

Paolo DeMaria

Associate Superintendent

TO: Community School Administrators
FROM: Paolo DeMaria, Associate Superintendent, Center for School Finance
SUBJECT: February Community School Payment
DATE: February 1, 2007

This payment reflects the factors based on AM Sub H.B. 66 with modifications implemented for FY2007.

Community School Payment Report

1. This payment is based on the data in the 2006-2007 school year on the web based system as of Jan 15, 2007.

Community School Foundation Statement of Settlement Report

1. The FY06 Final Version #2 calculations have been completed.
 - a. For schools that had a repayment amount of \$500.00 or less, the entire amount has been deducted from your February payment.
 - b. For schools that had a positive adjustment, the entire amount has been added to your February payment.
 - c. For schools with a repayment amount in excess of \$500.00, the repayment will be taken out over the remaining five (5) months of the fiscal year. Deductions commenced with the February payment.
 - d. All FY06 Final Version #2 adjustments will be noted with a journal voucher code of JV39.
 - e. Schools that had adjustments in both versions, will see separate journal entries for each adjustment.
2. Schools that were on the EMIS Missing list when either the January and/or February payment was processed had a 10% withholding penalty applied to their foundation payment(s). Based on the weekly EMIS processing schedule, schools that submitted the missing records have had the withholding amounts released. Should any school remain on the missing list as of February 2, 2007, the 10% withholding amount(s) will be forfeited.

CSADM Corner

1. **SP ED REMINDER:** Please continue to enter 210XXX Program Codes for all students with a disability code. We will be utilizing this data during our validation process relative to special ed weighted funds. In addition, all IEP dates entered must be on or before **February 9th, 2007** (those dated February 9th will be honored) in order to continue to receive special ed weighted funds. Both these validations will commence with the March payment process.
2. **UPDATED INFO:** Reports have been generated as a result of the second extract for the re-allocation of federal funds. You may view the reports via your SAFE account. All remaining issues must be addressed prior to the final extract that is scheduled to take place on February 1, 2007. A final summary will be posted on or about February 15th.
3. A new withdrawal code (37) was added to the CSADM. This may only be used for Kindergarten students, when it has been determined that it is in their best interest that they wait one more year to enroll in school.
4. New Link to the CSADM Corner

<http://www.ode.state.oh.us/GD/Templates/Pages/ODE/ODEDetail.aspx?page=3&TopicRelationID=998&Content=15480>

5. Beginning with the September payment, we began checking for concurrent enrollment for students who are attending a non-public school through the Ed Choice voucher program. If we have identified SSID's that have overlapping enrollment dates, they will appear on the monthly CSADM Fatal Error Report along with the IRN of the non-public school. You may go to OEDS-R and search by IRN (see link below) in order to identify the non-public school listed. Please contact your Area Coordinator if you feel that there is an error or you are unable to resolve this reporting overlap.

OEDS-R Link: <http://webapp2.ode.state.oh.us/oeds-r/query/>

6. If the CSADM System goes down, please email the CSADM Forum at:

<http://forums.oecn.k12.oh.us/forums/oecn/dispatch.cgi/csadm>

7. You will continue to see updates to the CSADM system throughout the year. Announcements regarding the changes will be posted on the CSADM homepage and in the monthly payment letter.

Mark Your Calendar

1. CSADM Training Sessions – the final training sessions are tentatively scheduled for February 5 and March 5. Additional information will be posted on CSADM Corner.

Reports, Resources and More

1. Journal Voucher Entries

A number of adjustments indicated by a journal voucher number may appear periodically on your settlement report. For an explanation of the voucher entries, go to the FY 2006 Voucher List located at:

<http://www.ode.state.oh.us/GD/Templates/Pages/ODE/ODEDetail.aspx?page=3&TopicRelationID=1001&Content=14313>

2. Important URL's

- CSADM Web Based Reporting System
<https://webapp.nwoa.org/csadm/home.do>
- Community School Payment Report and Statement of Settlement Report
http://webapp1.ode.state.oh.us/school_options/F2007/Default.asp
- Community School Payment Letters

<http://www.ode.state.oh.us/GD/Templates/Pages/ODE/ODEDetail.aspx?page=3&TopicRelationID=998&Content=9835>

- Area Coordinators
[new](#) link is not available at this time – it will be active shortly
- OEDS-R Link: <http://webapp2.ode.state.oh.us/oeds-r/query/>
- SERS and STRS
If you have questions or believe the annual amount to be incorrect, contact Paul Snyder of STRS at (614) 227-4090 or Daryl E. Hull of School Employees Retirement System (SERS) at (614) 222-5906.

2. Handbooks/Reports

- CSADM Manual

<http://www.ode.state.oh.us/GD/Templates/Pages/ODE/ODEDetail.aspx?page=3&TopicRelationID=998&Content=13427>

- CSADM Fatal Error Report – this report can be accessed through your ITC. You must contact your ITC and request this report.

ITC_IRN_COORD_20051203.TXT_2006K_STU_CS_FATAL_ERROR

Funding Facts

1. FY 2007 formula amount is \$5403
2. Special Education Category Weights - have a reduction factor of 0.90 of the following weights:
 - a. Category 1 → 0.2892
 - b. Category 2 → 0.3691
 - c. Category 3 → 1.7695
 - d. Category 4 → 2.3646
 - e. Category 5 → 3.1129
 - f. Category 6 → 4.7342

REMINDER: I.E.P.'s on file must match the handicapping condition identified in the web based system. **I.E.P.'s must have been completed and dated by December 1, 2006** in order to receive special education weighted funding for these students this fiscal year (FY07).

3. CTA Weighted Amount:

Category 1 (Work Force Development)	.57
Category 2 (CBI and Work & Family Studies)	.28

REMINDER: CTA course information entered in the CSADM system must match the information entered in the October and February EMIS records in order to receive CTA weighted funds.

The Community School payments are vouchered on the first working day of the month. It takes approximately seven to ten business days to receive the warrants or EFT notification slips from the Auditor of State's office. If you have not received your funds by the eleventh business day of the month, feel free to contact our office for assistance. If there are any questions in regards to the payment, please contact this office or your area coordinator.