



Memorandum

To: Ohio Department of Education

From: ICF – Ohio Community School Compliance Review Team

Date: June 30, 2017

Re: Ohio Community School Sponsor Evaluation System Compliance Reviews:
Vendor Process for Selecting Sponsors' Schools for Site Visits for 2016-17 School Year

The Ohio Department of Education is required to verify compliance with all laws and rules, inclusive of an onsite review for randomly selected community school(s) representing a 10% sample of each sponsor's cohort of schools (Ohio Administrative Code 3301-102-08-B-3).

The process that the Department's vendor, ICF, used to randomly select a 10% sample of each sponsor's cohort of schools was as follows:

- Sponsors with one authorized school
 - ➔ The one authorized school will receive a site visit.

- Sponsors with multiple authorized schools
 - ➔ At least 10% of the sponsor's schools will receive a site visit. In other words, 10% of the sponsor's total number of schools will be calculated, and the resulting number will be rounded up to the next whole number. For example, if a sponsor has 2 - 10 schools, one of the sponsor's schools will be randomly selected for a site visit. If a sponsor has 11-20 schools, 2 schools will be randomly selected for site visits.
 - ➔ For sponsors with multiple schools, each school was assigned a number 1 through X (where X is the total number of schools the sponsor has). Next, a random number generator was used within Excel to identify random numbers between 1 and X for each sponsor. Schools associated with each number chosen within each sponsor were selected for a site visit. Because this is a random selection, a school that received a compliance site visit for the 2014-15 school year and/or the 2015-16 school year had an equal chance of being chosen for a site visit for the 2016-17 school year.