

EMIS Advisory Council: Career Tech Workgroup



September 24, 2020

Today's Agenda

- Welcome and Roll Call
- Public Meetings & Breakout Groups in Teams
- Approval of February minutes
- Review February small group work
- Possible new CTE reports presentation
- Small group work
 - Report guidelines
 - Possible new report feedback
 - Other CTE related data challenges
- Adjourn from small groups

Teams Meeting Information

- ✓ Please mute your microphone when you are not speaking to minimize noise
- ✓ If you wish to comment, signal us by using the “Raise Your Hand” feature on the Teams toolbar
- ✓ As you unmute yourself to comment, please also turn on your camera (if possible) so people can see you
- ✓ Please identify yourself when speaking so all will know who is commenting

Teams Meeting Information

- ✓ Please identify yourself when speaking and especially when making a motion such as moving to approve the minutes, so we have a correct public record of what happened today
- ✓ There is no public participation today; non-council observers are asked to stay muted

Teams Meeting Information

- ✓ We are not recording the meeting so that the records mimic our in-person meetings
- ✓ The Teams application does include a “Chat” feature. Any comments that are entered into chat will be preserved as a public record

Breakout Groups in Teams

- ✓ We will be breaking into 3 groups for discussion later in the meeting
- ✓ The links to the 3 breakout “rooms” (actually separate teams meetings) will be posted in chat
- ✓ Each workgroup member is assigned to a specific breakout group based on roles
- ✓ The same “rules of the road” apply in the breakouts

Breakout Groups in Teams

- ✓ Members of the public observing today may also observe in any breakout group
- ✓ An ODE staff member will help facilitate each breakout and take notes- but you provide the information!
- ✓ We will share summaries of the discussion of each breakout group at a later date
- ✓ Once your breakout ends, you are done for today's meeting

Approval of minutes from February meeting

Review February Work

- At prior meeting, reviewed existing reports and provided feedback
- Through report review, themes emerged about reports in general
- Combined with what we have learned in other settings, suggesting report guidelines to assist ODE as we develop new CTE (and other) reports

Report Guidelines

- Report content
 - Whenever possible, minimize the number of errors on a report that can not be resolved; use lower severity if possible
 - Whenever possible, include student names on reports
 - Be aware of information overload within a single report
 - Always include fields needed to break a report into smaller pieces, if relevant

Report Guidelines

- Working with reports
 - Make sure business rules include what is and is not included- should be detailed or linked in the report explanation
 - When more than one district involved, consider how districts will work together to resolve issues
 - Provide overview reports that summarize detail data into appropriate categories
 - Detail reports are important, but it is a challenge to combine reports to get a clear overall picture

Possible New CTE Reports

- Reports are needed for several areas within CTE data reporting
 - Funding
 - March reporting
 - Graduation
 - Concentrators
 - Accountability
 - Industry Credential reimbursement
 - Assessment reporting/rollup

Possible New CTE Reports

- In addition, there are several audiences
 - EMIS coordinator
 - CTE director/administrators
 - Lead District/JVSD
- We will review an initial list of CTE reports developed by ODE staff
 - Truly initial- we need your feedback!
 - All may not be EMIS reports- or Level 2
 - Will likely take over a year to develop all on list, so need your priority and value judgements

Funding Reports

- FTE Detail Reports
- Error Detail Reports (Student/Course/Staff)
- FTE Summary by Course
- FTE Summary by Category
- Approved overrides
- FTE Daily Summary Reports

March Reports

- Students included in March for an LEA
- Students missing from the March submission for the LEA
- Placement summary reports
- Work Based Learning report

Graduation Reports

- Students in the grad cohort
- Graduation status report
- Graduation summary report (for CTPD)

Concentrator Reports

- POC Details report- current school year derived and reported
- POC all years- the POC we will use, including from prior years
- POC missing (current CTAC-102 file)- ODE derived a POC, but none reported
- POC unexpected (current CTAC-103 file)- reported but ODE did not derive
- POC summary- Counts by POC and error status, current year, also CTPD
- POC all years summary- counts of POC by year, still enrolled
- Completed course history for derived concentrators
- Enrolled in a course but did not meet completion criteria

Accountability Reports

- Current year concentrator Tech Assessment summary
- CTE “Prep for Success” equivalent- detail and summary reports
- A report for each report card measure- detail and summary

Assessment Reports

- Tech Assessment summary all results (CTAC-001) (add reported and derived POC flags)
- Tech Assessment summary- used for accountability
- Level 1 missing report for Tech Assessments (GY)
- Summative Industry Credential report-points by career field

Other Reports

- Industry Credential reimbursement- more than 1 LEA claiming reimbursement
- 12/8 report of programs within the CTPD
- LEA and CTPD level enrollment
- Approved programs? (CTE-26s)

What Else?

- Much of this workgroup is focused on reports, but...
- There are other data challenges within CTE
- Final small group topic is to brainstorm what some of those challenges might be
- Will provide topics for more discussion and evaluation at the next workgroup meeting

Small Group Work

- Three topics
 - Report guidelines feedback
 - Possible new report feedback
 - Brainstorm other CTE related data challenges
- Links to breakouts shared in chat
- ODE staff member will facilitate- but we need to hear from you!

Small Group Work

- Adjourn directly from small groups
- Next meeting information to come- likely in the new year
- Any final questions or comments for the full group?
- Motion to adjourn large group session and move to small group discussion?



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