



FY24 Early Childhood Education Grant Alternative Operating Schedule Waiver

This application is to request a waiver from the requirement to operate a standard Early Childhood Education (ECE) Grant schedule, which requires the program to operate a minimum of 12.5 hours per week of classroom instruction for the minimum school year (455 hours). As outlined in [Section 423.40 of House Bill 33](#), the Ohio Department of Education may grant a waiver for one of the following reasons:

- The program is working in collaboration with a preschool special education program and does not meet the 12.5 hours weekly but still meets the 455 hours total (must request a waiver annually); or
- The standard schedule presents a one-time hardship for the program.

This waiver is for State Fiscal Year 2024 (school year 2023-2024). Submit the completed waiver application by email to: earlychildhoodeducation@education.ohio.gov. The Ohio Department of Education will notify the superintendent/program administrator of waiver acceptance.

District/Program Name	IRN	Superintendent/Program Administrator Name
Superintendent/Program Administrator Email Address		Superintendent/Program Administrator Phone Number
Check the box below indicating the type of waiver your program is requesting. <input type="checkbox"/> Preschool Special Education Collaboration – not meeting 12.5 hours weekly but still meets the 455 hours total <input type="checkbox"/> Hardship Request – one-time only request from the required 455 hours Provide details explaining why your program is requesting a waiver.		
Are all the locations at which you serve ECE-funded students affected? <input type="checkbox"/> Yes <input type="checkbox"/> No – if no, please list the sites at which you are proposing the alternative operating schedule. Are all your ECE Grant funded slots affected? <input type="checkbox"/> Yes <input type="checkbox"/> No – please list the number of ECE Grant funded slots that are affected. What are the begin and end dates of your program year?		
Request Submitted by:		
Name	Title	
Signature	Date	