

Paolo A. DeMaria
Associate Superintendent

November 3, 2005

TO: Community School Administrators

FROM: Paolo A. DeMaria, Associate Superintendent
Center for School Finance

SUBJECT: November Community School Payment

A. Community School Payment Report

1. This payment is based on the data in the 2005-2006 school year on the web based system as of October 15, 2005.
2. Special education category weights have a reduction factor of .90 of the following weights:
 - a. Category 1 → .2892
 - b. Category 2 → .3691
 - c. Category 3 → 1.7695
 - d. Category 4 → 2.3646
 - e. Category 5 → 3.1129
 - f. Category 6 → 4.7342

NOTE: I.E.P.'s on file must match the handicapping condition identified in the web-based system. **I.E.P.'s must be completed and dated by December 1, 2005** in order to receive special education weighted funding for the students this fiscal year.

B. Community School Foundation Statement of Settlement Report

1. For new community schools you will be seeing a monthly deduction of \$2,500.00 for State Teachers Retirement System. For existing community schools the deduction for STRS is based on the annual amount used in June until we received an update for your school from STRS or SERS. This monthly deduction will continue until January when it will be updated with a new annual amount for both new and existing schools. If you have questions or believe the annual amount to be incorrect, contact Paul Snyder of STRS at (614) 227-4090 or Daryl E. Hull of School Employee Retirement System (SERS) at (614) 222-5906.

C. Miscellaneous

1. Starting this month there are two new errors that will affect funding. Neither one will appear on the CSADM system as an error because they are identified when the extract is done and the SSID's are bumped up against each other during the calculation process. One is an error identified as "SSID not funded – Concurrent enrollment at another community school." This means that more than one community school has reported the same student for an overlapping or same time period. There is a report that is being generated and will be made available to you at the DA-Site within the next few days. This report will identify the other school(s) that is reporting the same SSID. You need to work with the other school(s) to get the data reported accurately. Your area coordinators can help you if you have problems getting the data corrected. The other error is identified as "FTE for SSID greater than 1.0 – Redundant funding to balance available." This means that another community school has already claimed a portion of the FTE starting from July 1 of the current year and that only the balance available up to a 1.0 FTE is available for funding. We cannot fund a student greater than a 1.0 in a school year.

2. The Community School payment Report and Statement of Settlement are available on the ODE Web site. The Web site address is:
http://www.ode.state.oh.us/school_finance/community_schools/default.asp
3. Community Schools must enter State Student Identification numbers (SSID's) for all of their students or face local funding. As you may be aware, each community school can retrieve their student level records in the CSADM web system to verify which students are missing their SSID. **A payment will not be issued for those students who do not have a valid state student identifier reported in the CSADM system.**
4. Schools must now enter student information using the new CSADM Web site at the following link:
<https://webapp.nwoca.org/csadm/home.do>
5. If you need to update information on the web-based system or give a new person access to the web based system contact Michelle Smith at (614) 466-4982. The CSADM Web-Based System has a User Manual and it can be viewed on line at the following Web site address:
<http://www.ode.state.oh.us/EMIS/CSADM/>
6. The Community School payments are vouchered on the first working day of the month. It takes approximately seven to ten business days to receive the warrants or EFT notification slips from the Auditor of State's office. If you have not received your funds by the eleventh business day of the month, feel free to contact our office for assistance.

If there are any questions regarding the payment, please contact this office or your area coordinator.

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