

## Directions for Finding your KRA Data on SAFE

There are two pieces of KRA data to get: 1. Your Data file and 2. The Individual Student Reports.

For the access to the data on the SAFE account, follow the directions and screenshots below. To follow these directions you will need to be logged in as your superintendent in the SAFE system.

In order to access the Individual Student Reports you will need to go to the following URL: <https://ohdata.kready.org> and login using the superintendent's email address and the password included in the email. If you did not get the email sent from kready.org on June 17, please contact Elizabeth Sailer at [Elizabeth.Sailer@education.ohio.gov](mailto:Elizabeth.Sailer@education.ohio.gov).

### 1. Collaboration Center will be under their Web Systems

<b>Geoff Grove</b>	<a href="#">Change Name</a>	<a href="#">Change Password</a>
25 S Front St	<a href="#">Change Email</a>	<a href="#">Request access to GED/Scholarship/CCIP</a>
Columbus, OH 43215	<a href="#">Change Address</a>	<a href="#">Web system access information</a>
614-995-3442 (Office)	<a href="#">Change Phone</a>	<a href="#">Show my current roles/access</a>
Web Systems	Description	
<a href="#">Collaboration Center</a>	Content Sharing and Work Site	
<a href="#">Early Childhood Education Expansion</a>	Early Childhood Education Expansion	
<a href="#">ELISA</a>	Early Learning Integrated Suite Application	
<a href="#">FSL</a>	FSL - Forms and Surveys List	
<a href="#">HRMS</a>	Human Resources Management System	
<a href="#">ODE.CORE</a>	Online Licensure System	
<a href="#">OEDSR</a>	OEDS-R Application	
<a href="#">SAFE Coordinator</a>	SAFE Coordinator	
<a href="#">SDC</a>	Secure Data Center	
<a href="#">STARS V2.0</a>	STARS Professional Development and Technical Assistance System	

### 2. When you click on Collaboration Center, you will see something like this.

ODE Collaboration Center > Home

Home Search Center

Lists  
Program  
ODE Document Exchange  
All Site Content

## Welcome to ODE's Collaboration Center

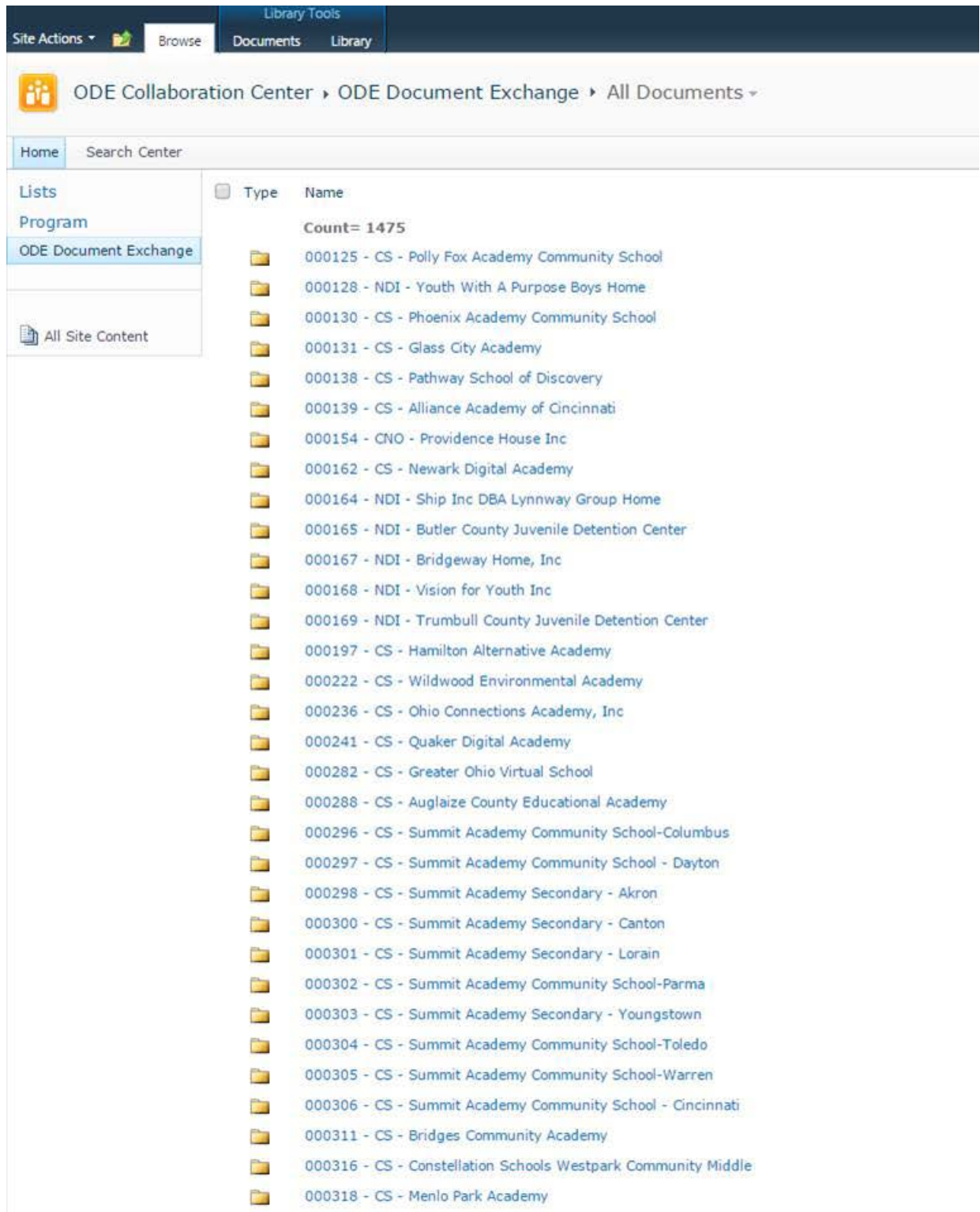
Welcome to the Ohio Department of Education Collaboration Center. Using SharePoint, this site allows you to share and work on documents with information about ODE, please visit our website at [www.education.ohio.gov](http://www.education.ohio.gov). If you need technical assistance using this site, please contact 877-6...

ODESecurityVer102 [1]

You should click on ODE Document Exchange

## Directions for Finding Your 2014 KRA Data on SAFE

3. You might see all ODE Districts but you should only see your own District, you should click on that



The screenshot shows the ODE Collaboration Center interface. The breadcrumb path is ODE Collaboration Center > ODE Document Exchange > All Documents. The left sidebar has a 'Lists' section with 'ODE Document Exchange' selected. The main content area displays a table of folders with the following columns: Type and Name. The count of items is 1475.

Type	Name
	<b>Count= 1475</b>
Folder	000125 - CS - Polly Fox Academy Community School
Folder	000128 - NDI - Youth With A Purpose Boys Home
Folder	000130 - CS - Phoenix Academy Community School
Folder	000131 - CS - Glass City Academy
Folder	000138 - CS - Pathway School of Discovery
Folder	000139 - CS - Alliance Academy of Cincinnati
Folder	000154 - CNO - Providence House Inc
Folder	000162 - CS - Newark Digital Academy
Folder	000164 - NDI - Ship Inc DBA Lynnway Group Home
Folder	000165 - NDI - Butler County Juvenile Detention Center
Folder	000167 - NDI - Bridgeway Home, Inc
Folder	000168 - NDI - Vision for Youth Inc
Folder	000169 - NDI - Trumbull County Juvenile Detention Center
Folder	000197 - CS - Hamilton Alternative Academy
Folder	000222 - CS - Wildwood Environmental Academy
Folder	000236 - CS - Ohio Connections Academy, Inc
Folder	000241 - CS - Quaker Digital Academy
Folder	000282 - CS - Greater Ohio Virtual School
Folder	000288 - CS - Auglaize County Educational Academy
Folder	000296 - CS - Summit Academy Community School-Columbus
Folder	000297 - CS - Summit Academy Community School - Dayton
Folder	000298 - CS - Summit Academy Secondary - Akron
Folder	000300 - CS - Summit Academy Secondary - Canton
Folder	000301 - CS - Summit Academy Secondary - Lorain
Folder	000302 - CS - Summit Academy Community School-Parma
Folder	000303 - CS - Summit Academy Secondary - Youngstown
Folder	000304 - CS - Summit Academy Community School-Toledo
Folder	000305 - CS - Summit Academy Community School-Warren
Folder	000306 - CS - Summit Academy Community School - Cincinnati
Folder	000311 - CS - Bridges Community Academy
Folder	000316 - CS - Constellation Schools Westpark Community Middle
Folder	000318 - CS - Menlo Park Academy

## Directions for Finding Your 2014 KRA Data on SAFE

### 4. Or you may just see the 2 folders



### 5. In the Documents from ODE you will have 2 KRA files modified by Geoff Grove. You can click on these and download them to your computer.



### 6. If your district has a bunch of documents, sort Ascending on Modified Date (click on Modified – Ascending) to find the KRA files.