



CHANGING THE NAME OF A CHARTERED NONPUBLIC SCHOOL

Notify either your association whose standards have been approved by the Ohio Department of Education (ODE), Quality School Choice and Funding, Nonpublic Educational Option Programs of your intent to change your Chartered School Name.

CURRENT CHARTER SCHOOL INFORMATION

School Name _____		
Effective Date of School Name Change _____		
School Address _____		
City _____	Zip _____	IRN# _____
County _____	E-Mail Address _____	
Phone Number _____	Fax Number _____	
Principal's Name _____		
Principal's Signature _____		
Date of Signature _____	Contact Phone _____	
Public School District in which this school is located _____		

Requested Chartered School Name Change: _____

It is REQUIRED that the following items are submitted with your request to [Ohio Shared Services](#) as instructed on the Vendor Information form:

- New School Name on letterhead
- W-9 form
- Vendor Information form (OBM-5657)

Submit your completed School Information Form to ODE or Accrediting Association for approval.

Ohio Department of Education
Nonpublic Educational Options
25 S. Front Street, MS 309
Columbus, Ohio 43215-4183