The Usual Reminders

- Not enough time to cover all of the details
- More information in the manual and on the ODE website
  - EMIS portion
  - Exceptional Children portion
- As always, the manual prevails in a conflict between this presentation and the manual
SPECIAL EDUCATION BASICS
“Child with a disability” means a child evaluated in accordance with Ohio Administrative Code §3301-51-06 and found to have

- a cognitive disability (mental retardation),
- a hearing impairment including deafness,
- a speech or language impairment,
- a visual impairment including blindness,
- emotional disturbance,
- an orthopedic impairment,
- autism,
- traumatic brain injury,
- another health impairment,
- a specific learning disability,
- deaf-blindness, or
- multiple disabilities,

and who, by reason thereof, needs special education and related services.
Special Education

Specially-designed instruction, at no cost to the parents, to meet the unique needs of a child with a disability, including instruction conducted

- in the classroom
- in the home
- in hospitals and institutions
- in other settings
- receive instruction in physical education
Specially Designed Instruction

- Adapting the content, methodology, or delivery of instruction to meet the unique needs of the child that result from the child’s disability
- To ensure access of the child to the general curriculum
REPORTING TO EMIS
Importance of the Data

- Identification of strengths and weaknesses of current policy
- Determine and confirm corrective actions
- Ensure compliance with law
  - FAPE
  - IDEA
- Federal Funding
- State Funding
Federal Funding

- Is a count of students with a valid IEP as of October 31
- Determines total amount state gets from federal government
- A formula divides that total federal aid into district shares
- District shares go to districts
- Districts must provide services to students at private schools
EMIS Records Impacted

- Special Education Event (GE)
- Special Education Exemption (FE)
- Student Standing (FS)
- Student Attributes (FD/FN)
- Student Program (GQ)
- Discipline (GD)
- Assessment (FA)
- District Level Elements (DN)
What to Report

- All events for which your LEA is responsible
  - Report all events as they occur
- Report all events June 1, 2014 – June 30, 2015
Data Collection Tool

- An optional tool for district special education staff to share data with the district EMIS staff
- When used, it is often completed at the same time as the event
- The tool is updated frequently and is posted online: search for “data collection tools for students with disabilities”
**A. Date Type Codes: Activity (GE100)**

- **PSTC** (Preschool Transition Conference - ONLY for students coming from Help Me Grow)
  - Event Date from PR-XX form (GE 110)
  - Outcome (GE 120)
  - Begin Date (GE 140)
  - End Date (GE 150)
  - Compliance
  - No code currently reported, but note if parents deferred ETR due to child’s age (Deferred? Yes______ No______)

- **RFRL** (Referral for Evaluation - after the child is suspected of having a disability)
  - N/A

- **CNST** (Parent Consent for Evaluation - on or after referral date)
  - CNGI CNGR CNGO CNRF CNNR CNDP

- **IETR** (Initial Evaluation Team Report - Completion due 60 days from consent)
  - ETNE ETDP Disability Category (circle):
  - ET01 ET02 ET03 ET04 ET05 ET06 ET07 ET08 ET10 ET12 ET13 ET14 ET15 ET16

- **IIIEP** (Initial IEP - 30 days from ETR Completion; by third birthday if PSTC)
  - IE13 IE14 IE15 IE16 IE17 IE18 IE19 IE20 IE21 IE38 IE51 IE53 IE55 IE56 IE60 IE62 IE64 IE70 IE72

- **AIEP** (Amended IEP)
  - Change LRE to: _______________________
  - Change Test Type To: _______________________
  - Change OGT consequences to: _______________________
  - Other_______________________________

- **IISP** (Individual Services Plan)
  - IE39

- **RISP** (Individual Services Plan)
  - IE39

- **RETR** (Reevaluation Team Report - 3 years from prior ETR)
  - ETNE ETEX Disability Category (circle):
  - ET01 ET02 ET03 ET04 ET05 ET06 ET07 ET08 ET10 ET12 ET13 ET14 ET15 ET16

- **RIEP** (Periodic Review of IEP - 1 year from previous IEP)
  - IE13 IE14 IE15 IE16 IE17 IE18 IE19 IE20 IE21 IE38 IE51 IE53 IE55 IE56 IE60 IE62 IE64 IE70 IE72

- **TETR** (Transfer Student ETR Adoption)
  - ET01 ET02 ET03 ET04 ET05 ET06 ET07 ET08 ET10 ET12 ET13 ET14 ET15 ET16

- **TIEP** (Transfer Student IEP Adoption)
  - LRE codes (circle) IE13 IE14 IE15 IE16 IE17 IE18 IE19 IE20 IE21 IE38 IECF IE51 IE53 IE55 IE56 IE60 IE62 IE64 IE70 IE72

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**Refer to Master Code Sheet on page 3 for codes and explanations!!!**
Date Type Elements

- PSTC – Preschool Transition Conference Date
- RFRL – Referral for Evaluation Date
- CNST Parent/Guardian Consent for Evaluation Date
- IETR/RETR/TETR Evaluation Team Report Completion Date (Initial, Re-evaluation, Transfer)
- IIEP/RIEP/TIEP/ – IEP Completion Date (Initial, Re-evaluation, Transfer)
- CIEP – Consent withdrawn by parent
- AIEP – Amended IEP
- IISP/RISP – ISP Completion Date (Initial, Periodic Review)
- NIEP – Special Education Services being provided without an IEP in place

ODE is looking for complete sets of Events!
DATE TYPE ELEMENTS
PSTC–PreSchool Transition Conf.

- Only for students coming from Part C to Part B preschool
- Reported by district of residence
- For first-time preschool enrollees
  - EMIS will accept all special education events that occurred prior to enrollment
- Starts the compliance clock ticking, just as a referral does
- Cross-checked with Dept. of Health counts
RFRL—Referral for Evaluation Date

- Only required for initial consent
- Date child is referred for evaluation after suspected of having a disability
CNST–Consent for Evaluation Date

- Report the date the district received consent; may be different from date of signature

- Consent Not Returned (CNNR) date
  - Date district has made sufficient documented attempts to get consent
  - Attempts must go beyond backpack letters
  - Use the date the district decides to cease the attempts
Consent Outcomes

- CNDP - Consent Moved to Due Process
- CNGI - Consent Granted for Initial Evaluation
- CNGR - Consent Granted for a Reviewed Evaluation
- CNGO - Consent Granted for Other Special Education Activity
- CNNR - Consent Not Returned
- CNRF - Consent Refused
Each Local Educational Agency must conduct a full and individual initial evaluation within the required timelines before initiating special education and related services.

The district is required to conduct a re-evaluation every 3 years unless the parent and the district agree that a re-evaluation is unnecessary.
ETR Event Codes

- IETR – Initial ETR
- RETR – Review of ETR or decision that current documentation is sufficient
- TETR – IEP team reviews ETR of a transfer student and accepts it in its entirety
ETR Outcomes

- ET01 through ET16 – Disability category, also reported as a student attribute on FD record
- ETDP – ETR Resulted in Due Process
- ETEX – Exiting Special Education
  - Not used when a student graduates or withdraws
  - Not used when a parent revokes consent for services
- ETNE – Not Eligible for Services
IEP—Individualized Education Program

- Must be developed based on the results of the Evaluation Team Report (ETR) or on current assessment results for an annual review
- Must be developed by the IEP team within 30 days of determining eligibility
IEP Event Codes

- IIEP – Initial IEP
- RIEP – Review IEP
- TIEP – IEP team reviews and accepts IEP from another district
- CIEP – Parental Consent withdrawn
- AIEP – Amended IEP
- ISP – Individual Service Plan
- NIEP – Used when services are being provided but no IEP is in place yet
IEP Dates and Outcomes

- Date IEP team meeting is held
- Effective dates used to determine eligibility for weighted funding and Federal Child Count
- Outcomes usually show the environment
  - IE13 through IE72
  - or
  - IEDP - IEP Resulted in Due Process
  - IENS - IEP Complete – Not Served
  - IEPR - IEP Complete – Parental Refusal
NIEP Event Type

- Special Education Services being provided without an IEP in place
- Report the following elements
  - Date – date on which services started
  - Date Type – NIEP
  - IEP Test Type – ***
  - Non-Compliance ID – 10, 11, or 12
  - Outcome Begin Date – date services started
  - Outcome End Date – 00000000 (unless services terminated)
  - Outcome ID – select from those currently provided for other IEP type events
  - Secondary Planning Element – ****
NIEP, cont.

- Non-Compliance ID
  - 10 – Student newly transferred in; IEP adoption determination not complete; services being provided based on prior IEP
  - 11 – IEP expired; new IEP not in place; services being provided based on prior IEP
  - 12 – IEP current, but not reported to EMIS in prior reporting period; services provided based on current IEP

- Student must have a disability code reported on the FD record when an NIEP is reported
Additional NIEP Notes

- NIEP does not replace 09 out of compliance code on a subsequent IEP
- No change to special education reporting requirements and meeting required timelines
OTHER
REPORTABLE
ELEMENTS
Non-Compliance Reason

- Describes reasons an activity was not completed according to the federally mandated timelines
- Some reasons remove student records from calculation of federal reporting
Non-Compliance ID Element

- ** Not Applicable – Timelines were all met
- 01 No Identified Reason
- 02 Staff Not Available – Summer Months
- 03 Staff Not Available – School Year
- 04 Scheduling Conflicts with Family
- 05 Parental Choice Documented
- 06 Parent Refused Consent
- 07 Child’s Health
- 08 Student’s Incarceration
- 09 Compliance with timelines, but incorrect/missing data reported in a prior reporting period
Parent Refusal

- Consent withdrawn at ETR meeting
  - Change CNST outcome to CNRF
- Consent withdrawn at IEP meeting
  - Report RIEP, outcome IEPR
- Consent withdrawn to an existing IEP
  - Report CIEP
Secondary Planning Element

The result of transition planning on an IEP for students age 14 and above

- **** Not Applicable
- TPNP - Transition Plan Not in Place
- TFYG - Four Year Grad
- TMYG - Multi Year Grad
- TPCE - Planned Continuation of Educational Services
IEP Test Type Element

Reported on the GE record

› STR – Standard
› ALT – Alternate Assessment
› STA – Standard with Accommodations
› *** – Not Applicable
Graduation Exemption Flag

- Reported yearly on the FE record
- Reported for each assessment area
- Indicates whether or not student is exempt from OGT proficiency requirements in order to receive a diploma
- Must match GE record date and date type on IEP that determined the student’s exemption status
Itinerant Services

- Report as a program code - 220100
- Requires a start date and an end date
- Requires an employee ID
- If services are provided by another entity, such as an ESC, report a provider IRN
Alternative School Setting

- EMIS Program Code 211001
- Alternative placement for a special education student who has been expelled
- Only use when student is removed to an interim alternative educational setting for not more than 45 school days if the child
  - Possessed a weapon
  - Possessed or used illegal drugs
  - Has inflicted serious bodily injury upon another person
TIPS
Verifying Data

- Special Ed event record dates
- IEP outcome codes and dates
- Student disability condition on FD record
- Special education status changes
- Intra-district communication
- Data successfully transmitted to EMIS
- Review reports
  - Disability Not Funded Report
  - IEP Future Fund Report
  - Funding Flow Report
Reporting and Funding

- Not affected by non-compliance reason
- Not affected by “was it late” if reported within reporting timelines
- Not affected by just being on IEP status/do not fund report
- Weights are for state funding only
Random Reminders

- Being exempt from the *consequences* of testing does not exempt a student from testing – Scores are still expected
- Consent from another district is not applicable in new district
- If student finishes at a BDD and does not receive a diploma from the LDR, withdraw with 73
- Once a graduation date is reported for a special education student, funding ceases
Who to Contact

- Always start with the EMIS Manual
- Contact your ITC if additional information/assistance is needed
- If your ITC cannot help you, then email Anne.Skaggs@education.ohio.gov (and include your DIRN in your email!)
Questions?
Social Media

Facebook: Ohio Families and Education Ohio Teachers’ Homeroom

LinkedIn: ohio-department-of-education

Storify: storify.com/ohioEdDept

Twitter: @OHEducation

YouTube: OhioEdDept