

TO: Superintendents and Treasurers of City, Local, Exempted Village School Districts, and Educational Service Centers

FROM: Dan Wilson, Executive Director, Office of School Finance

RE: July 2003 Foundation Payment #1

DATE: July 11, 2003

This payment reflects the factors based on Sub H.B. 95 for FY2004.

A. SF-3

1. Based on April 11th 2003 EMIS data with the following noted exceptions
 - a. FY2003 Regular Ed. ADM projected for FY2004
 - b. Special education ADM increased by 1 percent
 - c. Units years of experience increased by 1
2. New Cost of Doing Business factors
3. Funding is now based on current year formula ADM - the 3 year average is no longer taken into consideration
4. Transitional Aid Guarantee has been added to the SF-3
5. **\$5,058.00** per pupil amount
6. Tax year **2002** valuation figures used.
7. Continuation of six special education categories with the following weights phased-in at a rate of **88.0%**.
 - a. Category 1 - .2892
 - b. Category 2 - .3691
 - c. Category 3 - 1.7695
 - d. Category 4 - 2.3646
 - e. Category 5 - 3.1129
 - f. Category 6 - 4.7342
8. State median income of **\$29,123**
9. Formula ADM JVS FTE is now counted @ **.20** instead of .25
10. The millage rate used in the Excess Cost Supplement Aid calculation is now **3.3 mills**.
11. Equity will be loaded to the SF-3 in August when paid according to law
12. Utilized transportation amounts from FY2003 paid at greater of **60%** or state share percentage
13. DPIA payments are now calculated by **inflating FY2003 DPIA amounts by 2%** with the exceptions being those districts that were on the DPIA guarantee in FY2003. Those districts will receive the FY2003 DPIA guarantee amount.
14. Parity Aid payment percentage increased to **58%**
15. GRADS personnel allowance is now **\$47,555**.
16. Utilized Final Vers. 1 community school, special education transportation and transportation amounts.
17. Over the course of the next few weeks the SF-3 calculation worksheets will be added to the SF-3 website.

B. Statement of Settlement

1. Parity Aid has been moved to unrestricted aid
2. Open Enrollment and Other Adjustments has been split to reflect positive and negative adjustments to allow for easier coding.
3. FY2003 negative Section 3317.028 adjustments (JV03)
4. FY2003 SF-3 adjustment (JV68)
5. FY2003 Psychology Intern Payment Correction (JV94) - Adjustments that were over \$10,000

C. ESC NOTES

1. State per pupil amount of \$37.00/\$40.52 for multi-county ESC's paid @ 100%.
2. J40404 K-12 ADM is based on FY 2003 district ADM. The calculation is as follows:
Current Year Formula ADM
 - + SF 3 Total Kindergarten * .5
 - + Preschool ADM attending the Educational Service Center
 - + SF3 JVSD-1-12 * .80
 - + SF3 JVSD-SE-1-12 * .80

D. Miscellaneous

During the course of the fiscal year, a revision of the ESC deduction for local school districts [Line 19, Form SF-3] could occur as the county office submits changes in ESC personnel. The revised ESC deduction will appear in a bimonthly statement if you wish to verify such a change has occurred.

If there are any questions in regards to the adjustments or the statement of settlement, please contact this office or your [area coordinator](#).

RE: July 2003 Foundation Payment #2

DATE: July 25, 2003

This payment reflects the factors based on Sub H.B. 95 for FY2004.

Note:

1. The FY2004 Tuition reports and letters have been placed on the web site. They can be accessed from the School Finance Foundation page.([Letters](#) | [Report](#))

A. SF-3

1. The projected ADM was changed. In the July #1 payment Total Kindergarten ADM was increased 1% higher than it should have been. This oversight has been corrected causing a slight decrease in formula ADM.

B. Statement of Settlement

1. FY2002 Final SF-3 Adjustment (JV04)
2. SF14 Tuition (JV50, JV51)

C. ESC NOTES

1. State per pupil amount of \$37.00/\$40.52 for multi-county ESC's paid @ 99.447587496%.
2. J40404 K-12 ADM is based on FY 2004 district ADM. The calculation is as follows:
Current Year Formula ADM
+ SF 3 Total Kindergarten *.5
+ Preschool ADM attending the Educational Service Center
+ SF3 JVSD-1-12 * .80
+ SF3 JVSD-SE-1-12 * .80

D. Miscellaneous

During the course of the fiscal year, a revision of the ESC deduction for local school districts [Line 19, Form SF-3] could occur as the county office submits changes in ESC personnel. The revised ESC deduction will appear in a bimonthly statement if you wish to verify such a change has occurred.

If there are any questions in regards to the adjustments or the statement of settlement, please contact this office or your [area coordinator](#).

RE: August 2003 Foundation Payment #1

DATE: August 08, 2003

This payment reflects the factors based on Sub H.B. 95 for FY2004.

Note: The FY2003 Final SF-3 version #2 has been posted on the website. Final SF-3 adjustments will be made beginning in the August #2 payment. Also, the F2004 Setaside reports have been posted to the Foundation page. These reports are based on the F2003 Final SF-3 version #2.

A. SF-3

1. No changes from the July #2 SF-3

B. Statement of Settlement

1. FY2003 Section 3317.026 adjustments (JV79)
2. FY2003 Section 3317.027 adjustments (JV16)
3. FY2003 Section 3317.028 adjustments (JV80)
4. Payment for Equity has been included.
5. Loan fund repayment. (JV18)

C. ESC NOTES

1. FY2003 COUNTY BOARD ADJUSTMENT (JV26)
2. State per pupil amount of \$37.00/\$40.52 for multi-county ESC's paid @ 99.447587496%.
3. J40404 K-12 ADM is based on FY 2003 district ADM. The calculation is as follows:
Current Year Formula ADM
+ SF 3 Total Kindergarten *.5
+ Preschool ADM attending the Educational Service Center
+ SF3 JVSD-1-12 * .80
+ SF3 JVSD-SE-1-12 * .80

D. Miscellaneous

During the course of the fiscal year, a revision of the ESC deduction for local school districts [Line 19, Form SF-3] could occur as the county office submits changes in ESC personnel. The revised ESC deduction will appear in a bimonthly statement if you wish to verify such a change has occurred.

If there are any questions in regards to the adjustments or the statement of settlement, please contact this office or your area coordinator.

RE: August 2003 Foundation Payment #2

DATE: August 22, 2003

This payment reflects the factors based on Sub H.B. 95 for FY2004.

Note:

A. SF-3

B. Statement of Settlement

1. F2003 Final SF-3 Adjustment (JV64)
2. SF14 Tuition (JV50, JV51)
3. Private Treatment Facility Tuition Adjustment (JV84)

C. ESC NOTES

1. FY2003 COUNTY BOARD ADJUSTMENT (JV26)
2. State per pupil amount of \$37.00/\$40.52 for multi-county ESC's paid @ 99.447587496%.
3. J40404 K-12 ADM is based on FY 2003 district ADM. The calculation is as follows:
Current Year Formula ADM
+ SF 3 Total Kindergarten * .5
+ Preschool ADM attending the Educational Service Center
+ SF3 JVSD-1-12 * .80
+ SF3 JVSD-SE-1-12 * .80

D. Miscellaneous

During the course of the fiscal year, a revision of the ESC deduction for local school districts [Line 19, Form SF-3] could occur as the county office submits changes in ESC personnel. The revised ESC deduction will appear in a bimonthly statement if you wish to verify such a change has occurred.

If there are any questions in regards to the adjustments or the statement of settlement, please contact this office or your area coordinator.

RE: September 2003 Foundation Payment #1

DATE: September 05, 2003

This payment reflects the factors based on Sub H.B. 95 for FY2004.

A. SF-3

1. No changes from the August #2 SF-3

B. Statement of Settlement

1. Loan fund repayment. (JV18)

C. ESC NOTES

1. State per pupil amount of \$37.00/\$40.52 for multi-county ESC's paid @ 99.447587496%.
2. J40404 K-12 ADM is based on FY 2003 district ADM. The calculation is as follows:
Current Year Formula ADM
+ SF 3 Total Kindergarten * .5
+ Preschool ADM attending the Educational Service Center
+ SF3 JVSD-1-12 * .80
+ SF3 JVSD-SE-1-12 * .80

D. Miscellaneous

During the course of the fiscal year, a revision of the ESC deduction for local school districts [Line 19, Form SF-3] could occur as the county office submits changes in ESC personnel. The revised ESC deduction will appear in a bimonthly statement if you wish to verify such a change has occurred.

If there are any questions in regards to the adjustments or the statement of settlement, please contact this office or your area coordinator.

RE: September 2003 Foundation Payment #2

DATE: September 19, 2003

This payment reflects the factors based on Sub H.B. 95 for FY2004.

Note: The SF-3 used to calculate the offset for the Fixed Rate payment is available from the SF-3 report site or [click here](#). Also, the data will be available on the Ohio Department of Taxation website by Monday September 22nd at the following web address.

<http://www.state.oh.us/tax/Publications/AUGUSTUTILITYREIMBURSEMENTS.htm>

A. SF-3

B. Statement of Settlement

1. FY2004 Fixed Rate Tax Loss Reimbursement (JV90)
2. FY2004 Fixed Sum Tax Loss Reimbursement (JV91)
3. F2003 Insufficient Funds Repayment (JV81)
4. SF14 Tuition (JV50, JV51)
5. Private Treatment Facility Tuition Adjustment (JV84)

C. ESC NOTES

1. State per pupil amount of \$37.00/\$40.52 for multi-county ESC's paid @ 99.492760593%.
2. J40404 K-12 ADM is based on FY 2003 district ADM. The calculation is as follows:
Current Year Formula ADM
+ SF 3 Total Kindergarten *.5
+ Preschool ADM attending the Educational Service Center
+ SF3 JVSD-1-12 * .80
+ SF3 JVSD-SE-1-12 * .80

D. Miscellaneous

During the course of the fiscal year, a revision of the ESC deduction for local school districts [Line 19, Form SF-3] could occur as the county office submits changes in ESC personnel. The revised ESC deduction will appear in a bimonthly statement if you wish to verify such a change has occurred.

If there are any questions in regards to the adjustments or the statement of settlement, please contact this office or your [area coordinator](#).

RE: October 2003 Foundation Payment #1

DATE: October 10, 2003

This payment reflects the factors based on Sub H.B. 95 for FY2004.

Note:

A. SF-3

1. The SF-3 has been updated with numbers from the F2003 SF-3 Final. This includes previous year calculations and the correction of Category 5 special education ADM.

B. Statement of Settlement

1. Private Treatment Facility Tuition Adjustment (JV84)
2. Loan fund repayment. (JV18)

C. ESC NOTES

1. State per pupil amount of \$37.00/\$40.52 for multi-county ESC's paid @ **99.492760593%**.
2. J40404 K-12 ADM is based on FY 2003 district ADM. The calculation is as follows:
Current Year Formula ADM
+ SF 3 Total Kindergarten * .5
+ Preschool ADM attending the Educational Service Center
+ SF3 JVSD-1-12 * .80
+ SF3 JVSD-SE-1-12 * .80

D. Miscellaneous

During the course of the fiscal year, a revision of the ESC deduction for local school districts [Line 19, Form SF-3] could occur as the county office submits changes in ESC personnel. The revised ESC deduction will appear in a bimonthly statement if you wish to verify such a change has occurred.

If there are any questions in regards to the adjustments or the statement of settlement, please contact this office or your area coordinator.

RE: October 2003 Foundation Payment #2

DATE: October 24, 2003

This payment reflects the factors based on Sub H.B. 95 for FY2004.

A. SF-3

B. Statement of Settlement

1. Gifted Supplement (JV77)
2. SF14 Tuition (JV50, JV51)
3. DYS MO8 Adjustment(JV14)
4. Private Treatment Facility Tuition Adjustment (JV84)

C. ESC NOTES

1. State per pupil amount of \$37.00/\$40.52 for multi-county ESC's paid @ 99.504636793%.
2. J40404 K-12 ADM is based on FY 2003 district ADM. The calculation is as follows:
Current Year Formula ADM
+ SF 3 Total Kindergarten *.5
+ Preschool ADM attending the Educational Service Center
+ SF3 JVSD-1-12 * .80
+ SF3 JVSD-SE-1-12 * .80

D. Miscellaneous

During the course of the fiscal year, a revision of the ESC deduction for local school districts [Line 19, Form SF-3] could occur as the county office submits changes in ESC personnel. The revised ESC deduction will appear in a bimonthly statement if you wish to verify such a change has occurred.

If there are any questions in regards to the adjustments or the statement of settlement, please contact this office or your area coordinator.

RE: November 2003 Foundation Payment #1

DATE: November 07, 2003

This payment reflects the factors based on Sub H.B. 95 for FY2004.

Note: The following backup worksheets are now available on the foundation pages for the given fiscal year :

- F2003 Community School ADM not included in the October count
- F2004 Reappraisal Guarantee
- F2004 Transitional Aid Guarantee

A. SF-3

1. There were no changes from the October #2 SF-3.

B. Statement of Settlement

1. FY03 Postsecondary Option Adjustment (JV19)
2. Loan fund repayment. (JV18)

C. ESC NOTES

1. State per pupil amount of \$37.00/\$40.52 for multi-county ESC's paid @ **99.504636793%**.
2. Driver Training Adjustment (JV11)
2. J40404 K-12 ADM is based on FY 2003 district ADM. The calculation is as follows:
Current Year Formula ADM
+ SF 3 Total Kindergarten *.5
+ Preschool ADM attending the Educational Service Center
+ SF3 JVSD-1-12 * .80
+ SF3 JVSD-SE-1-12 * .80

D. Miscellaneous

During the course of the fiscal year, a revision of the ESC deduction for local school districts [Line 21, Form SF-3] could occur as the county office submits changes in ESC personnel. The revised ESC deduction will appear in a bimonthly statement if you wish to verify such a change has occurred.

If there are any questions in regards to the adjustments or the statement of settlement, please contact this office or your area coordinator.

RE: November 2003 Foundation Payment #2

DATE: November 21, 2003

This payment reflects the factors based on Sub H.B. 95 for FY2004.

A. SF-3

Due to an error in transferring GRADS FTE from the EMIS files to the SF-3, nine districts' SF-3 reports reflected a lower GRADS FTE than what was approved in EMIS. This error has been corrected in this payment.

B. Statement of Settlement

1. SF14 Tuition (JV50, JV51)
2. Private Treatment Facility Excess Cost Adjustment (JV88)
3. Private Treatment Facility Tuition Adjustment (JV84)

C. ESC NOTES

1. State per pupil amount of \$37.00/\$40.52 for multi-county ESC's paid @ 99.404775581%.
2. J40404 K-12 ADM is based on FY 2003 district ADM. The calculation is as follows:
Current Year Formula ADM
+ SF 3 Total Kindergarten *.5
+ Preschool ADM attending the Educational Service Center
+ SF3 JVSD-1-12 * .80
+ SF3 JVSD-SE-1-12 * .80

D. Miscellaneous

During the course of the fiscal year, a revision of the ESC deduction for local school districts [Line 19, Form SF-3] could occur as the county office submits changes in ESC personnel. The revised ESC deduction will appear in a bimonthly statement if you wish to verify such a change has occurred.

If there are any questions in regards to the adjustments or the statement of settlement, please contact this office or your area coordinator.

RE: December 2003 Foundation Payment #1

DATE: November 07, 2003

This payment reflects the factors based on Sub H.B. 95 for FY2004.

Note:

A. SF-3

1. There were no changes from the November #2 SF-3.

B. Statement of Settlement

1. FY2003 SF-3 Adjustment (JV85)
2. Loan fund repayment. (JV18)

C. ESC NOTES

1. State per pupil amount of \$37.00/\$40.52 for multi-county ESC's paid @ **99.404775581%**.
2. Driver Training Adjustment (JV11)
3. J40404 K-12 ADM is based on FY 2003 district ADM. The calculation is as follows:
Current Year Formula ADM
+ SF 3 Total Kindergarten * .5
+ Preschool ADM attending the Educational Service Center
+ SF3 JVSD-1-12 * .80
+ SF3 JVSD-SE-1-12 * .80

D. Miscellaneous

During the course of the fiscal year, a revision of the ESC deduction for local school districts [Line 21, Form SF-3] could occur as the county office submits changes in ESC personnel. The revised ESC deduction will appear in a bimonthly statement if you wish to verify such a change has occurred.

If there are any questions in regards to the adjustments or the statement of settlement, please contact this office or your area coordinator.

RE: December 2003 Foundation Payment #2

DATE: December 19, 2003

This payment reflects the factors based on Sub H.B. 95 for FY2004.

A. SF-3

1. Valuation and taxes charged and payable figures updated due to changes specified by HB 95 in personal tangible and certified to ODE by the Department of Taxation.
2. An error was found in the calculation of regular student population. 25% of JVSD and SE JVSD ADM was being used instead of 20% as is stated in H.B. 95. This has been corrected causing a slight change in lines 10B and 10C on the SF-3 for some districts.

B. Statement of Settlement

1. SF14 Tuition (JV50, JV51)
2. Private Treatment Facility Excess Cost Adjustment (JV88)
3. Private Treatment Facility Tuition Adjustment (JV84)

C. ESC NOTES

1. State per pupil amount of \$37.00/\$40.52 for multi-county ESC's paid @ 99.508537094%.
2. J40404 K-12 ADM is based on FY 2003 district ADM. The calculation is as follows:
Current Year Formula ADM
+ SF 3 Total Kindergarten * .5
+ Preschool ADM attending the Educational Service Center
+ SF3 JVSD-1-12 * .80
+ SF3 JVSD-SE-1-12 * .80

D. Miscellaneous

During the course of the fiscal year, a revision of the ESC deduction for local school districts [Line 19, Form SF-3] could occur as the county office submits changes in ESC personnel. The revised ESC deduction will appear in a bimonthly statement if you wish to verify such a change has occurred.

If there are any questions in regards to the adjustments or the statement of settlement, please contact this office or your area coordinator.

RE: January FY2004 Foundation Payment #1

DATE: January 09, 2004

This payment reflects the factors based on Sub H.B. 95 for FY2004.

Note:

A. SF-3

1. Contains calendar year 2004 State Teachers and School Employees Retirement adjustments.
Please keep in mind that the amount you see under the annual amount on the statement of settlement is one-half the calendar year 2003 amount plus one-half the calendar year 2004 amount. This allows us to accurately deduct the proper amount for the first half of the calendar year over the remainder of the fiscal year.

B. Statement of Settlement

1. Tuition
2. Loan fund repayment. (JV18)

C. ESC NOTES

1. State per pupil amount of \$37.00/\$40.52 for multi-county ESC's paid @ **99.508537094%**.
2. Driver Training Adjustment (JV11)
3. J40404 K-12 ADM is based on FY 2003 district ADM. The calculation is as follows:
Current Year Formula ADM
+ SF 3 Total Kindergarten *.5
+ Preschool ADM attending the Educational Service Center
+ SF3 JVSD-1-12 * .80
+ SF3 JVSD-SE-1-12 * .80

D. Miscellaneous

During the course of the fiscal year, a revision of the ESC deduction for local school districts [Line 21, Form SF-3] could occur as the county office submits changes in ESC personnel. The revised ESC deduction will appear in a bimonthly statement if you wish to verify such a change has occurred.

If there are any questions in regards to the adjustments or the statement of settlement, please contact this office or your area coordinator.

RE: January 2004 Foundation Payment #2
DATE: January 23, 2004

This payment reflects the factors based on Sub H.B. 95 for FY2004

A. SF-3

1. October 2003 ADM that was submitted to EMIS prior to 01/02/2004 was used in the calculation of the SF-3.
2. The amount for preschool units in the current payment is based on data from last fiscal year and does not reflect the FY2004 unit allocations.
3. **NOTE:** Because we were unable to use October 2003 preschool data in this payment October 2002 data was inadvertently used in calculations for line 12 (gifted) and Line 10. However, the years of experience were not increased. October 2003 gifted and teacher staff data will be included in the February #1 while preschool staff will remain on October 2002 until that data is available.
4. The transportation (Line 15) calculation is still based on estimates.
5. Open Enrollment and Other Adjustments calculations are now based on October 2003 data.

B. Statement of Settlement

1. SF14 Tuition (JV50, JV51)
2. Youth Services Tuition Adjustment (JV06)
3. Tuition Section 3323.091 (JV14)
4. F2004 Special Education Catastrophic Aid reimbursement (JV96)

C. ESC NOTES

1. Note: ESC funding for this payment is still based on the paper forms. Due to delays with the Early Childhood units we were unable to roll over to FY2004 EMIS units for the January No. 2 payment. At this time we have not been informed by Early Childhood when the preschool data will be available for payment use.

In an effort to help ESC's correct their EMIS information prior to it being used for funding purposes we have posted preliminary J40403-EMIS, J40404-EMIS, and J40408-EMIS reports based on October 2003 EMIS data for review. These reports reflect the regular supervisors and gifted units that ESC's WOULD RECEIVE funding for if we were currently using EMIS staff data. Please note that at this time preschool units will show as unapproved in our reports. The reports can be accessed through a link found at the bottom of the webpage where your current J40403 and J40408 reports are found.

In addition, we have posted two documents that may be of assistance in entering your EMIS data. They are titled [FY2004 EMIS Position/Assignment Area Guide](#) and [FY2004 ESC EMIS Help Guide](#). These reports detail the EMIS coding information that is used in determining the units found on your J40403-EMIS and J40408-EMIS reports. These reports can be accessed by clicking on the following link: [FY04 ESC Reports](#).

If you notice that a gifted unit has not been approved for funding please refer to the following EMIS reports provided through your Data Acquisition Site: [EMIS_STAFF_DEMO_JOB_2004](#), and [EMIS_STAFF_GIFTED_UNITS_2004](#) for an explanation as to why the unit was not approved. While general supervisors and gifted units will appear, preschool units will currently be shown as not approved. At a later date Early Childhood will release the following report: [EMIS_STAFF_ECE_UNITS_2004](#) which will provide the same detail for preschool units.

2. State per pupil amount of \$37.00/\$40.52 for multi-county ESC's paid @ 100%.
3. J40404 K-12 ADM is based on October 2003 district ADM. The calculation is as follows:
Current Year Formula ADM
+ SF 3 Total Kindergarten *.5
+ Preschool ADM attending the Educational Service Center
+ SF3 JVSD-1-12 * .80
+ SF3 JVSD-SE-1-12 * .80

D. Miscellaneous

During the course of the fiscal year, a revision of the ESC deduction for local school districts [Line 19, Form SF-3] could occur as the county office submits changes in ESC personnel. The revised ESC deduction will appear in a bimonthly statement if you wish to verify such a change has occurred. If there are any questions in regards to the adjustments or the statement of settlement, please contact this office or your [area coordinator](#).

RE: February FY2004 Foundation Payment #1

DATE: February 06, 2004

This payment reflects the factors based on Sub H.B. 95 for FY2004.

Note:

A. SF-3

1. October 2003 ADM that was submitted to EMIS prior to 01/23/2004 was used in the calculation of the SF-3.

B. Statement of Settlement

1. Tuition
2. Loan fund repayment. (JV18)
3. F2004 Bus Purchase Reimbursement (JV01)

C. ESC NOTES

1. State per pupil amount of \$37.00/\$40.52 for multi-county ESC's paid @ **99.645273518%**.
2. Driver Training Adjustment (JV11)
3. J40404 K-12 ADM is based on FY 2003 district ADM. The calculation is as follows:
Current Year Formula ADM
+ SF 3 Total Kindergarten *.5
+ Preschool ADM attending the Educational Service Center
+ SF3 JVSD-1-12 * .80
+ SF3 JVSD-SE-1-12 * .80

D. Miscellaneous

During the course of the fiscal year, a revision of the ESC deduction for local school districts [Line 21, Form SF-3] could occur as the county office submits changes in ESC personnel. The revised ESC deduction will appear in a bimonthly statement if you wish to verify such a change has occurred.

If there are any questions in regards to the adjustments or the statement of settlement, please contact this office or your [area coordinator](#).

RE: February 2004 Foundation Payment #2

DATE: February 20, 2004

This payment reflects the factors based on Sub H.B. 95 for FY2004

A. SF-3

1. October 2003 ADM that was submitted to EMIS prior to 02/06/2004 was used in the calculation of the SF-3.
2. The amount for preschool units in the current payment is based on data from last fiscal year and does not reflect the FY2004 unit allocations.
3. Some teachers had been erroneously excluded from the ESP counts. This was due to a change in the valid assignment area code for physical education teachers. This has been corrected in this payment.
4. Resident contract vocational ADM now reflects FY04 counts.

B. Statement of Settlement

1. SF14 Tuition (JV50, JV51)
2. Youth Services Tuition Adjustment (JV06)
3. Tuition Section 3323.091 (JV14)

C. ESC NOTES

1. Note: ESC funding for this payment is still based on the paper forms. Preschool unit verification reports will be sent out during the week of February 23rd. **We anticipate that the March No. 2 payment will utilize FY2004 EMIS information for funding purposes.**

In an effort to help ESC's correct their EMIS information prior to it being used for funding purposes we have posted preliminary J40403-EMIS, J40404-EMIS, and J40408-EMIS reports based on October 2003 EMIS data for review. These reports reflect the regular supervisors and gifted units that ESC's WOULD RECEIVE funding for if we were currently using EMIS staff data. Please note that at this time preschool units will show as unapproved in our reports. The reports can be accessed through a link found at the bottom of the webpage where your current J40403 and J40408 reports are found.

In addition, we have posted two documents that may be of assistance in entering your EMIS data. They are titled [FY2004 EMIS Position/Assignment Area Guide*](#) and [FY2004 ESC EMIS Help Guide](#). These reports detail the EMIS coding information that is used in determining the units found on your J40403-EMIS and J40408-EMIS reports. These reports can be accessed by clicking on the following link: [FY04 ESC Reports](#).

*Please note that the [FY2004 EMIS Position/Assignment Area Guide](#) document has been revised. Initially, we allowed the inclusion of a broad range of assignment areas for coding general supervisors because we felt that they could supervise in several areas. Based on feedback from the ESCs, including this broad range of assignment areas caused special education supervisors to show up on the reports as general supervisors. Consequently, the number of general supervisors for the ESC was inflated. In an effort to prevent this, we have pulled out the assignment areas that pertain to special and vocational education. This change is reflected in the revised document referenced above.

If you notice that a gifted unit has not been approved for funding please refer to the following EMIS reports provided through your Data Acquisition Site: [EMIS_STAFF_DEMO_JOB_2004](#), and [EMIS_STAFF_GIFTED_UNITS_2004](#) for an explanation as to why the unit was not approved. While general supervisors and gifted units will appear, preschool units will currently be shown as not approved. At a later date Early Childhood will release the following report: [EMIS_STAFF_ECE_UNITS_2004](#) which will provide the same detail for preschool units.

2. State per pupil amount of \$37.00/\$40.52 for multi-county ESC's paid @ **99.630437923%**.
3. J40404 K-12 ADM is based on October 2003 district ADM. The calculation is as follows:
Current Year Formula ADM
+ SF 3 Total Kindergarten *.5
+ Preschool ADM attending the Educational Service Center
+ SF3 JVSD-1-12 * .80
+ SF3 JVSD-SE-1-12 * .80

D. Miscellaneous

During the course of the fiscal year, a revision of the ESC deduction for local school districts [Line 19, Form SF-3] could occur as the county office submits changes in ESC personnel. The revised ESC deduction will appear in a bimonthly statement if you wish to verify such a change has occurred.

RE: March FY2004 Foundation Payment #1

DATE: March 05, 2004

This payment reflects the factors based on Sub H.B. 95 for FY2004.

Note: The SF-3 used to calculate the offset for the Fixed Rate payment is available from the SF-3 report site or [click here](#). Also, the data is available on the Ohio Department of Taxation website at the following web address.

<http://www.state.oh.us/tax/Publications/AUGUSTUTILITYREIMBURSEMENTS.htm>

The fixed rate direct payment shown on this statement of settlement is the second half of the payment in August. The total direct payment is the difference between your total fixed rate loss due to lower public utility valuations and the increase in your SF-3 calculation due to these lower valuations.

A. SF-3

1. October 2003 ADM that was submitted to EMIS prior to 02/20/2004 was used in the calculation of the SF-3.
2. The amount for preschool units in the current payment is based on data from last fiscal year with years of experience increased by 1 year and does not reflect the FY2004 unit allocations.

Beginning with the second March 2004 foundation payment, we anticipate that Preschool Unit Funding to districts and ESCs will be based upon the data submitted via EMIS and reflected on the Preschool Unit Verification Reports.

B. Statement of Settlement

1. Private Treatment Facility Tuition Adjustment (JV84)
2. Loan fund repayment. (JV18)
3. FY2004 Fixed Sum Tax Loss Reimbursement (JV91)
4. FY2004 Fixed Rate Tax Loss Reimbursement (JV90)
5. Tuition-section 3323.091 (JV14)
6. Youth Services Tuition Adjustment (JV06)

C. ESC NOTES

1. State per pupil amount of \$37.00/\$40.52 for multi-county ESC's paid @ **99.49960253%**.
2. Driver Training Adjustment (JV11)
3. J40404 K-12 ADM is based on FY 2003 district ADM. The calculation is as follows:
Current Year Formula ADM
+ SF 3 Total Kindergarten * .5
+ Preschool ADM attending the Educational Service Center
+ SF3 JVSD-1-12 * .80
+ SF3 JVSD-SE-1-12 * .80

D. Miscellaneous

During the course of the fiscal year, a revision of the ESC deduction for local school districts [Line 21, Form SF-3] could occur as the county office submits changes in ESC personnel. The revised ESC deduction will appear in a bimonthly statement if you wish to verify such a change has occurred.

If there are any questions in regards to the adjustments or the statement of settlement, please contact this office or your [area coordinator](#).

RE: March 2004 Foundation Payment #2

DATE: March 19, 2004

This payment reflects the factors based on Sub H.B. 95 for FY2004

NOTICE:

The new DPIA funding calculation per Senate Bill 2 changes the funding structure for the FY 2004 and FY 2005 DPIA calculations. The bill changes the distribution of DPIA funding for community school students and allows districts and community schools that did not qualify for DPIA in FY 2003 to access funding in FY 2004 and FY 2005. The Governor signed S.B. 2 on March 10th to be effective 90 days later. All payments to the schools will have been disbursed by then; therefore any differences will be paid in the July payment.

The department will recalculate the FY 2004 DPIA funding using the new funding structure applied to the data used for the June payment. The difference between the new calculation and the DPIA funds received in FY 2004 will be paid in the July payment. This will show on the statement of settlement as a JV code. All positive adjustments will be made in a lump sum payment.

If there is a negative adjustment greater than \$500 for Community Schools and greater than \$10,000 for traditional public schools, that negative adjustment will be spread out over the entire fiscal year. Negative adjustments less than the above mentioned amounts will be deducted in a lump sum from the July payment.

A. SF-3

1. October 2003 ADM that was submitted to EMIS prior to 03/05/2004 was used in the calculation of the SF-3.
2. The amount for preschool units in the current payment is based on data from FY2004 and reflects the FY2004 unit allocations.
3. Special Education Transportation has been updated to reflect F2004 factors and is paid at **86.78462%** .

B. Statement of Settlement

1. SF14 Tuition (JV50, JV51)
2. Youth Services Tuition Adjustment (JV06)
3. Tuition Section 3323.091 (JV14)
4. FY2003 SF-3 ADJUSTMENT (JV86)

C. ESC NOTES

1. **NOTICE:** In previous communications we had stated that the March No. 2 ESC payment would utilize FY04 EMIS data. After processing the payment we noticed that many ESC's would have their funding substantially reduced due to errors in the reporting of their FY04 EMIS data. In an effort to help ESC's avoid any major loss of funding we have postponed utilizing FY04 EMIS data until the April No. 1 payment. One consistent issue that we noticed was the use of an improper funding code for preschool units. Please note that preschool units must have a funding source of Z to be approved.
2. State per pupil amount of \$37.00/\$40.52 for multi-county ESC's paid @ **99.468817%**.
3. J40404 K-12 ADM is based on October 2003 district ADM. The calculation is as follows:
Current Year Formula ADM
+ SF 3 Total Kindergarten * .5
+ Preschool ADM attending the Educational Service Center
+ SF3 JVSD-1-12 * .80
+ SF3 JVSD-SE-1-12 * .80

D. Miscellaneous

During the course of the fiscal year, a revision of the ESC deduction for local school districts [Line 19, Form SF-3] could occur as the county office submits changes in ESC personnel. The revised ESC deduction will appear in a bimonthly statement if you wish to verify such a change has occurred.

If there are any questions in regards to the adjustments or the statement of settlement, please contact this office or your area coordinator.

RE: April FY2004 Foundation Payment #1

DATE: April 05, 2004

This payment reflects the factors based on Sub H.B. 95 for FY2004.

Note:

A. SF-3

1. October 2003 ADM that was submitted to EMIS prior to 03/19/2004 was used in the calculation of the SF-3.
2. Transportation was calculated using the new regression factors. It was paid at 94.5% in order to stay within the appropriated amount.

B. Statement of Settlement

1. Loan fund repayment. (JV18)
2. Post Secondary
3. F2003 Youth Services Adjustment (JV35)

C. ESC NOTES

1. **NOTICE:** In previous communications we had stated that the April No. 1 ESC payment would utilize FY04 EMIS data. After processing the payment we noticed that many ESC's would have their funding substantially reduced due to errors in the reporting of their FY04 EMIS data. In an effort to help ESC's avoid any major loss of funding we have postponed utilizing FY04 EMIS data until the May No. 1 payment.. One consistent issue that we noticed was the use of an improper funding code for preschool units. Please note that preschool units must have a funding source of Z to be approved.
State per pupil amount of \$37.00/\$40.52 for multi-county ESC's paid @ **99.286292344%**
3. Driver Training Adjustment (JV11)
4. J40404 K-12 ADM is based on FY 2003 district ADM. The calculation is as follows:
Current Year Formula ADM
+ SF 3 Total Kindergarten *.5
+ Preschool ADM attending the Educational Service Center
+ SF3 JVSD-1-12 * .80
+ SF3 JVSD-SE-1-12 * .80

D. Miscellaneous

During the course of the fiscal year, a revision of the ESC deduction for local school districts [Line 21, Form SF-3] could occur as the county office submits changes in ESC personnel. The revised ESC deduction will appear in a bimonthly statement if you wish to verify such a change has occurred.

If there are any questions in regards to the adjustments or the statement of settlement, please contact this office or your area coordinator.

RE: April 2004 Foundation Payment #2

DATE: April 16, 2004

This payment reflects the factors based on Sub H.B. 95 for FY2004

NOTICE:

A. SF-3

1. October 2003 ADM that was submitted to EMIS prior to 04/02/2004 was used in the calculation of the SF-3.

B. Statement of Settlement

1. SF14 Tuition (JV50, JV51)
2. Youth Services Tuition Adjustment (JV06)
3. Tuition Section 3323.091 (JV14)

C. ESC NOTES

1. **NOTICE:** The J40403 and J40408 reports list all employees that the ESC has reported to us. As you are verifying the accuracy of these reports for the upcoming April 30th paper form submission deadline, please pay special attention to the staff that will generate funding for the ESC. The following are the position codes that could potentially affect the ESC's funding: 340, 38E, 39E, 40E, 41E, 43E, 49E, 630, 640, 83E, 84E, and 980. Please ensure that changes are submitted on the hard copy paper form sent by ODE via US mail as this will expedite data entry.

Important - Funding for the remainder of the fiscal year (FY2004) will continue to be based upon data submitted on paper forms (J40403 – Form SF-1) and returned to ODE by April 30th. Beginning in July 2004 (first FY2005 payment), ESC payments will be based upon the FY2004 October data submitted via EMIS. ESC's will be paid based upon the FY2004 EMIS data until January 2005 at which time the payments will be based upon FY2005 October EMIS data.

2. State per pupil amount of \$37.00/\$40.52 for multi-county ESC's paid @ **99.212322958%**.
3. J40404 K-12 ADM is based on October 2003 district ADM. The calculation is as follows:
Current Year Formula ADM
+ SF 3 Total Kindergarten *.5
+ Preschool ADM attending the Educational Service Center
+ SF3 JVSD-1-12 * .80
+ SF3 JVSD-SE-1-12 * .80

D. Miscellaneous

During the course of the fiscal year, a revision of the ESC deduction for local school districts [Line 19, Form SF-3] could occur as the county office submits changes in ESC personnel. The revised ESC deduction will appear in a bimonthly statement if you wish to verify such a change has occurred.

If there are any questions in regards to the adjustments or the statement of settlement, please contact this office or your area coordinator.

RE: May FY2004 Foundation Payment #1

DATE: May 07, 2004

This payment reflects the factors based on Sub H.B. 95 for FY2004.

Note:

A. SF-3

1. October 2003 ADM that was submitted to EMIS prior to 04/17/2004 was used in the calculation of the SF-3.

B. Statement of Settlement

Note: Previous year calculated data has been loaded to the May #1 SF-3 from the F2003 final SF-3 version #5.

1. Loan fund repayment. (JV18)
2. FY2003 SF-3 Adjustment (JV83)
3. 3317.0210 Bankruptcy Adjustment (JV67)
4. Private Treatment Tuition(JV84)
5. **Tuition Note:** In the March #2 tuition payment the February payment was paid again instead of the March payment. In order to correct this the February payment has been reversed and the March payment has been made.

C. ESC NOTES

1. **NOTICE:** Pursuant to section 41.25 of H.B. 95, ESCs that sponsor community schools can now have the ADM from those community schools included in their \$37.00 per pupil amount. The community school ADM from such a sponsorship will be included in the \$37.00 per pupil amount if the community school is **NOT** an Internet-based school and the \$52,000,000 appropriation will not be exceeded by including them. If the \$52,000,000 appropriation will be exceeded by including all ADM for an ESC, the \$37.00 per pupil amount will be distributed to the ESCs on a priority basis. The locals will be funded first at 100%. If the locals have to be reduced to stay within the appropriation, no other ADM will be funded. If there is money remaining after the locals are funded, the cities and exempted villages will be funded next. If funding the cities and exempted villages at 100% causes the appropriation to be exceeded, the funding for cities and exempted villages will be reduced accordingly and the community school ADM will not be included. If, however, the cities and exempted villages can be funded and there is money remaining, the community schools will be funded at the percentage that allows the appropriation amount to be met, but not exceeded.
2. **State per pupil amount of \$37.00/\$40.52 for multi-county ESC's paid @ 100.00000% for locals , 98.06607% for cities and exempted villages, and 00.00000% for community school ADM.**
3. Please note that the deadline for **FY04** contract changes is **Friday, May 7, 2004**.
4. Although contracts may be submitted throughout the year, they must be received by the Department of Education no later than May 28, 2004 to be included in the July #1 payment for fiscal year 2005.
5. Driver Training Adjustment (JV11)
6. J40404 K-12 ADM is based on FY 2003 district ADM. The calculation is as follows:
Current Year Formula ADM
+ SF 3 Total Kindergarten *.5
+ Preschool ADM attending the Educational Service Center
+ SF3 JVSD-1-12 * .80
+ SF3 JVSD-SE-1-12 * .80

D. Miscellaneous

During the course of the fiscal year, a revision of the ESC deduction for local school districts [Line 21, Form SF-3] could occur as the county office submits changes in ESC personnel. The revised ESC deduction will appear in a bimonthly statement if you wish to verify such a change has occurred.

If there are any questions in regards to the adjustments or the statement of settlement, please contact this office or your area coordinator.

RE: May 2004 Foundation Payment #2

DATE: May 21, 2004

This payment reflects the factors based on Sub H.B. 95 for FY2004

NOTICE:

A. SF-3

1. October 2003 ADM that was submitted to EMIS prior to 04/17/2004 was used in the calculation of the SF-3.

B. Statement of Settlement

1. SF14 Tuition (JV50, JV51)

C. ESC NOTES

1. **NOTICE:** Pursuant to section 41.25 of H.B. 95, ESCs that sponsor community schools can now have the ADM from those community schools included in their \$37.00 per pupil amount. The community school ADM from such a sponsorship will be included in the \$37.00 per pupil amount if the community school is **NOT** an Internet-based school and the \$52,000,000 appropriation will not be exceeded by including them. If the \$52,000,000 appropriation will be exceeded by including all ADM for an ESC, the \$37.00 per pupil amount will be distributed to the ESCs on a priority basis. The locals will be funded first at 100%. If the locals have to be reduced to stay within the appropriation, no other ADM will be funded. If there is money remaining after the locals are funded, the cities and exempted villages will be funded next. If funding the cities and exempted villages at 100% causes the appropriation to be exceeded, the funding for cities and exempted villages will be reduced accordingly and the community school ADM will not be included. If, however, the cities and exempted villages can be funded and there is money remaining, the community schools will be funded at the percentage that allows the appropriation amount to be met, but not exceeded.
2. ***State per pupil amount of \$37.00/\$40.52 for multi-county ESC's paid @ 100.00000% for locals , 98.05635% for cities and exempted villages, and 00.00000% for community school ADM.***
3. Although contracts may be submitted throughout the year, they must be received by the Department of Education no later than May 28, 2004 to be included in the July #1 payment for fiscal year 2005.
4. J40404 K-12 ADM is based on October 2003 district ADM. The calculation is as follows:
Current Year Formula ADM
+ SF 3 Total Kindergarten * .5
+ Preschool ADM attending the Educational Service Center
+ SF3 JVSD-1-12 * .80
+ SF3 JVSD-SE-1-12 * .80

D. Miscellaneous

During the course of the fiscal year, a revision of the ESC deduction for local school districts [Line 19, Form SF-3] could occur as the county office submits changes in ESC personnel. The revised ESC deduction will appear in a bimonthly statement if you wish to verify such a change has occurred.

If there are any questions in regards to the adjustments or the statement of settlement, please contact this office or your area coordinator.

RE: June FY2004 Foundation Payment #1

DATE: June 07, 2004

This payment reflects the factors based on Sub H.B. 95 for FY2004.

Note:

A. SF-3

1. October 2003 ADM that was submitted to EMIS prior to 04/17/2004 was used in the calculation of the SF-3.
2. Transportation was paid at 100 %
3. Special Education Transportation was paid at 100%

B. Statement of Settlement

1. Loan fund repayment. (JV18)

C. ESC NOTES

1. **NOTICE:** Pursuant to section 41.25 of H.B. 95, ESCs that sponsor community schools can now have the ADM from those community schools included in their \$37.00 per pupil amount. The community school ADM from such a sponsorship will be included in the \$37.00 per pupil amount if the community school is **NOT** an Internet-based school and the \$52,000,000 appropriation will not be exceeded by including them. If the \$52,000,000 appropriation will be exceeded by including all ADM for an ESC, the \$37.00 per pupil amount will be distributed to the ESCs on a priority basis. The locals will be funded first at 100%. If the locals have to be reduced to stay within the appropriation, no other ADM will be funded. If there is money remaining after the locals are funded, the cities and exempted villages will be funded next. If funding the cities and exempted villages at 100% causes the appropriation to be exceeded, the funding for cities and exempted villages will be reduced accordingly and the community school ADM will not be included. If, however, the cities and exempted villages can be funded and there is money remaining, the community schools will be funded at the percentage that allows the appropriation amount to be met, but not exceeded.
2. **State per pupil amount of \$37.00/\$40.52 for multi-county ESC's paid @ 100.00000% for locals , 99.48239% for cities and exempted villages, and 00.00000% for community school ADM.**
3. Please note that the deadline for **FY04** contract changes is **Friday, June 7, 2004**.
4. In order for FY2005 contracts to be included in the July #1 payment they must be received by the Department of Education by June 11, 2004 . This is an extension of the original May 28th deadline.
5. F2004 T11 Transportation Adjustment (JV95)
This adjustment brings Special Education Transportation funding up to 100%
6. Driver Training Adjustment (JV11)
7. J40404 K-12 ADM is based on FY 2003 district ADM. The calculation is as follows:
Current Year Formula ADM
+ SF 3 Total Kindergarten *.5
+ Preschool ADM attending the Educational Service Center
+ SF3 JVSD-1-12 * .80
+ SF3 JVSD-SE-1-12 * .80

D. Miscellaneous

During the course of the fiscal year, a revision of the ESC deduction for local school districts [Line 21, Form SF-3] could occur as the county office submits changes in ESC personnel. The revised ESC deduction will appear in a bimonthly statement if you wish to verify such a change has occurred.

If there are any questions in regards to the adjustments or the statement of settlement, please contact this office or your area coordinator.

RE: June 2004 Foundation Payment #2

DATE: June 18, 2004

This payment reflects the factors based on Sub H.B. 95 for FY2004

NOTICE:

A. SF-3

1. October 2003 ADM that was submitted to EMIS prior to 04/17/2004 was used in the calculation of the SF-3.

B. Statement of Settlement

1. FY2003 T1-S Nonpublic Trans Adjustment (JV07)
2. FY2004 SEC. 3317.O26 Adjustment @ 67.69206202% (JV62)
3. FY2004 SEC. 3317.O27 Adjustment @ 67.69206202% (JV23)
4. FY2004 SEC. 3317.O28 Adjustment @ 67.69206202% (JV05)
Note: Negative adjustments are to be made in fiscal year **2005**.
5. Pri.Treat.Fac.Tuition (JV84)
6. SF14 Tuition (JV50, JV51)

C. ESC NOTES

1. **NOTICE:** Pursuant to section 41.25 of H.B. 95, ESCs that sponsor community schools can now have the ADM from those community schools included in their \$37.00 per pupil amount. The community school ADM from such a sponsorship will be included in the \$37.00 per pupil amount if the community school is **NOT** an Internet-based school and the \$52,000,000 appropriation will not be exceeded by including them. If the \$52,000,000 appropriation will be exceeded by including all ADM for an ESC, the \$37.00 per pupil amount will be distributed to the ESCs on a priority basis. The locals will be funded first at 100%. If the locals have to be reduced to stay within the appropriation, no other ADM will be funded. If there is money remaining after the locals are funded, the cities and exempted villages will be funded next. If funding the cities and exempted villages at 100% causes the appropriation to be exceeded, the funding for cities and exempted villages will be reduced accordingly and the community school ADM will not be included. If, however, the cities and exempted villages can be funded and there is money remaining, the community schools will be funded at the percentage that allows the appropriation amount to be met, but not exceeded.
2. **State per pupil amount of \$37.00/\$40.52 for multi-county ESC's paid @ 100.00000% for locals , 99.48239% for cities and exempted villages, and 00.00000% for community school ADM.**
3. Although contracts June be submitted throughout the year, they must be received by the Department of Education no later than June 28, 2004 to be included in the July #1 payment for fiscal year 2005.
4. J40404 K-12 ADM is based on October 2003 district ADM. The calculation is as follows:
Current Year Formula ADM
+ SF 3 Total Kindergarten *.5
+ Preschool ADM attending the Educational Service Center
+ SF3 JVSD-1-12 * .80
+ SF3 JVSD-SE-1-12 * .80

D. Miscellaneous

During the course of the fiscal year, a revision of the ESC deduction for local school districts [Line 19, Form SF-3] could occur as the county office submits changes in ESC personnel. The revised ESC deduction will appear in a bimonthly statement if you wish to verify such a change has occurred.

If there are any questions in regards to the adjustments or the statement of settlement, please contact this office or your area coordinator.