

Open Enrollment Certification

Application Instructions



**Department of
Education &
Workforce**

Open Enrollment Certification

Application Instructions

Reporting for the annual Open Enrollment Certification is located within the Data Collection application in the [OH|ID portal](#).

The superintendent, superintendent designee or treasurer role is needed to complete the Open Enrollment report.

SIGN IN WITH YOUR SAFE ACCOUNT

☐ Check if you are an ODE employee.

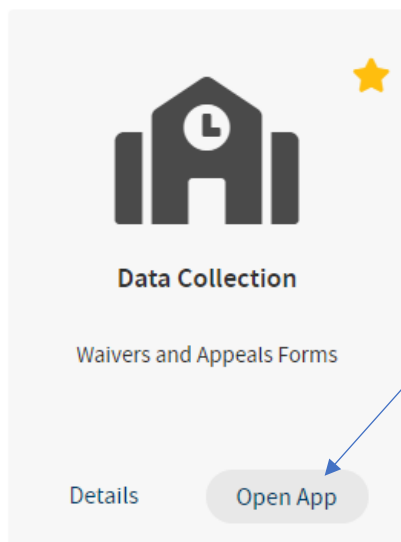
USER NAME

PASSWORD

SIGN IN

[FORGOT USER NAME OR PASSWORD?](#)

Click on **Data Collection Tile**, then click Open App



Click Open Enrollment Certification

Select A Program

050765 - Ohio Department of Education

Admin

Program Associated To

[Open Enrollment Certification](#)

Click on your School District

000442 - Manchester Local	Open Enrollment Certification FY 2025
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Click on the Questions Tab to access the survey.

[Q](#) [Prev](#)

[Overview](#) [Questions](#)

To start the Survey and view the questions – Click on Start Survey

Overview

Questions

Survey List

Survey Plan(s)	Started Date	Last Updated	Completion Status
FY 2023-2024 Open Enrollment Certification Survey			<div>Start Survey</div>

There are three sections required to complete this survey: *Interdistrict* Open Enrollment Policy, *Intradistrict* Open Enrollment Policy, and Certification. Click on each section and answer each question.

Sections

- Interdistrict Open Enrollment Policy
- Intradistrict Open Enrollment Policy 0/1
- Certification - Open Enrollment 2021-2022 0/1

[Export to PDF](#)

Questions

Section : Interdistrict Open Enrollment Policy Question Count : 1

» Question 1

**** Open Enrollment Guidance (Interdistrict)**

The Following Provisions Must Be Included In The Board Adopted **Interdistrict** Open Enrollment Policy:

1. Application procedures including deadlines and notification of acceptance to students and superintendent of applicable districts.
2. Procedures for establishing district capacity limits by grade level, school building, and educational program.
3. A requirement that all native students wishing to be enrolled in the district will be enrolled, and that previously open enrolled students shall receive preference over first-time applicants.
4. Procedures to insure appropriate racial balance is maintained in the district's schools.
5. School board's rationale and definition for the objection of native students if a negative racial balance is created.

Interdistrict Policies Shall **Not** Include Any of The Following:

After a question has been answered it automatically saves, the boxes in the LEA Section will turn green. It is required to complete all three sections.

Overview

Questions

Sections

Hide Sections

* Required ® Recommended

LEA

* Interdistrict Open Enrollment Policy

* Intradistrict Open Enrollment Policy

* Certification - Open Enrollment 2023-2024

Click the box to certify the survey.

Group Name

Certification - Open Enrollment 2022-2023

* Question 1

✓

Reference: Certification - Open Enrollment 2022-2023

Certification of Open Enrollment

✓

I certify that to the best of my knowledge, the district is adhering to its interdistrict and intradistrict open enrollment policies and the policies meets the provisions in section 3313.98 and 3313.97 of the Revised Code.

0 Documents

0 Comments

0 Communication




Click the Save button to make sure your survey is in completed status.

Survey List

Survey Plan(s)	Started Date	Last Updated	Compliance Status	Completion Status
<div></div> FY 2022-2023 Open Enrollment Certification Survey	02/18/2022	02/18/2022		<div>Complete</div> <div>▼</div> <div></div>




To receive a printout of your submission, click on questions. Click the 3 dots on the left of the Survey List page.


Survey List

Survey Plan(s)	Started Date	Last Updated	Compliance Status	Completion Status
 FY 2022-2023 Open Enrollment Certification Survey	02/18/2022	02/18/2022		Complete  

Click on Download PDF.

Survey List

Survey Plan(s)	Started Date	Last Updated	Compliance Status	Completion Status
 FY 2022-2023 Open Enrollment Certification Survey	02/18/2022	02/18/2022		Complete  

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