The sponsor submitted evidence of written protocols for evaluating applications</p> <p>–or–</p> <p>There is some evidence that reviewers receive training on the protocols.</p>	<p>The sponsor submitted evidence of detailed written protocols for evaluating applications</p> <p>–and–</p> <p>There is some evidence that reviewers receive training on the protocols.</p>	<p>The sponsor's submitted detailed written protocols for evaluating applications, which include a rubric with selection criteria and require each reviewer to score and document the rating for each selection criteria</p> <p>–and–</p> <p>New reviewers receive training on the protocols.</p>	<p>3-Point Requirements –and–</p> <p>The sponsor submitted evidence of reviewer calibration</p> <p>–and–</p> <p>All reviewers receive training on the protocols annually.</p>

Optional: The sponsor may submit a narrative explanation of how the submitted documents support the sponsor's practice as it pertains to this standard. Evaluators may use narrative explanations in the scoring process if they are substantiated by documentary evidence.

SPONSORS THAT DID NOT RECEIVE ANY APPLICATIONS DURING THE 2016-17 SCHOOL YEAR MUST UPLOAD A MEMO STATING THAT A PORTION OF THE STANDARD IS NOT APPLICABLE AND WHY. ODE MAY SUPPLY THE EVALUATION TEAM WITH CORROBORATING INFORMATION.

- Evaluators: Check this box if the sponsor did not receive any applications during the 2016-17 school year. Such sponsors are evaluated only on the application review protocols and training portion of this standard.

B. Application Process

B5 – Reviewer Protocols:

Reviewers carefully and consistently examine application materials.

B. Application Process

Key Indicators:

- The sponsor has specific protocols for evaluating applications which include a rubric with selection criteria
- The protocols require each reviewer to score and document the rating for each selection criteria
- Reviewers are trained on the protocols prior to reviewing applications

B. Application Process

FAILURE OF THE SPONSOR TO SUBMIT PROTOCOLS FOR EVALUATING APPLICATIONS OR EVIDENCE THAT REVIEWERS RECEIVE TRAINING ON THE PROTOCOLS WILL RESULT IN THE SPONSOR RECEIVING 0 POINTS FOR THIS STANDARD.

1 Point	2 Points	3 Points	4 Points
The sponsor submitted evidence of written protocols for evaluating applications –or– There is some evidence that reviewers receive training on the protocols.	The sponsor submitted evidence of detailed written protocols for evaluating applications –and– There is some evidence that reviewers receive training on the protocols.	The sponsor's submitted detailed written protocols for evaluating applications, which include a rubric with selection criteria and require each reviewer to score and document the rating for each selection criteria –and– New reviewers receive training on the protocols.	3-Point Requirements –and– The sponsor submitted evidence of reviewer calibration –and– All reviewers receive training on the protocols annually.

Optional: The sponsor may submit a narrative explanation of how the submitted documents support the sponsor's practice as it pertains to this standard. Evaluators may use narrative explanations in the scoring process if they are substantiated by documentary evidence.

SPONSORS THAT DID NOT RECEIVE ANY APPLICATIONS DURING THE 2016-17 SCHOOL YEAR MUST UPLOAD A MEMO STATING THAT A PORTION OF THE STANDARD IS NOT APPLICABLE AND WHY. ODE MAY SUPPLY THE EVALUATION TEAM WITH CORROBORATING INFORMATION.

- Evaluators: Check this box if the sponsor did not receive any applications during the 2016-17 school year. Such sponsors are evaluated only on the application review protocols and training portion of this standard.

B. Application Process

Documentation Guidance:

B. Application Process & Decision-Making		
Quality Rubric Standard	Examples of Relevant Documents	Examples of Inappropriate Documents
B5. Reviewer Protocols <i>Reviewers carefully and consistently examine application materials.</i>	<ul style="list-style-type: none">- Protocols and/or procedures for application evaluation- Scoring criteria and/or application rubric- Attendance sheets and/or materials used to train reviewers- List of application review team members with start years	<ul style="list-style-type: none">- Emails from sponsor to reviewers regarding application review team meeting logistics

Note: If the sponsor did not non-renew any schools during the review year, it should upload a statement to that effect.

3

Critical Area C

Performance Contracting

C. Performance Contracting

Critical Area Evaluates:

- Contract performance measures
- Contract terms for renewal and non-renewal
- Contract terms and processes for amendment and modification

C. Performance Contracting

Critical Area Improvements:

- Standard B (High Stakes and Ongoing Reviews) was removed
- Now assessed through C2 – Contract Terms for Renewal and Non-Renewal

C. Performance Contracting

C.03 – Contract Amendment and Updates: The sponsor updates its contract language to ensure consistency with changes in law and performance measures are updated annually to support higher achievement.

Key Indicators

- The sponsor’s reviewed contracts include language regarding the conditions for amendment or modifications
- The sponsor has a process to review changes in federal and/or state law to determine the need for contract modifications
- The sponsor has a process to review school data and/or changes to Ohio’s achievement reporting to determine the need for modifications to the contract performance measures

FAILURE OF THE SPONSOR’S REVIEWED CONTRACTS TO INCLUDE CONDITIONS FOR AMENDMENT OR MODIFICATIONS WILL RESULT IN THE SPONSOR RECEIVING 0 POINTS FOR THIS STANDARD.

1 Point	2 Points	3 Points	4 Points
<p>The reviewed contracts include language regarding the conditions for amendment or modifications</p> <p>–but–</p> <p>The sponsor did not submit evidence of a process to review changes in federal and/or state law to determine the need for contract modifications.</p>	<p>The reviewed contracts include language regarding the conditions for amendment or modifications</p> <p>–and–</p> <p>The sponsor submitted evidence of a process to review changes in federal and/or state law to determine the need for contract modifications.</p>	<p>2-Point Requirements –and–</p> <p>The sponsor submitted evidence of updating its contract template based on changes in federal and/or state law.</p>	<p>3-Point Requirements –and–</p> <p>The sponsor submitted evidence of a process to review school data and/or changes to Ohio’s achievement reporting to determine the need for modifications to the contract performance measures.</p>

Optional: The sponsor may submit a narrative explanation of how the submitted documents support the sponsor’s practice as it pertains to this standard. Evaluators may use narrative explanations in the scoring process if they are substantiated by documentary evidence.

C. Performance Contracting

C3 - Contract Amendment and Updates:

The sponsor updates its contract language to ensure consistency with changes in law, and performance measures are updated annually to support higher achievement.

C. Performance Contracting

Key Indicators:

- The sponsor's reviewed contracts include language regarding the conditions for amendment or modifications
- The sponsor has a process to review changes in federal and/or state law to determine the need for contract modifications

C. Performance Contracting

Key Indicators (continued):

- The sponsor has a process to review school data and/or changes to Ohio's achievement reporting to determine the need for modifications to the contract performance measures

C. Performance Contracting

FAILURE OF THE SPONSOR'S REVIEWED CONTRACTS TO INCLUDE CONDITIONS FOR AMENDMENT OR MODIFICATIONS WILL RESULT IN THE SPONSOR RECEIVING 0 POINTS FOR THIS STANDARD.

1 Point	2 Points	3 Points	4 Points
The reviewed contracts include language regarding the conditions for amendment or modifications –but– The sponsor did not submit evidence of a process to review changes in federal and/or state law to determine the need for contract modifications.	The reviewed contracts include language regarding the conditions for amendment or modifications –and– The sponsor submitted evidence of a process to review changes in federal and/or state law to determine the need for contract modifications.	2-Point Requirements –and– The sponsor submitted evidence of updating its contract template based on changes in federal and/or state law.	3-Point Requirements –and– The sponsor submitted evidence of a process to review school data and/or changes to Ohio's achievement reporting to determine the need for modifications to the contract performance measures.

Optional: The sponsor may submit a narrative explanation of how the submitted documents support the sponsor's practice as it pertains to this standard. Evaluators may use narrative explanations in the scoring process if they are substantiated by documentary evidence.

C. Performance Contracting

Documentation Guidance:

C. Performance Contracting		
Quality Rubric Standard	Examples of Relevant Documents	Examples of Inappropriate Documents
C3. Contract Amendments and Updates <i>The sponsor updates its contract language to ensure consistency with changes in law and performance measures are updated annually to support higher achievement.</i>	<ul style="list-style-type: none">- Evidence of a process for reviewing changes in federal and/or state law to determine the need for contract modifications- Evidence of a process for reviewing school data and/or changes in Ohio's achievement reporting to determine the need for modifications to the contract performance measures	<ul style="list-style-type: none">- Emails from legal counsel regarding changes in law- Community school contracts

4

Critical Area D

Oversight & Evaluation

D. Oversight & Evaluation

Critical Area Evaluates:

- System of oversight, including financial, enrollment and onsite reviews
- Process for monitoring schools' academic performance
- Intervention guidance and action
- Yearly reports on schools' performance

D. Oversight & Evaluation

Critical Area Improvements:

- Standard A (System of Oversight & Evaluation) was removed
- Now assessed through D1 – Oversight Transparency

D. Oversight & Evaluation

Critical Area Improvements:

- Standard D (Financial Audit Follow-Up) was removed
- D5 (Performance Monitoring) was added
- D5 assesses the extent to which sponsors oversee each school's academic performance

D. Oversight & Evaluation

Critical Area Improvements:

- Standard F (Site Visit Reviewer Expertise) was removed
- Now assessed through A5 (Staff Expertise)

D. Oversight & Evaluation

Critical Area Improvements:

- Standard H (Communication with the Community School) was removed
- Now assessed through F4 (Relationship with Schools' Governing Authority)

D. Oversight & Evaluation

Critical Area Improvements:

- Standard I (Respecting Governing Authority Autonomy in Operations) was removed
- Now assessed through A3 (Roles and Responsibilities), A4 (Conflicts of Interest), D1 (Oversight Transparency) and D4 (Site Visit Reports)

D. Oversight & Evaluation

Critical Area Improvements:

- Standard I (Respecting Governing Authority Autonomy in Operations) was removed
- Now assessed through A3 (Roles and Responsibilities), A4 (Conflicts of Interest), D1 (Oversight Transparency) and D4 (Site Visit Reports)

D. Oversight & Evaluation

Critical Area Improvements:

- Standard K (Oversight & Evaluation Report to Schools) and Standard L (Annual Report to the Public) were combined
- Now assessed through D7 – Reports

D. Oversight & Evaluation

D4 – Site Visit Reports: The sponsor provides its school(s) with a report after each site visit, and it follows up with schools regarding any areas needing improvement.

Key Indicators:

- The sponsor provides all schools with a written report following each onsite review that includes the information collected during the site visit, a summary of findings, areas needing improvement and areas of strength
- If the sponsor identifies areas needing improvement, it specifies the steps or timeframes for doing so and requests and reviews relevant status updates from the school

FAILURE OF THE SPONSOR TO SUBMIT EVIDENCE OF PROVIDING ITS SCHOOL(S) WITH A SITE VISIT REPORT WILL RESULT IN THE SPONSOR RECEIVING 0 POINTS FOR THIS STANDARD.

1 Point	2 Points	3 Points	4 Points
The sponsor submitted at least one instance of providing its school(s) with a report following onsite reviews regarding the school's compliance with laws and rules for the areas reviewed.	The sponsor submitted evidence of providing each selected school with a report following each of two onsite reviews regarding the school's compliance with laws and rules for the areas reviewed –and– If the sponsor identifies an area needing improvement, the report cites that the school must take action.	2-Point Requirements –and– Each submitted report includes the information collected, a summary of findings and, if applicable, areas needing improvement. –and– If the sponsor identifies an area needing improvement, it specifies the steps or timeframes for doing so and requests and reviews status updates from the school regarding its progress in the area.	3-Point Requirements –and– Each submitted report recognizes each school's areas of strength.

Note: The sponsor must submit evidence for a specific set of its sponsored schools, with a minimum of 2 reports per selected school. The set was randomly selected by the vendor and includes at least one of each type of sponsored school (i.e. grade level bands served, e-school, DOPR, etc.). All sponsors received a list of the selected schools and the list is available to sponsors in Epicenter.

D. Oversight & Evaluation

D4 - Site Visit Reports:

The sponsor provides its school(s) with a report after each site visit, and it follows up with schools regarding any areas needing improvement.

D. Oversight & Evaluation

Key Indicators:

- The sponsor provides all school(s) with a written report following each onsite visit that includes the information collected during the site visit, a summary of findings, areas needing improvement and areas of strength

D. Oversight & Evaluation

Key Indicators (continued):

- If the sponsor identifies areas needing improvement, it specifies the steps or timeframes for doing so, and it requests and reviews relevant status updates from the school

D. Oversight & Evaluation

FAILURE OF THE SPONSOR TO SUBMIT EVIDENCE OF PROVIDING ITS SCHOOL(S) WITH A SITE VISIT REPORT WILL RESULT IN THE SPONSOR RECEIVING 0 POINTS FOR THIS STANDARD.

1 Point	2 Points	3 Points	4 Points
The sponsor submitted at least one instance of providing its school(s) with a report following onsite reviews regarding the school's compliance with laws and rules for the areas reviewed.	The sponsor submitted evidence of providing each selected school with a report following each of two onsite reviews regarding the school's compliance with laws and rules for the areas reviewed –and– If the sponsor identifies an area needing improvement, the report cites that the school must take action.	2-Point Requirements –and– Each submitted report includes the information collected, a summary of findings and, if applicable, areas needing improvement. –and– If the sponsor identifies an area needing improvement, it specifies the steps or timeframes for doing so and requests and reviews status updates from the school regarding its progress in the area.	3-Point Requirements –and– Each submitted report recognizes each school's areas of strength.

Note: The sponsor must submit evidence for a specific set of its sponsored schools, with a minimum of 2 reports per selected school. The set was randomly selected by the vendor and includes at least one of each type of sponsored school (i.e. grade level bands served, e-school, DOPR, etc.). All sponsors received a list of the selected schools and the list is available to sponsors in Epicenter.



D. Oversight & Evaluation

Documentation Guidance:

D. Oversight and Evaluation		
Quality Rubric Standard	Examples of Relevant Documents	Examples of Inappropriate Documents
D4. Site Visit Reports <i>The sponsor provides its school(s) with a report after each site visit, and it follows up with schools regarding any areas needing improvement.</i>	<ul style="list-style-type: none">- Evidence of the sponsor sharing completed site visit reports with its schools- If applicable, evidence of the sponsor following up with schools regarding an identified area needing improvement	<ul style="list-style-type: none">- Site visit reports written prior to July 1, 2016

5

Critical Area E

Termination & Renewal Decision-Making

E. Termination & Renewal

Critical Area Evaluates:

- Renewal application
- Renewal and non-renewal decisions and notification
- Contract termination
- School closure

E. Termination & Renewal

Critical Area Improvements:

- Standard B (Evidence Based Renewal) was removed
- Now assessed through E1 – Renewal Application

E. Termination & Renewal

Critical Area Improvements:

- Standard D (Cumulative Report on Performance) was removed
- Now assessed through D7 – Reports

E. Termination & Renewal

E3 – Non-Renewal Notification: If the sponsor non-renews a school, it explains its rationale for this decision in writing and provides timely notice to the school’s families.

Key Indicators:

- When the sponsor non-renews a school, it explains its decision with a prompt, written notification
- The sponsor also provides prompt written notification of non-renewal to the school’s families

FAILURE OF THE SPONSOR TO SUBMIT EVIDENCE OF COMMUNICATING ITS DECISION TO NON-RENEW A SCHOOL DURING THE REVIEW YEAR TO THE SCHOOL OR THE SCHOOL’S FAMILIES WILL RESULT IN THE SPONSOR RECEIVING 0 POINTS FOR THIS STANDARD.

1 Point	2 Points	3 Points	4 Points
<p>The sponsor submitted evidence that it sent written notification of its non-renewal to the school but did not include any explanation</p> <p>–or–</p> <p>The sponsor did not submit evidence that it notified the school’s families of the non-renewal as of April 30.</p>	<p>The sponsor submitted evidence that it sent written notification of non-renewal to the school citing statutory language only</p> <p>–and–</p> <p>The sponsor submitted evidence that it notified the school’s families of the non-renewal no later than April 30.</p>	<p>The sponsor submitted evidence that it sent written notification of non-renewal within 14 days of making the decision that included an explanation beyond statutory language</p> <p>–and–</p> <p>The sponsor submitted evidence that it notified the school’s families of the non-renewal no later than March 1.</p>	<p>The sponsor submitted evidence that it sent written notification of non-renewal within 14 days of making the decision that included an explanation beyond statutory language</p> <p>–and–</p> <p>The sponsor submitted evidence that it notified the school’s families of the non-renewal no later than January 15.</p>

SPONSORS THAT DID NOT NON-RENEW ANY SCHOOLS DURING THE 2016-17 SCHOOL YEAR MUST UPLOAD A MEMO STATING THAT THE STANDARD IS NOT APPLICABLE AND WHY. ODE MAY SUPPLY THE EVALUATION TEAM WITH CORROBORATING INFORMATION.

- Evaluators: Check this box if the sponsor did not non-renew any schools during the 2016-17 school year. Such sponsors are not evaluated on this standard.

E. Termination & Renewal

E3 - Non-Renewal Notification:

If the sponsor non-renews a school, it explains its rationale for this decision in writing and provides timely notice to the school's families.

E. Termination & Renewal

Key Indicators:

- When the sponsor non-renews a school, it explains its decision with a prompt, written notification
- The sponsor also provides prompt written notification of non-renewal to the school's families

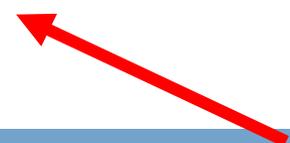
E. Termination & Renewal

FAILURE OF THE SPONSOR TO SUBMIT EVIDENCE OF COMMUNICATING ITS DECISION TO NON-RENEW A SCHOOL DURING THE REVIEW YEAR TO THE SCHOOL OR THE SCHOOL'S FAMILIES WILL RESULT IN THE SPONSOR RECEIVING 0 POINTS FOR THIS STANDARD.

1 Point	2 Points	3 Points	4 Points
<p>The sponsor submitted evidence that it sent written notification of its non-renewal to the school but did not include any explanation</p> <p>–or–</p> <p>The sponsor did not submit evidence that it notified the school's families of the non-renewal as of April 30.</p>	<p>The sponsor submitted evidence that it sent written notification of non-renewal to the school citing statutory language only</p> <p>–and–</p> <p>The sponsor submitted evidence that it notified the school's families of the non-renewal no later than April 30.</p>	<p>The sponsor submitted evidence that it sent written notification of non-renewal within 14 days of making the decision that included an explanation beyond statutory language</p> <p>–and–</p> <p>The sponsor submitted evidence that it notified the school's families of the non-renewal no later than March 1.</p>	<p>The sponsor submitted evidence that it sent written notification of non-renewal within 14 days of making the decision that included an explanation beyond statutory language</p> <p>–and–</p> <p>The sponsor submitted evidence that it notified the school's families of the non-renewal no later than January 15.</p>

SPONSORS THAT DID NOT NON-RENEW ANY SCHOOLS DURING THE 2016-17 SCHOOL YEAR MUST UPLOAD A MEMO STATING THAT THE STANDARD IS NOT APPLICABLE AND WHY. ODE MAY SUPPLY THE EVALUATION TEAM WITH CORROBORATING INFORMATION.

- Evaluators: Check this box if the sponsor did not non-renew any schools during the 2016-17 school year. Such sponsors are not evaluated on this standard.



E. Termination & Renewal

Documentation Guidance:

E. Termination and Renewal Decision-Making		
Quality Rubric Standard	Examples of Relevant Documents	Examples of Inappropriate Documents
E3. Non-Renewal Notification <i>If the sponsor non-renews a school, it explains its rationale for this decision in writing and provides timely notice to the school's families.</i>	<ul style="list-style-type: none">- If the sponsor non-renewed a school during 2016-17 school year, evidence that the sponsor notified the school of the reason(s) for its decision- If the sponsor non-renewed a school during 2016-17 school year, evidence that the sponsor notified the school's families of the non-renewal	<ul style="list-style-type: none">- Non-renewal documents and notifications pertaining to school years preceding the 16-2017 school year

Note: If the sponsor did not non-renew any schools during the review year, it should upload a statement to that effect.

6

Critical Area F

Technical Assistance

F. Technical Assistance

Critical Area Evaluates:

- Provision of technical assistance
- Legal updates
- Professional development for schools
- Relationships with schools' governing authorities

F. Technical Assistance

Critical Area Improvements:

- The 4 original standards remain
- Metrics within standards are simplified
- Concrete numbers replace previous frequency metrics

F. Technical Assistance

F.01 – Ongoing Technical Assistance*: The sponsor has an established process for determining the needs of its schools and it conducts a needs assessment to determine what type of technical assistance it offers.

Key Indicators:

- The sponsor provides timely and comprehensive assistance to its schools in response to issues, problems and concerns identified by either the school or the sponsor
- The sponsor solicits information from the school about its needs for technical assistance and about the quality and impact of previous technical assistance
- The sponsor uses the results of a needs assessment to plan proactive technical assistance to its schools

*Technical assistance is defined in OAC 3301-102-02 as "the provision of targeted and customized supports by professionals with subject matter expertise relevant to the operations of a community school toward successfully fulfilling its obligations under applicable rules, laws and the terms of its community school contract."

FAILURE OF THE SPONSOR TO SUBMIT EVIDENCE OF PROVIDING TECHNICAL ASSISTANCE TO ITS SCHOOL(S) WILL RESULT IN THE SPONSOR RECEIVING 0 POINTS FOR THIS STANDARD.

1 Point	2 Points	3 Points	4 Points
The sponsor submitted evidence that it provides reactive technical assistance to its school(s).	1-Point Requirements –and– The sponsor submitted evidence that it solicits information about the technical assistance needs of its schools.	2-Point Requirements –and– The sponsor submitted evidence that it solicits feedback on the quality and impact of the technical assistance that it provides to its schools.	3-Point Requirements –and– The sponsor submitted evidence of using the results of a needs assessment to provide at least three instances of proactive technical assistance to its school(s) year.

Note: The sponsor must submit evidence for a specific set of its sponsored schools, which was randomly selected by the vendor. The list includes at least one of each type of sponsored school (i.e. grade level bands served, e-school, DOPR, etc.). All sponsors received a list of the selected schools and the list is available to sponsors in Epicenter.

Optional: The sponsor may submit a narrative explanation of how the submitted documents support the sponsor's practice as it pertains to this standard. Evaluators may use narrative explanations in the scoring process if they are substantiated by documentary evidence.

F. Technical Assistance

F1 - Ongoing Technical Assistance:

The sponsor has an established process for determining the needs of its schools, and it conducts a needs assessment to determine what type of technical assistance it offers.

F. Technical Assistance

Key Indicators:

- The sponsor provides timely and comprehensive assistance to its schools in response to issues, problems and concerns identified by either the school or the sponsor

F. Technical Assistance

Key Indicators (continued):

- The sponsor solicits information from the school about its needs for technical assistance and about the quality and impact of previous technical assistance
- The sponsor uses the results of a needs assessment to plan proactive technical assistance to its schools

F. Technical Assistance

*Technical assistance is defined in OAC 3301-102-02 as "the provision of targeted and customized supports by professionals with subject matter expertise relevant to the operations of a community school toward successfully fulfilling its obligations under applicable rules, laws and the terms of its community school contract."

FAILURE OF THE SPONSOR TO SUBMIT EVIDENCE OF PROVIDING TECHNICAL ASSISTANCE TO ITS SCHOOL(S) WILL RESULT IN THE SPONSOR RECEIVING 0 POINTS FOR THIS STANDARD.

1 Point	2 Points	3 Points	4 Points
The sponsor submitted evidence that it provides reactive technical assistance to its school(s).	1-Point Requirements –and– The sponsor submitted evidence that it solicits information about the technical assistance needs of its schools.	2-Point Requirements –and– The sponsor submitted evidence that it solicits feedback on the quality and impact of the technical assistance that it provides to its schools.	3-Point Requirements –and– The sponsor submitted evidence of using the results of a needs assessment to provide at least three instances of proactive technical assistance to its school(s) year.

Note: The sponsor must submit evidence for a specific set of its sponsored schools, which was randomly selected by the vendor. The list includes at least one of each type of sponsored school (i.e. grade level bands served, e-school, DOPR, etc.). All sponsors received a list of the selected schools and the list is available to sponsors in Epicenter.

Optional: The sponsor may submit a narrative explanation of how the submitted documents support the sponsor's practice as it pertains to this standard. Evaluators may use narrative explanations in the scoring process if they are substantiated by documentary evidence.

F. Technical Assistance

Documentation Guidance:

F. Technical Assistance		
Quality Rubric Standard	Examples of Relevant Documents	Examples of Inappropriate Documents
F1. Ongoing Technical Assistance <i>The sponsor has an established process for determining the needs of its schools and it conducts a needs assessment to determine what type of technical assistance it offers.</i>	<ul style="list-style-type: none">- Evidence of technical assistance provided by the sponsor to its school(s)- Needs surveys or other method of collecting information from schools about their technical assistance needs- Evidence of communication between the sponsor and schools regarding technical assistance issues	<ul style="list-style-type: none">- Evidence of technical assistance provided by the sponsor prior to July 1, 2016

A close-up photograph of a hand holding a pen, positioned as if about to write on a document. The scene is bathed in a strong blue light, creating a professional and focused atmosphere. The text is overlaid on this image.

CONTACT US:

**Community.schools
@education.ohio.gov**