Topics

- ODDEX Roles
- Review of data process
- Managing inactive records
- Landing page
- Queries
- Exporting data
- Resident district flagging
- Audit records
- SCR Conflicts
- Documentation and helpful hints
- Derived enrollment records
Student Cross Reference Roles

- Read only for all student data
  - Superintendent
  - EMIS Coordinator
  - EMIS Manager
  - EMIS Director
  - Data View – SCR

- Comment capability
  - Superintendent
  - Commenter – SCR

- Ability to modify district settings
  - Superintendent
  - Application Manager – ODDEX
Community School SOES Roles

- Read only for all CS data
  - Superintendent
  - EMIS Coordinator
  - EMIS Manager
  - EMIS Director
  - Data View – SOES

- Comment capability
  - Superintendent
  - Commenter – SOES

- Ability to modify district settings
  - Superintendent
  - Application Manager – ODDEX
Resident District SOES Roles

- Read only for all student data
  - Superintendent
  - EMIS Coordinator
  - EMIS Manager
  - EMIS Director
  - Data View – SOES

- Comment capability
  - Superintendent
  - Commenter – SOES

- Update/Add review flags
  - Superintendent
  - Verifier - SOES

- Ability to modify district settings
  - Superintendent
  - Application Manager – ODDEX
Review of SOES Data

- Community schools submit to ODE Report Authority data based on EMIS reporting requirements
  - A portion of data is used for SOES
- Community Schools submit to SSDT Report Authority contact data for SOES
Review of SOES Data

ODE sends to SSDT portion of EMIS data submitted by Community School
  Only what is needed for SOES
  Limited set of data elements
  Calculated FTE
  Derived enrollment dates
  Inactive status records
Review of SOES Data

SSDT merges SOES data provided by ODE with SOES contact data received for each SSID

- Results appear in ODDEX/SOES
  - Same data is visible by Community Schools and Traditional districts
  - View of data by 2 entity types is different

Resident district flagging can then occur

- Review flag values for each SSID and reporting IRN combination are sent by SSDT to ODE
Review of SCR Data

- All EMIS reporting entities submit to SSDT Report Authority data for Student Cross Reference (SCR)
  - Data as submitted appears in ODDEX/SCR
  - Records can get set to inactive
- District with a reported SSID in current year can see SCR data for student
  - SCR viewable does not make student viewable in SOES
  - District can not see SSID if they have not reported the SSID to SCR
Review of SCR Data

- First date each SSID is received by Report Authority is recorded
  - Date *will* get sent to ODE along with Reporting entity IRN and SSID

- EMIS data submitted to ODE since FY10 was populated into SCR
  - Student name was not included
Review of History Data

- All data submitted to SCR automatically goes to History
  - No separate submission for History
  - Data visible in SCR and History views may not match
    - Impacted by SCR inactive records

- Districts can not see SSID if they have not reported the SSID to SCR, past or present
Review of History Data

- Past enrollments, current enrollment and where the student enrolled next are viewable to any entity with a connection to an SSID
  - Entire education history (K-12) not always available
- Select the proper year
  - Impacts the records viewable
Inactive Records SOES

- ODE process determines when a record is inactive and ODE sends inactive status to SSDT
  - i.e., wrong DOR reported
- Records show with a strikethrough
  - Data becomes ‘Read only’ for all districts involved
  - Strikethrough is applied to all data associated with inactive record
    - Any review flags on these are turned off/cleared
Inactive Records SCR

SSDT process determines inactive records from submitted data

- Status on a record becomes inactive when
  - Student record was submitted and is not submitted again
  - Withdrawal reason = ‘81’
- All inactive records a district reported can be seen
- Inactive records pointing to the wrong district can not be seen by the wrong district once inactive
Inactive Records in History

- Inactive status determined by same SCR processing
  - Inactive records are not displayed

- If only link to an SSID is an inactive record...
  - SSID is not accessible to this district
  - SSID is not included in summary lists
  - SSID can not be searched
Landing Page

- Provides quick access to data
- Grid differs depending on roles and district type
- All counts are hyperlinks to selected groups of students
- Students may move from one column to another if status changes
  - Change may be seen on next screen refresh
Landing Page

SOES RD Example

- Announcements from ODE
  - Scheduled SAFE downtime that will impact ODDEX access
  - Etc.

- Alerts from SSDT
  - Updates to application
  - Scheduled downtime for ODDEX application
  - Etc.
Data Queries SOES

Resident District

› Review Status
  › All (blank)
  › New
  › No activity
  › New flags/Comments
  › Flags/Comments
  › Reviewed
  › ODE Override
  › Inactive

› Reported By (5/8)
› Modified Since Last Review
› Record Age
› Active check box (5/8)
Data Queries SOES

Community School

- Review Status
  - All
  - New
  - Not Reviewed
  - Reviewed New Activity
  - Reviewed with errors
  -Reviewed no errors
  - ODE Override
  - Inactive

- Resident Of (5/8)

- Residency Changed since
  - Date entry
Data Queries SCR

Resident District/Community School

- Display Mode
  - Students
  - Conflicts

- Conflict Status
  - New with conflict
Data Queries

- Use the ‘Clear’

- Prevents selection problems
Exporting Data

- Query the desired records
- Export the data
  - Includes all data for student except comments
  - All review flags are included with a separator
  - Upload to a spreadsheet application
    - Manage data according to district needs
Review Flagging RD

- Used to challenge residency of student in some capacity
  - 10 flag values as needed
  - Student Details screen
    - Select ‘Add Review’
    - Check flags as appropriate

- SSID may appear in student listing more than once
  - Representation of multiple Educating relationships reported by 1 or more CS
  - Each must be reviewed
Review Flagging RD

2 methods to mark student record as reviewed and approved for funding

- Student Details screen
  - Select Reviewed – No Flags
  - Or select ‘Add Review’
  - Select Reviewed – No Flags

- All flags can be seen by Community School, ITC, ODE and Resident District personnel

- All review flags set or cleared by RD are sent by SSDT to ODE
Review Flagging CS

- All review flags set by the resident districts are visible by Community School
  - CS personnel can evaluate and resubmit data as needed

- Resubmit of data by Community School resets the 75 day timer for RD

- Comments made by RD may be viewable
- Comments can be added by CS
Comments on Review Flagging

- Shared comments entered on the Review Flag can be seen by Community School, ITC, ODE and Resident District personnel
  - Default is shared comments

- Unshared comments entered on Review Flag can be seen by entering District personnel only
Student Listings

May show a Review flag

- Red = RD has set a review flag
- Yellow = Student has not been reviewed by RD
- No flag = Reviewed by RD and no flags are set

<table>
<thead>
<tr>
<th>SSID</th>
<th>Last Name</th>
<th>First Name</th>
<th>Birth Date</th>
<th>Derived Enrollment Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>UL1439220</td>
<td>Heath</td>
<td>Crystal</td>
<td>11/04/2003</td>
<td>11/19/2014 - Current</td>
</tr>
<tr>
<td>MW8693957</td>
<td>Willis</td>
<td>Vanessa</td>
<td>08/25/1996</td>
<td>Derived Enrollment Dates</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>01/02/2015 - Current</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>07/01/2013 - 01/01/2015</td>
</tr>
</tbody>
</table>
District Contacts

Contact information related to comments

- Posted By: Hyperlink
- District level contact info
  - May be helpful for districts with central registration
  - Complete *Agency Secondary Contact* information on the Agencies from Navigation Bar
  - Functions for all personnel in district
- User level contact info
  - Users profile contact information
Audit Data SOES

Community School

- Lists changes made
- Old/New values; Date
- Select blue icon at Educating

- Data changed will display in pop-up box
- Audit data used for query selections by Resident Districts
Audit Data SOES

Resident District

› Lists changes made
› Old/New values; Date
› Select blue icon at SSID

› Data changed will be displayed in pop-up box
SCR Conflicts

Rules **will** be added to SCR

- Overlapping enrollment
- Percent of time
- Withdrawn to
- Admitted from
- Records not reported by entity being pointed to
- Rules will run on submitted data at a yet to be determined schedule; minimum it will be daily
- Email notifications of conflicts will be enabled
SCR Conflicts

- Records detected with a conflict will be flagged and included on the Landing Page

### SCR Enrollment Comparisons

<table>
<thead>
<tr>
<th>LEA</th>
<th>All</th>
<th>New No Issues</th>
<th>New With Issues</th>
<th>Open With Issues</th>
</tr>
</thead>
<tbody>
<tr>
<td>Auburn Kinderlou City (749026)</td>
<td>9</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
</tbody>
</table>

### Student detail listing conflict example

<table>
<thead>
<tr>
<th>SSID</th>
<th>First Name</th>
<th>Last Name</th>
<th>Birth Date</th>
<th>Conflict Code</th>
<th>Relationships</th>
</tr>
</thead>
<tbody>
<tr>
<td>IX1970343</td>
<td>Theresa</td>
<td>McLeod</td>
<td>2002-09-21</td>
<td>🟌 MISSING</td>
<td>Auburn Kinderlou City (749026) ▲ Missing Mayday Shawnee Local (406787) 📋</td>
</tr>
</tbody>
</table>
# SCR Conflicts

Click on conflict code to see grid of data your district reported and data others reported

<table>
<thead>
<tr>
<th>Conflict</th>
<th>Missing report (MISSING)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective Dates</td>
<td>04/24/2015</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Reporting Agency</th>
<th>Auburn Kinderlou City (749026)</th>
<th>Missing Mayday Shawnee Local (406787)</th>
</tr>
</thead>
<tbody>
<tr>
<td>SSID</td>
<td>IX1970343</td>
<td></td>
</tr>
<tr>
<td>Name</td>
<td>McLeod, Theresa</td>
<td></td>
</tr>
<tr>
<td>Birth Date</td>
<td>09/21/2002</td>
<td></td>
</tr>
<tr>
<td>Gender</td>
<td>Male</td>
<td></td>
</tr>
<tr>
<td>Relationship Type</td>
<td>Educating</td>
<td>Not Reported</td>
</tr>
<tr>
<td>Educating Entity</td>
<td>Byromville Waverly Academy (765483)</td>
<td></td>
</tr>
<tr>
<td>Record Active</td>
<td>true</td>
<td>Missing/Not Reported</td>
</tr>
<tr>
<td>Date Range</td>
<td>02/11/2016 - Current</td>
<td></td>
</tr>
</tbody>
</table>
SCR Conflicts

Click on SSID to see only data your district submitted

▷ Student detail screen pops up
▷ Similar to other ODDEX applications
SCR Conflicts

- Use conflict grid for verifications
  - Identify enrollment issues more easily
  - Errors can get resolved before they impact a higher level of data reporting

- Comments can be added to conflict
  - Other districts involved can see comments entered
SCR Conflicts

- Conflicts get resolved when changed data gets submitted to SCR by one or more of districts involved in conflict

- Resolved conflicts
  - Changed to include strikethrough of data
  - Identified conflicts will not disappear

- Conflicts **will** get reported to ODE by SSDT
Documentation

- Application Documentation
- Release Notes
- Help link for Navigation Bar
- Found online at this URL
  - https://wiki.ssdtd-ohio.org/x/j4BCAQ
- About link from Navigation Bar
  - Version of software running
- ODE’s website
Helpful Hints

- Where am I in ODDEX?

- How do I sort displayed data?

- ODDEX timeout is 30 minutes of inactivity
Helpful Hints

- Collapsing ‘Find Box’

- ODDEX application is mobile friendly
- Older browsers can be troublesome
  - IE greater than 8
  - Firefox greater than 10
SOES Derived Enrollments

- Enrollment range for each set of unique values on SOES elements
- Start Date latest of
  - Start of school year
  - FS and/or FD Start Date
  - FS Admission Date
- End Date earliest of
  - End of school year
  - FS and/or FD End Date
Questions?
<table>
<thead>
<tr>
<th>Social Media</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facebook</td>
<td>Ohio Families and Education Ohio Teachers’ Homeroom</td>
</tr>
<tr>
<td>LinkedIn</td>
<td>ohio-department-of-education</td>
</tr>
<tr>
<td>Storify</td>
<td>storify.com/ohioEdDept</td>
</tr>
<tr>
<td>Twitter</td>
<td>@OHEducation</td>
</tr>
<tr>
<td>YouTube</td>
<td>OhioEdDept</td>
</tr>
</tbody>
</table>