



Memorandum

To: Ohio Department of Education
From: ICF – Ohio Community School Compliance Review Team
Date: June 20, 2018
Re: Ohio Community School Sponsor Evaluation System Compliance Reviews:
Vendor Process for Selecting Sponsors' Schools for Onsite Reviews for 2017-18 School Year

The Ohio Department of Education is required to verify compliance with all laws and rules, inclusive of an onsite review for randomly selected community school(s) representing a 10% sample of each sponsor's cohort of schools (Ohio Administrative Code 3301-102-08-B-3).

The process that the Department's vendor (ICF) used to randomly select a 10% sample of each sponsor's cohort of schools was as follows:

- Sponsors with one authorized school
 - ➔ The one authorized school will receive an onsite review.

- Sponsors with multiple authorized schools
 - ➔ At least 10% of the sponsor's schools will receive a site visit. In other words, 10% of the sponsor's total number of schools was calculated, and the resulting number was rounded up to the next whole number. For example, if a sponsor has 2 to 10 schools, one of the sponsor's schools will be randomly selected for a site visit. If a sponsor has 11 to 20 schools, 2 schools will be randomly selected for site visits.
 - ➔ For sponsors with multiple schools, each school was assigned a number 1 through X (where X is the total number of schools the sponsor has). Next, a random number generator was used within Excel to identify random numbers between 1 and X for each sponsor. Schools associated with each number chosen within each sponsor were selected for an onsite review. Because this is a random selection, a school that received a compliance onsite review for the 2014-15 school year, the 2015-16 school year, and/or the 2016-17 school year had an equal chance of being chosen for an onsite review for the 2017-18 school year.
 - ➔ If the vendor is notified that a school closed or moved to another sponsor, another school that was sponsored by the original sponsor during all of the 2017-18 school year will be selected as a replacement, using the same random selection process.