# HOMELESS DATA (.TXT\_CCYYN\_STU\_HOMELESS) REPORT EXPLANATION

**Education Management Information System (EMIS)** 



**Revision Date March 28, 2013** 

**Prepared by Office of Information Policy and Management** 

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## **Revision History**

The revisions to this document listed in the table below.

<b>Revision Date</b>	Owner/Source	Description of Change
May 11, 2009	ODE.IPM	Updated for FY09 period N.
April 9, 2010	ODE.IPM	Updated for FY10 year end.
April 29,2011	ODE.IPM	Minor updates
March 28, 2013	BKM	Reformatted document, no changes.

## **Report Overview**

#### General Description and Significance

The purpose of this TXT file is for data verification. This report informs districts about the numbers of students in their district who are reported as homeless. The counts are shown in rows of grade level and columns of homeless status.

#### Report Distribution

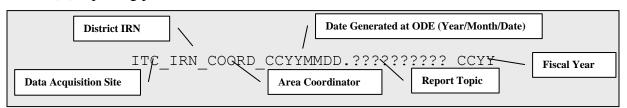
A report is to be distributed weekly to any EMIS reporting entity where data meet the report criteria. It is to be generated during the weekly cycle and transferred to its contracted ITC for distribution. The output is to include district-level information in a single report file.

#### Tips for Reading This Document

- EMIS data elements are written in SMALL CAPITAL LETTERS.
- Report field names are written in **BOLD SMALL CAPITAL LETTERS**.
- Options (values) for each data element are indicated in *ITALICIZED CAPITAL LETTERS* and are enclosed in quotation marks.
- Record names are displayed in *italicized bold letters*.
- File names are displayed in **CAPITALIZED BOLD LETTERS**.
- CCYYP denotes the century and year and processing period.

## Report Name and Timing

The file name for the report is: ITC\_IRN\_COORD\_CCYYMMDD.TXT\_CCYYN\_STU\_HOMELESS; its components are described below. This report is produced during the Yearend (N) reporting period.





#### **Data Source**

#### **Submitted Data Used in Report**

These are data used without change from the districts' submissions.

Ch 5 Element Name	Rpt Per	Data Source
FISCAL YEAR		
RPTING_PERIOD_CODE	N	YEAR_END_ATTEND_CCCN
DISTRICT IRN (H040)	N	YEAR_END_ATTEND_CCCN
EMIS STUDENT ID (GI050)	N	YEAR_END_ATTEND_CCCN
STATE EQUIV_GRADE_CODE (FD090)	N	YEAR_END_ATTEND_CCCN
BUILDING IRN	N	YEAR_END_ATTEND_CCCN
GENDER (GI080)	N	YEAR_END_ATTEND_CCCN
RACIAL/ETHNIC GROUP (GI090)	N	YEAR_END_ATTEND_CCCN
DISABILITY CONDITION (FD130)	N	YEAR_END_ATTEND_CCCN
HOMELESS STATUS (FD150)	N	YEAR_END_ATTEND_CCCN
ATTENDING/HOME IRN INDICATOR	N	YEAR_END_ATTEND_CCCN

#### **Derived Data Used in Report**

Counts by Grade Level and Homeless Status.

#### **Report Selection Criteria**

Records are selected if they have:

- HOMELESS = "A", "B", "C", "I"
- STATE EQUIVALENT GRADE LEVEL = ""PS", "KG", "01"-"13", "23"
- ATTENDING/HOME STATUS starts with "1", excluding "16", "1F", "1I" or Attending/Home Status = "23", "24", "25"

## Report Layout/Sample

## Header Information

The first area of the header describes information about the report generation. The upper left section names the program from which the report was generated and the data source. The middle information identifies the producer of the report and the report title. The upper right section states the date on which the report was generated, the page number, and the reporting period to which the report belongs.

The second area of the header pertains to the recipient of the report. It identifies the district for which the report was produced, its IRN and COUNTY, the ITC and AREA COORDINATOR of the district.

The last column header is the one for the total count of fields (2-6 for the grade level (field 1).)

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#### **Detail Information**

Each of the columns contain HOMELESS condition counts and is listed horizontally, one column for each HOMELESS condition. Each of the GRADE LEVELS are listed vertically, one row for each grade. The counts are shown under their appropriate grade rows and homeless condition columns.

The right-most column is the Total by Grade, the sum of all of the columns for that row. The totals at the bottom of the page sum each column of the report. The last number on the report is the total count of students reported at all grade levels for all homeless conditions.

## **Sample Report**

Program: HOMELESS BY DIST 2013N.COB Ohio Department of Education Date: 06/28/2013 Office of Data Services Source: YEAR END ATTEND 2013N Page:

Education Management Information System Rpt Period: N

Student Data submitted to ODE as of 06/27/2013

			Student	vata submitted t	FY2013 HOME:	
District: Abigcity SD Data Acq					isition Site:	MyITC
IRN: 040404 County: AnOhio			Area Coordinator:		00	
/		H O M E L E S S	с m л m п с			\
			SIAIOS			
GRADE	HOMELESS	UNSHELTERED	DOUBLED	HOTEL /	TOTAL BY	
LEVEL	SHELTER		UP	MOTEL	GRADE	
<						>
PS	0.00		0.00	0.00	.0	
KG	19.00	0.00	0.00	0.00	19	
01	15.00		0.00		15.00	
02	16.00		0.00	0.00	16.00	
03	13.00	0.00	0.00	0.00	13.00	
04	21.00	0.00	0.00	0.00	21.00	
05	16.00	0.00	0.00	0.00	16.00	
06	17.00	0.00	0.00	0.00	17.00	
07	17.00	0.00	0.00	0.00	17.00	
0.8	25.00	0.00	0.00	0.00	25.00	
09	32.00	0.00	0.00	0.00	32.00	
10	19.00	0.00	0.00	0.00	19.00	
11	14.00	0.00	0.00	0.00	14.00	
12	4.00	0.00	0.00	0.00	04.00	
13	0.00	0.00	0.00	0.00	0.00	
23	0.00	0.00	0.00	0.00	0.00	
TOTAL BY HOMELESS STATUS:						
TOTAL BY E	228.00	0.00	0.00	0.00	228.00	

