Paolo A. DeMaria
Associate Superintendent

June 1, 2004

TO: Community School Administrators

FROM: Paolo A. DeMaria, Associate Superintendent
Center for School Finance and Accountability

SUBJECT: June Community School Payment

This payment reflects the factors under Sub. H.B. 95, which is effective for FY 2004 and FY 2005.

A. Community School Payment Report

1. For all community schools, new and existing, this payment is based on the data in the CSADM web based system as of May 15, 2004.

2. The per pupil amount is $5,058.00 X cost-of-doing-business factor of the county of residence.

3. Special education category weights have a reduction factor of .88 of the following weights:

a. Category 1 .2892
b. Category 2 .3691
c. Category 3 1.7695
d. Category 4 2.3646
e. Category 5 3.1129
f. Category 6 4.7342

NOTE: I.E.P.'s on file must match the handicapping condition identified in the web based system. I.E.P.'s must be completed and dated by December 1, 2003 in order to receive special education weighted funding for these students this fiscal year. If the I.E.P. date field did not have a date prior to December 1, 2003 or was left blank, the student will receive no special education weighted funding and will be counted as a regular student.

4. New DPIA funding calculation per Senate Bill 2. Senate Bill 2 changes the funding structure for the FY 2004 and FY 2005 DPIA calculations. The bill changes the distribution of DPIA funding for community school students and allows districts and community schools that did not qualify for DPIA in FY 2003 to access funding in FY 2004 and FY 2005. The Governor signed S.B. 2 on March 10, to be effective 90 days later. All payments to the schools for FY 2004 will have been disbursed by then; therefore any differences will be paid in the July payment. The department will recalculate the FY 2004 DPIA funding using the new funding structure applied to the data used for the June payment. The difference between the new calculation and the DPIA funds received in FY 2004 will be the adjusted amount. This will show on the statement of settlement as a JV code. All positive adjustments will be made in a lump sum amount. If there is a negative adjustment greater than $500 it will be spread out over the entire fiscal year. Negative adjustments less than $500 will be deducted in a lump sum

from the July payment.

B. Community School Foundation Statement of Settlement Report

1. We received new annual amounts from the two retirement systems and updated the monthly deduction amount. If you have questions or believe the annual amount to be incorrect, contact Paul Snyder of STRS at (614) 227-4090 or Carla Marshall of School Employees Retirement System (SERS) at (614) 222-5861.

C. Miscellaneous

1. When you log into the CSADM Web Based System in the 2003-2004 school year data base, you will see an option regarding the roll over of student information into the 2005 data base "Promote students to next school year". If you select this option, all active students (those students that do not have a date in the "TO" field are active students) will then be rolled forward from the 2004 data base into the 2005 data base. When this happens all students will automatically have a grade level increase. If students were not to be promoted to the next grade level, you will then need to go into that student's record and correct the grade level. The 2005 data base will then be the data base that you will select when entering new enrollment information on students that are planning on attending your school next school year. **It is imperative that you have your students rolled forward into the 2005 data base on or before June 15, 2004.** We will do an extract of the data in the 2005 data base on June 16, 2004 and that will be the basis for your July 2004 foundation payment. **No data in the file will result in not receiving a July foundation payment.**

2. Community Schools must enter State Student Identification numbers (SSID's) for all of their students or face lack of funding. As you may be aware, each community school can retrieve their student level records in the CSADM web system to verify which students are missing their SSID. A payment will not be issued for those students who do not have a valid state student identifier reported in the CSADM system.

3. The Community School payment Report and Statement of Settlement are available on the ODE Website. The website address is:

http://www.ode.state.oh.us/school_finance/community_schools/default.asp

4. If you need to update information on the web-based system or give a new person access to the web based system, contact Connie Reynolds at (614) 752-5068. There are new forms for the community schools to use when requesting access to the CSADM web based system. The CSADM Web Based System has a User Manual and it can be viewed on line at the following web site address:

http://www.ode.state.oh.us/school_finance/handbooks/finance_handbooks/CS_Web-Based_System/default.asp

5. The Community School payments are vouchered on the first working day of the month. It takes approximately seven to ten business days to receive the warrants or EFT notification slips from the Auditor of State's office. If you have not received your funds by the eleventh business day of the month, feel free to contact our office for assistance.

If there are any questions in regards to the payment, please contact this office or your area coordinator.

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