

Please Note

This presentation is being provided for informational purposes only.

The information in this presentation may have changed since it was created.

This presentation is not meant to provide detailed reporting instructions and is not a replacement for the EMIS Manual, Report Explanations, or other documentation provided by ODE.



ODE ITC Training

March/April, 2016

The Usual Reminders

- ▶ Cannot answer all questions today
- ▶ May need to defer some questions to helpdesk
- ▶ As always, manual sections posted after this training prevail in a conflict between this presentation and the manual

Topics

- ▶ New Data Collector
- ▶ New Level 2 Landing Page
- ▶ FY15 Finance Appeals

NEW DATA COLLECTOR

Preview Warning - Record Count Below Threshold

Last Prepared: Yesterday at 12:11:25 PM

Review Types

- Detail
- Missing Data Report
- Summary

Output Options

Zip File: Download file as a compressed .zip (for faster downloads)

File Format: CSV
 HTML

[Generate Review Data](#)

File	Submission 2			Sub 1
	Valid	Invalid	Total	Valid
Counts of Assessment Records Excluded.html			1	0
FYI-Unexpected Assessment Results reported-Pls confirm.html			6	0
Missing Student Assessment(GD)Dorp Results.html			0	0
Student_Assessment_Record(FA).html	6	2	8	20
Total counts:	6	2	15	

New Certify/Submit Options

Submission Number 2 (attempt 1) - Certification

Select the check box and click the link, to submit.

Submission Details

Collection Requests: Data Appeal: DORP Assessment Collection (FY15)

Date & Time: February 29, 2016 02:28:32 PM

Statement of Certification

By certifying this collection, you are stating that you have previewed the data and approve its contents. The collection will be submitted to the report authority and will include your name and contact information.

I certify this collection

Certified By: Richardson

This collection has not been Previewed after it was Prepared

You are certifying a collection which was not Previewed after it was Prepared. Please confirm below that you are Submitting without having Previewed. **Note that Department of Education will be notified that you have Submitted without having Previewed.**

I confirm I wish to Submit this collection without having Previewed it.

NEW

Confirmed By: Richardson

The record count is lower for one or more record types

1 record type has fewer valid records in this collection than in the previously Submitted collection:

- Student Assessment Record(FA): has 6 valid records in the current collection, but had 20 in the prior submission

Note that Department of Education will be notified that you have Submitted with a notably decreased record count.

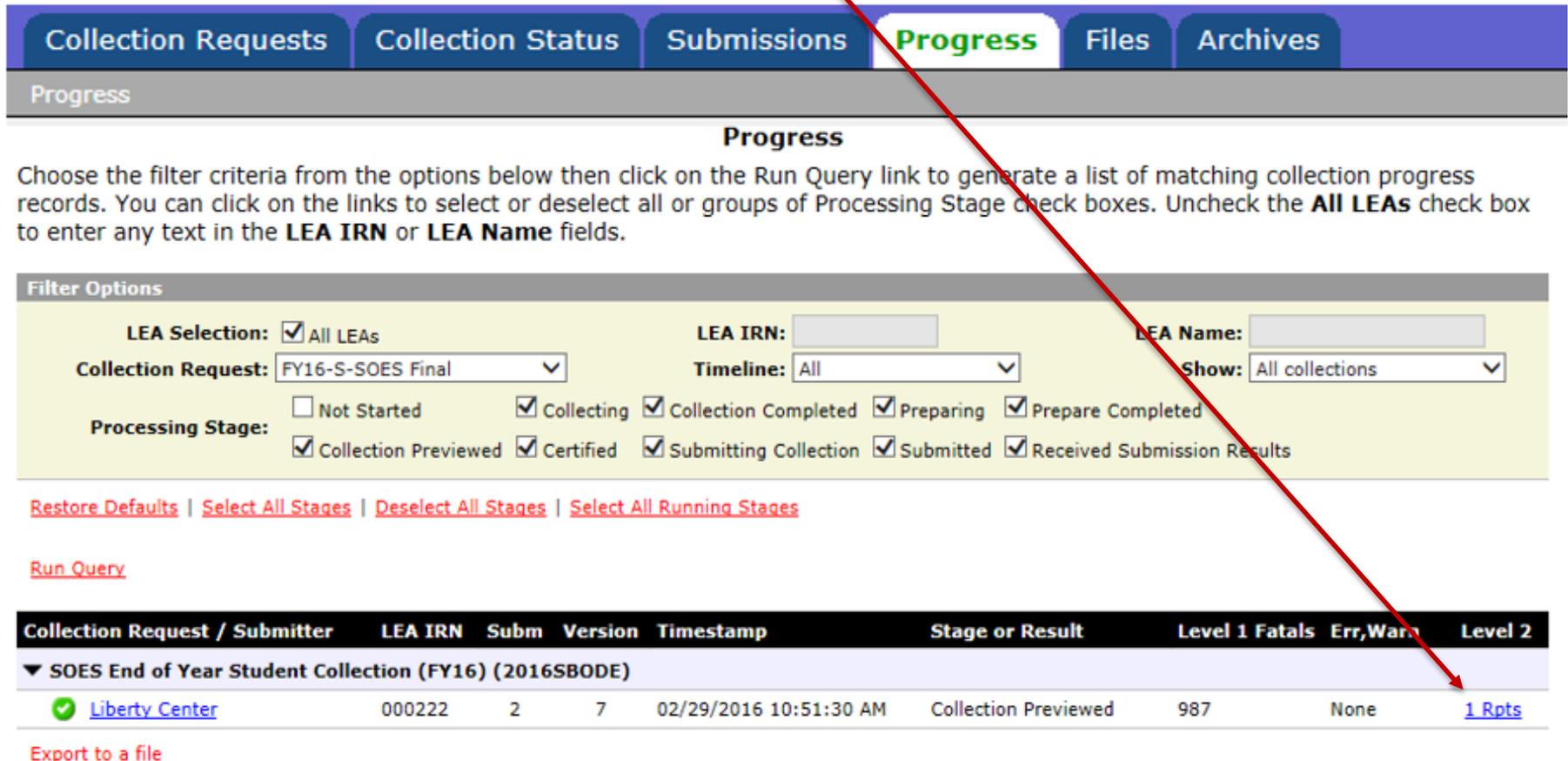
I confirm I am Submitting this collection despite the lower record count.

NEW

Confirmed By: Richardson

New Progress Tab Option

► Includes link to Level 2 landing page



Progress

Choose the filter criteria from the options below then click on the Run Query link to generate a list of matching collection progress records. You can click on the links to select or deselect all or groups of Processing Stage check boxes. Uncheck the **All LEAs** check box to enter any text in the **LEA IRN** or **LEA Name** fields.

Filter Options

LEA Selection: All LEAs LEA IRN: LEA Name:
Collection Request: FY16-S-SOES Final Timeline: All Show: All collections

Processing Stage:

Not Started Collecting Collection Completed Preparing Prepare Completed
 Collection Previewed Certified Submitting Collection Submitted Received Submission Results

[Restore Defaults](#) | [Select All Stages](#) | [Deselect All Stages](#) | [Select All Running Stages](#)

[Run Query](#)

Collection Request / Submitter	LEA IRN	Subm	Version	Timestamp	Stage or Result	Level 1 Fatal	Err,Warn	Level 2
▼ SOES End of Year Student Collection (FY16) (2016SBODE)								
Liberty Center	000222	2	7	02/29/2016 10:51:30 AM	Collection Previewed	987	None	1 Rpts

[Export to a file](#)

Files Tab

Collection Requests | Collection Status | Submissions | Progress | **Files** | Archives

Files

Received Files

Choose the filter criteria then click the Run Query link to generate a list of received files matching these criteria.

Filter Options

LEA: File name includes: and
LEA IRN: Files received on or after: and on or before: (mm/dd/yyyy)

Output Option

Zip File: Combine received files into a compressed .zip file

[Restore Defaults](#) | [Reset Time Span textboxes](#) | [Reset File name includes textboxes](#) | [Reset LEA IRN textbox](#)

[Run Query](#)

LEA / File	File Size	Version	Timestamp
▼ Liberty Center (000222) (Count: 8)			
 2015CFINL-000222-5-4.6-PREVIEW.zip	4523	1	02/29/2016 03:08:14 PM
 2015CFINL-000222-5-4.6-SUBMISSION.zip	3355	1	02/29/2016 03:08:14 PM
 2015H0000-000222-5-5.3-FlatFiles.zip	1670	1	02/29/2016 03:08:16 PM
 2015H0000-000222-5-5.3-PREVIEW.zip	4941	1	02/29/2016 03:08:16 PM
 2015H0000-000222-5-5.3-SUBMISSION.zip	4337	1	02/29/2016 03:08:16 PM
 2015ZGDSP-000222-3-2.1-FlatFileData.zip	440	1	02/29/2016 03:08:15 PM
 2015ZGDSP-000222-3-2.1-PREVIEW.zip	2120	1	02/29/2016 03:08:15 PM
 2015ZGDSP-000222-3-2.1-SUBMISSION.zip	521	1	02/29/2016 03:08:15 PM

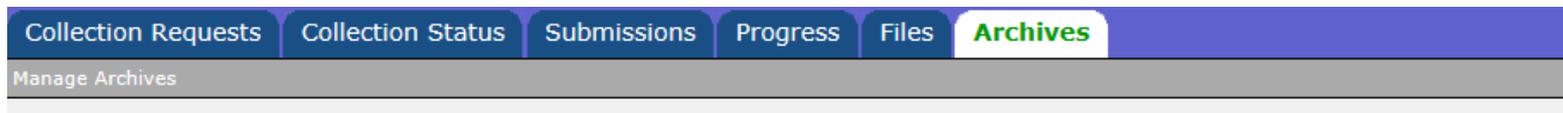
[Export file information to a .csv file](#)

Files Tab

- ▶ Last set of files generated upon close of collection will be moved to Files Tab once collection is deleted from Data Collector
 - ▶ Flat files (SIF and non-SIF)
 - ▶ Previews
 - ▶ Submissions
 - ▶ Level 2s
- ▶ Filter options for running queries
- ▶ Ability to generate/export in zip file format

Archives Tab

- ▶ Districts can view files from prior submissions for all active collections from the Archives tab



Manage Archives

Archives of previous submissions and previews are available within an active reporting period. To view prior submissions or previews archives, choose the appropriate filter options below and click on the List Archives link. Click on an archive file to download it.

Filter Options

Collection Request: Data Appeal: DORP Assessment Collection (FY15) ▼

Archive Type: Submissions and Previews ▼

Combine all archived files into a single .zip file

[List Archives](#)

Archive File Name	Type	Submission	Version	Date Archived	File Size
<input type="checkbox"/> Preview_2015ZGDSP_3.zip	Preview	1.1	3	Today	(2120 bytes)
<input type="checkbox"/> Submission_2015ZGDSP_3.zip	Submission	1.1	3	Today	(521 bytes)
<input type="checkbox"/> Preview_2015ZGDSP_3.zip	Preview	2.1	3	Today	(2120 bytes)
<input type="checkbox"/> Submission_2015ZGDSP_3.zip	Submission	2.1	3	Today	(521 bytes)

[Select All](#) | [Select None](#) | [Delete Selected](#)

NEW LEVEL 2 LANDING PAGE

New Level 2 Landing Page

SOES End of Year Student Collection (FY16) - Level 2 Reports, LEA IRN: 000222

Deselect Report Group check boxes to screen out groups of reports. Fill in Date textboxes to screen out reports with no recent activity.

Filter Options

With Data Only: Exclude reports with 0 rows

Processed on or after: (mm/dd/yyyy) **Last Updated on or after:** (mm/dd/yyyy)

Show/Hide Report Group:

Person

[Refresh](#) | [Deselect All Report Groups](#) | [Reset Date textboxes](#) | [Restore Defaults](#)

Click on the link in any row/column to generate the report for just that severity (e.g. Fatal). Or click on Totals to get more severities/reports.

Report Name	Fatal	Critical	Warning	Info	Total	Process Date	Last Upd Date	Submission
 (FTED-001) FTE Detail	0	0	0	745	745	02/28/16 01:02	02/28/16 01:02	1 on 02/25/16 12:09
 (FTED-003) FTE Adjustments	0	0	0	0	0			
 (FTES-001) FTE Total by Fund Pattern	0	0	0	0	0			
 Sample error message Total by Student and Fund Pattern	0	0	0	0	0			
 (FTES-003) FTE Total by Student	0	0	0	0	0			
 (FTES-004) FTE Summary of Students with Adjustments	0	0	0	0	0			
Total Counts:	0	0	0	745	745			

[Generate Full Validation Report](#)

New Level 2 Landing Page, cont.

- ▶ New filter options
 - With Data Only
 - Exclude reports with 0 rows
 - Processed on or after date selection
 - Last Updated on or after date selection
- ▶ New report table columns
 - Process Date
 - Last Updated Date
 - Submission

New Level 2 Landing Page, cont.

- ▶ New report issues indicators will be displayed to the left of each report in the report table



▶ No issues



▶ Warning



▶ Error

FY15 FINANCE APPEALS

FY15 Finance Appeals

- ▶ Announcement will go out from Office of Data Quality
- ▶ Posted in Current and Upcoming Data Appeals table
 - ▶ education.ohio.gov/Topics/Data/EMIS/Reporting-Responsibilities/Data-Appeals
- ▶ Enter helpdesk ticket if questions

Questions?



education.ohio.gov

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Ohio Families and Education
Ohio Teachers' Homeroom

Linked in

ohio-department-of-education

Storify

storify.com/ohioEdDept

twitter

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OhioEdDept