

Delete Grades or Rescind A School Charter Form (Close a School)

Notify either your association, whose standards have been approved by the Ohio Department of Education (ODE), or the Office of Nonpublic Educational Option Programs of your intent to (check the appropriate box below):

CURRENT CHARTER SCHOOL INFORMATION:

School Name: _____

School Address: _____

City: _____ Zip: _____ IRN#: _____

County: _____ E-Mail: _____

Telephone: _____ FAX: _____

Principal's Full Name: _____

Principal's Signature _____

Date of Signature: _____ Contact Number: () _____

Public School District in which the Nonpublic School is located: _____

Our school wishes to do **one** of the following (select one box below):

Delete Grade(s)

Circle grade(s) to remove: K 1 2 3 4 5 6 7 8 9 10 11 12

Rescind the existing school charter (close the school) Official Closing Date: _____

Name of person responsible for student records: _____

Contact Number: () _____

Name of location and address where student cumulative records will be kept:

Ohio Revised Code 3301.162 (B)(1) requires, when a school closes, the school must indicate a closing date and ensure student records are kept with the most recent accrediting association or per 3301.162 (B)(2) student records should be maintained by school district that received auxiliary services funding under division (E) of section 3317.024 of the Revised Code on behalf of the students enrolled in the school.

Send this completed form to your association, whose standards are ODE approved, OR to the Ohio Department of Education.

Ohio Department of Education
Nonpublic Educational Options
25 South Front Street, Mail Stop 309
Columbus, Ohio 43215-4183