To [insert name of Superintendent or Principal]:

I am [insert name, job title, name of district/school], and my company would like to partner with [enter school or district name] to better prepare all our students for success. My company is committed to making all students SuccessBound by connecting in-classroom learning to real-world experiences. Together, we can build economically stable and supportive communities where high school graduates enroll and succeed in post-high school learning experiences, serve in the military or earn a living wage.

Here are some of the ways we would like to partner with you:

* Visit your campus to learn about what you do and how we could help;
* Serve on your business advisory council;
* Collaborate with your school leaders to develop career pathways that build the critical skills necessary for success in work and life;
* Visit classrooms and communicate with students and parents about the professional skills students need to have when they graduate;
* Make a monetary or human capital investment in your school to create educational pathways for students in high-demand fields;
* Provide work-based learning experiences that prepare students for in-demand jobs;
* Make ourselves available to students to interview us about our industry and our personal career path stories.

Thank you for considering ways [insert company name] could support your efforts. I look forward to partnering with you on this very important endeavor so all of Ohio’s children can be SuccessBound. Please call or email me to get started. [Insert contact information] [Then, the administrator will follow up in a variety of ways, email, flyers, social media tools…]

Sincerely,

[Business leader’s name and title]

[You could include the [Educator FAQ](http://education.ohio.gov/getattachment/Topics/New-Skills-for-Youth/SuccessBound/SuccessBound-Educators/Educator-FAQs.pdf.aspx?lang=en-US) and [Fact Sheet](http://education.ohio.gov/getattachment/Topics/New-Skills-for-Youth/SuccessBound/SuccessBound-Educators/FactSheet.pdf.aspx?lang=en-US)]