

**TO:** Community School Administrators  
**FROM:** The Office of Budget and School Funding  
**SUBJECT:** April FY2016 Community School Payment  
**DATE:** April 1, 2016

This is the tenth payment of FY16 and seventh payment to use the formula and factors based on the new provisions of Am. Sub. H.B. 64 (the FY16-17 budget bill). FY16 enrollment data was used for all community schools. The sections below contains additional information on the FY16 April and future payments.

### **FY2015 Data Appeal Window Open**

The FY2015 data appeal window is now open through April 15, 2016. Treasurers and superintendents may alert the department to a data reporting concern and request an opportunity to make corrections using the “FY 2015 Data Appeal for Funding Report” form in SAFE. Examples of EMIS data covered by this FY15 funding data appeal window include, but are not limited to: course, calendar, attendance, limited English proficiency (LEP), disability, disadvantage, grade level, percent of time, and withdraw reason. Examples of SOES/ODDEX data covered by this FY15 funding appeals window include, but are not limited to: SOES/ODDEX issues, flags, and enrollment.

For more information about the funding data appeal window, timeline and completion process for both treasurers and superintendents, click [here](#). If you have any questions regarding the data appeals process, please contact the [Office of Data Quality](#).

### **Economic Disadvantaged Index Changes**

Some community schools may notice changes to their economic disadvantaged funding in the April payment. This could impact a school’s overall payment even if economic disadvantaged FTEs do not change. Traditional districts moved to using FY 2016 economic disadvantaged data in the March #1 payment. The traditional district economic disadvantaged data continues to change as data is updated/revised. Please note that the community school April economic disadvantage payments are based on the March #2 traditional school economic disadvantaged payment data.

Community schools can see which district’s indexes changed by comparing the March and April “Community School District Detail Reports.” The resident district economic disadvantaged indexes used in the FY16 April Community School payments can also be found in the traditional district March #2 payment detail [report](#).

### **Missing Address Data**

SSID's with missing address were not funded in the April payment and will not be funded the remainder of the fiscal year. Schools must submit address data to the data collector for every student to receive funding. Address data can be checked in SOES and can also be checked with the fatal error reports, which provide a snapshot of SSID's with missing address data. Schools should work with their ITC for assistance with identifying, correcting, and resubmitting address data.

## **FY16 Payment Dates**

Payments to community schools are made no later than the 10<sup>th</sup> business day of each month. The scheduled payment dates for FY16 are as follows:

July 9, 2015	January 13, 2016
August 12, 2015	February 11, 2016
September 4, 2015	March 10, 2016
October 13, 2015	April 12, 2016
November 12, 2015	May 11, 2016
December 10, 2015	June 13, 2016

## **Community School Payment Report and Data**

The April payment report is a comprehensive tool designed to walk the user through every step of the funding formula and shows the payment calculations. This report is commonly known as the School Finance Payment Report (SFPR).

- Updated FY16 enrollment data provided in March 2016 through the EMIS data collector and SOES are used for the following funding categories:
  - Opportunity Grant
  - Targeted Assistance
  - Special Education
  - Limited English Proficiency
  - Economically Disadvantaged
  - K-3 Literacy
- Career tech funding is based on the CTA course data entered in the FY2015 EMIS records and the matching FY2015 career tech data entered in the SOES system.
- The targeted assistance per-pupil amount and economically disadvantaged index both utilize the resident district's most recent FY16 data.
- Transportation payments are based on actual data submitted through SOES in FY16 for community schools that provide direct transportation to their students.

## **Community School Foundation Statement of Settlement Report**

The adjustments below are made on the FY16 January payment and are known as Journal Voucher Codes. For a complete list and description of JV codes, click [here](#).

- FY 2015 Post Secondary Deduction (JV09)
- FY 2015 Post Secondary Deduction (JV10)
- Community School FTE Settlement Adjustment (JV16)
- Insufficient Funds SERS (JV22)
- Insufficient Funds STRS (JV33)
- FY 2014 Community School Final Version #1 Adjustment (JV38)
- FY 2015 Community School Final Version #1 Adjustment (JV39)
- FY 2015 Community School Final Version #2 Adjustment (JV40)
- FY 2015 Community School Final Version #3 Adjustment (JV41)
- Insufficient funds (JV78)
- ODE sponsorship deductions (JV93)
- STRS and SERS retirement adjustments are based on information from these sources for the month of March