

Level 2 Report Explanation:

Federal Child Count Detail Report and Federal Child Count Statement of Assurances Report

This report replaces the STU_FED_CHILD Report. The purpose of this report explanation is to assist EMIS Coordinators in reviewing the Federal Child Count Reports.



Revised: October 29, 2019

REVISION HISTORY

The revisions to this document are listed in the table below.

Date	Description
10/29/19	Added additional How Received and Sent Reason codes to the “Include in USDOE Count” section.
11/16/17	Revised to update from STU_FED_CHILD Report to Federal Child Count Detail Report and Federal Child Count State of Assurances Report, which appear in the Data Collector.

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FUNCTION AND PURPOSE

These reports replace the STU_FED_CHILD Report. They are not the same reports, but they are similar. All traditional districts, community schools, and STEM schools receive the Federal Child Count Detail Report and the Federal Child Count Statement of Assurances Report as Level 2 reports in the Data Collector during the Beginning of Year Student (S) Collection and SOES Beginning of Year Student (S) Collection (referred to collectively throughout this report explanation as the Beginning of Year Student (S) Collections).

All students between the ages of 3 and 21 with a disability condition as of October 31 will appear on the Federal Child Count Detail Report and the Federal Child Count Statement of Assurances Report. The Statement of Assurances Report is a single page summary report that provides a total count of students by disability condition.

The Federal Child Count Reports can be used to verify the number of children with disabilities who are receiving special education and related services in accordance with an IEP on October 31 and may, therefore, be useful to special education directors and other district administrators as well as the district EMIS coordinator.

If this report explanation—in concert with the EMIS Manual—does not answer your questions or help you to resolve your issues with the Federal Child Count Reports, then the normal path to getting help with EMIS reporting should be followed. The first point of contact should be the EMIS coordinator, followed by the Information Technology Center, who will contact the EMIS helpdesk if necessary, and finally ODE EMIS directly.

DATA

The report name will indicate from which submission the data in the report was taken. Generally, the most recently reported data is used. The records used include the Student Demographic (GI), Student Standing (FS), Student Attributes—Effective Date (FD), Student Attributes – No Date (FN), and Student Special Education (GE) Records. From these records, the elements in *Table 1* are used.

Table 1. Submitted Data Used in Creating the FCC Reports

Element Name	Record Field #
Date of Birth	GI070
Gender	GI080
Summative Racial/Ethnic Group	GI090
Admission Date	FS070
Attending Building IRN	FS160
Effective End Date	FS090, FD070
Effective Start Date	FS060, FD060
How Received	FS180
How Received IRN	FS190
Legal District of Residence	FS150
Sent Reason 1 & 2	FS200, FS230
Sent To IRN 1 & 2	FS210, FS240
Tuition Type	FS130
Disability Condition	FD130
Limited English Proficiency	FD170
Updated October 31 IEP Outcome	FN270

Element Name	Record Field #
Date Type	GE100
Outcome ID	GE120

FEDERAL CHILD COUNT DETAIL REPORT SAMPLES

This report includes too many fields to present a sample in a single picture. Therefore, a sample .CSV file has been imported into Excel and presented below in three parts. After each sample section of the report, the relevant fields are listed, along with either field definitions or guidance on where to find additional information.

LEA IRN	Bldg IRN	SEVERITY CODE	SSID	EMIS ID	Last Name	First Name	Middle Name
000222	Not Available	C	AA0001234	Not Available	Not Available	Not Available	Not Available
000222	Not Available	F	BB0012345	Not Available	Not Available	Not Available	Not Available
000222	Not Available	W	CC0123456	Not Available	Not Available	Not Available	Not Available
000222	Not Available	I	DD1234567	Not Available	Not Available	Not Available	Not Available

- **LEA IRN.** The IRN of the district that is educating the student.
- **BLDG IRN.** The Attending Building IRN (FS160) reported on the last FS Record of the district's most recent submission in the Beginning of Year Student (S) Collections.
- **SEVERITY CODE.** C-Critical, F-Fatal, I-Informational, W-Warning.
- **SSID.**
- **EMISID.** The student's local ID.
- **Last Name.**
- **First Name.**
- **Middle Name.**

FED CCT STATUS CODE	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE CODE	LEGAL DIST OF RES IRN	DISAB CNDTN CODE	STDNT AGE NUMBER
FC0002	Unable to translate LRE – must report FN270 element	N		000222	12	4
FC0004	No LRE reported for Oct 31 date – assigned no services LRE	Y	IENS	000222	15	12
FC0005	Student does not meet inclusion filter in this district	N		000222	09	11
FC0008	No errors identified in ODE processing	Y	IE13	000222	10	12

- **FED CCT STATUS CODE.** See *Error Detection and Correction* for information.
- **FED CCT STATUS CODE DESCR.**

Code	Description
FC0001	On Oct 31 student's age is outside 3-21 included range
FC0002	Unable to translate LRE – must report FN270 element
FC0003	CIEP most recent IEP – should be no disability
FC0004	No LRE reported for Oct 31 date – assigned no services LRE
FC0005	Student does not meet inclusion filter in this district
FC0006	Student counting in Alternate District – does not count in your district
FC0007	Student excluded – conflict in where student should count
FC0008	No errors identified in ODE processing
- **FED CCT FLAG.** See *Include in USDOE Count* for information.

- **FED CCT LRE CODE.** See *Dist LRE SRC Code Determination* for information.
- **LEGAL DIST OF RES IRN.**
- **DISAB CNDTN CODE.** See EMIS Manual Section 2.5 Student Attributes – Effective Date (FD) Record for a complete list of codes and definitions.
- **STDNT AGE NUMBER.** Calculated based on Date of Birth (GI070) as of October 31, reported in the Beginning of Year Student (S) Collections.

DIST LRE SRC CODE	DIST LRE SRC DESCR	FED CCT ALT IRN	ADMSN DATE	SENT REASON 1 CODE	SENT TO 1 LEA IRN	SENT REASON 2 CODE	SENT TO 2 LEA IRN	LEVEL 2 REC TYPE CODE	ERR SEV NUM
5	No IEP Reported	001001	2017-01-26	AU	020202			FCCD-001	63
7	FN270 Override	001001	2015-09-01	JV	020202			FCCD-001	79
8	GE Record	001001	2016-10-04	MR	020202			FCCD-001	39
9	How Received = 6	001001	2017-01-20	SE	020202			FCCD-001	15

- **DIST LRE SRC CODE.** See *Dist LRE SRC Code Determination* for information.
- **DIST LRE SRC DESCR.**

Code	Description
3	Student Age not 3-21
5	No IEP Reported
7	FN270 Override
8	GE Record
9	How Received = 6
A	Sent Reason = AU or JP

- **FED CCT ALT IRN.** See *Tie Breakers* for information.
- **ADMSN DATE.** Admission Date (FS070).
- **SENT REASON 1 CODE.** The Sent Reason 1 (FS200) reported by the educating entity.
- **SENT TO 1 LEA IRN.** The Sent To IRN (FS210) associated with Sent Reason 1.
- **SENT REASON 2 CODE.** The Sent Reason 2 (FS230) reported by the educating entity.
- **SENT TO 2 LEA IRN.** The Sent To IRN (FS240) associated with Sent Reason 2.
- **LEVEL 2 REC TYPE CODE.** This is the code/name of the report.
- **ERR SEV NUM.** Corresponds with Severity Code; C – 63, F – 79, I – 15, W – 39.

DIST LRE SRC CODE DETERMINATION

Each row of data on the Federal Child Count Detail Report is assigned a Least Restrictive Environment (LRE) code using the following process.

IEP event records reported in the current fiscal year Beginning of Year Student (S) Collections and the prior fiscal year End of Year Student (S) Collections are checked to determine the most recent IEP that will be in effect on October 31.

- If a value exists, the value is reported in the FED CCT LRE CODE field
- The DIST LRE SRC CODE is “8” – GE Record

The process determines if a value was reported for the Updated October 31 IEP Outcome (FN270) field. If the IEP is in effect as indicated above,

- If a value exists, the FED CCT LRE CODE value reported becomes the FN270 override
- The DIST LRE SRC CODE is “7” – FN270 Override
- If a value exists, but the IEP is not in effect as of October 31, the record will be ignored

The process performs overrides for any value as referenced above based upon the reported How Received (FS180) Element.

- If the How Received value = “6 – In-state Student Attending Nonpublic School” and the STDNT AGE NUMBER is over 5, the FED CCT LRE CODE value is IE39.
- The DIST LRE SRC CODE is “9” – How Received = 6

If no values could be determined, then

- The FED CCT LRE CODE will be IENS (IEP Complete – Not Served)
- The DIST LRE SRC CODE is “5” – No IEP Reported

INCLUDE IN USDOE COUNT

Only certain students meet the criteria for inclusion in the counts sent to the US Department of Education. A student only needs to meet one of the following filters to be included. When students are reported in multiple districts, a check will be completed and business rules applied to either select the district where the student will count or to exclude the student from all districts when the business rules do not provide a single selection.

Students who are included in the USDOE count are flagged as “Y” in the FED CCT FLAG field on the report, and all other students are flagged as “N”. Depending upon certain values reported for the FED CCT STATUS CODE or DIST LRE SRC CODE, the “Y” will be overridden and set to “N”.

Districts should be aware that even though the FED CCT FLAG may appear as “Y” on the report, they cannot assume that the student will be included in the Federal Child Count. The “Y” indicates that the student meets the *initial* selection criterion to be included in the count. However, there may be other conditions that would exclude the student from the count and are based upon the element values reported or omitted by the district. The FED CCT STATUS CODE informs the district of the *status* of the student as it relates to the Federal Child Count, not that the student will appear in the count.

Traditional public school students will be included where

- How Received (FS180) = *, E, and
- Sent Reason 1 (FS200) or Sent Reason 2 (FS230) = (64, CI, FC, FP, JV, MR, NA, NI, NP, OE, OS, PS, SE, T1, AU, CT, ES, JP, CE, CO)
- Tuition Type (FS130) = N or A, and
- Legal District of Residence (FS150) <> 999999

Community school students will be included where

- How Received (FS180) = M

STEM school students will be included where

- How Received (FS180) = K

Head Start students, attending chartered non-public schools, or non-residents receiving special education services through your district or staff within it will be included where

- How Received (FS180) = 6

Students who are receiving services at OSD, OSB, DYS, Pilot Programs will be included where

- How Received (FS180) = U or Y, or
- Sent Reason 1 (FS200) or Sent Reason 2 (FS230) = PP

Students who are otherwise placed will be included where

- How Received (FS180) = C or P or T or Q or 2 or B or 9 or S or D or G or J, and
- Sent Reason 1 (FS200) or Sent Reason 2 (FS230) = (NA, CT, JV, ES, MR, OS, SE, FC, OE, 64, T1), and
- District IRN (FS040) = Legal District of Residence (FS150) or District IRN (FS040) is a Community School

TIE BREAKERS

When students are reported in multiple districts, a check will be completed and business rules applied to either select the district where the student will count or to exclude the student from all districts when the business rules do not provide a single selection.

There are three steps to determine in which district the student should be counted (if any) when more than one district meets the filters above.

- First tie breaker: The student counts in the district where the District IRN (FS040) = Legal District of Residence (FS150) or How Received (FS180) = M or K
- Second tie breaker: If the student has been reported by more than one district where the District IRN (FS040) = Legal District of Residence (FS150) or How Received (FS180) = M or K, the student will be counted in the district with the later Admission Date (FS070)
- Third tie breaker: If the student has been reported by more than one district where the District IRN (FS040) = Legal District of Residence (FS150) or How Received (FS180) = M or K and the Admission Date (FS070) from the districts are equal, then the student would not count for any district in the child count

ERROR DETECTION AND CORRECTION

This report is designed to provide districts with Federal Child Count related information that they and other districts have reported for their students. To assist districts in reviewing their information, the report provides information related to the Least Restrictive Environment (LRE) as calculated at ODE and the status of each student for the Federal Child Count. For each purpose, both a code and message are provided. The message for each student may indicate that action is required.

The DIST LRE SRC CODE and Description indicates the source of the LRE information derived for each student. Some codes indicate that an LRE was not derived since the student, as reported to ODE, should not be included in the child count. Other codes indicate the type of data source used to determine the LRE. There is no one “right” value for the DIST LRE SRC CODE and Description – they simply indicate how ODE is using the data on each student reported.

The FCC STATUS CODE and Description indicates the status of a student as it relates to inclusion in the child count sent to the US Department of Education.

Even when the messages indicate that the data is good, each district should review the information and make sure that it is accurate. This report only checks certain conditions. Therefore, inaccurate information could be reported, but not flagged.

Table 2. Fed CCT Status Code Explanations

Fed CCT Status Code	Fed CCT Status Code Description	Explanation and Possible Action	Severity	Fed CCT Flag	Fed CCT LRE Code
FC0001	On Oct 31 student's age is outside 3-21 included range	The age of the student reported by the district was not within the 3-21 age range as of October 31. Verify the Date of Birth (GI070) in the Student Demographic (GI) Record.	Fatal	No	none
FC0002	Unable to translate LRE – must report FN270 element	None of the LRE codes can be translated based upon what was reported on the Special Ed (GE) Records. If all IEPs since July 1 have been sent to ODE, then the district must report the Updated October 31 IEP Outcome (FN270) Element with a value that is valid for the student's age as of October 31. For ages 3-5, FN270 should be in the IE51-IE72 range; for ages 6-21, FN270 should be in the IE13 – IE39 range. Any age could have IEPR, IENS, or IEDP.	Critical	No	none
FC0003	CIEP most recent IEP – should be no disability	The district should not have reported the Disability Condition (FD130) for the student in this case. The district should check the Special Education (GE) Records for accuracy. If the CIEP is accurate, then the Disability Condition should be removed from the FD Record as of the CIEP date.	Warning	No	none
FC0004	No LRE reported for Oct 31 date – assigned no services LRE	No IEP was reported by this district with an outcome effective as of October 31. If the student was receiving services as of Oct 31, then the district should review the Special Education (GE) Records for accuracy.	Fatal	Yes	IENS
FC0005	Student does not meet inclusion filter in this district	The information reported for the student excludes the student from the count. Check the information reported on the Student Standing (FS) Record for accuracy. If the FS Record as of October 31 is correct, the student will not count in this district for the Federal Child Count.	Warning	No	none

Table 2. Fed CCT Status Code Explanations, cont.

Fed CCT Status Code	Fed CCT Status Code Description	Explanation and Possible Action	Severity	Fed CCT Flag	Fed CCT LRE Code
FC0006	Student counting in Alternate District – does not count in your district	The student meets the inclusion criteria for your district, but they also meet the criteria in another district. Based on the tiebreakers described in this document, the student will only count in the district IRN indicated by the message. If you believe they should count in your district instead of the other district, please contact the other district to resolve the conflict.	Warning	No	none
FC0007	Student excluded – conflict in where student should count	The student meets the inclusion criteria for your district, but they also meet the criteria in another district. Based on the tiebreakers described in this document, ODE cannot determine which district should have the student in their count. If you believe they should count in your district, please contact the other district to resolve the conflict.	Fatal	No	none
FC0008	No errors identified in ODE processing	The data provided to ODE did not result in processing errors.	Informational	Yes	any

STATEMENT OF ASSURANCES REPORT

The Federal Child Count Statement of Assurances Report is a single page summary report listing total count of students by disability condition.

DISAB CNDTN CODE	DISABILITY DESCR	STUDENT COUNTS
--	3, 4, and 5 Year Olds with a disability (Any)	46
01	Multiple Disabilities (other than Deaf-Blind)	15
02	Deaf-Blindness	1
03	Deafness (Hearing Impairment)	3
04	Visual Impairments	1
05	Speech and Language Impairments	36
06	Orthopedic Impairments	2
08	Emotional Disturbance (SBH)	15
09	Intellectual Disabilities (Formerly Mental Retardation or -see Manual	47
10	Specific Learning Disabilities	130
12	Autism	28
13	Traumatic Brain Injury (TBI)	3
14	Other Health Impaired (Major)	0
15	Other Health Impaired (Minor)	69
16	Developmental Delay	0