

**FY 2010 EMIS Manual**  
**Chapter 2**  
**R & R (Rectifications & Refinements) Log**

Version 1 of the EMIS Manual



Last updated

March 5, 2010

**Prepared by**  
**Office of Information Policy & Management**

FY 2010 EMIS Manual-Chapter 2  
R&R- Updated March 5, 2010

## Purpose

The purpose of this document is to keep a history of revisions (including: clarifications, changes, and/or updates) made to the EMIS Manual after version 1 release. This document reflects revisions communicated through the EMIS Newsflash. If revisions contained in this document are still applicable in FY 2011, they will be incorporated into the FY 2011 EMIS Manual.

## Explanation of Document

Date	The date the change was communicated to the field (either through the EMIS Newsflash, Help Desk, or other means).
Chapter/Appendix	Chapter or Appendix impacted by the clarification
Record	If applicable, the record impacted by the clarification
Page	The PDF page number in version 1 of the EMIS Manual that the clarification impacts
Item	May include a change to the any of the following: General Guidelines for the Record, the Reporting Instructions for a data element, new options etc...
Description	A description of the clarification, change, revision and/or update.

EMIS Newsflash Date	Chapter/Appendix	Page(s)	Record	Item/Element	Description		
3/5/10	2	2	Revision History	Change 700	Modified Revision History for change #700 to correct transition code.		
					1.0	700	Deleted 2111xxx transition codes from Table 1. Program Code Schedule.

3/5/10	2	2	Revision History	Change 722	<div>Modified Revision History to add change #722, Limited English Proficiency (LEP) Status Element (FD170)</div> <table><tr><td>1.0</td><td>722</td><td>Modified definition for option “M” of the <i>Limited English Proficiency (LEP) Status Element (FD170)</i>.</td></tr></table>	1.0	722	Modified definition for option “M” of the <i>Limited English Proficiency (LEP) Status Element (FD170)</i> .	
1.0	722	Modified definition for option “M” of the <i>Limited English Proficiency (LEP) Status Element (FD170)</i> .							
3/5/10	2	2	Revision History	Change 753	<div>Modified Revision History for change #753 to delete the December reporting period from Table 12.</div> <table><tr><td>1.0</td><td>753</td><td>Deleted December Reporting Period from Table 12. Student Program Codes, Program Series 215XXX.</td></tr></table>	1.0	753	Deleted December Reporting Period from Table 12. Student Program Codes, Program Series 215XXX.	
1.0	753	Deleted December Reporting Period from Table 12. Student Program Codes, Program Series 215XXX.							
3/5/10	2	26	Student Demographic (GI)	Native Language Element (GI270) Valid Options	<div>Modified Native Language Element option to correct spelling error.</div> <div>Valid Options</div> <table><tr><td>TRI</td><td><del>Tigrayan</del></td><td>Tigrinya</td></tr></table>	TRI	<del>Tigrayan</del>	Tigrinya	
TRI	<del>Tigrayan</del>	Tigrinya							
3/5/10	2	46	(FS) Student Standing Record	Legal District of Residence Element (FS150) Valid Options	<div>Modified <i>Legal District of Residence Element</i> to add valid option.</div> <div>Valid Options</div> <table><tr><td>Six-digit IRN</td><td>Valid district IRN</td></tr><tr><td>999999</td><td>Student is not a resident of Ohio</td></tr></table>	Six-digit IRN	Valid district IRN	999999	Student is not a resident of Ohio
Six-digit IRN	Valid district IRN								
999999	Student is not a resident of Ohio								
3/5/10	2	49	(FS) Student Standing Record	How Received Element (FS180) Reporting Instructions	<div>Modified <i>How Received Element</i> option to delete ELI reference.</div> <div>Valid Options</div> <table><tr><td>N</td><td><b>Preschool Other Funding</b></td></tr><tr><td colspan="2">A preschool student who is receiving instruction but is not enrolled in an <del>ELI</del>, ECE, or the Federal Head Start Preschool Program. This includes, but is not limited to, locally funded preschool, preschool funded by parental payment, typically developing peers in a preschool special education unit funded course, and both itinerant and center-based instruction for students with disabilities.</td></tr></table>	N	<b>Preschool Other Funding</b>	A preschool student who is receiving instruction but is not enrolled in an <del>ELI</del> , ECE, or the Federal Head Start Preschool Program. This includes, but is not limited to, locally funded preschool, preschool funded by parental payment, typically developing peers in a preschool special education unit funded course, and both itinerant and center-based instruction for students with disabilities.	
N	<b>Preschool Other Funding</b>								
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3/5/10	2	51	(FS) Student Standing Record	How Received IRN Element (FS190) Valid Options	<b>Modified</b> <i>How Received IRN Element (FS190)</i> to add valid option.  <b>Valid Options</b> Six-digit code    Valid IRN 999999    Entity that is not part of an EMIS reporting entity and has no IRN *****    Default															
3/5/10	2	51	(FS) Student Standing Record	How Received IRN Element (FS190) Table 7	<b>Modified:</b> Modified Table 7, row 4, “How Received IRN org Type Allowed column”. <b>Table 2.</b> <table><tr><th>How Received Value</th><th>How Received IRN Required</th><th>How Received IRN org Type Allowed</th></tr><tr><td>*</td><td>N</td><td>Not applicable</td></tr><tr><td>2</td><td>Y</td><td>Traditional, Community</td></tr><tr><td>3</td><td>N</td><td>Not applicable</td></tr><tr><td>6</td><td>Y</td><td>Non-public entity or “999999” if non-public does not have an IRN</td></tr></table>	How Received Value	How Received IRN Required	How Received IRN org Type Allowed	*	N	Not applicable	2	Y	Traditional, Community	3	N	Not applicable	6	Y	Non-public entity or “999999” if non-public does not have an IRN
How Received Value	How Received IRN Required	How Received IRN org Type Allowed																		
*	N	Not applicable																		
2	Y	Traditional, Community																		
3	N	Not applicable																		
6	Y	Non-public entity or “999999” if non-public does not have an IRN																		
3/5/10	2	76	(FD) Student Attributes - Effective Date Record	Limited English Proficiency (LEP) Status Element (FD170)	<b>Modified:</b> Valid Option “M” – LEP Trial Mainstream  <b>M      LEP – Trial-Mainstream</b> A student is considered to be in a Trial-Mainstream period, <del>when he/she has achieved a composite score of five on the OTELA or has passed a district selected English Language Assessment administered prior to the 2004–2005 school year.</del> A student remains in the trial-mainstream period until he/she is reclassified from LEP.  <b>Modified:</b> Reporting Instructions, Option M. <b>Option M.</b> Criteria for considering a student to be in the Trial Mainstream period are established by ODE’s approved LEP accountability plan. LEP/ELL staff in the district should have this information or obtain it from the Lau Resource Center at ODE. <del>A student is considered to be in a Trial Mainstream period when he/she has scored proficient on all five domains (listening, speaking, reading, writing, and comprehension) of the OTELA or has passed a district selected English Language Assessment administered prior to the 2004–2005 school year. A student remains in the trial-mainstream period until he/she is reclassified from LEP.</del>															
3/5/10	2	89	(FN) Student Attribute – No Date Record	December 1 IEP Outcome (FN270) Valid Options	<b>Modified</b> <i>December 1 IEP Outcome Element Valid Options</i> to add new option.  <b>Valid Options</b> ****    No Change from Latest IEP Reported to ODE															

3/5/10	2	129	(GY) CTE Student Assessment Record	CTE Technical Assessment Code Element (GY760)	<b>Modified</b> CTE Technical Assessment Code Element, Valid Option to add asterisk.  <b>Valid Options</b> **** CTE Test Code not required																	
3/5/10	2	149	(GQ) Student Program Record	General Guidelines Table 12. Program Code Schedule	<b>Action:</b> In Chapter 2, p. 149, Section 2.6 Student Program Record (GQ), deleted December Reporting period from Related Services Code ( 215xxx).  <b>Table 12. Program Code Schedule</b> <table><tr><th rowspan="2">Student Program Code(s) Categories</th><th rowspan="2">Program Series</th><th colspan="3">Reporting Period</th></tr><tr><th>Oct (K)</th><th>Dec (M)</th><th>Yearend (N)</th></tr><tr><td>Related Service Codes for Students with Disability Conditions</td><td>215XXX</td><td>√</td><td>√</td><td>√</td></tr></table>					Student Program Code(s) Categories	Program Series	Reporting Period			Oct (K)	Dec (M)	Yearend (N)	Related Service Codes for Students with Disability Conditions	215XXX	√	√	√
Student Program Code(s) Categories	Program Series	Reporting Period																				
		Oct (K)	Dec (M)	Yearend (N)																		
Related Service Codes for Students with Disability Conditions	215XXX	√	√	√																		
3/5/10	2	150	(GQ) Student Program Record	Reporting Instructions Table 12. Program Code Schedule	<b>Modified reporting instructions to delete program codes from Table 12.</b> <table><tr><td><del>Hurricane Katrina</del></td><td><del>600001</del></td><td>√</td><td>√</td></tr><tr><td><del>Hurricane Rita</del></td><td><del>600002</del></td><td>√</td><td>√</td></tr></table>					<del>Hurricane Katrina</del>	<del>600001</del>	√	√	<del>Hurricane Rita</del>	<del>600002</del>	√	√					
<del>Hurricane Katrina</del>	<del>600001</del>	√	√																			
<del>Hurricane Rita</del>	<del>600002</del>	√	√																			
3/5/10	2	173	(GV) CTE Workforce Development Follow-up Record	Other Follow- up Status Element (GV660)	<b>Modified:</b> Reporting Instructions for Other Follow-up Status Element (CV660).  <b>Reporting Instructions.</b> Report an “*” if <u>any</u> of these elements— <i>Apprenticeship, Diploma, Employed Placement, Military Placement, or Postsecondary Education or Advanced Training</i> —are reported with a value other than their default (** - Not Reported or Diploma = * or D).																	
3/5/10	2	179	(GE) Student Special Education Record	Date Type Element Valid Options	<b>Modified Date Type Element Valid Option “FIEP” description.</b>  <b>FIEP</b> <b>Final IEP Team Meeting Prior to Graduation</b> A meeting of the IEP team where a new IEP is not completed, where no changes in services are made to the existing IEP since the student has met graduation requirements, will graduate, and the content in the existing IEP is appropriate for the days remaining until graduation.																	
4/26/10	2	4	Revision History	Change 786 Added to log	<b>Modified Revision History to add change #786.</b> <table><tr><td>1.0</td><td>786</td><td>Added a Valid Option to CORE Area Code Element.</td></tr></table>					1.0	786	Added a Valid Option to CORE Area Code Element.										
1.0	786	Added a Valid Option to CORE Area Code Element.																				

4/26/10	2	187	GC Student Graduation – Core Summary Record	CORE Area Code (GC060) valid options	<div><div><div>Modified</div><div>CORE Area Code (GC060) to add valid option.</div></div><div><div><div><div>☀</div><div>CORE Area Code</div></div><table><tr><td>Record Field Number</td><td>GC060</td></tr><tr><td>Definition</td><td>Subject area and/or CORE requirement area in which a student has earned credit/units towards graduation</td></tr></table></div></div><div><div>Valid Options</div><div><div>BUS</div><div>Business units</div></div><div><div>CTA</div><div>Career/Technical units</div></div><div><div>ELE</div><div>Elective units</div></div><div><div>ENG</div><div>English Language Arts units</div></div><div><div>FAR</div><div>Fine Arts units</div></div><div><div>FLR</div><div>Foreign Language units</div></div><div><div>HEC</div><div>Family and Consumer Sciences (Non- Career-Technical) units</div></div><div><div>HTH</div><div>Health Education units</div></div><div><div>JTC</div><div>JROTC - Junior Reserve Officer Training Corps</div></div><div><div>MTA</div><div>Mathematics - Algebra II or Equivalent units</div></div><div><div>MTO</div><div>Mathematics units Other than Algebra II or Equivalent</div></div></div></div>	Record Field Number	GC060	Definition	Subject area and/or CORE requirement area in which a student has earned credit/units towards graduation
Record Field Number	GC060								
Definition	Subject area and/or CORE requirement area in which a student has earned credit/units towards graduation								