

Paolo A. DeMaria
Associate Superintendent

May 2, 2005

TO: Community School Administrators
FROM: Paolo A. DeMaria, Associate Superintendent
Center for School Finance
SUBJECT: May Community School Payment

This is the May payment for your school as required under section 3314.08 of the Ohio Revised Code for Community Schools and reflects the factors under Sub.H.B. 95 and SB 2, which is effective for FY 2004 and FY 2005 impacting the payment..

A. Community School Payment Report

1. This payment is based on the data in the 2004-2005 school year on the web based system as of April 15, 2005.
2. The per pupil amount is \$5,169.00 X cost-of-doing-business factor of the county of residence.
3. Special education category weights have a reduction factor of .90 of the following weights:
 - a. Category 1 0.2892
 - b. Category 2 0.3691
 - c. Category 3 1.7695
 - d. Category 4 2.3646
 - e. Category 5 3.1129
 - f. Category 6 4.7342

NOTE: I.E.P.'s on file must match the handicapping condition identified in the web based system. **I.E.P.'s must be completed and dated by December 1, 2004** in order to receive special education weighted funding for these students this fiscal year.

If the I.E.P. date field did not have a date prior to December 1, 2004 or was left blank, the student received no special education weighted funding and was counted as a regular student starting with the January payment.

4. Starting May 16, 2005, you will see an option on your screen when you log into the CSADM Web Based System regarding the roll over of student information into the 2006 data base. If you select this option, all active students (those students that do not have a date in the "To" field are active students) will then be rolled forward from the 2005 data base into the 2006 data base. When this happens, all students will automatically have a grade level increase. If students were not to be promoted to the next grade level, you will then need to go into that student's record and correct the grade level. The 2006 grade level, you will then be the data base that you will select when entering new enrollment information on students that are

planning on attending your school next school year. **It is imperative that you have your students rolled forward into the 2006 data base on or before June 15, 2005.** We will do an extract of the 2006 data base on June 16, 2005 and that will be the basis for your July 2005 foundation payment. **No data in the file will result in not receiving a July foundation payment.**

B. Community School Foundation Statement of Settlement Report

1. We received new annual amounts from the two retirement systems and updated the monthly deduction amount. If you have questions or believe the annual amount to be incorrect, contact Paul Snyder of STRS at (614) 227-4090 or Carla Marshall of School Employees Retirement System (SERS) at (614) 222-5861.

C. Miscellaneous

1. The Community School payment Report and Statement of Settlement **are available on the ODE Website.** The website address is:

http://www.ode.state.oh.us/school_finance/community_schools/default.asp

2. Community Schools must enter State Student Identification numbers (SSID's) for all of their students or face lack of funding. As you may be aware, each community school can retrieve their student level records in the CSADM web system to verify which students are missing their SSID. **A payment will not be issued for those students who do not have a valid state student identifier reported in the CSADM system.** To send e-mail to the IBM Helpdesk for SSIS issues:

SSIDQuestions@us.ibm.com

Here is a link to SSID frequently asked questions (FAQs):

<http://www.ode.state.oh.us/EMIS/SSID/>

3. If you need to update information on the web-based system or give a new person access to the web based system, contact Connie Reynolds at (614) 752-5068. The CSADM Web Based System has a User Manual and it can be viewed on line at the following web site address:

<http://www.ode.state.oh.us/EMIS/CSADM/>

4. You may have heard that ODE is in the process of re-writing the CSADM. It is in the final stages of testing and will soon be opened for a pilot. If the pilot is successful, we will be putting it out for all schools to have access to perhaps as early as July. We will be running both the old and new systems for a brief period of time while training is complete. We will be giving you more details on this project as well as time lines for implementation and training as they are finalized. We are excited about this re-write and think many of the suggestions we have received were able to be implemented. Stay tuned for more information.

5. The Community School payments are vouchered on the first working day of the month. It takes approximately **seven to ten business days** to receive the warrants or EFT notification slips from the Auditor of State's office. If you have not received your funds by the eleventh business day of the month, feel free to contact our office for assistance.

If there are any questions in regards to the payment, please contact this office or your area coordinator.

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