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## **Submit year-end financial data soon**

The financial reporting period (period H) of EMIS has been delayed due to technical issues. Look for an EMIS news flash in the next few days for an announcement on the opening of the period. Schools will have at least two weeks to submit data before the period closes.

## **Changes to determining economically disadvantaged students described**

Letters have gone out to school superintendents and others describing a new process for determining economically disadvantaged students. This data is used as one of the factors to determine Title I funding. For this year, the changes directly affect community schools involved in the Community Eligibility Option (CEO) of the National School Lunch Program. These schools will use a form that differs from the Free and Reduced Price Lunch form; the alternative form was sent with the letter to superintendents.

Traditional schools will see a change in the time period in which they work with community schools to reconcile their data in the Federal Low-Income Count System (FLICS). The three-week period for data reconciliation will start Nov. 28 instead of Oct. 22. The December adjustment to Title I allocations is expected to take place within the same time frame that it has in past years.

Please feel free to send any questions or concerns to James Lansden in the Office of Accountability at (614) 728-3018 or [james.lansden@education.ohio.gov](mailto:james.lansden@education.ohio.gov), or to Cristina Gulacy-Worrel in the Office of Quality School Choice and Funding at (614) 466-0070 or [cristina.gulacy-worrel@education.ohio.gov](mailto:cristina.gulacy-worrel@education.ohio.gov).

## **Five-Year Forecasts are due Oct. 31**

All city, local, exempted village and joint vocational school districts are required to submit their initial FY2013 Five-Year Forecast through EMIS by **Oct. 31**. Any district that does not have a complete forecast submitted and processed before **Nov. 1** will miss the statutory deadline.

You must submit the forecast's QF (financials) and QN section (notes) through EMIS. In addition, you have the option of also placing the text explanation (QN) in a PDF document if you want to include charts or graphs. Districts preparing PDFs must send them to [sonja.hunter@education.ohio.gov](mailto:sonja.hunter@education.ohio.gov) and also include the following phrase in the EMIS assumption submission: "Please visit the ODE website at <ftp://ftp.ode.state.oh.us/geodoc/5-yrForecast/>."

Community schools should **not** submit forecasts through EMIS. Instead, the Five-Year Forecast must be reviewed and approved by the school's governing authority, then submitted to the Office of Community Schools in Excel format by the **Oct. 31** deadline. Community school Five-Year Forecast submissions and/or questions should be directed to [mary.cotton@education.ohio.gov](mailto:mary.cotton@education.ohio.gov).

## **October Count Week data to be used for funding**

ODE will use the data submitted by districts during October count week by the December #1 foundation payment. Currently, payments to traditional school districts are calculated using student count data from

2011-2012. Last year, the switch from prior-year to current-year data was delayed as the programming updates from EMIS to EMIS-R were implemented. We do not anticipate any such delays this year, and will keep you updated through this newsletter and the [foundation payment letters](#) available on the ODE website. Thanks to school districts for their efforts to report complete and accurate October count data.

### **Scholarship deductions in foundation payments summarized**

Schools will see a series of changes in their foundation payments related to Ohio's scholarship programs. Deductions began in the September #1 payment for students receiving Jon Peterson Scholarships, based on the applications submitted last spring and approved by school districts. Autism Scholarship deductions will begin soon. Eventually, students receiving these scholarships will be included in their resident districts' ADM count, but that will not be reflected in the foundation payments until the new October count data is used.

ODE also will update the bridge form and statement of settlement so that Autism Scholarships will be shown under "scholarships" instead of under "other adjustments." There will be revised worksheets showing student numbers and deduction amounts separately for Jon Peterson, Autism and EdChoice scholarships.

### **Application period open for Jon Peterson Special Needs Scholarship**

The second application period for students and providers in the Jon Peterson Special Needs Scholarship Program is underway and will run through Nov. 15. This application period will provide funding for services received Jan. 1 through June 30 of the 2012-2013 school year.

Students awarded during this period will receive half of the scholarship amount typically awarded for their special education category. For example, if the student's special education category is Specific Learning Disability, then the scholarship award amount would be \$3,804. If the special education category is Autism, the scholarship award amount would be \$10,000.

Districts must assign at least one [SAFE](#) account holder the role of Reviewer-JPSN to receive email notifications of submitted student applications. District Reviewers will have access to instructions once they access the scholarship application through SAFE. Look under Jon Peterson, the User Manual and Forms. Please contact the scholarship office if you have additional questions or access the online user manual for assistance.

### **State Board approves 2014-2015 budget recommendations**

At the September meeting, the State Board of Education approved a set of recommendations to be made to Governor Kasich for the next biennial operating budget. View the recommendations [here](#). The document includes specific funding recommendations for each program and funding source, as well as appendices on funding policy goals and policy priorities unrelated to the school funding formula.

### **Funds available to develop educator effectiveness programs**

ODE is currently seeking proposals for the *Beginning Principal Mentorship Program* (BPMP), a mentoring program for newly appointed school principals, assistant principals or individuals in charge of school sites. LEAs may apply through a competitive process for federal Race to the Top grant funds ranging from \$10,000 – \$100,000, depending on the scope of their project, to plan for and support implementation of a BPMP at their site. Grant applications are due to ODE by **Oct. 31**. Additional information about this opportunity may be found [here](#).

### **Data for T1 report due Nov. 1**

The T-1 report must be completed, signed and submitted on or before Nov. 1 through the Web-based reporting system. The report is to include annual T1 pupil transportation counts gathered this year from Oct. 1 to 5. Please note that the T1 report is separate from the October Count Week activities required by EMIS and that both EMIS and T1 reports were to be completed during that same time. All individuals who hold a pupil transportation role, (supervisor, coordinator or director) have been receiving reminders regarding this activity. The T1 report is used to report the average daily ridership for the five-day data collection period. This count needs to collect the actual daily ridership on each school transportation vehicle, as well as the number of miles travelled. Detailed instructions are available on the [ODE pupil transportation website](#). These counts are a critical component in the transportation funding formulas and will be used to calculate the funding that schools will receive.

***Learn about shared services best practices***

Officials from schools and other local government organizations are invited to attend the Shared Services EXPO on Tuesday, Nov. 27 in Cleveland. The expo will include panel discussions, breakout sessions and an “Aisle of Experts.” Register [here](#). Schools interested in attending presentations via distance learning can contact John Ramicone at [john.ramicone@ideastream.org](mailto:john.ramicone@ideastream.org).

***Please remember Nov. 15 Auxiliary Services deadline***

**Nov. 15** – The SF-230 Auxiliary Services Actual Expenditure reports for the first year of the biennium are due from public school treasurers. Reports need to be filed electronically through the School Foundation Payment System (SFPS), which you may access through your [SAFE](#) account.

***For more information, contact your [area coordinator](#) or the ODE staff member below.***

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