

## **ODE ITC EMIS Training**

June 2017



## **Topics**

- FY17 End of Year Reminders
- ▶ Upcoming FY18 Collections
- ▶ Appeals

# FY17 END OF YEAR REMINDERS

#### Student (S) Collections

- Currently scheduled to close July 28, 2017
  - Student Cross Reference (2017SSCRS)
  - SOES Student Contact (2017SSSDT)
  - SOES End of Year (2017SBODE)
  - Traditional Districts End of Year Student (2017S3TRD)
- Watch Newsflash for potential updates to open/close dates

## Student Standing (FS) Record

- ▶ Withdrawal Reason (FS100)
  - Withdraw graduates as of last day of senior calendar
- ▶ Educating district granting diploma reports reason 99
- Resident/non-educating district reports reason 41
- Full time JVS graduates
  - > Resident district = 99
  - > JVS = 41 or 99

# Student Attributes – Effective Date (FD) Record

Local report card subgroup determinations

- Disadvantagement (FD110)
- Disability Condition (FD130)
- Limited English Proficiency (FD170)

## Student Special Education Graduation Requirement (FE) Record

- ▶ Assessment Type (FE080)
  - > GE End of Course
  - ⇒ GX Ohio Graduation Test
- ► Assessment Area (FE090)
- Exemptions must be reported every year as long as exemption is continued

# Student Attributes – No Date (FN) Record

- ▶ Grade Level, Next Year (FN080)
- ► Majority of Attendance IRN (FN220)
  - Full academic year met = building or district IRN
  - Full academic year not met = \*\*\*\*\*\*
- ▶CTE Program of Concentration (FN290)
- ▶ Diagnostic Results: Math (FN360), Reading (FN370), Writing (FN380)
  - Report only initial results

## Student Gifted Education (GG) Record

- Reported by educating entity
  - JVSs do not report
- ▶ Gifted Identification (GG200 GG260)
  - Once identified, always identified
- ▶Gifted Served (GG510 GG570) = Y
  - Current year only, not cumulative
  - If served, report how
    - Courses or services

## Student Program (GQ) Record

- Reading Improvement and Monitoring Plan (RIMP) Intervention codes
  - > 151500, summer
  - ▶ 152500 152699, regular school year
- ▶ Gifted Education codes
  - ≥ 205040 205085, services not provided by gifted intervention specialists
  - ≥ 206040 206085, services provided by gifted intervention specialists
    - Employee ID (GQ070) required

## Student (S) Reports

- Preview reports
- Level 1 Validation reports
- Level 2 Validation reports
  - (FTED-001) FTE Detail
  - (FTED-003) FTE Adjustments

## (FTED-003) FTE Adjustments Report

- ▶ Result Code FT0003: Overlapping Dates, Valid Concurrent Enrollment
  - May not only be date related
  - Verify student coding by all entities
- Result Code FT0005: Disability Not Funded
  - Only impacts special ed weighted funding
  - IEP either not reported or not in effect on all days student reported with a disability

#### **Assessment (A) Collections**

- Watch Newsflash for potential updates to open/close dates
  - Currently scheduled to close by end of July
  - > Exception: Career Tech Accountability
- ▶ District Relationship = 1 during administration window
  - Reporting of appropriate assessment records required
- Upload results when available
  - Do not wait for collections to open

# Spring Alternate Assessment (2017AALTS)

- Alternate assessment results are reported in separate collection
  - Will appear on Excluded list for all other assessment collections
- Verify Preview report in Data Collector to insure all required records are included
- Watch Newsflash for potential updates to open/close dates

#### **Assessment (A) Reports**

- Preview reports
  - > Excluded
  - Missing, not available for all assessments
  - Unexpected, not available for all assessments
- Level 1 Validation reports
- Currently no Level 2 Validations
- ▶ Secure Data Center (SDC) reports

#### Final Calendar (C) Collection

- ▶ Calendar Final (2017CFINL)
- ▶ Currently scheduled to close July 28, 2017
- ▶ Update DN Records to reflect
  - Calamity days
  - Shortened days
  - Unplanned days not in session

#### Calendar (C) Reports

- Preview reports
  - Calendar Display
  - > Excluded Records
  - Grade Schedule (DL) Record
  - > Organization General Info (DN) Record
- ▶ Level 1 Validation reports
  - Grade Schedule (DL) Record
  - Organization General Info (DN) Record
- No Level 2 Validation reports
  - Review FTE Detail report

#### **Graduation (G) Collection**

- ▶ Graduation (2017G0000)
  - Watch Newsflash for potential updates to open/close dates
- ▶ Entities required to report Graduation data
  - Traditional districts
  - Community schools
  - > STEM districts
  - State schools

## Records Only in Graduation (G)

- ▶ Diploma Type (FN100)
  - > NEW options for FY17
    - → 4 IB Honors Diploma
    - → 5 Career Tech Honors Diploma
    - → 6 STEM Honors Diploma
    - → 7 Arts Honors Diploma
    - → 8 Social Science and Civic Engagement
- ▶ Dual Enrollment Credit Earned (GC110)
  - Report all transcripted college credit

## **Graduation (G) Related Records**

- ▶ Assessments (FA)
  - > ACT (AC)/SAT (SA)
  - Advanced Placement (AP)
  - Industry Credential (GW)
  - International Baccalaureate (IB)
  - ACT WorkKeys (WK)
- Student Special Education Graduation Requirement (FE) Record
  - Report exemptions every year

## **Graduation (G) Reports**

- Preview reports
- Level 1 Validation reports
- Files tab in Data Collector
  - >2018\_GRAD\_Cohort-EOC-Asmnt-Detail
  - >2018\_GRAD\_Cohort-Non-EOC-Pts-Detail
  - > 2018\_GRAD\_Cohort-EOC-Path-Req-Stat
    - ODE Home > Topics > Data > EMIS > EMIS
       Validation and Report Explanations > File
       Descriptions

## Final Staff/Course (L) Collection

- ▶ Currently scheduled to close 7/14/17
- ▶ Correct errors from Initial L Collection
- ▶ Report all staff employed for FY17
  - > Current
  - Separated
    - Date
    - Reason
  - Supplementals

# Important Data Elements in Final Staff/Course (L)

- ▶ Staff Demographic (CI) Record
  - Absence Days (CI150)
  - Absence Days/Long-term Illness (CI155)
  - Attendance Days (CI140)
- ▶ Staff Employment (CK) Record
  - High Quality Professional Development (HQPD) (CK280)
- ▶ Student Course (GN) Record
  - High School Credit Earned (GN150)
  - > Partial/Override Credit (GN152)

#### Final Staff/Course (L) Reports

- Preview reports
  - > Excluded Records
  - Staff Missing
- ▶ Level 1 Validation reports
- Level 2 Validation reports
  - > (CTEA-000) CTE FTE Detail
  - >(CTEA-001) CTE Student Error Detail
  - (CTEA-002) CTE Course Error Detail
  - > (CTEA-004) CTE FTE Summary by Course
  - (CTEA-005) CTE FTE Summary by Category

#### Financial (H)

- Watch Newsflash for potential updates to open/close dates
- ▶ Required Financial (QC) Records
  - Cash Record
  - Expenditure Record
  - Receipt Record
  - Operational Unit (OPU) Description Record
  - Capital Assets
  - Miscellaneous Financial Records
- ▶ MOE columns on Expenditure report

#### Five-Year Forecast (P) Collection

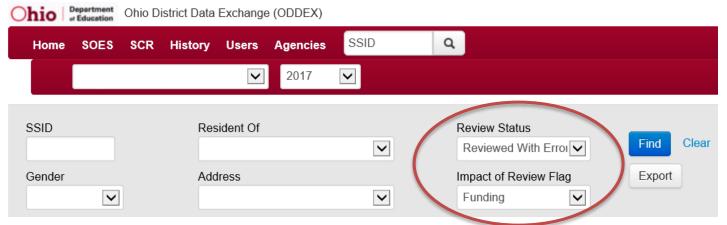
- ► Five-Year Forecast Final Optional (2017P3OPT)
  - ♦ 6/2/2017 8/11/2017
- ▶ Entities that may report Five-Year Forecast data
  - > Traditional districts
  - **>JVSs**

## Student Cross Reference (SCR)

- Unresolved conflicts with no funding impact can be ignored once verified
  - Withdrawn To (WTIC)
  - Admitted From (AFIC)
  - > Sent To (STIC)
  - Received From (RFIC)
- ▶ODE Home > Topics > Data > EMIS > EMIS Documentation > EMIS Validation and Report Explanations > Student Cross Reference (SCR) Conflicts

# Student Options Enrollment System (SOES)

▶ Set filter options to focus on flags w/funding impact



- Students with empty/no address (CS)
  - Effective Start Date (FG150) default value
     '0000000' will not work if prepared after district's
     last day of school
    - Prepare date assigned

#### **ODDEX Enhancements**

#### **▶** Tuition

- Enrollment dates added to summary screen
   Indicate reporting period by record
- Modified manner in which flags function on student grid
- Certification statement added to parent and address change pop-ups
- ▶ Special Education
  - DEDS/SAFE roles list posted in 5/24/2017 release notes

# UPCOMING FY18 COLLECTIONS

## Initial Calendar (C) Collection

- Districts must submit at least one districtlevel set of calendar records
  - First Day of School (DL080)
  - Last Day of School (DL090)
  - Hours Per Day (DL100)
  - C\_DPLANNED (DN090)
- Optional to submit complete district-wide calendar details
  - All calendar variations
  - More accurate FTE calculations

# Retention Reporting All Grades (S) Collection

- ▶One element in this collection
  - Retained Status (FN070)
- ▶ Report for all 2016-2017 students
  - Grades KG through 23
- ► Multiple retention reasons
  - ▶TGRG option (A M) takes precedence over non-TGRG option

## Student Cross Reference (SCR) Collection

- Districts are encouraged to submit up-to-date data frequently
  - Use SCR Preview report to insure that all students are being included for funding
- SCR and other student collections should be submitted at the same time
- ▶30-Day funding rule reminders
  - Report continuing students within 30 days of start of school
  - Report changes within 30 days of change

# **SOES Beginning of Year Student and Student Contact Collections**

- Community school submissions populate SOES ODDEX module
- Resident districts will not be able to flag students in FY18 SOES *if* 
  - >FY18 record is identical to FY17 record and
  - FY17 record has a final disposition of reviewed/approved
- Resident districts can only flag once updated data is submitted by a community school

# APPEALS

#### General

The purpose of a data appeal is to correct 'substantive' errors discovered after a collection request closes

- Errors that will have an impact on Report Card or funding
- Not all data submitted for a collection is appealable

#### **Summer Schedule**

## Majority of remaining FY17 appeals take place over summer

- Several assessment appeals will occur mid July through early August
- Student appeals will take place end of July through early August
- Refer to Office of Data Quality webpage for schedule specifics
  - Upcoming Data Appeals

#### **Additional Information**

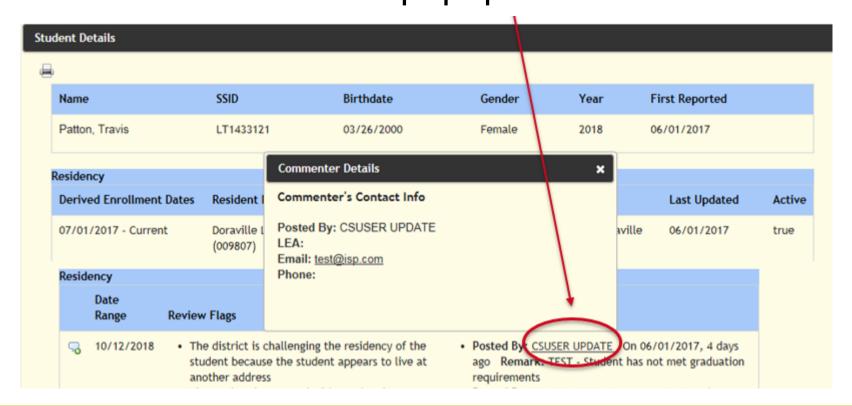
- Complete schedule posted at Office of Data Quality web page
  - Do ODE Home > Topics > Data > EMIS > EMIS > EMIS Reporting Responsibilities > EMIS Data Appeals
- All dates are subject to change based on updates to collection request dates
- **▶** Questions
  - > dataquality@education.ohio.gov
  - **>614-466-7144**



#### **ODDEX User Profile**

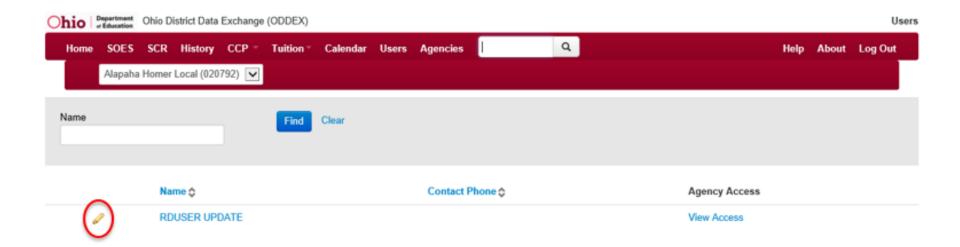
Reminder to complete or update user profile

Currently, often limited contact data available
in Contact Details popup

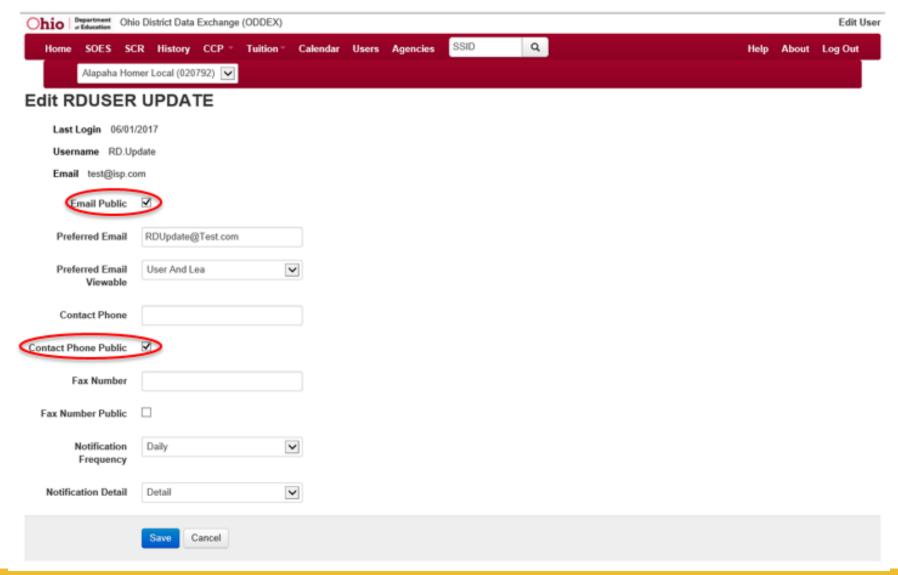


#### **User Profile**

#### Access under Users tab



#### **Edit User**



#### **Questions?**





#### **Social Media**

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Ohio Families and Education Ohio Teachers' Homeroom

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