ODE ITC EMIS Training Q & A
February/March 2020

Below are some of the questions that were asked during the ODE ITC EMIS Training sessions held between February 25 and March 6, 2020. The questions are in order by topic and include the answer and, in many cases, a link to EMIS documentation where the information can be found. Questions received via Skype IM and the phone have been included. These Q&A documents, as well as training schedules and presentations, are available on our EMIS Training webpage.

Grad Cohort Reports

Q1 *Have the grad cohort reports been updated with new enrollments and withdrawals based on data submitted in FY20 Student (S) collections?*

A1 The Level 2 Grad Cohort reports are updated nightly except for the pathway columns. Those columns are updated manually based on the most recently updated version of the 2020_Grad_Cohort received files. See Grad Cohort Reports report explanation.

Q2 *A student's Fiscal Year Began 9th Grade element was reported incorrectly, placing him in the 2020 cohort when he should have been in the 2019 cohort. Can this be appealed using the new Grad Cohort Appeal?*

A2 Yes, this is a perfect example of a situation that can be appealed using the new appeal window. See EMIS Data Appeals.

Q3 *Do JVSs receive the Grad Cohort Level 2 reports and received files?*

A3 No, JVSs do not receive these reports.

Q4 *Does an early graduate remain in their original cohort and continue to be included in that cohort report?*

A4 Yes, early graduates are still part of their original cohort and will appear in that cohort's report.

Q5 *Is there a document to load SSID, Grade, FY Began 9th grade to use for the appeal?*

A5 Appeal instructions will state what information is needed. If you have additional questions not addressed in the instructions, contact the Office of Data Quality. See EMIS Data Appeals.

Q6 *I cannot find the FY19 Cohort Appeal in Forms within OH|ID.*

A6 Make sure to change the year to 2019 as this is an FY19 appeal.

Preschool Transition

Q7 *Which district reports the PSTC event for a foster placed student?*

A7 The Legal District of Residence reports all events including the PSTC for a student transitioning from Part B to Part C.

Q8 *Do events need to be reported before the third birthday?*

A8 Events should be reported upon the enrollment of the student. See EMIS Manual Section 2.13.

Q9 *How are prior spring events reported for a student who is not enrolled until the following fall?*

A9 Events with a prior year date will be included in EMIS reporting once the student is enrolled with a current year admission date. See EMIS Manual Section 2.13.

Q10 *For a new preschooler, does the IIEP beginning date have to be the first day the student is enrolled? For example, the third birthday is on a Monday, but school begins on Tuesday. Will a non-compliance code be required?*

A10 The IIEP Beginning Outcome Date needs to be before or on the student's third birthday. As long as that date is before or on the third birthday, a non-compliance code is not needed. The only time a non-compliance code is needed is if the Outcome Beginning Date is after the student's third birthday.

Q11 *What should be reported for a two-year-old that is found ineligible during a spring transition conference?*

A11 This child should be reported as follows

- How Received = V
- Enrollment date = date of ETR event finding them ineligible
- Withdrawal date = date of ETR event finding them ineligible
- All events

These records can be reported in the spring before the child's third birthday.

Q12 *Are the RFRL and CNST events required to be reported along with the PSTC, IETR, IIEP?*

A12 Yes. See EMIS Manual Section 2.13.

Grandparent Legislation

Q13 *What happens if a student was attending under the Grandparent Rule and is later identified as having a disability?*

A13 The law actually states that to attend via the Grandparent Rule, the student cannot be a student with a disability. Once the student was identified, they would no longer be eligible to attend the grandparent's district under that rule.

Q14 *What other agreements will allow a student attending under the Grandparent Rule then placed on an IEP to remain at the grandparent's district?*

A14 Other possible options might be open enrollment or superintendent agreement.

Q15 *Does Grandparent Legislation apply to community schools?*

A15 Community schools should not report How Received option 7. Instead, community schools would report the district of residence as that of the grandparent.

Q16 *What constitutes a "written agreement"?*

A16 Whatever documentation the district accepts for other situations that Sent Reason 64 covers, i.e., superintendent agreement.

Q17 *If a court document exists giving the grandparent temporary custody, would this be reported like the Grandparent Rule example on slide 26 in the presentation?*

A17 In all situations under Grandparent Legislation, the parent maintains custody. If there is a court document granting custody to someone other than the parent, that is a court placement and does not fall under Grandparent Legislation. The student in this situation would be reported as court placed with How Received option D. See EMIS Manual Section 2.4.

Q18 *How would a JVS report students attending under Grandparent Legislation?*

A18 JVS reporting should match the district the student is enrolling through.

Q19	*Is the resident district responsible for the tuition in these cases?*
A19	Under Grandparent Legislation – Grandparent Rule, Power of Attorney, and Caretaker Authorization Affidavit – students attend the grandparent's district tuition-free.

CTE Assessments

Q20	*Some CTE Technical Assessment records were reported with options A, I, N, and P for the score. Do they now need to be reported in the March (D) Follow-up Collection with a numeric score?*
A20	No, scores previously reported do not need to be re-reported. If a student in a March (D) file had a summative score that was not reported in the year the score was received with option A, I, N, or P, all of the course-level results making up that summative score can be reported during the March (D) Collection.
Q21	*Do assessments not reported in a prior year for a student in the March (D) file have to be entered in the Flat File Editor as an FA record?*
A21	Unless your local software has the capability, assessment records for reporting in the March (D) collection must be entered in the Flat File Editor and then exported for import into the Data Collector.

Miscellaneous

Q22	*Where can the EMIS Advisory council and workgroups meeting minutes be found?*
A22	Information regarding the EMIS Advisory Council and Council Workgroups is available at the EMIS webpage. See EMIS Advisory Council Members, Meetings and Documents.
Q23	*What is the purpose of the PHYSED DN attribute?*
A23	Information regarding Physical Education is available on the ODE website. See Physical Education.

EMIS Changes

Q24	*When is the new 235023 program code going to be added for English Learners? Program code 235012 has been deleted, but 235023 is not available yet.*
A24	Change 20-110 on these program codes was completed on October 29, 2019. The new code – 235023 – is now able to be reported in EMIS. If the question is regarding availability within your student software, please contact your ITC or software vendor.
Q25	*Regarding change 20-139, is it now mandatory for 9th-grade students to take the AASCD this year?*
A25	Districts are not required to administer the AASCD 2.0 during the 9th-grade year; it is optional. Students in grade 9 will not appear on the missing list if a district chooses not to administer the AASCD 2.0. It is important to note, however, that a district should not wait until grade 12 to administer the AASCD 2.0.
Q26	*How should the PBIS number of months be reported?*
A26	The expectation for reporting the PBISIMPSTG element on the DN record is to report the cumulative number of months in a particular stage as of the last day of school for a building.

Q27 *For EMIS Change 20-154, will program codes reported by career centers be automatically picked up for resident districts' Graduation (G) Collection reporting since career centers do not report in this collection?*

A27 Graduation seal and pathway program codes can be reported by JVSs and career centers in Student (S) collections or by the district granting the diploma in the Graduation (G) Collection. They don't have to be reported by both entities to count for the student. If a code isn't reported by the JVS/career center before the close of Student reporting, they can request the district report them in the Graduation (G) Collection.