Please Note

This presentation is being provided for informational purposes only.

The information in this presentation may have changed since it was created.

This presentation is not meant to provide detailed reporting instructions and is not a replacement for the EMIS Manual, Report Explanations, or other documentation provided by ODE.

ODE ITC Training

October-November 2014

Ohio | Department of Education

The Usual Reminders

▸Cannot answer all questions today

▸May need to defer some questions to helpdesk

▸As always, manual sections posted after this training prevail in a conflict between this presentation and the manual

Topics

‣Traditional Districts Initial Student Collection

‣FY15 Updates

‣FY14 Graduate (G)

‣E-Transcript

‣Calendar Report

‣ODDEX

Traditional Districts Initial Student Collection (1TRD)

1TRD Student Collection

▸Report all students enrolled in current school year

▸Report all students withdrawn since end of prior year and not yet reported as withdrawn

▸Initial collection focuses on funding and federal reporting

▸Not all record types will be included in this collection

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1TRD Required Records/Elements

▶ Student Demographic (GI) – all elements

▶ Student Demo-Race Detail (GJ) – all elements

▶ Student Standing (FS) – all elements

▶ Student Attributes Effective Date (FD) – all *except*

> ⊳ Preschool Poverty Level
>
> ⊳ Student Being Served by 504 Plan
>
> ⊳ Homeless Unaccompanied Youth
>
> ⊳ Migrant Status
>
> ⊳ Foreign Exchange Student Graduation Plan
>
> ⊳ Immigrant Status

1TRD Required Records/Elements, cont.

▶ Student Attributes-No Date (FN)
  ▹ Updated Oct 31 IEP Outcome element, ***only***

▶ Special Education Event (GE) – all elements

▶ Student SE Graduation (FE) – all elements

▶ Student Missing Override (FC) – all elements

1TRD Required Records/Elements, cont.

▶ Student Summer Withdrawal (FL) – all elements

▶ Organization-General Info (DN) – coming soon!

▶ Student Program (GQ) – limited codes
  ▸ 305xxx CTE program codes (except 305003 Career Assessment)
  ▸ 220100 Itinerant Services program code

1TRD Missing Report

▸Will be generated for traditional districts from beginning of window
  ⋗Will be added to SOES when 1TRD opens

▸Will list students required to be reported but not included in latest submission

Override vs Summer Withdrawal

Missing Student Override (FC) Record
- Effective FY15, must report all year
- Report an Override Record for any student who withdrew before the last day of school of the prior school year, but was not reported as withdrawn in Yearend

Override vs Summer Withdrawal, cont.

Summer Withdrawal (FL) Record
- ⟩ Effective FY15, must report all year
- ⟩ Report for any student enrolled at the end of the prior school year but who withdrew prior to the start of the current school year
- ⟩ Cannot be used if student attends even a single day of the current school year
- ⟩ Summer withdrawals may be reported using GI/FS/FD records instead of FL record

FY15 Updates

Prior Year District IRN Element

▸Reported by community schools and STEM schools only

▸CS/STEM Collection Request to be updated by end of October

▸If software vendor not ready with updates, additional steps will be required in order to report this element

Prior Year District IRN

Who to report

- Students *not* enrolled in an EMIS-reporting entity last year
  - Report LDR as of FY14 October Count Week
- Students reported incorrectly in prior year can be reported with the correct district IRN
- Students enrolled in an EMIS-reporting entity last year: report ******

New Kindergarten Readiness Assessment (KRA)

▶ FA060 Assessment Type: GO

▶ FA205 Assessment Area

- ⯈ SF – Social Foundations
- ⯈ LL – Language and Literacy
- ⯈ M – Mathematics
- ⯈ S – Science
- ⯈ C – Social Studies
- ⯈ PD – Physical Well-Being and Motor Development

KRA System

▸Results go into system

▸System will have an export of results

▸EMIS will work with vendors to be able to import results just as with other vendor-scored assessments

▸Full score information (scaled score) not available at this time—reporting window will be extended as long as necessary

KRA Scores

▸Language and Literacy raw score can be used to meet TGRG reading diagnostic requirement if administered by Sept. 30

▸Report record with "Score Not Reported" option for any student who was required to take the KRA but did not complete it

▸Retained students cannot take the KRA in their second year of kindergarten

Early Learning Assessment

▶ To replace Get it, Got it, Go!

▶ Will be given twice during the year
- ▹ Fall and spring
- ▹ Reported in separate collections

▶ For FY15 only, fall collection will remain open into late winter/early spring
- ▹ Must wait on KRA scores

▶ Export results as with KRA

Early Learning Assessment, cont.

▶ FA060 Assessment Type: GB

▶ FA205 Assessment Area

⊳ AEE – Awareness and Expression of Emotion

⊳ COOP – Cooperation with Peers

⊳ PLR – Phonics and Letter Recognition

⊳ COMM – Communication

⊳ W – Emergent Writing

⊳ CLRF – Clarification

⊳ CSM – Coordination–Small Motor

⊳ SFIP – Safety and Injury Prevention

⊳ PCT – Personal Care Tasks

NIEP Event Type

▶ Special Education Services being provided without an IEP in place
▶ Report the following elements
  ▹ Date – date services started
  ▹ Date Type – NIEP
  ▹ IEP Test Type – ***
  ▹ Non-Compliance ID – 10, 11, or 12
  ▹ Outcome Begin Date – date services started
  ▹ Outcome End Date – 00000000 (unless services terminated)
  ▹ Outcome ID – select from those currently provided for other IEP type events
  ▹ Secondary Planning Element – ****

NIEP, cont.

- Non-Compliance ID
    - 10 – Student newly transferred in; IEP adoption determination not complete; services being provided based on prior IEP
    - 11 – IEP expired; new IEP not in place; services being provided based on prior IEP
    - 12 – IEP current, but not reported to EMIS in prior reporting period; services provided based on current IEP
- Student must have a disability code reported on the FD record when an NIEP is reported

Additional NIEP Notes

▸NIEP does not replace 09 Out of Compliance code on a subsequent IEP

▸No change to special education reporting requirements and meeting required timelines

Transportation Data

▶ Only collected for CS/STEM schools that transport students
  ▸ Must offer transportation to all students
  ▸ Reported during CS/STEM Schools Initial Student Collection
  ▸ FP Record

▶ Was student transported on each day, M-F, of the first full week of October?

Transportation Data, Cont.

▶ Distance student was transported from residence to school building

› L1 – Less than 1 mile

› M1 – More than 1 mile but less than 1.5 miles

› L2 – Between 1.5 and 2 miles, inclusive

› M2 – More than 2 miles

Transportation Data, Cont.

▶ Transported Day Element

▶ Indicator showing student was or was not transported on this day (M-F) of the first full week in October

⊳ Y = Yes, student was transported this day

⊳ N = No, student was not transported this day

▶ Must report an indicator for each day, Monday through Friday

FY14 GRADUATE (G)

FY14 G Collection

▸Closes November 14, 2014

▸Reported by all traditional districts, community schools, STEM schools, and state-supported organizations issuing a diploma or updating data for Prepared for Success

▸Includes GI, FN, FE, GC, GP, & FA records

Prepared for Success

▸New element added to LRC for FY15

  ⯈Students in FY14 grad cohort will be included in measure

▸Data reported in FY14G will affect measure

  ⯈Assessments (FA Record)

    ▸Advanced Placement (AP)

    ▸International Baccalaureate (IB)

    ▸SAT (SA)

    ▸ACT (AC)

    ▸Industry Credential (GW)

  ⯈Dual Credit (GC Record)

Dual Enrollment Credit Earned

▶Dual credits are earned through dual enrollment or statewide articulation courses

   and

▶Credits must appear on student's transcript or other official document issued by the institution of higher education from which the student earned the college credit

Reporting Dual Credit

▶ Report on Student Graduation Core Summary Record (GC110)

  ▹ Valid options: 00.00 – 99.99

▶ Report number of dual enrollment credits earned for core subject area courses reported

  ▹ If student has not earned any dual enrollment credits, leave blank

  ▹ Districts using E-Transcript exports need to report 00.00 in this element

Industry Credential

▸Reported on the FA record when student has earned an industry credential

▸During FY14G, report any credentials earned for both graduate and non-graduate students

▸Test date will always be 01/01/XXXX of the year reported, regardless of the year earned

▸May also report non-CTE students earning industry credentials

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ACT/SAT scores

▸ Report a separate record for each subject area

▸ Composite or total scores are not reported

▸ Report STR for Required Test Type

AP/IB Scores

‣ Report all available records, including any from prior years

‣ Report scaled scores only

  ⊳ Do not report composite or total scores

‣ Required Test Type = STR

‣ AP valid month = 05 (May)

‣ IB valid month = 11 (Nov) & 05 (May)

E-Transcript

▸ Optional reporting of student high school transcripts to U.S. colleges and universities participating in the E-Transcript initiative

▸ Records uploaded, collected, and submitted to Parchment via the data collector

▸ Transcript delivered to college or university upon student request

E-Trans Only Records

▶ Staff Relationship (CH)

▶ Staff Contact (CD)

▶ Student Course Academic Performance History (FH)

▶ Student Academic Performance Summary (FJ)

▶ Student Attendance Summary (FK)

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E-Trans/EMIS Records

▶ Student Demographic (GI)

▶ Student Standing (FS)

▶ Student Attributes – Effective Date (FD)

▶ Student Attributes – No Date (FN)

▶ Student Assessment (FA)

E-Trans/EMIS Records, cont.

▶ Student Special Education Grad Req (FE)

▶ Student Graduation – Core Summary (GC)

▶ Staff Demographic (CI)

▶ Student Contact (FF)

▶ Student Contact Address (FG)

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Student E-Transcript Roster and Issue Report

▶ Generated along with DC Preview reports

▶ Six required records
  ⊳ FS, GI, FD, FN, GC, and FH

▶ Optional records
  ⊳ FA, FE, FG, FJ, FK, FF, CI, CD, and CH

▶ An error on a required record automatically excludes the student from the submitted transcript data

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Student E-Transcript Roster and Issue Report, cont.

Report No.	FJ040 LEA IRN	Building IRN	Last Name	First Name	FJ050 EMIS Student ID	FJ050 State Student ID	State Equivalent Grade Level	FH220 Credits Earned Amount	Diploma Date	Expected Graduation Date	Status	Status Message
1	043679	028910	BRITT	CHARLOTTE	A70196178	CV8120621	11	0.30		20140601	OK	Transcript data ready
2	043679	028910	KANE	JOAN	A73590158	CV4876614	11	0.50		20140601	OKwwrn	
3	043679	028910	ALSTON	ANITA	A55431211	CV8529274	12	0.50	20140528	**/**/****	Bad	No transcript available- Issues with one or more required record types
4	043679	028910	ALSTON	JAY	A74841375		09		**/**/****	**/**/****	Ignored	No transcript available- Required record types are missing

Roster Status Explanations

▸ 1 – Transcript data ready

▸ 2 – Transcript data ready, some optional data excluded

▸ 3 – No transcript available, issues with one or more required record types

▸ 4 – No transcript available, required record type is missing

E-Trans, Getting Started

‣ https://exchange.parchment.com/d/schoolreg/OhioETI

‣ **Find your school.** Follow the step-by-step instructions to confirm that the school information is correct and provide primary contacts for each school.

‣ **Select your phase.** Parchment recommends that high schools start immediately, but they will accommodate whatever phase each school selects.

‣ **Parchment partners with you.** Your registration will be reviewed and validated by a Parchment staff member and the contacts you identified will be contacted to do final set up and turn the software to live.

E-Transcript Webinars

Parchment is encouraging HS counselors and EMIS Coordinators to attend an informational webinar

- ⤷ October – Tuesdays and Thursdays, 9 am and 2 pm
- ⤷ November schedule not set yet, likely to be the same
- ⤷ contact Heidi Dodge at Parchment (HDodge@parchment.com) for schedule, webinar URL and call-in information

E-Trans Contact Info for non-Data Collector Questions

▶ **Parchment**
  ⇾ ohioetranscripts@parchment.com

▶ **Jim Weber, ODE Project Manager**
  ⇾ Jim.Weber@education.ohio.gov
  ⇾ 614-387-2197

▶ **Ed Weisenbach, ODE Statewide Technology Coordinator**
  ⇾ Ed.Weisenbach@education.ohio.gov
  ⇾ 614-301-7988

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CALENDAR REPORT

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Calendar Preview Report

Calendar For	RowNum	Month	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Session Days	Session Hours	YTD Days	YTD Hours
041234,123456,03,**	14	September 2014											
041234,123456,03,**	15			01 - 0.00 (PDO)	02 - 6.50	03 - 6.50	04 - 6.50	05 - 6.50	06	4	26.00	12	78.00
041234,123456,03,**	16		07	08 - 6.50	09 - 6.50	10 - 6.50	11 - 6.50	12 - 6.50	13	5	32.50	17	110.50
041234,123456,03,**	17		14	15 - 6.50	16 - 6.50	17 - 4.50 (SHW)	18 - 6.50	19 - 6.50	20	5	30.50	22	141.00
041234,123456,03,**	18		21	22 - 6.50	23 - 6.50	24 - 6.50	25 - 6.50	26 - 6.50	27	5	32.50	27	173.50
041234,123456,03,**	19		28	29 - 6.50	30 - 6.50					2	13.00	29	186.50

Calendar Data Report

▸ District IRN, Building IRN, Grade Level, and Attendance Pattern displayed on left

▸ Each day displays scheduled hours for that day

▸ Show actual hours in session for any day where a DN exception is reported along with a code to identify the exception

▸ Total session days and total session hours, per week and Year to Date, displayed on right

ODDEX

ODDEX

▶Ohio District Data Exchange (ODDEX) now available at https://www.ssdt-ohio.org/oddex

▶Log in using SAFE account credentials

▶Access controlled by OEDS roles

▶Current functionality

- ⟩Enrollment History
- ⟩Student Cross Reference (SCR)

ODDEX, cont.

▶ Functions not yet enabled

  ⇢ Calendar review and approval

  ⇢ School Options Enrollment System (SOES) data review

  ⇢ Email notifications (email address and frequency can be configured, but emails are not yet being sent)

▶ We will send notice via Newsflashes as additional functions are enabled

ODDEX Site

https://www.ssdt-ohio.org/oddex

ODDEX Documentation

https://wiki.ssdt-ohio.org//pages/viewpage.action?pageId=21135503

ODDEX User Set-Up

▸First-time user redirected to User Profile set-up screen

▸Secondary email must be set up to receive notifications within ODDEX system

⋄Can be checked "public" or "private"

▸Email checked "public" will allow information to be viewable by other ODDEX users

▸Notification fields can be populated now but emails not to start until later

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ODDEX Error Checks

New releases will begin to add cross checks of data a few at a time

- ⇾ If student is withdrawn to another EMIS-reporting entity, other entity must also report student (could cross into next school year)
- ⇾ If student admitted from another EMIS-reporting entity, other entity must also report student (could have been in prior year)
- ⇾ SSID reported with more than one date of birth

ODDEX Overlapping Date Checks

Records with overlapping dates will check
- If student sent to another EMIS-reporting entity, both are reporting student
- If student received from another EMIS-reporting entity, both are reporting student
- If How Received and Sent to Reasons are all the default, no other entity should be reporting the student
- SSID reported with more than one valid resident district
- SSID reported with more than 100% of time

Questions?

education.ohio.gov

Social Media

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Ohio Teachers' Homeroom

Linked in   ohio-department-of-education

Storify   storify.com/ohioEdDept

twitter   @OHEducation

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