



Paolo A. DeMaria
Associate Superintendent

TO: Community School Administrators

FROM: Paolo DeMaria, Associate Superintendent, Center for School Finance

SUBJECT: January Community School Payment

DATE: January 1, 2007

This payment reflects the factors based on Am. Sub. H.B 119.

SPECIAL NOTE:

This January payment will be the first payment reflecting EMIS withholding penalties. Payment withholdings have been implemented for districts that received an out of compliance letter based upon data submitted to ODE the weekend of 12/14/2007 and that had not resolved their missing data issues by the 12/28/07 EMIS submission date. The withholding will not be reflected on the statement of settlement, thus, if the check or EFT received by your district does not match the amount on the statement of settlement it is likely your district was subject to EMIS withholding. Entities that received an out of compliance letter but resolved their missing data issues by the 12/28/07 EMIS submission will receive their full payment.

For more information regarding the status of your district's October data submission, please contact your EMIS coordinator. Information regarding the reporting requirements and penalties can be found on the ODE web site (please search for "EMIS penalty" and click on the link to "[FY08 Data Submission Requirements](#)".) More detailed information has been provided to your EMIS coordinator and will be available in the next Treasurer's newsletter.

Community School Payment Report

1. This payment is based on the data reported in CSADM and extracted December 15th and 23rd.
2. The current GRADS file for FY08 was incorporated in January's payment
3. Schools that did not report the minimum requirement of EMIS data had funds withheld from the January payment. The percent of funds withheld was based on the amount of data NOT reported. (See special note above.)
4. Students enrolled in an e-school that did not take one of the required state achievement tests for two consecutive years were not funded. These students are identified on the fatal error report.

Community School Foundation Statement of Settlement Report

1. No student records with unresolved fatal flags that existed on the extract of December 23rd will be funded.
2. Calendar year 2008 deductions for STRS and SERS Retirement programs have been updated with data provided by STRS and SERS for districts that have their payments to sent by ODE.

CSADM Updates

1. EMAD reporting begins February 2, 2008. EMAD is used to identify students included in the poverty count for receipt of poverty based assistance funds. EMAD information will be sent to the individuals identified as EMAD coordinators in OEDS; schools who have not designated an EMAD coordinator by January 10, 2008 will miss important EMAD notifications. If you have questions, please contact Candace Johnson, 614-387-2197.

2. FLI reporting will reopen January 7 and close February 1 to identify new economically disadvantaged students for the reallocation of federal funds. This reporting period will determine each community schools February re-allocation. More information will be emailed to each community school's financial contact in the near future.

IMPORTANT NEWS FOR FY08:

Mark Your Calendar

1. **January 7, 2008** February Federal Low Income reporting reopens in CSADM
2. **February 1, 2008** Federal Low Income reporting closes.
3. **February 2, 2008** EMAD reporting begins.
4. **February 8, 2008** Last day to have a valid IEP in order to receive weighted special Education funds.

CSADM Corner

1. Link to the CSADM Corner
<http://www.ode.state.oh.us/GD/Templates/Pages/ODE/ODEDetail.aspx?page=3&TopicRelationID=998&Content=15480>
2. If we have identified SSIDs that have overlapping enrollment dates with other community schools or students enrolled in the Ed Choice program, they will appear on the monthly CSADM Fatal Error Report along with the IRN of the other school. You may go to OEDS-R and search by IRN (see link below) in order to identify the school listed. Please contact your Area Coordinator if you feel that there is an error or you are unable to resolve this reporting overlap. OEDS-R Link:
<http://webapp2.ode.state.oh.us/oeds-r/query/>
3. If the CSADM System goes down, please email the CSADM Forum at:
<http://forums.oecn.k12.oh.us/forums/oecn/dispatch.cgi/csadm>
4. You will continue to see updates to the CSADM system throughout the year. Announcements regarding the changes will be posted on the CSADM homepage and in the monthly payment letter.

Reports, Resources and More

1. Journal Voucher Entries
A number of adjustments indicated by a journal voucher number may appear periodically on your settlement report. For an explanation of the voucher entries, go to the FY 2006 Voucher List located at:
<http://www.ode.state.oh.us/GD/Templates/Pages/ODE/ODEDetail.aspx?page=3&TopicRelationID=1001&Content=14313>
2. Important URLs
 - CSADM Web Based Reporting System <https://webapp.nwoca.org/csadm/home.do>
 - Community School Payment Report and Statement of Settlement Report
http://webapp1.ode.state.oh.us/school_options/F2007/Default.asp
 - Community School Payment Letters
<http://www.ode.state.oh.us/GD/Templates/Pages/ODE/ODEDetail.aspx?page=3&TopicRelationID=998&Content=9835>
 - Area Coordinators
<http://www.ode.state.oh.us/GD/Templates/Pages/ODE/ODEDetail.aspx?Page=3&TopicRelationID=98&ContentID=18400&Content=18400>
 - OEDS-R Link: <http://webapp2.ode.state.oh.us/oeds-r/query/>
 - EMAD Link: <https://emad.odjfs.state.oh.us>
 - SERS and STRS



If you have questions or believe the annual amount to be incorrect, contact Paul Snyder of STRS at (614) 227-4090 or Daryl E. Hull of School Employees Retirement System (SERS) at (614) 222-5906.

3. Handbooks/Reports
 - a. CSADM Manual
<http://www.ode.state.oh.us/GD/Templates/Pages/ODE/ODEDetail.aspx?page=3&TopicRelationID=998&Content=13427>
4. CSADM Fatal Error Report – this report can be accessed through your ITC. You must contact your ITC and request this report.
ITC_IRN_COORD_20051203.TXT_2007K_STU_CS_FATAL_ERROR

Funding Facts

1. FY 2008 formula amount is \$5565
2. Special Education Category Weights are 0.90 of the following weights:
 - a. Category 1 → 0.2892
 - b. Category 2 → 0.3691
 - c. Category 3 → 1.7695
 - d. Category 4 → 2.3646
 - e. Category 5 → 3.1129
 - f. Category 6 → 4.7342

REMINDER: I.E.P.'s on file must match the handicapping condition reported in the web based system. **I.E.P.'s must have been completed on or before February 8, 2008** and the appropriate 210 program code must be specified to receive special education weighted funding.

3. CTA Weighted Amount:
 - Category 1 (Work Force Development): 0.57
 - Category 2 (CBI and Work & Family Studies): 0.28

REMINDER: CTA course information entered in the CSADM system must match the information entered in the October and February EMIS records in order to receive CTA weighted funds.

The Community School payments are made available between the seventh and tenth business day of the month. If you have not received your funds by the eleventh business day of the month, feel free to contact our office for assistance. If there are any questions in regards to the payment, please contact your area coordinator.