District County/Counties Date

Checklist for Foundation Withholding
for
Debt Service Bonds and Coupons (ORC 3317.18, OAC 3301-8-01)

APPLICATIONS WILL NOT BE CONSIDERED COMPLETE WITHOUT ALL OF THE FOLLOWING INFORMATION. ALL COMPONENTS MUST BE INCLUDED AT THE TIME OF SUBMISSION. INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

☐ Passed Board resolutions (with certifications and signatures) requesting withholding and authorizing the issuance of the proposed debt

Resolutions must be board-approved before the application is submitted and should be included at the time of application submission.

☐ Total assessed valuation of the district for the most recent tax year

☐ Assessed valuation by real, tangible personal, and public utility property for the most recent tax year

Indicate dollar values and percentage values for each.

☐ Names of property holders who have more than five percent of total valuation

☐ Valuation and percentage held of each property holder with more than five percent of total valuation

☐ The current credit rating for the school district, and an indication if the school district has an application for credit rating on file with a major credit rating organization (Moody's, S&P and/or Fitch)

☐ Current debt schedules and identification of debt for:

1. Current outstanding obligations
2. Current outstanding obligations to which state foundation aid is pledged, including but not limited to prior issuances under the Credit Enhancement program, solvency assistance loans, and emergency school advancement loans
3. The securities proposed to be issued pursuant to this application (unlimited tax general obligations, etc.)
4. An aggregated debt service schedule with annual and semi-annual payments, combining all above outstanding obligations

All debt service schedules should indicate semi-annual payments and include annual totals by fiscal year.

☐ Statement: Indicate the estimated savings afforded to the district through participation in the program.

☐ Latest district financial audit

☐ Latest board-approved appropriation budget

☐ Latest district five-year forecast

☐ Statement: How will participation enhance the marketability of the securities to be issued?

☐ Statement: Current and projected foundation aid due to the school district.

For prior fiscal years, use the last available Foundation Settlement report, bottom line annual figure. For the current fiscal year, use the most recent Foundation Settlement report, bottom line annual figure.

☐ Statement: What is the purpose of the securities to be issued under the application? (New money or refunding, etc.)

If refunding, explain what previous securities are being refunded. Were they issued under the Credit Enhancement program? If yes, when?

☐ The projected amount of foundation payments to be distributed to the school district for the current fiscal year exceeds the maximum annual debt charges due in the current or any future fiscal year by a ratio of 2.5 to one. The ratio is _____ (occurs in _____).

This ratio indicates the current year expected foundation aid relative to the maximum annual debt service the district will pay through the life of the securities. Use the bottom line annual figure on the most current Foundation Settlement report for the current year foundation. To do the calculation, divide the current year projected foundation aid, adjusted by any current year projected deficit found on the ODE Five Year Forecast, by the maximum annual debt service the district will pay on relevant securities. Indicate the year in which the maximum annual debt service occurs.

For purposes of this calculation, debt charges include outstanding and proposed debt under this program plus any other outstanding obligations of the school district to which state foundation aid has been pledged as the primary security.

The projected amount of school foundation payments remaining to be distributed in the fiscal year exceeds the debt charges remaining to be paid in the fiscal year by a ratio of 1.25 to one. The remaining foundation ratios are December _____(occurs in _____) and June _____(occurs in _____).

To calculate these ratios determine the amount of foundation aid expected to be received after each semi-annual payment. Thus, for a December 1 debt service payment seven months' worth of foundation payments would reasonably be received in the remainder of the fiscal year. For a June 1 debt service payment one month's worth of foundation payments would reasonably be received in the remainder of the fiscal year. Using the projected foundation for the current fiscal year (Foundation Settlement Report bottom line), adjusted by any current year projected deficit found on the ODE Five Year Forecast (line 6.010), show the ratios of these remaining foundation amounts to the maximum semi-annual debt service payments. Example: For December, show the ratio of the highest December debt service payment throughout the life of the relevant securities versus seven months' worth of remaining adjusted foundation aid based upon current year projections. Also show the same calculation for the highest June debt service payment. If the semi-annual debt service payments are scheduled to occur on months other than December and June, indicate which months and show the same ratio calculations, appropriately adjusting the amount of remaining foundation aid. Indicate the year(s) in which each of the semi-annual maximums occurs.

For purposes of this calculation, debt charges include outstanding and proposed debt under this program plus any other outstanding obligations of the school district to which state foundation aid has been pledged as the primary security.

☐ Primary paying agent or fiscal agent identity *(incldg email address)*_____

_____

☐ Bond Counsel identity *(incldg. email address)*_____

_____

☐ Bond Underwriter identity *(incldg. email address)*_____

_____

☐ Treasurer identity *(incldg. email address)*_____

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Foundation Settlement Reports may be accessed on the Ohio Department of Education website.

For further information contact:	
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