# **ODE EMIS MANUAL**

Section 2.16: Graduation-Only Test (GP) Record



**Version 3.0** July 22, 2016

As part of FY16 change number 37704, the Graduation-Only Test (GP) Record will no longer be reported to or collected by EMIS. Courses Completed Date and Courses Completed IRN were the only elements unique to this record. They have been added to EMIS Manual Section 2.6 Student Attributes–No Date (FN) Record, version 6.1. See elements FN410 and FN420.

## **REVISION HISTORY**

The revision history sections of the EMIS Manual provide a means for readers to easily navigate to the places where updates have occurred. Significant changes and updates are indicated through red text for additions and strikethroughs for deletions. Minor changes – such as typos, formatting, and grammar corrections or updates – are not marked.

<b>Version</b>	<b>Date</b>	Effective Date (FY & Data Set)	Change #	<b>Description</b>
2.0	<del>10/23/15</del>	<del>FY15</del>		Updated language to reflect shift from reporting periods to FY15 reporting.

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## 2.16 GRADUATION-ONLY TEST (GP) RECORD

## **Required Collection Request**

The Graduation Only Test (GP) Record is to be reported for the Graduate (G) Collection.

## **General Guidelines**

A Graduation Only (GP) Record is reported during the Graduate (G) Collection for students who were not enrolled in the district in the current school year or in the just completed school year for summer graduates, and have been granted a diploma by the reporting district. This record is to be used to report students that fall under the 9th grade Proficiency graduation requirement or the Ohio Graduation Test (OGT) graduation requirement. This record is only reported once the student has been granted a diploma.

## **Graduation-Only Test Data Elements**

The following portion of this section discusses each of the data elements within the Graduation-Only Test Record. The elements are organized alphabetically.

## *Courses Completed Date Element*

Record Field Number	GP090
<b>Definition</b>	The month and year in which the student completed the course re-
	quirements for a diploma.

#### **Valid Options**

YYYYMM Year, Month

## *Courses Completed IRN Element*

Record Field Number	GP100
Definition	The IRN of the district in which the student completed the course re-
	quirements for a diploma.

#### **Valid Options**

Six digit IRN Valid district IRN

## *⇔ Diploma Date Element*

Record Field Number	GP160
Definition	The date the student received his/her diploma.

## **Valid Options**

YYYYMMDD Year, Month, Day

## *Gamma Education Student ID Number Element*

Record Field Number	GP050
Definition	The locally determined EMIS student ID.

#### **Valid Options**

Nine-character alphanumeric Local EMIS student ID

## 🔆 Gender Element

Record Field Number	GP070
Definition	The gender of the individual being reported.

## Valid Options

M Male

F Female

## **Graduation-Only Test Score Elements**

## **Reading**

ittuaning	
Record Field Number	GP110
Definition	The most recent outcome achieved by the student in reading.

## Writing

Record Field Number	<del>GP120</del>
Definition	The most recent outcome achieved by the student in writing.

## **Mathematics**

Record Field Number	GP130
Definition	The most recent outcome achieved by the student in mathematics.

## Social Studies/Citizenship

Record Field Number	GP140
Definition	The most recent outcome achieved by the student in citizenship/social
	studies.

#### **Science**

Record Field Number	GP150
Definition	The most recent outcome achieved by the student in science.

## **Valid Options**

2 Passed, OPT

3 Excused from consequences

- 5 Passed, OGT
- 6 Met OGT graduation alternative criteria

Reporting Instructions. Report the latest test results.

The above options indicate the most recent outcome for the above test score elements. A test score is reported for each of the subject test areas.

## **Graduation-Only Test Scaled Score Elements**

Reading	
Record Field Number	<del>GP170</del>
Definition	The reading scaled score achieved by the student.

## Writing

Record Field Number	GP180
Definition	The writing scaled score achieved by the student.

#### **Mathematics**

Record Field Number	<del>GP190</del>
Definition	The mathematics scaled score achieved by the student.

## Social Studies/Citizenship

Record Field Number GP200	
Definition	The social studies/citizenship scaled score achieved by the student.

#### **Science**

Record Field Number	GP210	
Definition	The science scaled score achieved by the student.	

#### **Valid Options**

INV Used for students who have taken the test but for good cause the test was invalidated by the Ohio Department of Education or the school district. 000 999 Actual scaled score.

*Reporting Instructions.* Report the latest scaled score achieved by the student for the given test(s).

## **# Racial/Ethnic Group Element**

Record Field Number	GP080
<b>Definition</b>	The racial/ethnic group to which the student belongs or with which the
	student identifies.

#### **Valid Options**

- W White, Non-Hispanic: Persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.
- H Hispanic: Persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin regardless of race.
- B Black, Non Hispanic: Persons having origins in any of the black racial groups in Africa.
- A Asian or Pacific Islander: Persons having origins in any of the original peoples of the Far East, Southeast Asia, the Pacific Islands, or the Indian subcontinent. This area includes, for example, China, India, Japan, Korea, the Philippine Islands, and Samoa.
- I American Indian or Alaska Native: Persons having origins in any of the original peoples of North America who maintain cultural identification through tribal affiliation or community recognition.
- M Multiracial: Persons having origins in two or more of the above options.

## **State Student Identifier (SSID) Element**

Record Field Number	GP220
<b>Definition</b>	The state assigned unique identifier.

## **Valid Options**

Nine-character alphanumeric as assigned by the SSID System

*Reporting Instructions.* This is required for all students who are reported through this record.

## <del>🔆 Student Name Element</del>

Record Field Number	GP060
Definition	Name of the student (optional element)

## **Valid Option**

Last, First, Middle/Maiden or Initial

## **Defining a Unique Record**

Each EMIS record has specific fields that must be unique on each row of data reported to ODE. For the Graduation Only Test (GP) Record, the following field must be unique.

Required Fields	Number
EMIS Student ID	GP050

# 2.16 GRADUATION-ONLY TEST (GP) RECORD FILE LAYOUT

Number	<b>Position</b>	Name	PIC/Size
	<del>1-8</del>	Filler	<del>PIC 9(8)</del>
GP010	<del>9-10</del>	Sort Type	PIC X(2)
-	-	Always "GP"	-
	<del>11</del>	Filler	PIC-X
<del>GP020</del>	12-15	Fiscal Year, e.g., 2010 (CCYY)	PIC X(4)
GP030	<del>16</del>	Data Set	PIC-X
-	-	<del>G Graduate</del>	-
GP040	17-22	IRN of Building for Graduation	PIC X(6)
GP050	<del>23-31</del>	EMIS Student ID Number	PIC X(9)
GP060	<del>32-73</del>	Student Name (optional)	PIC X(42)
-	-	Format: Last Name Appendage, First Middle/Maiden, or Initial	-
GP070	74	Gender	PIC-X
GP080	<del>75</del>	Racial/Ethnic Group	PIC X
<del>GP090</del>	<del>76-81</del>	Courses Completed Date (CCYYMM)	<del>PIC 9(6)</del>
GP100	<del>82-87</del>	Courses Completed IRN (Where student completed course requirements)	PIC X(6)
GP110	<del>88</del>	Reading Test Score	PIC X
GP120	<del>89</del>	Writing Test Score	PIC X
<del>GP130</del>	<del>90</del>	Mathematics Test Score	<del>PIC X</del>
<u>GP140</u>	<del>91</del>	Social Studies/Citizenship Test Score	PIC-X
GP150	<del>92</del>	Science Test Score	PIC X
GP160	<del>93-100</del>	Diploma Date (CCYYMMDD)	<del>PIC 9(8)</del>
<del>GP170</del>	<del>101-103</del>	Reading Scaled Score	PIC X(3)
GP180	104-106	Writing Scaled Score	PIC X(3)
GP190	<del>107-109</del>	Mathematics Scaled Score	PIC-X(3)
GP200	110-112	Social Studies/Citizenship Scaled Score	PIC X(3)
GP210	113-115	Science Score	PIC-X(3)
<del>GP220</del>	116-124	State Student ID (SSID) (Required for all student who are reported through this record)	PIC X(9)