

**EMIS Release Notes- Updated Manifest**

**Collection Request Name:** First Staff and Course Collection (FY15)

**Description of Change:** Bug fixes and new checks, see below for record types effected.

**Planned Availability Date:** 4/14/2015

**Version Number:** 6

**Updated Version Requires:**

- **Starting a new/restarting the current collection of data?** Yes
- **Running a new prepare of the collected data?** Yes
- **Replacing any data already submitted to ODE with a new submission?** Yes

**“Updated Version Requires” Additional Information:** N/A

**Known Issues Resolved:**

- The following message should no longer occur:  
 “Error code 171 Did not find the record in the Validation Exceptions table, to update the exception count.  
 Extended description: Table Name: CU\_Staff\_Course, Severity (int): 79, exception count: 33.”
- The Staff Course record (CU) has been added to the list of potential records that could appear in the excluded file.
- More than one contracted staff member can be reported on Staff Course records (CU) each having the same class room code and course start date.
- The State Staff ID for contracted staff member should no longer show as all ‘000000000’ on Level 1 or Preview Reports of the Staff Course( CU ) record.
- Added column Credit Flexibility to the preview of the Course Master(CN) record.
- Included the value for Local Class Room Code (GN080) as part of the text description to Student Course record GN in the excluded file
- L1 Staff Missing Report – Corrected the order of Last Name, First Name and Middle Name on the report.

**New or Updated Level 1 Validation:**

Error #	Description of Change
CN.0001	Check for valid options in Credit Flex (CN350).
CN.0005	When Delivery Method(CN320) is not ‘TO’ Length of Scheduled Instruction (CN100) must be between 9.0 and 1260.0

CN.0013	When Semester Code (CN290) = '3', Length of Scheduled Instruction (CN100) must be greater than 18 unless Delivery Method(CN320) = 'TO'
CN.0014	When Semester Code (CN290) = '1' OR '2', Length of Scheduled Instruction (CN100) must be greater than 9 unless Delivery Method(CN320) = 'TO'.
CN.0026	Validation check on Credit Flex (CN350) If reported as 'N'- not a Credit Flex course - the Delivery Method(CN320) must not be 'TO'-Test Out.
CU.0006	Check for valid Staff Provider IRN (CU120)
CU.0010	Check for valid options in Highly Qualified Teacher element (CU100)
CU.0011	Check for valid options in Staff Role Code Element (CU090)
CU.0020	If Staff Course Start Date (CU070) is given then it must be within the school year and before the Staff Course End Date (CU080).
CU.0021	If Staff Course End Date (CU080) and Staff Course Start Date (CU070) is given, then Staff Course End Date (CU080) must be within the school year and after the Staff Course Start Date (CU070).
GN.1001	Unique record check on Student Course record using State Student ID.
MR.0053	Fatal a Course Master record if the associated Staff Course record is not reported
MR.0054	Fatal a Staff Course record if the associated Course Master is not reported or is not valid.
MR.0055	For every Staff Course record there should exist a Staff Demo record (CI) unless the Employee Id (CU050) on the Staff Course record is all '999999999's or the Staff Course record is being reported for a contract employee.
MR.2001	230 Position code (CK060) with teaching Assignment Area (CK220) must be reported with a course unless Position Status( CK270) = 'P' indicates on leave or 'U', no longer employed ('U') Applies to all 230 staff except for Contracted Staff.

**New or updated reports:** None