

EMIS Change 22-27

This change updates the special COVID section of the EMIS Manual per HB409, which allows for flexibility around the retention/promotion of third grade students at the end of the 2020-2021 school year (the retention data that will be reported in the FY22 Retention – Grade 3 Only Collection opening in July 2021). Updates to the EMIS Manual follow.

FY21 SPECIAL SECTION: COVID-19-RELATED EMIS REPORTING GUIDANCE

SECTION 2.6: STUDENT ATTRIBUTES—NO DATE (FN) RECORD

Retained Status Element

Record Field Number	FN070
Definition	Indicates if a student was retained at the end of a school year and whether he/she will advance to the next grade level.

Valid Options

- * Student was not retained at the end of the previous school year. Includes all 3rd grade students promoted to 4th grade who received the required promotion score on any administration of the state 3rd grade reading assessment before the start of the next school year [and 3rd grade students who were promoted under the flexibility provided in House Bill 409](#).
- 1 Student was retained at end of the previous school year for reasons other than the Third Grade Reading Guarantee and is still retained [and 3rd grade students who have been retained in the 3rd grade because the principal and reading teacher agree the student is not reading at grade level and is not prepared for 4th grade \(as outlined in House Bill 409\)](#).

Reporting Instructions. This element is only reported for students in Grade 3. Report the option that best describes the student’s retention status as of the first day of the current school year.

Report option “*” for students who have met the reading requirements in the Third Grade Reading Guarantee and have not been retained.

[Report “*” for students who did not meet the regular assessment promotion threshold and did not meet any of the Alternative Assessment \(options “J”–“N”\) or exemption criteria \(options “D”–“G”\), but are still being promoted to 4th grade under House Bill 409 flexibility.](#)

[Report options “D”–“N” if they apply and the data is available.](#)

[Report option “5” for students demonstrating adequate performance on a Third Grade Reading Guarantee Alternative Assessment who are retained for other reasons.](#)