

## Early Childhood Education Grants Application for Approval to Serve Three-Year-Old Children

This application is a request for approval to serve 3-year-old children in Fiscal Year 2018 (FY18). It is the expectation that prior to seeking approval, the program has worked to enroll eligible 4-year-old children and did not hold slots or create waiting lists for children younger than 4-years-old.

**Applications will only be accepted from Oct. 1 – Oct. 15, 2017.** This application is only valid for FY18.

Submit the completed application by email to: [earlychildhoodeducation@education.ohio.gov](mailto:earlychildhoodeducation@education.ohio.gov). The Ohio Department of Education will notify the superintendent/program administrator of approval or denial by no later than October 31, 2017.

Grantee Name	Superintendent/Program Administrator Name
IRN	Superintendent/Program Administrator Phone Number
Address	Superintendent/Program Administrator Email Address
City, State, Zip	Total Current Slots Allocated (Funds in CCIP divided by 4000)
Total Number of 4-year-old Children Enrolled as of 10/1/17	Number of 3-year-old Children Seeking to Enroll
Provide a detailed description of actions the program has taken to collaborate with other Early Childhood Education Grant funded programs, Head Start programs and child care programs in the area to find and enroll eligible 4-year-old children.	
Provide a detailed description of actions the program has taken to find and engage hard-to-reach families in order to enroll eligible 4-year-old children.	
Provide a detailed description of additional steps the program will take to fill the slots approved for 3-year-old children in FY18 with eligible 4-year-old children in FY19 (2018-2019 school year).	

By signing below, the grantee assures they are aware of, and will adhere to the following:

- Grantee must report enrollment numbers for all children on Dec. 1, 2017, and as often as monthly thereafter, as requested by the department;
- If all allocated slots are not filled by Dec. 1, 2017, the department may remove unfilled slots and reduce the grantee's allocation in order to move the funds to other programs in need;
- Children must be 3-years-old on or before Oct. 1, 2017 to be enrolled in ECE;
- Children and families must meet the financial eligibility requirements outlined in the Grantee Manual;
- No slots have been intentionally held in order to serve 3-year-old children;
- Approval is effective through June 30, 2018;
- It is the expectation that grantees will serve as many 4-year-old children as possible. As such, if the grantee does not demonstrate the ability to enroll and serve 4-year-old children in subsequent years of the grant, the department may reduce the grantee's total allocation in future years.

Request Submitted by:

Name	Title
Signature	Date
Phone Number	Email Address