



Department of Education

Ted Strickland, Governor
Deborah Delisle
Superintendent of Public Instruction

TO: Community School Administrators
FROM: Kim Murnieks
SUBJECT: September Community School Payment
DATE: September 16, 2009

This payment reflects the factors based on Am. Sub. H.B. 1 and student enrollment data extracted from SOES for June 2009.

SOES Updates

1. The FY2010 SOES database opened on August 17th.
2. **Community schools must enter calendar information into SOES on or before September 30.** Only the school's Financial Contact can enter calendar information.
3. It is very important to check at least once a year that all users having access to SOES should still have access.
 - a. To see who is listed as the users for a particular community school, go to Utilities, Entity Profile, and scroll to the bottom of the screen.
 - b. To inactivate a user, 1. Run a User Query 2. Select the user and click on the pencil to modify the account 3. Click on the scissors icon next to the name of the entity that you would like to remove from this user's account 4. Click the Save button.
4. The FY2010 SOES manual has been posted to SOES Corner.
5. SOES is utilized to collect the necessary information for the reallocation of federal funds to qualifying schools serving economically disadvantaged students. **The first extract will be performed on October 21.** Please have your economically disadvantaged students identified by that date.

Community School Payment Report

1. Career tech weighted funding is based on the CTA course data entered in the February EMIS records and the matching career tech data entered in the SOES system.
2. Students enrolled in an e-school that did not take one of the required state achievement tests for two consecutive years were not funded.
3. Special education weighted funding is provided for students with an IEP completed on or before February 7, 2009 and assigned an appropriate 210 program code in SOES.

4. Students with SSID's that had an overlapping enrollment date with another community school or an Ed Choice scholarship in FY2009 are not funded.

Community School Foundation Statement of Settlement Report

1. Student records with unresolved fatal flags will not be funded.
2. SERS and STRS: If you have questions or believe the annual amount to be incorrect, please contact the appropriate retirement system.