Data Submission Requirements for FY13 Financial (H) Reporting Period

This table shows which record types will be used to create the General Missing Data Report and the percentage of records required at various weeks during the reporting period. Warning notifications will begin on August 23rd and continue through the September 30th data submission for any district which has not met the weekly data submission requirements. Out of Compliance notifications will only be sent, as per the schedule, to those districts which have not met the same data submission requirement(s) two or more times as of that week. In addition, any district identified as not having met the September 30th data submission goals will be subject to the progressive corrective action process. Also included below is the financial penalty that will be assessed if the data submission does not meet the established goals. The Ψ noted between the tables denotes the planned data submission which a payment will be based upon.

					Point in Time					
Measure #	Record Type	Description	Record Code	23-Aug - Initial Warning	30-Aug	6-Sep - Out of Compliance	13-Sep	20-Sep	30-Sep - Out of Compliance	
H2	District	Capital Assets	QC	100%	100%	100%	100%	100%	100%	
НЗ	District	Receipts	QC	75%	75%	75%	100%	100%	100%	
H4	District	Expenditures	QC	75%	75%	75%	100%	100%	100%	
H5	District	OPU	QC	95%	95%	95%	100%	100%	100%	
Н6	District	Cash	QC	75%	75%	75%	100%	100%	100%	
Н7	District/ Building	Organization General Information	DN	100%	100%	100%	100%	100%	100%	
						Ψ			Ψ	

% of Measures Missed	Scheduled Payment Date - Percentage of Payment to be Withheld (Traditional Public Schools and ESCs)					
		Sep #2		Oct #2		
1% - 30%		1%		4%		
31% - 60%		3%		7%		
≥ 61%		5%		10%		

A district will only have funds withheld if they appear on the General Missing Data Report at least two times for the same measure beginning with the August 23, 2013 data submission. As soon as the district meets the data submission requirements the process to release the withheld funds will occur. The released withholding may occur on or after the date of the scheduled payment depending on when the district has met the data submission requirements.

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	Scheduled Payment Date - Percentage of Payment to be Withheld	
% of Measures Missed	(Community Schools and JVSDs)	
	Oct	Oct
1% - 30%	1%	4%
31% - 60%	3%	7%
≥ 61%	5%	10%

A school will only have funds withheld if they appear on the General Missing Data Report at least two times for the same measure beginning with the August 23, 2013 data submission. As soon as the school meets the data submission requirements the process to release the withheld funds will occur. The released withholding may occur on or after the date of the scheduled payment depending on when the school has met the data submission requirements.