Applicants: You may use this as a template to create your own budget grid required for submission but are not required to.

Sample Budget

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Salaries (Employees Only) 100 | Retirement/Fringe Benefits  200 | Purchased Services  400 | Supplies 500 | Capital Outlay 600 | Other 800 |
| Instruction | *Teacher and aide salaries* | *Teachers’/Aides’ health and dental insurance* |  | *Resources needed for student use such as consumable supplies, books, manipulatives and*  *software packages* | *Classroom equipment or furniture for direct student instruction greater*  *than $5000* |  |
| Support Services | *Substitutes, program support, curriculum services, para- professionals, secretaries, custodial, health services, food services and library*  *media services* | *Substitutes’ health and dental insurance* | *Workshop and conference fees, speakers and consultants for staff development* | *Supplies/materials needed for workshops and staff development items for staff PD or instructional*  *improvement* |  | *Student birth certificates* |
| Governance Administration | *Administrator, Program coordinator* | *General administration health and dental insurance* | *Audit fees, accounting services* | *Office supplies, paper, pens* |  |  |
| Professional  Development |  |  | *Travel, lodging, stipends* |  |  | *Membership dues* |
| Family Community | *Parent coordinator/educator family liaison, parent mentor* | *Health and dental insurance* | *Parent workshops, screening activities* | *Lending library, printing related to community relationships and*  *parent meetings* |  |  |
| Safety |  |  |  | *Safety equipment if less than $5000* | *Safety equipment more than $5000* |  |
| Facilities |  |  |  |  |  |  |
| Transportation | *Bus driver, bus aide* | *Health and dental insurance* |  |  |  |  |
| Nonpublic |  |  |  |  |  |  |
| Indirect Cost |  |  |  |  |  |  |