ODE EMIS MANUAL

Section 2.10:
Student Gifted Education Record (GG)

Ohio | Department of Education

Version 1.0
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REVISION HISTORY

The revision history provides a means for the readers to easily navigate to the places in the manual where updates have occurred. Where there has been a significant change or update it will be highlighted. Minor changes, such as typos, formatting, and grammar are not highlighted.

Version	Date	Effective Date (FY & Reporting Period)	Change #	Description

2.10 STUDENT GIFTED EDUCATION RECORD (GG)

Required Reporting Periods

The Student Gifted Education Record is to be reported for the Yearend (N) reporting period.

General Guidelines

The data reported on the Student Gifted Education Record are used to report the number of students screened, assessed, identified, and served in gifted areas. For additional information about gifted students and services, please refer to ORC §§3324.01 – 3324.07, Ohio Administrative Code 3301-51-15, and the ODE Gifted Education web page.

The resident/educating school district and/or community school reports the Student Gifted Education Record for each student enrolled in grades kindergarten through twelve. Though community schools are not required to screen, assess, identify, and/or serve students who are gifted, they are required to report a Student Gifted Education Record for each student.

When a student transfers from one school district to another during the course of the school year, gifted identification carries from one district to another. Both districts are required to report the student as identified. Once a student is identified as gifted, he/she should continue to be reported as identified in EMIS, even if he/she transfers to another district during the school year. Screening, assessment, and service are activities undertaken by a district. Therefore, the reporting district is only required to report screened, assessed, and/or served if this happened while the student was enrolled in their district.

Exceptions to Reporting the Student Gifted Education Record

The Student Gifted Education Record does not need to be reported for students in the following situations:

- Students who are attending/placed at another entity 100% of the time (e.g., court-placement, open-enrollment, direct pay tuition, etc.). That entity would report the Student Gifted Education Record for those students.
- JVSDs do not report the Student Gifted Education Record.

Annual Versus Cumulative Data in the Student Gifted Education Record

Only the identification data is cumulative; all other data elements reflect only those activities that took place during the current school year. State policy is that once a student is identified in an area of giftedness, he/she is always identified in that area of giftedness. Therefore, the seven identification "Yes/No" elements and their corresponding date elements should be carried forward from one school year to the next. All other Student Gifted Education Record elements (screened, assessed, and served) should default to "No" at the start of a school year, regardless of their values during the prior school year.

Student Gifted Data Elements

The elements on the Student Gifted Education Record refer to whether or not a student has been screened, assessed, and/or identified using one of the assessments on the ODE approved list of Gifted Screening/Assessment instruments. In addition, the "served" element indicates if a student is receiving services according to Ohio Administrative Code Section 3301-51-15.

Report whether or not a student was screened, assessed, identified, and/or served in each of the following areas of giftedness:

- Gifted – Superior Cognitive Ability
- Gifted – Specific Academic Ability SAA – Mathematics
- Gifted – Specific Academic Ability SAA – Science
- Gifted – Specific Academic Ability SAA – Reading, Writing, or a combination
- Gifted – Specific Academic Ability SAA – Social Studies
- Gifted – Creative Thinking Ability
- Gifted – Visual or Performing Arts Ability
- Up to five elements will be reported for each of the areas listed above. These are:
- Screening (Y/N)
- Assessment (Y/N)
- Identification (Y/N)
- Identification Date (CCYYMM)
- Served (Y/N)

The following portion of this section discusses each of the data elements within the Student Gifted Education Record. The elements are not organized alphabetically, but rather follow the gifted determination process.

☼ *Gifted Screening Elements*

Creative Thinking Ability

Record Field Number	GG110
Definition	Indicates if the student was screened for giftedness in the area of creative thinking, according to the criteria used to screen students for giftedness.

Mathematics

Record Field Number	GG070
Definition	Indicates if the student was screened for giftedness in the area of mathematics, according to the criteria used to screen students for giftedness.

Reading/Writing

Record Field Number	GG090
Definition	Indicates if the student was screened for giftedness in the area of reading/writing, according to the criteria used to screen students for giftedness.

Science

Record Field Number	GG080
Definition	Indicates if the student was screened for giftedness in the area of science, according to the criteria used to screen students for giftedness.

Social Studies

Record Field Number	GG100
Definition	Indicates if the student was screened for giftedness in the area of social studies, according to the criteria used to screen students for giftedness.

Superior Cognitive Ability

Record Field Number	GG060
Definition	Indicates if the student was screened for giftedness in the area of superior cognitive ability, according to the criteria used to screen students for giftedness.

Visual/Performing Arts

Record Field Number	GG120
Definition	Indicates if the student was screened for giftedness in the area of visual/performing arts, according to the criteria used to screen students for giftedness.

Valid Options

N No, the student was not screened in this specific area of giftedness during the current school year

Y Yes, the student was screened in this specific area of giftedness during the current school year

Reporting Instructions. A student is considered "screened" in a specific area of giftedness if one of the following occurred during the current school year:

1. The student was given an approved assessment by the school to determine giftedness in one or more areas, based on a nomination by a school staff member, parent, or any student (including self-nomination), or
2. The student was given an approved assessment by the school to determine giftedness in one or more areas during a whole-grade testing session (e.g., all students at a grade level were tested), or
3. The student was given an approved assessment within the prior 24 months by a qualified professional outside the local school system (i.e., private testing or transfer student), and the parent presented the scores to the district during the current school year to determine giftedness in one or more areas.

The list of approved assessment instruments is available on the gifted education section of the ODE website. Specific assessments are approved for screening in specific areas of giftedness. For a student to be screened in all seven areas of giftedness they would have to be given at least three different assessments, therefore, most whole-grade screening is only for a subset of the seven areas of giftedness.

☼ *Gifted Assessment Elements*

Creative Thinking Ability

Record Field Number	GG180
Definition	Indicates if a student has completed the assessment stage in the area of creative thinking ability of the gifted identification process.

Mathematics

Record Field Number	GG140
Definition	Indicates if a student has completed the assessment stage in the area of mathematics of the gifted identification process.

Reading/Writing

Record Field Number	GG160
Definition	Indicates if a student has completed the assessment stage in the area of reading/writing of the gifted identification process.

Science

Record Field Number	GG150
Definition	Indicates if a student has completed the assessment stage in the area of science of the gifted identification process.

Social Studies

Record Field Number	GG170
Definition	Indicates if a student has completed the assessment stage in the area of social studies of the gifted identification process.

Superior Cognitive Ability

Record Field Number	GG130
Definition	Indicates if a student has completed the assessment stage in the area of superior cognitive ability of the gifted identification process.

Visual/Performing Arts

Record Field Number	GG190
Definition	Indicates if a student has completed the assessment stage in the area of visual/performing arts of the gifted identification process.

Valid Options

N No the student was not assessed in the specific area of giftedness during the current school year

Y Yes, the student was assessed in the specific area of giftedness during the current school year

Reporting Instructions. Sometimes the first testing of a student for giftedness (screening) does not produce a final answer to the question, "Is this student gifted in this area?" When the results are not conclusive, the student moves to a second stage of the identification process, called assessment. During the assessment stage, the student is given a second test to determine giftedness.

There are specific criteria that dictate when the assessment stage will occur. The Ohio Revised Code defines a specific score for each area of giftedness that must be achieved for a student to be identi-

fied. In addition, each district must set its own score, which must be lower than the state identification score, that will move a student from screening to assessment. Only those students who score at or above the district score, but below the state identification score, will be "assessed" (e.g., re-tested) for giftedness.

In general, the screening and assessment stages will take place during the same school year. However, in situations where the screening took place near the end of the year and there was no time to complete the second stage in the same school year, a student may appear in EMIS as screened in one year and assessed the next year.

There are many situations in which a student who was previously screened would be tested again but not be considered assessed. Consider a student who is tested through whole-grade testing in the 5th grade. The student would be marked as screened during their fifth grade year. The next year, the student is in sixth grade, and all sixth grade students are tested for giftedness. This student would again be entered in EMIS as screened, since the second testing was based on their grade level, not on the score they received on the fifth grade testing.

Another common situation where a second testing is still considered screening involves the testing of a student due to a request from a parent for re-testing within the same school year. Districts must provide at least two opportunities for testing each year. Therefore, a student could be screened in the same area of giftedness twice in the same school year.

A final caution about the assessment stage of gifted identification relates to the term itself. The term "assessment", as it relates to giftedness in Ohio, has two distinct meanings. "Assessment" is used to refer to any test, checklist, or other measure that is given to a student and has been approved by ODE for the screening and identification of gifted students. In addition, "assessment" is a specific stage in the process for identifying gifted students. Given the above definition for the "assessment" stage of the gifted identification process, these two meanings are not interchangeable. Therefore, the fact that a student is given an approved "assessment" does not mean that the student has been "assessed" for giftedness.

There will never be a case where all students at a grade level in a district will be reported as assessed in EMIS within the same school year, and in general, the number of students marked as assessed for giftedness will be much lower than the number of students marked as screened for giftedness.

☼ *Gifted Identification Elements*

Creative Thinking Ability

Record Field Number	GG250
Definition	Indicates if the student was identified as gifted in the area of creative thinking ability.

Mathematics

Record Field Number	GG210
Definition	Indicates if the student was identified as gifted in the area of mathematics.

Reading/Writing

Record Field Number	GG230
Definition	Indicates if the student was identified as gifted in the area of reading/writing.

Science

Record Field Number	GG220
Definition	Indicates if the student was identified as gifted in the area of science.

Social Studies

Record Field Number	GG240
Definition	Indicates if the student was identified as gifted in the area of social studies.

Superior Cognitive Ability

Record Field Number	GG200
Definition	Indicates if the student was identified as gifted in the area of superior cognitive ability.

Visual/Performing Arts

Record Field Number	GG260
Definition	Indicates if the student was identified as gifted in the area of visual/performing arts.

Valid Options

N No, the student has never been identified as gifted in the specific area under Ohio law.

Y Yes, the student has been identified as gifted in the specific area under Ohio law.

Reporting Instructions. A student is identified as gifted if he/she is screened and/or assessed using an approved instrument and if either the screening or assessment score meets the statutory identification threshold in ORC §3324.03. Once a student is identified as gifted in a specific area of giftedness in Ohio, whether by his/her current district or another district in the state, he/she will always be considered gifted in that area and must be reported in EMIS identified as gifted. Even if a student is later re-tested and scores below the required threshold, he/she is still considered identified as gifted in that area.

The definition of giftedness is set by state law. Therefore, a student who was identified as gifted in a state other than Ohio and who then transfers into an Ohio district must establish gifted identification under Ohio's standards before he/she is considered gifted in Ohio. If the student has test scores on an approved assessment from their prior home state that are no more than 24 months old, then the Ohio district must consider those scores as screening scores and either identify or re-test the student as appropriate.

☼ *Gifted Identification Date Element*

Creative Thinking Ability

Record Field Number	GG480
Definition	The date the student was identified as gifted in the area of creative thinking ability.

Mathematics

Record Field Number	GG440
Definition	The date the student was identified as gifted in the area of mathematics.

Reading/Writing

Record Field Number	GG460
Definition	The date the student was identified as gifted in the area of reading/writing.

Science

Record Field Number	GG450
Definition	The date the student was identified as gifted in the area of science.

Social Studies

Record Field Number	GG470
Definition	The date the student was identified as gifted in the area of social studies.

Superior Cognitive Ability

Record Field Number	GG430
Definition	The date the student was identified as gifted in the area of superior cognitive ability.

Visual/Performing Arts

Record Field Number	GG490
Definition	The date the student was identified as gifted in the area of visual/performing arts.

Valid Options

CCYYMM	Year, Month
******	Date was prior to January 2000
000000	Not identified

Reporting Instructions. For this element, report the date on which a student was first identified as gifted in the specific area based on the results of screening and/or assessment activities that were either conducted by or submitted to the district. If a transfer student was previously identified by another Ohio district, use the date when the prior district identified the student. If the date was prior to January 2000, asterisks (******) may be entered in place of a specific month and year. In all other cases, use the date when the district received the test scores, either from its own testing or from a parent or qualified testing professional.

If the identified element for any of the seven areas is "N", the corresponding date field can be reported as "000000".

☼ *Gifted Served Elements*

Creative Thinking Ability

Record Field Number	GG560
Definition	Identifies if the student received gifted services in the area of creative thinking ability.

Mathematics

Record Field Number	GG520
Definition	Identifies if the student received gifted services in the area of mathematics.

Reading/Writing

Record Field Number	GG540
Definition	Identifies if the student received gifted services in the area of reading/writing.

Science

Record Field Number	GG530
Definition	Identifies if the student received gifted services in the area of science.

Social Studies

Record Field Number	GG550
Definition	Identifies if the student received gifted services in the area of social studies.

Superior Cognitive Ability

Record Field Number	GG510
Definition	Identifies if the student received gifted services in the area of superior cognitive ability.

Visual/Performing Arts

Record Field Number	GG570
Definition	Identifies if the student received gifted services in the area of visual/performing arts.

Valid Options

N No, the student did not receive services in the specific area of giftedness during the current school year.

Y Yes, the student did receive services in the specific area of giftedness during the current school year.

Reporting Instructions. If option "Y" was reported for a student, then the student must also have either a Student Program Record submitted with a valid gifted program code reported (205xxx or 206xxx) or a Course Record submitted with a local classroom code reported indicating he/she is being taught in a course designated for a Gx Student Population.

This data element indicates the area(s) of gifted identification for which a gifted student is receiving services from the school district according to Ohio Administrative Code, Rule 3301-51-15.

If a service a district is offering meets the Ohio Administrative Code criteria, then identified gifted students participating in the service can be considered served during the current school year. These criteria include multiple requirements beyond enrollment in a specific course or program, therefore, the determination of whether a specific student is being served must be made by district staff knowledgeable of Ohio's gifted education requirements.

Districts should note that the same course or program may be considered a gifted service for some students but not others. For example, an advanced mathematics program may be considered a form of gifted service for a student who is identified as gifted in the specific academic area of mathematics. However, the advanced mathematics program would not be considered a form of gifted service for a student who is identified as gifted only in the visual and performing arts.

Defining a Unique Record

Each EMIS record has specific fields that must be unique on each row of data reported to ODE. For the Student Gifted Education Record, the following field must be unique.

Required Fields	Number
EMIS Student ID	GG050

2.10 STUDENT GIFTED EDUCATION RECORD (GG) FILE LAYOUT

Number	Position	Name	PIC/Size
	1-8	Filler	PIC 9(8)
GG010	9-10	Sort Type	PIC X(2)
		Always "GG"	
	11	Filler	PIC X
GG020	12-15	Fiscal Year, e.g., 2010 (CCYY)	PIC X(4)
GG030	16	Reporting Period	PIC X
		N – Yearend	
GG040	17-22	Building IRN	PIC X(6)
GG050	23-31	EMIS Student ID Number	PIC X(9)
GG055	32	Filler	PIC X
GG060	33	Gifted Screening – Superior Cognitive Ability	PIC X
GG070	34	Gifted Screening – Specific Academic Ability (SAA) – Mathematics	PIC X
GG080	35	Gifted Screening – SAA – Science	PIC X
GG090	36	Gifted Screening – SAA – Reading/ Writing	PIC X
GG100	37	Gifted Screening – SAA – Social Studies	PIC X
GG110	38	Gifted Screening – Creative Thinking Ability	PIC X
GG120	39	Gifted Screening – Visual/Performing Arts	PIC X
GG130	40	Gifted Assessment – Superior Cognitive Ability	PIC X
GG140	41	Gifted Assessment – SAA – Mathematics	PIC X
GG150	42	Gifted Assessment – SAA – Science	PIC X
GG160	43	Gifted Assessment – SAA – Reading, Writing	PIC X
GG170	44	Gifted Assessment – SAA – Social Studies	PIC X
GG180	45	Gifted Assessment – Creative Thinking Ability	PIC X
GG190	46	Gifted Assessment – Visual/Performing Arts	PIC X
GG200	47	Gifted Identification – Superior Cognitive Ability	PIC X
GG210	48	Gifted Identification – SAA – Mathematics	PIC X
GG220	49	Gifted Identification – SAA – Science	PIC X
GG230	50	Gifted Identification – SAA – Reading/Writing	PIC X
GG240	51	Gifted Identification – SAA – Social Studies	PIC X
GG250	52	Gifted Identification – Creative Thinking Ability	PIC X
GG260	53	Gifted Identification – Visual/Performing Arts	PIC X
GG430	54-59	Gifted Identification Date – Superior Cognitive Ability (CCYYMM)	PIC X(6)
GG440	60-65	Gifted Identification Date – SAA – Mathematics (CCYYMM)	PIC X(6)
GG450	66-71	Gifted Identification Date – SAA – Science (CCYYMM)	PIC X(6)
GG460	72-77	Gifted Identification Date – SAA – Reading/Writing (CCYYMM)	PIC X(6)
GG470	78-83	Gifted Identification Date – SAA – Social Studies (CCYYMM)	PIC X(6)
GG480	84-89	Gifted Identification Date – Creative Thinking Ability (CCYYMM)	PIC X(6)
GG490	90-95	Gifted Identification Date – Visual/Performing Arts (CCYYMM)	PIC X(6)
GG510	96	Gifted Served – Superior Cognitive Ability	PIC X
GG520	97	Gifted Served – SAA – Mathematics	PIC X
GG530	98	Gifted Served – SAA – Science	PIC X
GG540	99	Gifted Served – SAA – Reading, Writing	PIC X
GG550	100	Gifted Served – SAA – Social Studies	PIC X
GG560	101	Gifted Served – Creative Thinking Ability	PIC X
GG570	102	Gifted Served – Visual/Performing Arts	PIC X