## **Ohio K-12 Technology Leaders Group Guidelines**

This forum for Ohio K-12 school technology leaders is provided to enhance and support the individual work and collective collaboration of those who specifically administer, manage and support the technology resources or technology staff within a school or district in Ohio. Its primary purpose is to provide a community experience where assistance, collaboration, evaluation, support, resources, and standards are developed and exchanged in a timely manner.

By subscribing to this forum, you agree to comply with the guidelines enumerated below. The purpose of this forum is to support better dialogue, collaboration, and exchange of information in an open environment which is moderated, but not monitored. Subsequently, by participating, you are acknowledging that you assume the risk of using any ideas or advice presented here. Information presented on this forum should never be construed as legal counsel. Opinions that are shared may differ from your own and do not directly reflect the official opinions of any state, school, or district entity, or the Ohio Department of Education.

By choosing to connect with this community, you are considered a participant, and agree to the following expectations:

- Forum members agree to maintain a civil tone in their postings, treating all other members with respect and dignity. Any communication should be professional and in keeping with your role as a district leader.
- Adhering to best practices, it is expected that you search forum conversations and archives before posting to be sure conversations are not simply duplicated but continue to add value to the group.
- In cases where a member or group of members has a specific complaint about forum use, that complaint should be sent directly to the group administrator for action by clicking "Contact Group Owner" at the bottom of the email or in the app itself by clicking "Report this message" under the MORE menu option.
- Forum members are expected to prevent any automatic replies such as out-of-office messages and read receipts from being sent to the group. Not doing so will result in the suspension of posting permissions.
- Commercial or vendor direct solicitation postings are prohibited and will result in the group member being banned from the forum.
- Resources shared should be properly cited and in adherence to copyright regulations.
- Community messages are not actively deleted or archived, and will be kept in accordance with Groups.io retention policies.

These rules are subject to review and revision periodically by a volunteer committee of Ohio K12 School Leaders. Any desired revisions or suggestions should be communicated to either the forum committee or to the group administrator who will share with the forum committee.

Thank you for your commitment to Ohio's students and for being part of this Ohio K-12 Tech Leader community.

To **subscribe** to the group, send a blank email to <a href="mailto:ohiok12edtech+subscribe@groups.io">ohiok12edtech+subscribe@groups.io</a> from the email address with which you wish to receive group posts. You will receive an email response to which you <a href="mailto:must reply">must reply</a> to complete your subscription.

If you have **questions** or need further assistance, please contact the group administrator at <a href="mailto:ohiok12edtech+owner@groups.io">ohiok12edtech+owner@groups.io</a> or email <a href="mailto:ohiok12edtech+help@groups.io">ohiok12edtech+help@groups.io</a>

To post, email your post to <a href="mailto:ohiok12edtech@groups.io">ohiok12edtech@groups.io</a>

To access the group via the **cloud**, go to https://groups.io/g/ohiok12edtech

To **unsubscribe** from the group, send a blank email to <u>ohiok12edtech+unsubscribe@groups.io</u> from the email address by which you are subscribed.