

**Paolo DeMaria**

*Associate Superintendent*

TO: Community School Administrators  
FROM: Paolo DeMaria, Associate Superintendent, Center for School Finance  
SUBJECT: May Community School Payment  
DATE: May 1, 2007

This payment reflects the factors based on AM Sub H.B. 66 with modifications implemented for FY2007.

**Community School Payment Report**

1. This payment is based on the data for the 2006-2007 school year in the web based system as of Apr 15, 2007.
2. We have applied the FY07 OWF counts to this month's payment. While many schools had increases, other schools had lower numbers. Changes in the OWF counts will result in funding changes for Intervention Aid (Level I, II, III) and the PBA Guarantee.

**Community School Foundation Statement of Settlement Report**

1. Delayed Recognition of Flags for May and June Community School Payments:  
**Rationale:** Flags applied late in the year have the potential for significant negative impacts on community school funding – especially in cases where flags are applied in significant numbers without adequate time for community schools to respond. Since indications are that the majority of flags are successfully resolved and the community school claimed FTE is restored, it is reasonable to allow more time for year end flags to be resolved. It is believed that both traditional public schools and community schools will continue to apply and resolve flags as merited, and the flags will be completely resolved in an orderly fashion by the system close date and reflected in the final version payment.  
**Changes:**
  - a. For the May payment (April 15 & 23 extracts) – we would only apply those flags in the April extract that were also present in the March 23rd extract.
  - b. For the June payment (May 15 & 23 extracts) – we would only apply those flags in the May extract that were also present in the April 23rd extract.
  - c. All unresolved fatal flags that exist when the CSADM system closes on July 27th, will be utilized in the final fiscal reconciliation process.
2. Schools that were required to submit an EMIS corrective action plan for the second year in a row, have a 10% withholding penalty applied to their foundation payment this month. These withholdings will continue through the end of the FY07 fiscal year. Please contact the Office of Community Schools if you have any questions concerning this withholding.

**CSADM Updates**

1. In addition to the changes for the May and June payments described above, there are several other changes to the CSADM business rules as they apply to the close of FY07 and FY08. A summary of the adopted changes has been posted on the CSADM Corner web page titled "CSADM Adopted Business Rule Changes". Please be sure to read this document carefully as there are many changes.
2. A new version of the system was launched April 19<sup>th</sup>. Be sure to see the announcement posted on the CSADM Home Page. Additional versions will be launched throughout the next few months in preparation for the opening of the FY08 database on August 15<sup>th</sup>.

## **IMPORTANT NEWS FOR FY08:**

As you know the new biennium budget bill for FY 08 and FY09 will not be finalized until June 30<sup>th</sup>. There are likely to be many changes that impact community school funding when the new budget bill is passed. We will make every effort to keep you abreast of the upcoming changes as soon as they are confirmed.

### **Mark Your Calendar**

1. **June 22** Last day for community schools to add new student records to the FY07 CSADM database
2. **June 30** Last day for districts to flag records that identified them as the resident district for at least 30 days. Flagging will be permissible for records that have not been in the system for 30 days.
3. **July 27** The CSADM FY07 database will close down. Any remaining fatal errors will be applied to the
4. final fiscal year reconciliation.
5. **August 15** The FY08 CSADM database will be made available to all community schools

### **CSADM Corner**

1. Link to the CSADM Corner

<http://www.ode.state.oh.us/GD/Templates/Pages/ODE/ODEDetail.aspx?page=3&TopicRelationID=998&Content=15480>

2. If we have identified SSID's that have overlapping enrollment dates with other community schools or students enrolled in the Ed Choice program, they will appear on the monthly CSADM Fatal Error Report along with the IRN of the other school. You may go to OEDS-R and search by IRN (see link below) in order to identify the school listed. Please contact your Area Coordinator if you feel that there is an error or you are unable to resolve this reporting overlap.

OEDS-R Link: <http://webapp2.ode.state.oh.us/oeds-r/query/>

3. If the CSADM System goes down, please email the CSADM Forum at:

<http://forums.oecn.k12.oh.us/forums/oecn/dispatch.cgi/csadm>

4. You will continue to see updates to the CSADM system throughout the year. Announcements regarding the changes will be posted on the CSADM homepage and in the monthly payment letter.

### **Reports, Resources and More**

1. Journal Voucher Entries

A number of adjustments indicated by a journal voucher number may appear periodically on your settlement report. For an explanation of the voucher entries, go to the FY 2006 Voucher List located at:

<http://www.ode.state.oh.us/GD/Templates/Pages/ODE/ODEDetail.aspx?page=3&TopicRelationID=1001&Content=14313>

2. Important URL's

- CSADM Web Based Reporting System  
<https://webapp.nwoca.org/csadm/home.do>
- Community School Payment Report and Statement of Settlement Report  
[http://webapp1.ode.state.oh.us/school\\_options/F2007/Default.asp](http://webapp1.ode.state.oh.us/school_options/F2007/Default.asp)

- Community School Payment Letters

<http://www.ode.state.oh.us/GD/Templates/Pages/ODE/ODEDetail.aspx?page=3&TopicRelationID=998&Content=9835>

- Area Coordinators

<http://www.ode.state.oh.us/GD/Templates/Pages/ODE/ODEDetail.aspx?Page=3&TopicRelationID=98&ContentID=18400&Content=18400>

- OEDS-R Link: <http://webapp2.ode.state.oh.us/oeds-r/query/>

- EMAD Link: <https://emad.odjfs.state.oh.us>

- SERS and STRS

If you have questions or believe the annual amount to be incorrect, contact Paul Snyder of STRS at (614) 227-4090 or Daryl E. Hull of School Employees Retirement System (SERS) at (614) 222-5906.

## 2. Handbooks/Reports

- CSADM Manual

<http://www.ode.state.oh.us/GD/Templates/Pages/ODE/ODEDetail.aspx?page=3&TopicRelationID=998&Content=13427>

- CSADM Fatal Error Report – this report can be accessed through your ITC. You must contact your ITC and request this report.

ITC\_IRN\_COORD\_20051203.TXT\_2007K\_STU\_CS\_FATAL\_ERROR

## Funding Facts

1. FY 2007 formula amount is \$5403

2. Special Education Category Weights - have a reduction factor of 0.90 of the following weights:

- |                        |                        |
|------------------------|------------------------|
| a. Category 1 → 0.2892 | d. Category 4 → 2.3646 |
| b. Category 2 → 0.3691 | e. Category 5 → 3.1129 |
| c. Category 3 → 1.7695 | f. Category 6 → 4.7342 |

REMINDER: I.E.P.'s on file must match the handicapping condition reported in the web based system. **I.E.P.'s must have been completed on or before February 9, 2007** and the appropriate 210 program code entered to be eligible for special education weighted funding this fiscal year.

3. CTA Weighted Amount:       Category 1 (Work Force Development) .57  
  Category 2 (CBI and Work & Family Studies) .28

**REMINDER:** CTA course information entered in the CSADM system must match the information entered in the October and February EMIS records in order to receive CTA weighted funds.

The Community School payments are vouchered on the first working day of the month. It takes approximately seven to ten business days to receive the warrants or EFT notification slips from the Auditor of State's office. If you have not received your funds by the eleventh business day of the month, feel free to contact our office for assistance. If there are any questions in regards to the payment, please contact your area coordinator.