REGISTRATION NOW OPEN!

Early Childhood Education Grant & Preschool Special Education Program Administrator Conference

December 6, 2017
Quest Conference Center
8405 Pulsar Place
Columbus, Ohio 43240

The conference is intended for individuals responsible for administrative functions in Early Childhood Education and Preschool Special Education funded programs.

AGENDA

8:00 – 9:00 AM
Early Bird Work Stations

8:30 AM
Registration Opens

9:15 – 10:30 AM
Breakout Session I

10:45 AM – 12:00 PM
Breakout Session II

12:00 – 1:15 PM
Lunch on Your Own

1:15 – 2:30 PM
Breakout Session III

2:45 – 4:00 PM
Breakout Session IV

4:00 PM
Afternoon Work Stations
Program administrators will have an opportunity to attend four of the following breakout sessions:

**Early Childhood Education Grant Program Requirements:** This session will focus on the expectations and program requirements for operating the Early Childhood Education (ECE) Grant. Participants will better understand how to assure full compliance with grant requirements. The session will include an overview of the monitoring process including what documents need to be on file and what constitutes a desk review and on-site monitoring visit. Participants will receive a tour of the ECE website and an overview of the technical assistance resources available.

**Ohio Child Licensing and Quality System (OCLQS):** The Ohio Child Licensing and Quality System (OCLQS) is a portal used by both the Ohio Department of Education and the Ohio Department of Job and Family Services. All programs will use OCLQS to complete all licensing and Step Up To Quality work. This training is designed to help individuals learn how to navigate the portal as well as learn about the various functions.

**State Performance Plan: Preschool Special Education (Parts I and II):** Preschool Administrators State Performance Plan training provides preschool administrators, who are responsible for ODE licensed preschool programs, an opportunity to gain knowledge of the State Performance Plan and Special Education Profiles. *(Please note this is a two-part session and participants must attend both parts in order to receive Ohio Approved credit.)*

**Managing Early Learning Assessment Data:** This interactive session will explore the collection, reporting and use of Early Learning Assessment data for all those serving the child from program administrators, data managers as well as early care and education providers. Participants will be given a review of the data reporting processes and implications for program and state level requirements as well as explore the use of data in making informed instructional and programmatic decisions.

**Step Up To Quality:** Step Up to Quality (SUTQ) is Ohio’s quality rating system. The Ohio Department of Education (ODE) and the Ohio Department of Job and Family Services (ODJFS) use a comprehensive, one to five-star rating system to assess early childhood programs that choose to exceed minimum health and safety standards. This training is designed to help programs understand the SUTQ process, understand the program standards within the four domains and register for SUTQ for the first time.

**Draft Rule Revisions for Preschool Special Education:** The Department has been working on revisions to Rule 11 of the Operating Standards for the Education of Children with Disabilities, which addresses preschool special education. Participants will review proposed changes and have the opportunity to discuss proposed changes in small groups and provide comments to the Department.

**Reporting Basic Preschool EMIS Data:** This lecture-style session will walk administrators through some of the basic data elements reported for all preschool students. It will address basic demographic information, course enrollment, and Early Learning Assessment data. Information about who to contact for specific issues will also be covered.
Early Childhood Education - Fiscal and Funding Requirements: This lecture-style session will walk administrators through the Early Childhood Education grant budget process. Staff from the Grants Management team will be present to discuss the budgeting process, including creating a budget, allowable costs to the grant, required documentation, and creating and submitting a Project Cash Request (PCR) and Final Expenditure Report (FER).

Supporting Administrators in Leading with Data: This session is designed to provide administrators with insights for leading through the lens of support using data examples from the Early Learning Assessment (ELA) implementations. Learn about the Management Council’s partnership and where to find data that can help guide your leadership and your teachers’ instruction.

Social and Emotional Learning Focus Group: Your chance to talk with ODE about your resource needs and wishes around integrating social and emotional learning into curriculum and instruction in your school and classroom. This one-hour focus group will ask for your opinions and input on existing resources, professional development, and practical use of standards, model curriculum, and implementation guides for children of all skills and abilities. Light snacks will be provided. Note: Participation is limited to the first 10 people registered.

Reporting Data Using the EAS System: This lecture-style session will walk administrators of Department of Jobs and Family Services and Chartered Nonpublic Schools through the basic functionality of how to use the EAS system for Early Childhood Education data reporting. It will address basic demographic data, program, staff and child level data and information on how to report attendance and Early Learning Assessment data.

LRE, the IEP, and Itinerant Services (Parts I and II): Programs are required to provide a full continuum of service options for young children with disabilities. But what should IEP teams consider when making LRE decisions for preschool children? This interactive session will include an overview of LRE considerations and will focus on the itinerant model. Current federal and state policies and rules that support inclusive service delivery models will be briefly reviewed. Participants will learn how to document services on the IEP that are aligned with more inclusive models and will engage in discussions to make placement decisions. (Please note this is a two-part session and participants must attend both parts in order to receive Ohio Approved credit.)

New Preschool Special Education Forms: This lecture-style session will walk administrators through the new ETR and IEP forms – highlighting the changes for preschool. Implementation timeline will also be addressed.

Collaboration – Consider the Possibilities: This interactive session will feature a panel of Early Childhood Education Grant administrators who will describe collaborative efforts they have undertaken to support the children and families enrolled in their program. The session will focus on collaboration with families, other early childhood programs and family and child serving entities within their communities. There will be time during the session to ask questions and brainstorm collaboration ideas with other participants.
Preschool Special Education Reporting and Funding Implications: Have you been wondering how your EMIS reporting translates to your Foundation Payments? This interactive session will provide a brief overview of reporting preschool special education data elements within the context of reviewing your district’s data and related reports. Participants will receive an email prior to the training listing the documents they need to bring with them (and how to access them) to make the most of this session.

Ohio Professional Registry for the Program Administrator: This session is an overview of the Ohio Professional Registry (OPR) and will show how the OPR supports a program administrator in managing their staff. Participants will learn how to use and navigate the Program Dashboard and Program Summary and Program Detail Reports.

Good Good-Byes and Hellos: Seeing Families and Children through Successful Kindergarten Transitions: Families and children making the transition to kindergarten need strong bridges of support. Bridging strategies implemented by early childhood educators can reduce the stress of transitioning and equip both children and families as they move to kindergarten and elementary school. Our goal for this session is to assess our current transition practices, see new or different practices we can implement to improve our supports for all families, and leave with actionable, next steps.

Early Bird and Afternoon Work Stations: Ohio Department of Education staff will be available to assist programs with individual questions and provide technical assistance to help access and use various technology systems (CCIP, EAS, K-Ready, etc.). Participants do not need to pre-register for the work station events.

**Early Bird Session: 8:00 – 9:00 AM**
- Ohio Child Licensing and Quality System
- Early Childhood Education
- Preschool Special Education
- Licensing and Step Up To Quality
- Early Learning Assessment

**Afternoon Session: 4:00 – 5:00 PM**
- Preschool Special Education
- Ohio Child Licensing and Quality System
- Licensing and Step Up To Quality
- Early Learning Assessment
**Session Schedule**

<table>
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<tr>
<th>Time</th>
<th>Session Topics</th>
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| 9:15 am – 10:30 am Sessions | Ohio Child Licensing and Quality System  
Early Childhood Education Grant Program Requirements  
*State Performance Plan: Preschool Special Education (Part I)  
Managing Early Learning Assessment Data  
Step Up To Quality  
Draft Rule Revisions for Preschool Special Education |
| 10:45 am – 12:00 pm Sessions | Reporting Basic Preschool EMIS Data  
Early Childhood Education – Fiscal and Funding Requirements  
*State Performance Plan: Preschool Special Education (Part II)  
Good Good-Byes and Hellos: Seeing Families and Children Through Successful Kindergarten Transitions  
Supporting Administrators in Leading with Data  
Social and Emotional Learning Focus Group (10 participant limit) |
| 1:15 pm – 2:30 pm Sessions | Reporting Data Using the EAS System  
Reporting Basic Preschool EMIS Data  
*LRE, the IEP, and Itinerant Services (Part I)  
New Preschool Special Education Forms  
Ohio Professional Development Registry for the Program Administrator  
Supporting Administrators in Leading with Data |
| 2:45 pm – 4:00 pm Sessions | Collaboration – Consider the Possibilities  
*LRE, the IEP, and Itinerant Services (Part II)  
Preschool Special Education Reporting and Fiscal Implications  
Managing Early Learning Assessment Data  
Ohio Child Licensing and Quality System |

*If you are registering for either the State Performance Plan: Preschool Special Education session or the LRE, the IEP, and Itinerant Services session, you will automatically be registered for both Part I and Part II.*
Registration Process

In order to participate in the conference, you must register through the Ohio Professional Registry at www.occrra.org.

If you do not already have a Registry profile, you will need to create one by clicking on “Create Profile” on the top navigation bar. You will be prompted to enter your information. Once completed, an email will be sent to you with a verification link. Follow the instructions in the email.

Once you have a profile, you will sign up for the conference by completing the following steps:

1. Sign in to the Ohio Professional Registry with your user name and password, click “Find Training” on the left-hand navigation bar.

2. In the box under “Title or Training ID” you will enter the number ST10063440. Then click the green “Search” button.

3. Click on the green “Register for the Conference” on the right side of the page.

4. Select the breakout sessions that you wish to attend for each of the four time slots.

5. Click the green “Add to Cart” button at the bottom of the page.

6. Click the green “Checkout” button at the bottom of the next page.

7. You will receive a confirmation email.

8. Save and/or print the confirmation email with your selected sessions and bring with you to the conference. You will not receive an individualized agenda with your sessions the day of the session, so it is important you remember to bring this with you.

Conference Notes

Please dress in layers. We will not have control over room temperature in the rooms.

Lunch will not be provided. You will be given a 1 hour 15 minute lunch break and a list of nearby restaurants is available, or you are welcome to pack your lunch.

Parking is free in the lot attached to the conference center.

Some sessions are pending Ohio Approval.

Space is limited in some sessions, and will be filled on a first-come, first-served basis. Please register early.

Individualized schedules will not be available at the conference. Please print your registration confirmation which includes your individualized schedule and bring it with you to the conference.