

March 2017 EMIS Change Conference Call Agenda


FY17 EMIS:

- **New Changes**


Change Nbr.	Change Description	Month/Year Discussed
43540	Course Changes for CTE FY17 See Section 4.7 – Subject Codes (version 6.0) in the EMIS Manual	03/2017
51904	The element numbers on the Withdrawal Reason and Withdrawal Date on the FC record are reversed and need to be switched so that it matches the description in the file layout section.	03/2017
52224	Expand use of the FC record and change the name to Student Withdrawal Override	03/2017


- **Update on Changes**

Change Nbr.	Change Description	Month/Year Discussed
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36686	<p>Remove Language from Percent of Time reporting instructions that is no longer relevant (FS120)</p> <p> Percent of Time Element</p> <table border="1" data-bbox="355 354 1328 506"> <tr> <td>Record Field Number</td> <td>FS120</td> </tr> <tr> <td>Definition</td> <td>The average percent of time, for the week, that the student pa instruction provided by a certified/licensed employee.</td> </tr> </table> <p>Valid Options 000-100</p> <p>Reporting Instructions. Percent of time for students in grades 8 and below is determined based on the reporting instructions below. Prior to March 23, 2015, percent of time for high school students was calculated based on the reporting instructions below. Beginning March 23, 2015, high school students (grades 9 and above) were considered to be full time (100% of time) students if they attempted to earn 5 credits during that school year. Beginning February 1, 2016, The percent of time for high school students is also determined based on the reporting instructions below that were in effect prior to March 23, 2015. However, in those cases where a high school student is enrolled in courses that would generate a higher percent of time using the credit method, the percent of time may still be determined based on the rule that five credits is equivalent to full-time enrollment.</p> <p>Example 6</p> <table border="1" data-bbox="355 1146 1328 1325"> <tr> <td> <p>Student Attending Multiple Districts (Grades 8 and below and high school prior to March 23, 2015; high school after January 31, 2016)</p> <p>If a student spends 2 hours at District A and 4 hours at District B each day, then District A should report 33% and District B should report 67%.</p> </td> </tr> </table> <p>Example 1</p> <table border="1" data-bbox="355 1446 1328 1686"> <tr> <td> <p>High School Student Attending Multiple Districts (beginning March 23, 2015 required March 23, 2015, through January 31, 2016; optional after January 31, 2016)</p> <p>If a student is attempting 2 credits at District A and 3 credits at District B at the same time District A should report 40% (2 credits ÷ 5 credits) and District B should report 60% (3 cr ÷ 5 credits).</p> </td> </tr> </table>	Record Field Number	FS120	Definition	The average percent of time, for the week, that the student pa instruction provided by a certified/licensed employee.	<p>Student Attending Multiple Districts (Grades 8 and below and high school prior to March 23, 2015; high school after January 31, 2016)</p> <p>If a student spends 2 hours at District A and 4 hours at District B each day, then District A should report 33% and District B should report 67%.</p>	<p>High School Student Attending Multiple Districts (beginning March 23, 2015 required March 23, 2015, through January 31, 2016; optional after January 31, 2016)</p> <p>If a student is attempting 2 credits at District A and 3 credits at District B at the same time District A should report 40% (2 credits ÷ 5 credits) and District B should report 60% (3 cr ÷ 5 credits).</p>	04/2016, 03/2017
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39033	<p>AP Computer Science Principles</p> <p>See Section 4.7 – Subject Codes (version 6.0) in the EMIS Manual</p>	04/2016, 03/2017						

41750	<p>College Credit Plus Students Denied Participation/Student Billed</p> <p>Reporting Instructions. The following attribute names are to be collected during the Traditional Districts final Student (S) Collection and the Community/STEM School Final Student (S) Collection. Attribute Text is always the default value, spaces.</p> <p>Attribute Name : CCPDENIALS</p> <p>Definition: The count of CCP students denied participation because they did not give notice of CCP participation by the deadline date</p> <p>Attribute Number: Valid Options 000000000 – 999999999</p> <p>Attribute Name: CCPREIMBCT</p> <p>Definition: The count of students who failed or dropped a course where districts sought reimbursement from the student for the cost of the course.</p> <p>Attribute Number: Valid Options 000000000 – 999999999</p> <p>Attribute Name: CCPRESTITU</p> <p>Definition: The total dollar amount a district is seeking for CCP reimbursement due to a dropped or failed course for all students. (Rounded to the nearest dollar)</p> <p>Attribute Number: Valid Options 000000000 – 999999999</p>	05/2016, 07/2016, 03/2017
43144	<p>Academically Disadvantaged Definition in Disadvantage Element (FD110)</p> <p>Academic Disadvantage Reporting Instructions. Academic Disadvantage is only to be reported for career-technical students.</p> <p>When reporting Academic Disadvantage, report this option only for students enrolled in career-technical education (CTE) workforce development courses and Career Based Intervention (CBI) courses.</p> <p>Family and Consumer Sciences, also known as Work and Family Life, are also CTE courses, but there is no need to report Academic Disadvantage for a student</p>	07/2016, 03/2017

	<p>enrolled solely in these CTE courses.</p> <p>Academic Disadvantage is reported only for career technical students and refers to a student who is having academic problems that are not due to an identified disability condition. A career technical student should be reported as academically disadvantaged if he/she:</p> <ul style="list-style-type: none"> • lacks knowledge in one or more of the academic areas of mathematics, English/language arts, science or social studies, and • performs two or more years below grade level on standardized tests <p>A student officially identified as having a disability condition through the administration of an ETR (Evaluation Team Report) and is receiving special education and special education services in accordance with an IEP (Individual Education Program) is reported with the appropriate option in the Disability Condition Element, and not as academically disadvantaged in this element.</p> <p>For the purpose of this definition, an individual who scores at or below the 25th percentile on a standardized achievement or aptitude test, whose secondary school grades are below 2.0 on a 4.0 scale (on which the grade “A” equals 4.0), or who fails to attain minimum academic competencies may be considered “academically disadvantaged.” The definition does not include individuals with learning disabilities.</p>					
43324	<p>New World Language Subject Code (CN050)</p> <p>See Section 4.7 – Subject Codes (version 6.0) in the EMIS Manual</p>	07/2016, 03/2017				
45242	<p>Add Score Not Reported Reason to FA record for NWEA MAP/DORP Growth</p> <p>Modified an existing option that was not being used for any current assessment.</p> <p> Score Not Reported</p> <table border="1" data-bbox="354 1501 1295 1686"> <tr> <td>Record Field Number</td> <td>FA235</td> </tr> <tr> <td>Definition</td> <td>Identifies the reason why the student did not take the required assessment and/or does not have a score to report.</td> </tr> </table> <p>Valid Options</p> <p>L Student has a disability condition and is deaf and/or blind and is not required to take the test for which no vendor accommodation exists</p>	Record Field Number	FA235	Definition	Identifies the reason why the student did not take the required assessment and/or does not have a score to report.	08/2016
Record Field Number	FA235					
Definition	Identifies the reason why the student did not take the required assessment and/or does not have a score to report.					
46132	Uncouple Homeless Status Element (FD150) and Homeless Unaccompanied	10/2016,				

	<p>Youth Element (FD160)</p> <p> Homeless <i>Unaccompanied Youth Element</i></p> <table border="1" data-bbox="277 310 1328 426"> <tr> <td>Record Field Number</td> <td>FD160</td> </tr> <tr> <td>Definition</td> <td>A homeless student not in the physical custody of a parent or guardian.</td> </tr> </table> <p>Valid Options</p> <p>* — Not Applicable (Only to be used if “*” was reported in the Homeless Status Element)</p> <p>N No Y Yes</p> <p>Reporting Instructions. Students meeting the definition of Homeless Unaccompanied Youth include, but are not limited to, youth living in runaway shelters, abandoned buildings, cars, the streets, or other inadequate housing, youth denied housing by their families (sometimes referred to as throwaways), and school-age unwed mothers who live in homes for unwed mothers and have no other housing available.</p> <p>A change in this element requires that the current FD record be closed and a new record opened with appropriate Effective Start and End dates. Therefore, a student may have multiple values for this element in the course of a school year. Note that the correction of an error does not constitute a “change” in the value of this element. As long as the correction represents the true value for a student as of the Effective Start Date on the record, an update to the value should be made without closing/opening a new record.</p> <p>The Homeless Unaccompanied Youth Element refers to a particular type of homeless student and the Homeless Status Element refers to the living conditions of a homeless student.</p>	Record Field Number	FD160	Definition	A homeless student not in the physical custody of a parent or guardian.	03/2017		
Record Field Number	FD160							
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46347	<p>NWEA MAP (GD) assessment date changes for FY17</p> <table border="1" data-bbox="277 1539 1328 1713"> <thead> <tr> <th>Assessment Type</th> <th>Assessment Window</th> <th>Valid Month Values</th> </tr> </thead> <tbody> <tr> <td>GD</td> <td>Fall Window August - November Winter Window December 1 – Feb 28 Spring Window March 1 – June 15</td> <td>August(08) – November(11) January(01) – February(02) March(03) – June(06)</td> </tr> </tbody> </table>	Assessment Type	Assessment Window	Valid Month Values	GD	Fall Window August - November Winter Window December 1 – Feb 28 Spring Window March 1 – June 15	August(08) – November(11) January(01) – February(02) March(03) – June(06)	10/2016, 03/2017
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GD	Fall Window August - November Winter Window December 1 – Feb 28 Spring Window March 1 – June 15	August(08) – November(11) January(01) – February(02) March(03) – June(06)						
46587	Definition and Reporting Instructions Changes to the Homeless Status Element (FD150)	10/2016, 03/2017						

☀ **Homeless Status Element**

Record Field Number	FD150
Definition	Students who lack a fixed regular and adequate night-time residence and have a primary night-time residence indicated in the valid options.

Valid Options

* **Not Applicable**

A Shelter

A student living in a shelter, ~~or transitional housing, or awaiting foster care.~~ Shelters are supervised facilities, public or privately operated, designed to provide temporary living accommodations. Transitional housing is temporary accommodation for homeless individuals and families provided as a step to permanent housing. Residents of transitional housing continue to be considered homeless until they move into permanent housing. ~~Awaiting foster care placement occurs whenever state or local child welfare agencies are working to place the student.~~

B Unsheltered

A student living in cars, parks, public spaces, campgrounds, unsupervised temporary trailers, abandoned buildings, substandard housing, bus or train stations, or similar settings, i.e., who has a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings. In these cases, the unsheltered accommodation is not a fixed, regular, and adequate nighttime residence.

C Doubled-Up


A student who is sharing housing with other families or individuals because of a loss of housing, economic hardship, or other similar situations. ~~A doubled-up accommodation should be a fixed, regular, and adequate nighttime residence.~~

I Hotel/Motel

A student temporarily living in hotels or motels because he or she lacks adequate permanent housing.

2.1.1 Student Enrollment Overview

HOMELESS

	<p>The McKinney-Vento Act defines “homeless children and youths” as those “who lack a fixed, regular, and adequate nighttime residence.” (42 USC §11434(a)(2)(A).) This includes the following:</p> <ul style="list-style-type: none"> • Those sharing housing with others “due to loss of housing, economic hardship, or a similar reason”; those living in motels, hotels, trailer parks, or camping grounds “due to the lack of alternative adequate accommodations”; those living in emergency or transitional shelters; those abandoned at hospitals; and those awaiting foster care placement. (42 USC §11434(a)(2)(B)(i).) • Those “living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings.” (42 USC §11434(a)(2)(B)(iii).) 									
47373	<p>Update Required ELA (early Learning Assessments) Test Date Collections</p> <table border="1"> <thead> <tr> <th>Assessment Type</th> <th>Assessment Window</th> <th>Valid Month Values</th> </tr> </thead> <tbody> <tr> <td rowspan="2">GB</td> <td>Fall (A reporting): October 20 – December 19 – August – November</td> <td>October (10) – December (12) – August (08) – November (11)</td> </tr> <tr> <td>Spring (A reporting): April 13 – June 5 – February - May</td> <td>April (04) – June (06) – February (02) – May (02)</td> </tr> </tbody> </table>	Assessment Type	Assessment Window	Valid Month Values	GB	Fall (A reporting): October 20 – December 19 – August – November	October (10) – December (12) – August (08) – November (11)	Spring (A reporting): April 13 – June 5 – February - May	April (04) – June (06) – February (02) – May (02)	10/2016, 03/2017
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47647	<p>Non-pub Alternative EOC Transfer Students</p> <p>New Score Not Reported option (FA235)</p> <p>2 Assessment score not reported because student received graduation credit for alternative Non-Public school EOC assessment prior to public district enrollment; Number in score field represents number of graduation points earned</p>	10/2016, 03/2017								
47738	<p>Remove no longer used Score Not Reported options</p> <p> Score Not Reported Valid Options</p> <p>U – Unable to answer sample items</p>	10/2016, 03/2017								
48134	<p>Clarify the reporting of Score Not Reported (FA235) Reason of 'Y'</p> <p>Y Student transferred in with course already completed out of state or while homeschooling; number of required graduation points reduced</p>	11/2016, 03/2017								
48382	<p>Transportation-delete DN attributes</p> <p>TRANSPTCNT and TRANSPTMIL</p>	11/2016, 03/2017								
48866	<p>Eliminate the Writing 'W' Assessment Area Code (FA205) when reporting the Alternate Assessment records</p>	11/2016, 03/2017								

	Assessment Area Code	Area Code Description	Valid Assessment Type(s)		
			W		
48883	Honors Diploma Data - (FN100)				11/2016, 03/2017
	<p><i>Diploma Type Element</i></p> <p>Record Field Number FN100</p> <p>Definition The type of diploma received by the graduating student.</p> <p>Valid Options</p> <ul style="list-style-type: none"> * Not Applicable (not a graduating student) 1 Regular Diploma 2 Academic Diploma with Honors 3 Diploma received in another state via Military Compact 4 International Baccalaureate honors diploma 5 Career Tech honors diploma 6 STEM honors diploma 7 Arts honors diploma 8 Social Science and Civic Engagement honors diploma 				

- **Continuing – No Updates**

Change Nbr.	Change Description	Month/Year Discussed
36696	EMIS Manual - Update course descriptions	04/2016
40945	Change the valid Test Date ranges for the Fall GN reporting window to match the FY17 testing window (FA210)	04/2016, 10/2016
40946	Add Summer testing window for the GN (3 rd Grade) and EOC assessments	04/2016, 07/2016
41291	Clarification on reporting Disadvantage for students in CEP buildings (FD110)	04/2016
42095	Identifying more details for Preschool Students- which kids funded,	05/2016

	Location Served	
42098	Add Score Not Reported Code (FA235) For KG Student With Incorrect Retention Reporting	05/2016, 10/2016
42101	ELA : Allow Reason S for Reason Not Tested FY 17	05/2016, 10/2016
42408	Allow Community Schools to report preschool students as ECE funded	05/2016
42423	College Credit Plus Data - New USAS Code	05/2016, 07/2016
42478	Review and Update as needed the DN attribute by collection request reporting instructions	05/2016
43217	FY17 Industry Credential Date Field (FA210)	07/2016
43637	Add new position codes (CK060) - 2016-17 (School Resource Officer)	07/2016
43844	FY17 CTE Assessment Updates GY	07/2016
43846	FY17 CTE Industry Credential Updates GW	07/2016
44480	Add the day of the month to FA record Layout (FA210)	07/2016
44504	KRA FY17 Update - Allow Reason S for Reason score not reported	07/2016
44633	Track Sponsorship revenues and expenditures	07/2016
45146	LEP Students should take the KRA	08/2016
45372	Remove Assessment Area Error Bands for KRA Assessments	08/2016
45462	Add check for the Disadvantage element (FD110) for CEP entities reporting code 1 or 3	08/2016
46035	MOE updates flowing through EMIS	02/2017
46554	Create a Fatal error for KRA Invalid test scores	10/2016
46561	EMIS Manual list valid scores for KRA (FA240)	10/2016
46783	EMIS Manual Section 2.8, EOC results for direct enrolled JVS students	10/2016
47374	Update ECO (Early Childhood Outcome Name) to Childhood Outcome Summary (COS)	10/2016
47376	Update Description of When the Childhood outcome Summary (COS) formerly ECO should be given	10/2016
47733	Alphabetize the Sent Reasons and How Received reasons in the EMIS Manual	10/2016
48771	Correct the EMIS Manual, section 2.1 , Student Records Overview, Remove the ASQ/SE reference page 5	11/2016
48869	Update and clarify Tuition reporting instructions	01/2017
49863	ACT/SAT Exemptions	01/2017
50128	New IB Assessments	01/2017
50161	Credit area for Computer Science	01/2017
50774	Clarifying language around RIMP reporting	02/2017
51361	Correct section 2.8 - JVS Reporting Requirements- new assessment types in place of OAA	02/2017

FY17 EMIS – Documentation to Vendors

Change Nbr.	Change Description	Month/Year Provided
33752	New Subject Codes (CN050) for Senior Only Industry Credential Courses	07/2016
36686	Remove Language from Percent of Time reporting instructions that is no longer relevant (FS120)	03/2017
39033	AP Computer Science Principles	03/2017
40945	Change the valid Test Date ranges for the Fall GN reporting window to match the FY17 testing window (FA210)	10/2016
40946	Add Summer testing window for the GN (3 rd Grade) and EOC assessments	07/2016
41750	College Credit Plus Students Denied Participation/Student Billed	03/2017
42098	Add Score Not Reported Code (FA235) For KG Student With Incorrect Retention Reporting	10/2016
42101	ELA : Allow Reason S for Reason Not Tested FY 17	10/2016
42423	College Credit Plus Data - New USAS Code	07/2016
43144	Academically Disadvantaged Definition in Disadvantage Element (FD110)	03/2017
43217	FY17 Industry Credential Date Field (FA210)	07/2016
43324	New World Language Subject Code (CN050)	03/2017
43540	Course Changes for CTE FY17	03/2017
43637	Add new position codes (CK060) - 2016-17	07/2016
44480	Add the day of the month to FA record Layout (FA210)	07/2016
44504	KRA FY17 Update - Allow Reason S for Reason score not reported	07/2016
44633	Track Sponsorship revenues and expenditures	07/2016
45242	Add Score Not Reported Reason to FA record for NWEA MAP/DORP Growth	03/2017
45372	Remove Assessment Area Error Bands for KRA Assessments	08/2016
46132	Uncouple Homeless Status Element (FD150) and Homeless Unaccompanied Youth Element (FD160)	03/2017
46347	NWEA MAP (GD) assessment date changes for FY17	10/2016
46587	Definition and Reporting Instructions Changes to the Homeless Status Element (FD150)	03/2017
47373	Update Required ELA (early Learning Assessments) Test Date Collections	03/2017
47647	Non-pub Alternative EOC Transfer Students	03/2017
47738	Remove no longer used Score Not Reported options	03/2017
48134	Clarify the reporting of Score Not Reported (FA235) Reason of 'Y'	03/2017

48382	Transportation-delete DN attributes	03/2017
48866	Eliminate the Writing 'W' Assessment Area Code (FA205) when reporting the Alternate Assessment records	03/2017
48883	Honors Diploma Data - (FN100)	03/2017

FY18 EMIS:

- **New Changes**

Change Nbr.	Change Description	Month/Year Discussed
20928	Collect participation in Coordinated Early Intervening Services	03/2017
51994	Homeless Nighttime status update for SY16-17	03/2017
52035	ESSA changes around LEP and how long they can count	03/2017
52176	Preschool Course Codes Review	03/2017
52363	ESSA-related Finance Changes	03/2017
52377	Seal of Biliteracy	03/2017

- **Continuing – No Updates**

Change Nbr.	Change Description	Month/Year Discussed
37227	Review staff contracting reporting instructions pertaining to ESP ratio	04/2016
39128	Update reporting instructions on Court-Placed Students, facility defined by ORC §2151.65 or §2152.41, reporting district is educating	03/2016
39626	Placeholder for EMIS changes needed for NCLB to ESSA transition period	04/2016
41378	Transition from HQT to new ESSA measure	04/2016, 02/2017
41429	Remove requirement for SPED assignment area where no longer needed	05/2016
41702	Collect Restraint and Seclusion Data	02/2017
41898	Determine which data elements on the FD record can be reported with default values with the student is a District Relationship of 3	05/2016
42406	Potential ESSA Requirement to add Count and % of Preschool Students on Report Card FY18	02/2017

43637	Add new position codes (CK060) - 2016-17 (Reading Intervention Specialist)	07/2016
43644	EMIS manual language about Education Service Personnel	07/2016
43970	Tracking Students From Military Families	02/2017
46298	Update the How Received Element (FS180) description for Foster Placed Student on the FS Record to align with ESSA	10/2016
47716	Review the How Received table in the EMIS Manual	10/2016
47740	Review the FS Valid Combination table and add something similar to the EMIS Manual	10/2016
48382	Transportation-delete DN attributes	11/2016
48867	Stop Collecting Feeder School IRN - (DN Attribute)	11/2016
49849	Review Preschool Poverty Level Options for FY18	02/2017
49891	FY18 CTE Course Changes	02/2017
50204	IB Subject Codes Addition/Revision/Deletion	02/2017
50245	Delete STUELGEXAC DN Attribute	02/2017
50750	Revision of subject description for 093010	02/2017
51044	Invalid Cert checks adjusted for SB3 "Exempt" Districts	02/2017
51550	Documentation for Withdrawal Reasons- ESSA Graduation Rate	02/2017

FY17 EMIS – Published to Manual

Change Nbr.	Change Description	Date and Section
33752	New Subject Codes (CN050) for Senior Only Industry Credential Courses	12/2016 – 6.0
39033	AP Computer Science Principles	12/2016 – 6.0
43324	New World Language Subject Code (CN050)	12/2016 – 6.0
43540	Course Changes for CTE FY17	12/2016 – 6.0