Appendix B - Assignment Areas

- ? Table B-1 is a list of assignment areas and codes.
- ? Table B-2 identifies definitions for each assignment area.

These are codes that more completely define a Position Assignment for Assistant Superintendents, Principals and Assistant Principals, Special Education Teachers, Education Administrative Specialists, Supervisors, Managers, Directors, Coordinators, Counselors, Attendants, Instructional Paraprofessionals, Teaching Aides, and Tutors.

Code	Description
999000	General Administrative
999005	Teacher Mentor
999020	Adult/Continuing Education
	Affirmative Action/EEO
	Alternative Programs
999050	Art Education
999060	Assessment/Testing
	Athletics
999071	Attendance
999080	Auxiliary Services/Nonpublic Programs
	Bilingual/Multicultural
	Business/Financial Services
	Career Development/Education
	Title I Programs
	Child Day-Care/Preschool
999220	Curriculum/Instructional Services
999240	Disadvantaged Pupil Impact Aid (DPIA)
	Data Processing
	Drivers Education
	Early Childhood Education
999275	Preschool ITINERANT (Regular)
	Elementary Education
999288	
999290	Employee Benefits
	English/Reading/Language Arts
999310	Facilities
999330	Federal Programs
	Fine Arts
999350	Food Services
999360	Foreign Language Education/Teaching English to Speakers of Other Languages (TESOL)
999370	General Education
999380	Gifted and Talented
999390	Grants Administration
	Handicapped - High Incidence (For supervisors only)
	Handicapped - Low Incidence (For supervisors only)
	Handicapped - Multihandicapped
	Handicapped - Deaf-blind
	Handicapped - Hearing
	Handicapped - Visually
	Handicapped - Speech

Table B-1 Assignment Area Codes

Code	Description
999407	Handicapped - Orthopedically
	Handicapped - Other Health
999409	Handicapped - Severe Behavior
	Handicapped - Developmentally
	Handicapped - Specific Learning
	Preschool Special Education – (Early Education of the Handicapped)
	Preschool Handicapped ITINERANT – (Early Education of the Handicapped)
	Health/Safety
999418	Physical Education
999430	Industrial Technology Education - Non-career-technical
999450	Instructional Technology/ Support Programs
999455	Intern(Psychology)
999490	Legislative Services
999500	Library/Media Services
	Maintenance/Construction/ Grounds
999530	Management Information Services
	Technology
	Mathematics Education
999560	Middle Childhood Education
999570	Music Education
999575	Performance Arts
999583	Work-Study (multi-district)
999584	Work-Study (single district)
999600	Personnel Services/ Human Resources
999610	Planning/Research/Development/Evaluation/Analysis
999630	Psychological Services
999640	Public/Community Relations/ Information
999650	Purchasing/Warehousing
999655	Reading First
999660	Safety and Security Services
999670	Site-based Management
999690	Science Education
	Secondary Education
	Social Studies Education
999720	Special Education - General (For supervisor/managers, directors and
	coordinators only)
	Vocational Special Education Coordinator Services
	Special Programs
	Speech and Language (Option I), General ADM:
	Speech and Language (Option II)
999750	
	Student Activities/Services
999780	
999785	Substance Abuse Prevention
	Transportation Services
999791	Transportation Aide/Assistant
	Troops to Teachers
999800	Career-Technical Programs/Career Pathways
999805	Career-Technical Education – Apprenticeship Program
999880	Career-technical Education - Trade and Industrial
999895	Career Assessment Specialist Services (formerly called Vocational
	Evaluation)

Table B-2 Assignment Area Definitions

CODE	DEFINITION
999000	General Administrative
	Teacher Mentor: provides a formal program of support, including mentoring to
	foster professional growth of the teacher being mentored, and assesses the
	performance of the teacher being mentored. (Use for teachers serving as
	mentors for the Entry Year Program.)
999020	Adult/Continuing Education: Instructional activities designed to develop
	knowledge and skills to meet immediate and long-range educational objectives
	for pupils who, having completed or interrupted formal schooling, have accepted
	adult roles and responsibilities.
999030	Affirmative Action/EEO: Activities include the development, implementation,
999030	and administration of district plans for compliance with the federal directives of
	• •
000040	affirmative action and equal employment opportunity programs.
999040	Alternative Programs: Learning experiences concerned with knowledge, skills
	appreciations, attitudes, and behavioral characteristics considered to be needed
000050	by pupils, but not offered in the regular educational settings.
999050	Art Education: Education comprised of the organized body of subject matter or
	related courses involving primarily visual, tactile, and kinesthetic expression.
	Included in instruction are the two-dimensional forms such as drawing, painting,
	or printmaking; the three-dimensional forms such as sculpture or pottery; other
	spatial concepts such as architecture and design for the performing arts; and the
	history and theory of art. Emphasis is placed upon the aesthetic and creative
	factors of visual forms.
999060	Assessment/Testing: An assignment area involving methods of measuring
	student achievement including writing samples, mathematical problem solving, a
	well as the typical paper-and-pencil tests which are administered district-wide. (1
	Instructional, intervention, and promotion decisions regarding a particular studer
	(2) guidance decisions regarding a particular student, and (3) educational
	program decisions such as making school policy or conducting curriculum
	evaluation.
999070	<u>Athletics</u> : Athletics are activities, offered to students on a voluntary basis, that
	provide opportunities for developing physical and mental fitness in competitive
	situations. Students are offered opportunities to improve their knowledge,
	attitudes, and judgments, useful to enjoyment, citizenship, health and safety.
	These activities are usually planned for enriching the regular classes and lives o
	the students.
999071	Attendance: Activities such as promptly identifying nonattendance at school an
	that attempt to prevent or solve student problems involving the home, the schoo
	and the community.
999080	Auxiliary Services/Nonpublic Programs: Services and materials to pupils
	attending nonpublic schools within the school district.
999090	Bilingual/Multicultural: Bilingual - Special learning experiences for pupils from
	homes where the English language is not spoken. Multicultural - Special learning
	experiences for pupils whose background is so different from that of most pupils
	that they have been identified as needing additional educational opportunities
	beyond those provided via regular instruction if they are to be educated to the
	optimum level of their ability.
999100	Business/Financial Services: Those activities concerned with the financial
000100	operations of the school district. This function includes budgeting, receiving and
	disbursing, financial accounting, payroll, inventory control, auditing, and fiscal
	services rendered by persons in the treasurer's office. Also, those activities
	concerned with purchasing, receiving, transporting, exchanging, and maintaining

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	goods and services for the school district.
999120	Career Development/Education: Education that provides students with the necessary information and developmental experience to prepare them for living in society. It combines the efforts of home, school, and community and reaches from preschool through adulthood.
999140	<u>Title I Programs</u>: An assignment area which provides instructional programs to meet the special needs of educationally deprived children, including disadvantaged youth; migrant children; handicapped, orphaned, and neglected and delinquent children.
999145	<u>Child Day-Care/Preschool</u>: Those activities concerned with providing supervision and care for children of preschool age and latchkey programs for school-aged children.
999220	Curriculum/Instructional Services : An assignment area that provides information and guidance to staff members to improve the curriculum of a school district.
999240	Disadvantaged Pupil Impact Aid: An assignment area relating to the improvement of the educational and cultural status of disadvantaged pupils.
999250	Data Processing: Those activities concerned with preparing data for storage, storing data and computations, and retrieving data for reproduction as information for management and reporting
999260	Drivers Education: Subject matter and related activities in driver education organized for carrying on learning experiences concerned with developing in the learner the ability to respond appropriately and efficiently in the operation of a motor vehicle and as a pedestrian in traffic.
999270	Early Childhood Education : Those activities concerned with improving the quality and number of services to preschool children who are not kindergarten age-eligible. (Use for teachers of prekindergarten students, who are teaching public preschool programs, regardless of fund source.) Teachers of K-3 students should use assignment area 999280. Preschool special education teachers who teach in a center-based program should be reported with the 999412 assignment area. Preschool teachers who provide itinerant services to students WITH disability conditions should be reported with the 999413 assignment area and preschool teachers who provide itinerant services to students WITHOUT disability conditions should be reported with the 999725 assignment area.
999275	<u>Preschool ITINERANT</u> (Regular): This assignment area is to be used by school districts for preschool teachers who serve students in a regular preschool teachers who serve students in a regular preschool teachers who provide itinerant services to preschool students with disability conditions).
999280	Elementary Education: Learning experiences which are concerned with knowledge, skills, appreciations, attitudes, and behavioral characteristics necessary for all pupils as they become aware of the world of work and life within our culture, which should be achieved during the elementary school years as defined by each school district based on state-provided criteria.
999288	<u>EMIS</u> : Activities concerned with collecting, preparing, and reporting data for the education management information system.
999290	Employee Benefits: Those activities which are primarily concerned with processing payments made by the school district for leave benefits, employee retirement, insurance benefits, workers compensation claims, insurance premiums, disability benefits, unemployment benefits, death benefits, employees upon termination, payroll deductions, and reconciliation of tax-sheltered payments (including annuities).
999300	English/Reading/Language Arts : The body of related subject matter, or the body of related courses, organized for carrying on learning experiences concerned with developing (1) an understanding of the language system; (2)

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	proficiency and control in the use of the English language; (3) an appreciation of a variety of literary forms; (4) an understanding and appreciation of various aspects of past and present cultures as expressed in literature; and (5) interests which will motivate lifelong learning.
999310	Facilities: Activities concerned with keeping the physical plant open and comfortable for use, and keeping the grounds, buildings, and equipment in effective working condition and state of repair. Also, those activities concerned with maintaining land and buildings, remodeling buildings, constructing buildings and additions to buildings, initially installing or extending service systems and other built-up equipment, and improving sites.
999330	Federal Programs: Those activities concerned with administering educational programs, projects, or services funded by the Federal Government. Use 999140 for an assignment area relating to Title I programs.
999340	Fine Arts: The body of subject matter in this area is comprised of Dance, Drama/Theatre, Music, Visual Arts, and Multidisciplinary Arts. Subject offerings might include an arts-based humanities course, a related arts course, or arts appreciation. The course must maintain an arts base or perspective.
999350	Food Services: An assignment area that performs the activities concerned with providing food to students and staff in a school district. This area includes preparing and serving regular and incidental meals, lunches, or snacks in connection with school activities and food delivery.
999360	Foreign Language Education/Teaching English to Speakers of Other Languages (TESOL): The body of subject matter in this area is comprised of a variety of foreign languages, including English as a second language (ESL). Classified under this heading are the various classical and modern foreign languages.
999370	General Education : The term General Education usually refers to instruction that takes place in a self-contained class. Learning experiences are concerned with the knowledge, skills, appreciations, attitudes, and behavioral characteristics considered to be needed by all pupils in terms of the broad educational outcomes which should be achieved by all pupils to the limits of their capacities during the elementary and secondary school years or grades.
999380	<u>Gifted and Talented</u>: Programs and projects designed to provide appropriate educational services to gifted children at preschool, elementary, and secondary levels; development and dissemination of information pertaining to such education; inservice training of educational personnel working with gifted children and their supervisors; leadership training, including internships; and model or exemplary projects
999390	Grants Administration: Those responsibilities associated with current information regarding federal and state grants and regulations, liaison services between the school district and community and individual foundations, development oversight of grant submissions, budget monitoring and implementation of grant activities, and evaluation of state and federal reporting requirements.
999400	Handicapped - High incidence: (For Supervisors only) An assignment area for special education supervisors of programs for students with specific learning disabilities or developmentally handicapped students.
999401	Handicapped - Low incidence: (For Supervisors only) An assignment area for special education supervisors of programs for students with handicapping conditions other than specific learning disabilities or the developmentally handicapped.
999402	Handicapped - Multihandicapped: Activities concerned with serving students with handicapping conditions such as severe impairment, and/or such concomitant impairments, that the child's educational problems make it

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	impossible to accommodate the needs of the child in any program but a program
	for multihandicapped children. (This definition may include deaf-blind; autistic;
	and moderately, severely or profoundly developmentally handicapped children.)
999403	Handicapped - Deaf-blind: Activities concerned with serving students with
	handicapping conditions, such as concomitant hearing and visual impairments,
	the combination of which causes such severe communications and other
	developmental and educational problems that they cannot be accommodated in
	special education programs solely for deaf or blind children
999404	Handicapped - Hearing: Activities concerned with serving students with hearing
	impairment, whether permanent or fluctuating, which adversely affects a child's
	educational performance but which is not included under the definition of deaf as
	defined in paragraph K. of this rule.
999405	Handicapped - Visually: Activities concerned with serving students with a visual
	impairment which, even with correction, adversely affects a child's educational
	performance. The term includes both partially seeing and blind children.
999406	Handicapped - Speech: Activities concerned with serving students with a
	communication disorder, such as stuttering, impaired articulation, a language
	impairment, or a voice impairment, which adversely affects a child's educational
	performance.
999407	Handicapped - Orthopedically: Activities concerned with serving students with
	a severe orthopedic impairment that adversely affects a child's educational
	performance. The term includes impairments caused by congenital anomaly (e.g.,
	clubfoot, spina bifida, absence of some member), impairments caused by disease
	(e.g., poliomyelitis, muscular dystrophy, bone tuberculosis), and impairments
	from other causes (e.g., cerebral palsy, amputations, and fractures or burns which cause contractures).
999408	Handicapped - Other Health: Activities concerned with serving students with
999400	limited strength, vitality, or alertness, due to chronic or acute health problems
	such as a heart condition, tuberculosis, rheumatic fever, nephritis, asthma, sickle
	cell anemia, hemophilia, epilepsy, lead poisoning, leukemia, or diabetes, which
	adversely affects a child's educational performance.
999409	
999409	Handicapped - Severe Behavior: Activities concerned with serving students
999409	Handicapped - Severe Behavior: Activities concerned with serving students with handicapping conditions defined as follows:
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999409	 Handicapped - Severe Behavior: Activities concerned with serving students with handicapping conditions defined as follows: A) A condition exhibiting one or more of the following characteristics over a long period of time and to a marked degree, which adversely affects educational performance: An inability to learn, which cannot be explained by intellectual, sensory or health factors;
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999409	 Handicapped - Severe Behavior: Activities concerned with serving students with handicapping conditions defined as follows: A) A condition exhibiting one or more of the following characteristics over a long period of time and to a marked degree, which adversely affects educational performance: An inability to learn, which cannot be explained by intellectual, sensory or health factors; An inability to build or maintain satisfactory interpersonal relationships with peers and teachers; Inappropriate types of behavior or feelings under normal circumstances; A general pervasive mood of unhappiness or depression; or
999409	 Handicapped - Severe Behavior: Activities concerned with serving students with handicapping conditions defined as follows: A) A condition exhibiting one or more of the following characteristics over a long period of time and to a marked degree, which adversely affects educational performance: An inability to learn, which cannot be explained by intellectual, sensory or health factors; An inability to build or maintain satisfactory interpersonal relationships with peers and teachers; Inappropriate types of behavior or feelings under normal circumstances; A general pervasive mood of unhappiness or depression; or
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999409	 Handicapped - Severe Behavior: Activities concerned with serving students with handicapping conditions defined as follows: A) A condition exhibiting one or more of the following characteristics over a long period of time and to a marked degree, which adversely affects educational performance: An inability to learn, which cannot be explained by intellectual, sensory or health factors; An inability to build or maintain satisfactory interpersonal relationships with peers and teachers; Inappropriate types of behavior or feelings under normal circumstances; A general pervasive mood of unhappiness or depression; or A tendency to develop physical symptoms or fears associated with personal or school problems. B) This area does not include children who are socially maladjusted, unless it is
999409	 Handicapped - Severe Behavior: Activities concerned with serving students with handicapping conditions defined as follows: A) A condition exhibiting one or more of the following characteristics over a long period of time and to a marked degree, which adversely affects educational performance: An inability to learn, which cannot be explained by intellectual, sensory or health factors; An inability to build or maintain satisfactory interpersonal relationships with peers and teachers; Inappropriate types of behavior or feelings under normal circumstances; A general pervasive mood of unhappiness or depression; or A tendency to develop physical symptoms or fears associated with personal or school problems. B) This area does not include children who are socially maladjusted, unless it is determined that they are severe behavior handicapped.)
999409	 Handicapped - Severe Behavior: Activities concerned with serving students with handicapping conditions defined as follows: A) A condition exhibiting one or more of the following characteristics over a long period of time and to a marked degree, which adversely affects educational performance: An inability to learn, which cannot be explained by intellectual, sensory or health factors; An inability to build or maintain satisfactory interpersonal relationships with peers and teachers; Inappropriate types of behavior or feelings under normal circumstances; A general pervasive mood of unhappiness or depression; or A tendency to develop physical symptoms or fears associated with personal or school problems. B) This area does not include children who are socially maladjusted, unless it is determined that they are severe behavior handicapped.) Modifications of regular career-technical programs (mainstreamed);
999409	 Handicapped - Severe Behavior: Activities concerned with serving students with handicapping conditions defined as follows: A) A condition exhibiting one or more of the following characteristics over a long period of time and to a marked degree, which adversely affects educational performance: An inability to learn, which cannot be explained by intellectual, sensory or health factors; An inability to build or maintain satisfactory interpersonal relationships with peers and teachers; Inappropriate types of behavior or feelings under normal circumstances; A general pervasive mood of unhappiness or depression; or A tendency to develop physical symptoms or fears associated with personal or school problems. B) This area does not include children who are socially maladjusted, unless it is determined that they are severe behavior handicapped.) Modifications of regular career-technical programs (mainstreamed); Special educational services which supplement regular career-technical
999409	 Handicapped - Severe Behavior: Activities concerned with serving students with handicapping conditions defined as follows: A) A condition exhibiting one or more of the following characteristics over a long period of time and to a marked degree, which adversely affects educational performance: An inability to learn, which cannot be explained by intellectual, sensory or health factors; An inability to build or maintain satisfactory interpersonal relationships with peers and teachers; Inappropriate types of behavior or feelings under normal circumstances; A general pervasive mood of unhappiness or depression; or A tendency to develop physical symptoms or fears associated with personal or school problems. B) This area does not include children who are socially maladjusted, unless it is determined that they are severe behavior handicapped.) Modifications of regular career-technical programs (mainstreamed); Special educational services which supplement regular career-technical education programs (mainstreamed); and
999409	 Handicapped - Severe Behavior: Activities concerned with serving students with handicapping conditions defined as follows: A) A condition exhibiting one or more of the following characteristics over a long period of time and to a marked degree, which adversely affects educational performance: An inability to learn, which cannot be explained by intellectual, sensory or health factors; An inability to build or maintain satisfactory interpersonal relationships with peers and teachers; Inappropriate types of behavior or feelings under normal circumstances; A general pervasive mood of unhappiness or depression; or A tendency to develop physical symptoms or fears associated with personal or school problems. B) This area does not include children who are socially maladjusted, unless it is determined that they are severe behavior handicapped.) Modifications of regular career-technical programs (mainstreamed); Special educational services which supplement regular career-technical education programs (mainstreamed); and
	 Handicapped - Severe Behavior: Activities concerned with serving students with handicapping conditions defined as follows: A) A condition exhibiting one or more of the following characteristics over a long period of time and to a marked degree, which adversely affects educational performance: An inability to learn, which cannot be explained by intellectual, sensory or health factors; An inability to build or maintain satisfactory interpersonal relationships with peers and teachers; Inappropriate types of behavior or feelings under normal circumstances; A general pervasive mood of unhappiness or depression; or A tendency to develop physical symptoms or fears associated with personal or school problems. B) This area does not include children who are socially maladjusted, unless it is determined that they are severe behavior handicapped.) Modifications of regular career-technical programs (mainstreamed); Special educational services which supplement regular career-technical education programs (mainstreamed); and
	 Handicapped - Severe Behavior: Activities concerned with serving students with handicapping conditions defined as follows: A) A condition exhibiting one or more of the following characteristics over a long period of time and to a marked degree, which adversely affects educational performance: An inability to learn, which cannot be explained by intellectual, sensory or health factors; An inability to build or maintain satisfactory interpersonal relationships with peers and teachers; Inappropriate types of behavior or feelings under normal circumstances; A general pervasive mood of unhappiness or depression; or A tendency to develop physical symptoms or fears associated with personal or school problems. B) This area does not include children who are socially maladjusted, unless it is determined that they are severe behavior handicapped.) Modifications of regular career-technical programs (mainstreamed); Special educational services which supplement regular career-technical education programs (mainstreamed); and Special career-technical education programs designed only for the disadvantaged and/or handicapped (separate classes).
	 Handicapped - Severe Behavior: Activities concerned with serving students with handicapping conditions defined as follows: A) A condition exhibiting one or more of the following characteristics over a long period of time and to a marked degree, which adversely affects educational performance: An inability to learn, which cannot be explained by intellectual, sensory or health factors; An inability to build or maintain satisfactory interpersonal relationships with peers and teachers; Inappropriate types of behavior or feelings under normal circumstances; A general pervasive mood of unhappiness or depression; or A tendency to develop physical symptoms or fears associated with personal or school problems. B) This area does not include children who are socially maladjusted, unless it is determined that they are severe behavior handicapped.) Modifications of regular career-technical programs (mainstreamed); Special educational services which supplement regular career-technical education programs (mainstreamed); and

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	developmental period, which adversely affects a child's educational performance.
999411	Handicapped - Specific Learning: Activities concerned with serving students with a disorder in one or more of the basic psychological processes involved in understanding or in using language, spoken or written, which may manifest itself in an imperfect ability to listen, think, speak, read, write, spell, or to do mathematical calculations. The term includes such conditions as perceptual
	handicaps, brain injury, minimal brain dysfunction, dyslexia, and developmental aphasia. The term does not include children who have learning problems that are primarily the result of visual, hearing or motor handicaps, or mental retardation, of emotional disturbance, or of environmental, cultural or economic disadvantage.
999412	Preschool Special Education - (Early Education of the Handicapped): This
	assignment area is to be used by school districts for preschool special education coordinators, supervisor/managers, directors, and/or staff who serve preschool age students with disabilities either in a center-based, itinerant program, or via related services. This assignment area can be used for speech and language therapists who serve PS Special Education students, but s/he must ALSO be reported with one of the following two assignment areas to ensure appropriate flow of funding.
	 999741 Speech and Language (Option I) General ADM or 999742 Speech and Language (Option II)
999413	Preschool Handicapped ITINERANT – (Early Education of the
	Handicapped): This assignment area is to be used by school districts for teachers who serve students with disabilities in an itinerant program. (Use the 999275 assignment area for preschool teachers who provide itinerant services to preschool students without disability conditions)
999416	Health/Safety: The body of related subject matter and activities in health and safety in daily living.
999418	Physical Education: The body of related subject matter and activities in physical education and recreation.
999430	Industrial Technology Education (Non-career-technical) : The body of related subject matter or related courses, organized for development of understanding about the technical, consumer, occupational, recreational, organizational, managerial, social, historical, and cultural aspects of industry and technology. Learning experiences involve activities such as experimenting, designing, constructing, evaluating, and using tools, machines, materials, and processes which provide opportunities for creativity and problem solving.
999450	Instructional Technology/Support Programs: Those activities primarily concerned with nutrition education, instructional television, library and media services, arts for the handicapped, adapted physical education, and volunteer programs.
	Intern (Psychology) : This assignment area is to be used by school districts for psychology interns who are approved by the Division of Special Education and who met the requirements of the university to receive supervised experience in school psychology in the approved training sites.
	Legislative Services: An assignment area which includes the monitoring of bills that are introduced into the state and federal legislatures and determining their impact on public education; Coordinating the development of pro/con position statement regarding pertinent legislation; Communicating position statements with appropriate legislative committees and legislators and apprising staff members of current bills introduced and potential impact; Facilitating the implementation of legislative mandates; Serving as a source of information for the schools to obtain additional funds and services made available by legislation promoting competitive grants.

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use of, teaching and learning resources, including equipment, content material,
and services.
Maintenance/Construction/Grounds: Assignment areas which perform school district plant housekeeping, servicing, and security services consisting of such activities as: cleaning; operating heating, ventilating and air conditioning systems; guarding and caring for school property, and servicing building equipment; also an area which may maintain grounds owned, rented, or leased, and used by the
school district.
Management Information Services: Those activities concerned with writing, editing, and preparing the necessary information regarding the operation of the school district and make-up of the community, state, and nation, and disseminating that information to management to aid them in decision-making.
<u>Technology</u> : Assignment area that addresses a broad range of technology including computer literacy, information literacy, and technological literacy such as computer science, information technology systems, and technology education.
Mathematics Education: The body of related subject matter, or the body of related courses, organized for carrying on learning experiences concerned with the science of relations existing between quantities (magnitude) and operations and the science of methods used for deducting from other quantities, known or supposed, the quantities sought.
Middle Childhood Education: Learning experiences which are concerned with knowledge, skills, appreciations, attitudes, and behavioral characteristics necessary for all pupils as they become aware of the world of work and life within our culture, which should be achieved during the middle school years as defined by each school district based on state-provided criteria
Music Education : The fine art that utilizes sounds in time in a meaningful and organized manner. Subject matter and activities in music are designed to impart the skills and knowledge necessary for the understanding, appreciation, creation, performance, and enjoyment of music.
Performance Arts: Education comprised of the organized body of subject matter or related courses involving the performance arts including dance, and drama/theatre
Work-Study (multi-district): This assignment area is to be used by school districts for work-study coordinators who provide services to students with disabilities in a multi-district cooperative arrangement.
Work-Study (single district): This assignment area is to be used by school districts for work-study coordinators who provide services to students with disabilities in a single district.
Personnel Services/Human Resources: An assignment area which performs activities concerned with recruiting, selecting, assigning, promoting, and training staff members; maintaining staff records; and working with administrators in developing pension and insurance plans.
Planning/Research/Development/Evaluation/Analysis: Assignment area which (1) performs activities concerned with selecting or identifying the goals, priorities, and objectives of the school district and formulating the courses of action to fulfill objectives; (2) performs activities concerned with systematic studies and investigations in some field of knowledge and with the evolving process of using the products of research and judgment to improve educational programs; (3) determines the value or effect of plans, programs, and activities, by appraisal of data, in light of specified goals and objectives; and (4) (e.g., a systems analyst, budget analyst, or psychological analyst) examines, evaluates, and makes recommendations in such areas as cost, systems, curriculum, or other educational sectors. Psychological Services: Activities concerned with conducting and interpreting

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	psycho-educational assessments focused upon pupil learning and behavior, designing instructional and behavioral interventions to help pupils attain specific pupil outcomes, consulting with educators, parents and community agencies to coordinate resources necessary to support needed interventions, providing inservice training to parents and educators regarding effective learning and behavioral techniques promote student performance, and provision of counseling to pupils and parents on an individual and group basis.
999640	Public/Community Relations/Information: An assignment area which exists to
	foster good relations between the school district and the public community as a whole, by planning and conducting programs to disseminate information through such media as newspapers, radio and television, public forums, and civic activities; and by reviewing material for and directing preparation of school district publications.
999650	<u>Purchasing/Warehousing</u> : An assignment area which performs activities concerned with buying supplies, equipment, and materials used in the operation of the school district and of receiving, storing, and dispensing same.
999655	<u>Reading First</u> : An assignment area which exists to identify personnel who are funded through the Reading First federal grant program authorized by the No Child Left Behind Act of 2001, Reauthorization of Elementary and Secondary Education Act (ESEA), Public Law 107-110.
999660	Safety and Security Services: An assignment area concerned with maintaining the safety and security of school district property, facilities, and personnel.
999670	Site-based Management: A system of school governance in which specified
	decision-making is delegated to the school building level. The authority for specified decisions may be shared between the school building level in conjunction with central office administration; and/or only at the school building level or central office level.
999690	Science Education: Education which includes the body of related subject matter, or the body of related courses, organized for carrying on learning experiences concerned with knowledge of the physical and biological world, and of the processes of discovering and validating this knowledge.
999700	Secondary Education: Learning experiences concerned with knowledge, skills, appreciations, attitudes, and behavioral characteristics considered necessary for all pupils as they learn of various occupations and/or professions and begin to understand themselves and their relationships with society, which normally may be achieved in the secondary years.
	Social Studies Education: Education which is comprised of interrelated subject matter organized to impart knowledge, develop skills, and identify goals concerning elements and institutions of human society in the disciplines of history, economics, political science, sociology, anthropology, psychology, geography, and philosophy.
999720	Special Education - General (For Supervisors/Managers, Directors and Coordinators only): Specially designed instruction, at no cost to the parent, which meets the unique needs of a handicapped child, including classroom instruction, instruction in physical education, home instruction, and instruction in hospitals and institutions.
999725	Vocational Special Education Coordinator Services: Services provided by the Vocational Special Education Coordinator include assisting students with disabilities who are enrolled in programs offered by a career technical planning district or joint vocational education school district by: collaborating with referring district officials, parents, and instructional personnel in developing the IEP and career-technical education program; providing support to general and career-technical teachers in the design and delivery of differentiated instruction for students with disabilities, to ensure their access to and progress in the general

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	education curriculum; providing supplemental instruction to those students with disabilities requiring intensive support; serving as a liaison to the referring district and to the student's home; collaboratively monitoring progress of student with disabilities on a continuous basis and assisting the work-study coordinator in follow-up studies.
999730	Special Programs: Programs which will make substantial progress toward elimination, reduction, or prevention of minority group isolation, and will aid school children overcoming the educational disadvantages of minority group isolation.
999741	Speech and Language (Option I), General ADM: This assignment area is to be used by school districts for speech and language therapists who are generating funding based upon the district's general ADM in the first week of October.
999742	Speech and Language (Option II): This assignment area is to be used by school districts for speech and language therapists who are generating funding based upon the number of multihandicapped, orthopedically handicapped, other health handicapped and hearing handicapped children in special class/learning center units.
999750	Staff Development/Relations: Those activities which serve staff developers and key persons in the basic content areas by offering leadership, funding, printed resources, information, training events, and consultative assistance, all to provide leadership toward improving the quality of instruction.
999770	Student Activities/Services: Student activities under the guidance or supervision of qualified adults which are designed to provide opportunities for pupils to participate in such experiences on an individual basis, in small groups, or in large groups - at school events, public events, or a combination of these - for purposes such as motivation, enjoyment, and skill improvement. In practice, participation usually is not required and credit usually is not given. When participation is required, or credit given, the activity generally is considered to be a curricular course.
999780	Support Services: Those services which provide administrative, technical (such as guidance and health), and logistical support to facilitate and enhance instruction, and to a lesser degree, community services. Supporting services exist as adjuncts for the fulfillment of the objectives of instruction, rather than as entities within themselves.
999785	Substance Abuse Prevention: An assignment area of programs which address drug, alcohol, and tobacco abuse situations including prevention, intervention, discipline, and community relations available to the pupil and to the family. Schools may have informal communication systems for planning and coordinating in-school counseling.
999790	<u>Transportation Services:</u> An assignment area consisting primarily of the operation of vehicles such as buses, trucks, or automobiles used in the service of the school district.
999791	Transportation Aide/Assistant: Activities concerned with assisting students with handicapping conditions who are transported on specially equipped district vehicles. This assignment area could be validly used with the following position codes: ✓ ✓ 505 - Teaching Aide Assignment (Assignment Area Required) ✓ 906 - Monitoring Assignment ✓ 909 - Attendant (Assignment Area required)
999795	Troops to Teachers: An assignment area used to identify military personnel who have transitioned to a new career as public school teachers in "high-need" schools. The Troops to Teachers (TTT) program was established in 1994 as a Department of Defense program. The primary objective of TTT is to help recruit quality teachers for schools that serve low-income families throughout America.

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	(This assignment area should not be used for individuals hired under the Veterans Provision referred to in Section 3319.283 of the Ohio Revised Code)
999800	Career-Technical Programs/Career Pathways: An assignment area that includes school-based career-technical education programs. Includes any career-technical education content area, including but not limited to Agricultural & Environmental Systems, Business Education, Market Education, Information Technology, Health Sciences, Industrial & Engineering Systems, Family & Consumer Sciences, Career Based Intervention and Job Training Coordinating Unit.
999805	Career-Technical Education-Apprenticeship Program: An assignment area that includes worksite based career-technical education apprenticeship programs. Includes any career-technical content area.
999880	Career-technical Education - Trade and Industrial: Instructional programs concerned with preparing persons for initial employment and with upgrading and retraining workers in a wide range of trade and industrial occupations. Such occupations are concerned with producing, processing, assembling, testing, maintaining, servicing, or repairing any product or commodity.
999895	Career Assessment Specialist Services (formerly called Vocational Evaluation): Services provided by a career-assessment specialist including assessing students interests, aptitudes, work behaviors, etc. in order to develop an individualized comprehensive report.