The Usual Reminders

- Not enough time to cover all of the details of each change
- More detailed information will be included in the new SOES Manual
- Additional information is also available in the EMIS Manual
Topics

- New Collection Requests
- OEDS Overview
- SOES Overview
- SOES Preview
- Student Cross Reference
NEW COLLECTION REQUESTS
New Collection Requests

- *When* and *How* data is submitted is changing
- New collection requests added to Data Collector for SOES and SCR
  - Calendar (C) – All
  - Student Cross Reference (S) – All
  - SOES Student Contact (S) – CS
  - SOES/EMIS (S) – CS
Community schools will now submit their calendars through EMIS

Two reporting windows

- May-July – Community schools must submit calendars prior to school starting
  - Authorizer approval will be through SOES website
- August-July – Updates should be made for any exceptions/unplanned days
Initial Calendar Collection

Beginning of year collection is required for all EMIS reporting entities. Source files for DL and DN record types, labeled with the "C" reporting period, must be uploaded in EMIS manual format through the Data Collector Data Sources tab. This collection request is used for the data for school funding, Federal reporting, and other required ODE reporting.

Submissions: May 02, 2014 - July 31, 2014
Expiration Date: July 31, 2014 (in 57 days)

Version: 3

LEA Type: Public District
Joint Vocational School District
Community School
Educational Service Center
State Supported Organization
STEM
Student Cross Reference (S) Collection

- Window: July – July
- Continuous throughout the year
- Contains
  - Demographic (GI)
  - Student Standing (FS)
  - Summer Withdrawal (FL)
Student Cross Reference (S) Collection Screenshot

Student Cross Reference
Collection required for all EMIS reporting entities. Source file(s) for GI, FS, and FL student record types, labeled with the "S" reporting period, must be uploaded in EMIS manual format through the Data Collector Data Sources tab. Collection and submission will be automatic, but can be run on-demand as needed. Level 1 reports should be reviewed to identify data with errors that was excluded in the automatic submission. Updated student admission and withdrawal data must be submitted via this collection request within 30 days of the change in student status.

Submissions: July 01, 2013 - July 31, 2014
Expiration Date: July 31, 2014 (in 57 days)
Version: 20
LEA Type: Public District
Joint Vocational School Distri
Community School
Educational Service Center
State Supported Organization
STEM
SOES Student Contact (S) Collection

- Window: July – July
- Continuous throughout the year
- Contains
  - Demographic (GI)
  - Student Contact (FF)
  - Student Contact Address (FG)
SOES Student Contact (S) Collection Screenshot

**SOES Student Contact(s) Collection**
Collection required for all Community Schools. Source file(s) for GI, FF and FG student record types, labeled with the "S" reporting period, must be uploaded in EMIS manual format through the Data Collector Data Sources tab. This collection request is for the resident district and community school to see the student’s name and contact information in regards to conflicts regarding the student. This data is sent directly to SSDT and will be merged with the other SOES collection that is sent to ODE on a nightly basis to be displayed in the new SOES system accessed through ODE's SAFE Web Portal.

<table>
<thead>
<tr>
<th><strong>Submissions:</strong></th>
<th>July 01, 2013 - July 31, 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Expiration Date:</strong></td>
<td>July 31, 2014 (in 57 days)</td>
</tr>
<tr>
<td><strong>Version:</strong></td>
<td>2</td>
</tr>
<tr>
<td><strong>LEA Type:</strong></td>
<td>Community School</td>
</tr>
</tbody>
</table>
SOES/EMIS (S) Collection

▶ Two reporting windows
  ▶ July-Jan?
  ▶ Feb?-July

▶ Continuous throughout the year

▶ Data builds from one window to another

▶ Contains data already included in SCR collections *plus* data needed for funding and other required EMIS reporting
OEDS OVERVIEW
OEDS Overview, cont.

https://webapp2.ode.state.oh.us/oeds-r/maintainorg/personnel.asp?crypt=b%92%95%8A%8E%88%9C%60TSSSY

https://webapp2.ode.state.oh.us/oeds-r/maintainorg/personnel.asp?crypt=b%92%95%8A%8E%88%9C%60TSSSY
Community School Authorizer Roles

- Superintendent
- Data View – SOES (new)
- Both roles can
  - Read only for student data (won’t be able to see names and addresses)
  - Approve the calendar
Community School SOES Roles

- Read only for all CS student data
  - Superintendent
  - EMIS Roles
    - Coordinator
    - Manager
    - Director
  - Data View – SOES (new)

- Comment capability and Read only for data
  - Superintendent
  - Commenter – SOES (new)

- Ability to modify settings for school (notification frequency, contact names)
  - Superintendent
  - Application Manager – (New Application Name)
Community School SCR Roles

- Read only for all CS student data and other district data where a conflict exists
  - Superintendent
  - EMIS Roles
    - Coordinator
    - Manager
    - Director
  - Data View – SCR (new)

- Comment capability and Read only for data
  - Superintendent
  - Commenter – SCR (new)

- Ability to modify settings for school (notification frequency, contact names)
  - Superintendent
  - Application Manager – (New Application Name)
SOES OVERVIEW FOR COMMUNITY SCHOOLS
SOES

- New website for SOES and SCR
  - Link will be distributed closer to launch
  - Operational in July 2014 for FY15

- Login with SAFE credentials
  - Must have appropriate OEDS role assigned

- Will have export, email notification, and contact info update capability
Records Required for SOES

- Same as in prior years
  - Demographic (GI)
  - Student Standing (FS)
  - Student Attributes – Effective Date (FD)
  - Student Standing – No Date (FN)
  - Student Special Education (GE)
  - Organization – General Information (DN)
  - Grade Schedule (DL)

- **NEW...** for FY15
  - Student Contact (FF)
  - Student Address (FG)
# Records by Collection Request

<table>
<thead>
<tr>
<th>Record Description</th>
<th>SCR</th>
<th>SOES Contact</th>
<th>SOES/EMIS</th>
<th>Calendar</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Demographic</td>
<td>GI</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Student Standing</td>
<td>FS</td>
<td>✓</td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Student Summer Withdrawal</td>
<td>FL</td>
<td>✓</td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Student Attributes Effective Date</td>
<td>FD</td>
<td></td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Student Standing No Date</td>
<td>FN</td>
<td></td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Student Special Education</td>
<td>GE</td>
<td></td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Student Contact</td>
<td>FF</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Student Address</td>
<td>FG</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Organization-General Info</td>
<td>DN</td>
<td></td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>School Grade Schedule</td>
<td>DL</td>
<td></td>
<td>✓</td>
<td>✓</td>
</tr>
</tbody>
</table>
“S” Collection Request Flow Process

- All records created/maintained in student software or Flat File Editor (FFE)
- Data must then be exported to the Data Collector
- CS will collect, prepare, and submit the S collection requests for SOES
- SOES website populated from most recent submission
What’s Going Away

- Direct reporting of units/FTE
- Old extra withdrawal reasons
- Data upload from .csv files
- Data updating in SOES
- Separate log-ins
- SOES account creation
- Reports currently in old SOES
What’s Staying

- Resident district responsibility to review/flag their resident students
- Flag status reasons
- Review timeline for resident district
- Enrollment rules
  - 30 Day
  - 105 Hour
- Funding calculation and timeline
Yearend Rollover

- No annual rollover in SOES anymore
- Student software packages roll data up to the new school year
- Schools using the FFE will need to manually update the grade level for FY15S and remove any withdrawn students prior to exporting to the Data Collector
ODE Processing

Same errors as on current reports for community schools and districts will continue to be generated, but may move to new report locations

- Level 1 error in the Data Collector at prepare
- Level 2 error/report in the Data Collector on a nightly basis
- Weekly post-processing
- Monthly reports tied to payments
SOES Withdrawal Code Crosswalk

*1 Still enrolled, moved within the legal district of residence
   - No FS change, report new address

*2 Still enrolled, moved to a new legal district of residence
   - New FS with new LDOR and new address

*3 Still enrolled, corrected legal district of residence
   - Correct LDOR in FS (verify address is correct) and resubmit
SOES Withdrawal Code Crosswalk, cont.

- *4 No show—new enrollee
  - Withdrawal reason 81
- *5 No show—returning student
  - Appropriate withdrawal reason, not 81
- *6 Duplicate record created in error
  - Fatal in DC – OR – incorrect/duplicate SSID
- *7 Withdrew due to §3314.26 (non-tested)
  - Withdrawal reason 77
- *8 Rolled over in error
  - Withdrawal reason 81
Transportation Data

- Relatively few community schools
- New EMIS record type
- Was student transported on each day of the first full week of October?
- Additional data (total miles transported, transportation costs) from DN record and financials submissions
CS Landing Page

Ohio Department of Education Ohio Student Data Validation System

Available Applications: SOES SCR History Logout

ODE Announcements System Alerts
Show Show

CURRENT USER: CSUSER, ADMIN
LAST LOGIN: June 5, 2014 10:35:32AM EDT

SCR Enrollment Comparisons

<table>
<thead>
<tr>
<th>LEA</th>
<th>All</th>
<th>New No Issues</th>
<th>New With Issues</th>
<th>Open With Issues</th>
<th>Issues With New Comments</th>
<th>Resolved Issues</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buena Vista Morgan Academy (883407)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Holly Springs Chula Community School (571022)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Howell Vienna Community School (427254)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

SOES Resident District Review Summary

There is no data to display.

SOES Educating LEA Summary

<table>
<thead>
<tr>
<th>LEA</th>
<th>New</th>
<th>No Activity</th>
<th>New Flags/Comments</th>
<th>Flags/Comments</th>
<th>Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buena Vista Morgan Academy (883407)</td>
<td>0</td>
<td>2</td>
<td>1</td>
<td>5</td>
<td>1</td>
</tr>
<tr>
<td>Holly Springs Chula Community School (571022)</td>
<td>0</td>
<td>5</td>
<td>0</td>
<td>5</td>
<td>1</td>
</tr>
<tr>
<td>Howell Vienna Community School (427254)</td>
<td>0</td>
<td>5</td>
<td>0</td>
<td>8</td>
<td>0</td>
</tr>
<tr>
<td>SSID</td>
<td>Last Name</td>
<td>First Name</td>
<td>Birth Date</td>
<td>Residency</td>
<td></td>
</tr>
<tr>
<td>---------</td>
<td>-----------</td>
<td>------------</td>
<td>------------</td>
<td>-----------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>GP3543634</td>
<td>Horn</td>
<td>Kristy</td>
<td>05/15/1996</td>
<td>Derived Enrollment Dates: 12/07/2014, Jesup Osterfield City (813055)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Derived Enrollment Dates: 08/01/2012 - 05/15/2013, Nelson Canesville Ex Village (168274)</td>
<td></td>
</tr>
<tr>
<td>IN8808023</td>
<td>Pratt</td>
<td>Erika</td>
<td>01/09/1999</td>
<td>Derived Enrollment Dates: 05/16/2013, Brooklet Hagan Ex Village (965687)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Derived Enrollment Dates: 08/01/2012 - 05/15/2013, Kirkland Marietta Ex Village (558902)</td>
<td></td>
</tr>
</tbody>
</table>
# CSUSER Detail

## Student Details

<table>
<thead>
<tr>
<th>Name</th>
<th>SSID</th>
<th>Birthdate</th>
<th>Gender</th>
<th>Year</th>
<th>First Reported</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vance, Robert</td>
<td>XW8155944</td>
<td>06/01/1997</td>
<td>Male</td>
<td>2014</td>
<td>08/01/2013</td>
</tr>
</tbody>
</table>

## Residency

<table>
<thead>
<tr>
<th>Derived Enrollment Dates</th>
<th>Resident District</th>
<th>Guardian</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>06/30/2013</td>
<td>Nelson Carnesville Ex Village</td>
<td>Lynn SR., April</td>
<td>1768 John Boulevard Rincon OH 60670</td>
</tr>
<tr>
<td>(168274)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## Reviews

<table>
<thead>
<tr>
<th>Date Range</th>
<th>Review Flags</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/12/2014</td>
<td>• Homeless student's district of origin is challenged</td>
<td>• Posted By: CSUSER, UPDATE 8 hours ago Remark: TEST - generated review journal created for Vance, Robert</td>
</tr>
<tr>
<td></td>
<td>• Incorrect district for a student in a custody/guardianship situation</td>
<td>• Posted By: RDUSER, UPDATE 8 hours ago Remark: TEST - Student has not met graduation requirements</td>
</tr>
</tbody>
</table>

| 08/01/2012 - 06/29/2013 | Dudley Tucker Ex Village (454898) | Barrera, Jackie | 793 Cleveland St Dasher OH 28584 |

| No reviews |                                            |                    |                                   |
## RDUSER Flagging

<table>
<thead>
<tr>
<th>Name</th>
<th>SSID</th>
<th>Birthdate</th>
<th>Gender</th>
<th>Year</th>
<th>Reporting LEA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Burnett, Helen</td>
<td>ZV1663352</td>
<td>11/24/1995</td>
<td>Unspecified</td>
<td>2014</td>
<td>Buena Vista Morgan Academy (883407)</td>
</tr>
</tbody>
</table>

**Guardian**
- **Address**
  - Boyle, Elaine
  - 864 Mcmillan Boulevard Unadilla OH 37273

**Derived Enrollment Dates**
- **District of Residence**
  - 08/01/2012 - 08/15/2013
  - Grooverville Alston City (200138)

### Status Flags

- The student's address is not within the territory of the district
- Incorrect date of birth
- The address does not match the address in the district's record
- Student has graduated
- The student is reported with overlapping attendance
- The SSID does not match the SSID in the district's records
- Incorrect district for a student in a custody/guardianship situation
- The district is challenging the residency of the student because the student appears to live at another address
- Homeless student's district of origin is challenged
- Homeless student's homeless status, as assigned by the CS, challenged

**Note**

*By clicking a “Submit” button the user certifies that, to the best of their knowledge and belief, the data submitted constitutes an accurate and complete report for our school district.*

[Buttons: Save Flags, Reviewed - No Flags, Clear Flags & Mark Reviewed, Cancel]
CSUSER
After Flags Are Set
Ability To Enter Comments
CSUSER
After Comment Entered
CSUSER Find

Last Name

First Name

SSID
GP3543634

Gender

Review Status

Residency Changed Since

Find  Clear
Navigation Bar
STUDENT CROSS REFERENCE
Student Cross Reference

- Will contain basic student elements
  - GI – Student Demographic
  - FS – Student Standing
  - FL – Summer Withdrawal, all elements

- Access available to all EMIS reporting entities
Student Cross Reference, Cont.

- All students must be in SCR within 30 days of first day of school/admission
- Overlapping dates will not be funded
- Students will not be funded for more than 1 FTE
- Students must be withdrawn after 105 hours of *continuous* unexcused absences
Student Cross Reference, Cont.

- Data updated nightly
  - Automatic extract from most recent file in Data Collector
  - Check for Level 1 validation errors

- Dashboard appears at Login
  - Conflicting data will generate error messages
  - Interactive screen notifications
  - Email notification optional
Conflicts will not occur until both districts are in session
  ▶ Correct conflicts in student source system
  ▶ Upload new data file, overnight refresh

Students funded for every day enrolled
  ▶ Funding begins on first day school in session/admission and student appears in Student Cross Reference
  ▶ Only funded back 30 days
Student Cross Reference Collection Request Screen

Student Cross Reference

Collection required for all EMIS reporting entities. Source file(s) for GI, FS, and FL student record types, labeled with the "S" reporting period, must be uploaded in EMIS manual format through the Data Collector Data Sources tab. Collection and submission will be automatic, but can be run on-demand as needed. Level 1 reports should be reviewed to identify data with errors that was excluded in the automatic submission. Updated student admission and withdrawal data must be submitted via this collection request within 30 days of the change in student status.

Submissions: July 01, 2013 - July 31, 2014
Expiration Date: July 31, 2014 (in 83 days)
Collection Request: 15
Status: Data Collection has been prepared today at 02:56:25 PM and is available for preview or certification.
Errors & Messages: Other Errors
Submission Number: 4 (attempt 1)
Actions:
View Submission Results
Start/Stop Collection
Prepare
Preview
Certify & Submit
Cancel
Add New Scheduled Collection
CS Landing Page

Ohio Student Data Validation System

Available Applications: SOES SCR History Logout

ODE Announcements
- TEST Subject String 3
- TEST Subject String 2
- TEST Subject String 1

System Alerts
- ALERT Subject String 1
- ALERT Subject String 2

SCR Enrollment Comparisons

<table>
<thead>
<tr>
<th>LEA</th>
<th>All</th>
<th>New</th>
<th>No Issues</th>
<th>New With Issues</th>
<th>Open With Issues</th>
<th>Issues With New Comments</th>
<th>Resolved Issues</th>
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</thead>
<tbody>
<tr>
<td>Buena Vista Morgan Academy (883407)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Byromville Waverly Academy (765483)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Lanier Howell Community School (771817)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

SOES Educating LEA Summary

<table>
<thead>
<tr>
<th>LEA</th>
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<th>No Activity</th>
<th>New Flags/Comments</th>
<th>Flags/Comments</th>
<th>Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buena Vista Morgan Academy (883407)</td>
<td>4</td>
<td>4</td>
<td>5</td>
<td>5</td>
<td>0</td>
</tr>
</tbody>
</table>
New/Open With Issues

<table>
<thead>
<tr>
<th>State</th>
<th>Student Id</th>
<th>Last Name</th>
<th>First Name</th>
<th>Birth Date</th>
<th>Conflicts</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>EI5387077</td>
<td>Valencia</td>
<td>Sandra</td>
<td>04/22/1997</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date Range</th>
<th>Description</th>
<th>Conflicting Relationships</th>
</tr>
</thead>
<tbody>
<tr>
<td>06/05/2014</td>
<td>Overlapping Enrollment Error (OVLE)</td>
<td>Auburn Kinderlou City (749026) Jesup Osterfield City (813850)</td>
</tr>
<tr>
<td>Field</td>
<td>Reported By Me</td>
<td>Reported By Me</td>
</tr>
<tr>
<td>-----------------------</td>
<td>----------------</td>
<td>----------------</td>
</tr>
<tr>
<td>SSID</td>
<td>E15887077</td>
<td>E15887077</td>
</tr>
<tr>
<td>First Name</td>
<td>Sandra</td>
<td>Sandra</td>
</tr>
<tr>
<td>Last Name</td>
<td>Valencia</td>
<td>Valencia</td>
</tr>
<tr>
<td>Birth Date</td>
<td>04/22/1997</td>
<td>04/22/1997</td>
</tr>
<tr>
<td>Gender</td>
<td>Unspecified</td>
<td>Unspecified</td>
</tr>
<tr>
<td>Guardian</td>
<td></td>
<td>Walsh, Dr. Kathleen</td>
</tr>
<tr>
<td>Student Address</td>
<td></td>
<td>1768 Alameda Ridge Bushnell OH 45839</td>
</tr>
<tr>
<td>Start Date</td>
<td>08/01/2012</td>
<td></td>
</tr>
<tr>
<td>End Date</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grade</td>
<td>First</td>
<td></td>
</tr>
<tr>
<td>Percent Of Time</td>
<td>100</td>
<td></td>
</tr>
<tr>
<td>Homeless Status</td>
<td>A</td>
<td></td>
</tr>
<tr>
<td>Admission Date</td>
<td>10/26/2012</td>
<td></td>
</tr>
<tr>
<td>Admitted From IRN</td>
<td>207005</td>
<td></td>
</tr>
</tbody>
</table>
### SCR Conflict Detail Page, Cont.

<table>
<thead>
<tr>
<th>Admission Reason</th>
<th>2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition Type</td>
<td>D</td>
</tr>
<tr>
<td>District Relationship</td>
<td>2</td>
</tr>
<tr>
<td>Withdrawn To IRN</td>
<td></td>
</tr>
<tr>
<td>Withdrawal Reason</td>
<td></td>
</tr>
<tr>
<td>How Received IRN</td>
<td></td>
</tr>
<tr>
<td>How Received Code</td>
<td></td>
</tr>
<tr>
<td>Sent Reason</td>
<td>NA</td>
</tr>
</tbody>
</table>

**Comments**

[Add Comment] [Back to Student Summary]
Add A Comment

<table>
<thead>
<tr>
<th>Field</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admitted From IRN</td>
</tr>
<tr>
<td>Admission Reason</td>
</tr>
<tr>
<td>Tuition Type</td>
</tr>
<tr>
<td>District Relationship</td>
</tr>
<tr>
<td>Withdrawn To IRN</td>
</tr>
<tr>
<td>Withdrawal Reason</td>
</tr>
<tr>
<td>How Received IRN</td>
</tr>
<tr>
<td>How Received Code</td>
</tr>
<tr>
<td>Sent Reason</td>
</tr>
</tbody>
</table>

[Add Comment window]

Enter your comment:

[Save Comment button]
Questions?
## Social Media

<table>
<thead>
<tr>
<th>Platform</th>
<th>Account/Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facebook</td>
<td>Ohio Families and Education</td>
</tr>
<tr>
<td></td>
<td>Ohio Teachers’ Homeroom</td>
</tr>
<tr>
<td>LinkedIn</td>
<td>ohio-department-of-education</td>
</tr>
<tr>
<td>Storify</td>
<td>storify.com/ohioEdDept</td>
</tr>
<tr>
<td>Twitter</td>
<td>@OHEducation</td>
</tr>
<tr>
<td>YouTube</td>
<td>OhioEdDept</td>
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</tbody>
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